

1 **MINUTES OF AUGUST 1, 2019**

2
3 THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN
4 SESSION ON AUGUST 1, 2019 AT 3:46 PM, AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD,
5 SAN RAFAEL, CALIFORNIA.
6

7
8
9 **BOARD MEMBERS PRESENT:** M. Clark, R. Elias, C. Murray (arrived at 3:59 pm),
10 J. Schriebman and C. Yezman
11

12 **BOARD MEMBERS ABSENT:** None.
13

14 **STAFF PRESENT:** Mike Prinz , General Manager (Present for Closed
15 Session); Teresa Lerch, District Secretary; Robert Ruiz,
16 District Treasurer
17

18 **OTHERS PRESENT:** Dave Byers, District Counsel
19

20 **ANNOUNCEMENT:** President Murray announced that the agenda had been
21 posted as evidenced by the certification on file in
22 accordance with the law.
23

24 **PUBLIC COMMENT:** None.
25

26 **ADJOURNMENT:**
27

28 **ACTION:**
29

30 THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO
31 CLOSED SESSION ON AUGUST 1, 2019 , AT 3:47 pm, AT THE DISTRICT OFFICE, 300 SMITH RANCH
32 ROAD, SAN RAFAEL, CALIFORNIA.
33

34 Lerch and Ruiz left at 3:47 PM.
35

36 **CLOSED SESSION:**
37

38 **PUBLIC EMPLOYEE PERFORMANCE EVALUATION** – General Manager: pursuant to subdivision
39 (b)(1) of Government Code Section 54957.
40

41 **ADJOURNMENT:**
42

43 **ACTION:**
44 The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on
45 August 1, 2019 at 4:46 pm.
46

47 **STAFF PRESENT:** Mike Prinz , General Manager; Mike Cortez, District
48 Engineer; Teresa Lerch, District Secretary; Mel
49 Liebmann, Plant Manager; Robert Ruiz, District Treasurer
50

51 **OTHERS PRESENT:** Phil Smith, Erik Hawk and Marc Nadale Marin/Sonoma
52 Mosquito and Vector Control District
53

54 **PUBLIC COMMENT:** None.
55

56 **REPORT ON CLOSED SESSION:**
57 President Murray reported that there were no reportable actions in Closed Session.
58

59 **MARIN/SONOMA MOSQUITO AND VECTOR CONTROL DISTRICT PRESENTATION**
60 Phil Smith, Erik Hawk and Marc Nadale from the Marin/Sonoma Mosquito and Vector Control District gave
61 a presentation to the Board. Discussion ensued.
62

63 **CONSENT CALENDAR:**
64 These items are considered routine and will be enacted, approved or adopted by one motion unless a request for
65 removal for discussion or explanation is received from the staff or the Board.
66 A. Approve the Board Minutes for July 17, 2019
67 B. Approve the Warrant List for August 1, 2019
68 C. Approve Insurance Claim for Gravity Thickener Failure
69 D. Approve the PEPRA Employer Paid Member Contribution (EPMC) Resolution to be
70 increased as indicated in the 2014-2019 MOU
71 E. Approve Uniform LGVSD-SRSD Standard Specifications for Lateral Sewers
72

73 Item D was pulled by Staff.
74

75 **ACTION:**
76 Board approved (Yezman/Schriebman 5-0-0-0) the Consent Calendar items A, C and E.
77 AYES: Clark, Elias, Murray, Schriebman and Yezman.
78 NOES: None.
79 ABSENT: None.
80 ABSTAIN: None.
81 Item B were pulled for discussion.
82

83 **ACTION:**
84 Board approved (Elias/Schriebman 5-0-0-0) the Consent Calendar item B.
85 AYES: Clark, Elias, Murray, Schriebman and Yezman.
86 NOES: None.
87 ABSENT: None.
88 ABSTAIN: None.
89

90 **APPROVE BUDGET REVISION REQUEST FOR CENTER PIVOT NO. 2 REPLACEMENT**
91 Board and staff discussed the request for Budget Revision for Center Pivot No.2 Replacement.
92

93 **ACTION:**
94 Board approved (M/S Clark/Yezman 5-0-0-0) the Budget Revision Request for Center Pivot No. 2
95 Replacement.
96 AYES: Clark, Elias, Murray, Schriebman and Yezman.
97 NOES: None.
98 ABSENT: None.
99 ABSTAIN: None.
100

101 **APPROVE THE POSITION AND PAY LEVEL OF THE ADMINISTRATIVE ASSISTANT**
102 Board and staff discussed the position and pay level of the Administrative Assistant.
103

104 **ACTION:**
105 Board approved (M/S Elias/Schriebman 5-0-0-0) the position and pay level of the Administrative Assistant.
106 AYES: Clark, Elias, Murray, Schriebman and Yezman.
107 NOES: None.
108 ABSENT: None.
109 ABSTAIN: None.
110
111

112 **INFORMATION ITEMS:**

113 **STAFF / CONSULTANT REPORTS:**

- 114 1. General Manager Report – Verbal – Prinz reported.

115
116 Cortez and Liebmann left at 6:05 pm.

117 Byers left at 6:22 pm.

- 118
119 2. Zone 7 Gallinas Levee Upgrade Project Notice of Availability – Written – Yezman reported. Discussion
120 ensued.

121
122 **BOARD REPORTS:**

- 123 1. LAFCO – Verbal – Murray reported
- 124 2. Gallinas Watershed Council / Miller Creek Watershed Council – Verbal – Schriebman reported.
- 125 3. JPA Local Task Force on Solid and Hazardous Waste – Verbal – no report.
- 126 4. Flood Zone 7– Verbal – See above Information item #2.
- 127 5. NBWA
128 Board Committee – Written – Clark reported.
129 Steering Committee – Verbal – no report.
130 JTC – Verbal – no report.
- 131 6. NBWRA /North Bay Water – Verbal - no report.
- 132 7. Engineering Subcommittee – Verbal – Elias requested a tour of the LGVSD Construction Site.
- 133 8. Other Reports –Written – CASA Air Quality, Climate Change and Energy Workgroup meeting and
134 Cyanobacteria Assessment Network Mobile Application (App) Webinar – Murray reported.

135
136 **BOARD REQUESTS:**

- 137 A. Board Meeting Attendance Requests – Murray requested to attend the Marin County Special
138 Districts Chapter Formation meeting in Novato on September 18 and the Trenchless Elevated 2019
139 Conference in Sandy, Utah on October 23-24. As President Murray will only be attending the
140 Trenchless Elevated 2019 Conference for one day, he has requested reimbursement for a one-day
141 meeting and the conference registration only.
- 142 B. Board Agenda Item Requests – Yezman reminded Prinz that he has requested Board Policies B-20
143 and B-80 be placed on a future agenda. Prinz mentioned that this should be on the September 5th
144 agenda.

145
146 **VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE:**

147 Discussion ensued.

148
149 **ADJOURNMENT:**

150
151 **ACTION:**

152 Board approved (M/S Schriebman/Clark 5-0-0-0) the adjournment of the meeting at 6:52 pm.

153 AYES: Clark, Elias, Murray and Yezman.

154 NOES: None.

155 ABSENT: None.

156 ABSTAIN: None.

157
158 The next Board Meeting is scheduled for August 15, 2019 at the District Office.

159
160
161 **ATTEST:**


162 
163 _____
164 Teresa Lerch, District Secretary

168 APPROVED:

169

170

171

172 
Craig K. Murray, Board President

173

174 SEAL

