

MEETING MINUTES OF JUNE 3, 2021

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION BY ZOOM CONFERENCE ON JUNE 3, 2021 AT 3:31 PM AND STAFF BY ZOOM CONFERENCE AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

BOARD MEMBERS PRESENT: M. Clark, R. Elias, C. Murray, J. Schriebman and C. Yezman

BOARD MEMBERS ABSENT: None.

STAFF PRESENT: Mike Prinz, General Manager; Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer; Mike Cortez, District Engineer; Mel Liebmann, Plant Manager;

OTHERS PRESENT: Pat Richardson, District Counsel; Fani Hansen, DHA; Trevor Gottfredson and Greg Robley, MWA; Kendall Flint;

ANNOUNCEMENT: President Yezman announced that the agenda had been posted as evidenced by the certification on file in accordance with the law

1. PUBLIC COMMENT: None

2. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for May 10th and May 20, 2021
- B. Approve the Warrant List for June 3, 2021
- C. Approve Murray webinar attendance Harmful Algal Blooms and Algal Toxins on May 25, 2021
- D. Approve Murray webinar attendance How Data Analytics is Transforming Waste Collections and Recovery May 26, 2021
- E. Approve Thatcher Contract Proposal for Furnishing Liquid Ferric Chloride during the twelve-month period of July 1, 2021 to June 30, 2022.
- F. Approve Univar Contract Proposal for Furnishing Liquid Sodium Bisulfite (25% Concentration) during the twelve-month period of July 1, 2021 to June 30, 2022.
- G. Approve Univar Contract Proposal for Furnishing Liquid Sodium Hypochlorite (12.5% Concentration) during the twelve-month period of July 1, 2021 to June 30, 2022.
- H. Approve Addendum of Agreement with Operational Technical Services to continue providing independent On-Call Wastewater Operators to the District
- I. Approve Application of Allocation of Capacity for APN 175-250-14, 496 Las Gallinas Ave, The Habit Burger Grill
- J. Approve Resolution 2021-2215 – Authorizing Execution of a Quitclaim Deed from PGE

Items C, D and J were discussed.

ACTION:

Board approved (M/S Clark/Murray 5-0-0-0) the Consent Calendar items A through J.

AYES: Clark, Elias, Murray, Schriebman and Yezman.

NOES: None.

ABSENT: None.

ABSTAIN: None.

3. INFORMATION ITEMS:

STAFF / CONSULTANT REPORTS:

1. General Manager Report – Verbal – Prinz reported
2. World Environment Day – June 5th and World Oceans Day – June 8th – Prinz reported.
3. District Correspondence – McDonald reported.
4. COVID-19 Vaccinations - District Counsel Report – Richardson reported. Discussion ensued.
5. Update on Excess Education Revenue Augmentation Funds (ERAF) – McDonald reported.
6. Operations Control Center Site 5 Presentation by DHA – Fani Hansen from Danadjieva Hansen Architects, Inc. gave a presentation to the Board. Discussion ensued.

4. 2020-2025 STRATEGIC PLAN

Board and staff reviewed the updated 2020-2025. Strategic Plan. Discussion ensued. The Board requested this item be brought back in a Strategic Plan Workshop.

5. EMPLOYEE CLIMATE REPORT REQUEST FOR PROPOSALS

Board and staff discussed requesting an Employee Climate Report and possibly a Request for Proposals.

ACTION:

Board approved (M/S Schriebman/Elias 5-0-0-0) hiring FutureSense to do an Employee Climate Survey and the Survey would be begin in July after the Labor Negotiations are completed. Board requested contract be back to the Board for approval.

AYES: Clark, Elias, Murray, Schriebman and Yezman.
NOES: None.
ABSENT: None.
ABSTAIN: None.

6. MISCELLANEOUS FEE SCHEDULE

Board and staff discussed amending the Miscellaneous Fee Schedule and approving Resolution 2021-2216.

ACTION:

Board approved (M/S Murray/Schriebman 5-0-0-0) adopting Resolution 2021-2216 amending the Miscellaneous Fee Schedule with the board requested modifications clarifying additional plumbing fixtures in the fee schedule.

AYES: Clark, Elias, Murray, Schriebman and Yezman.
NOES: None.
ABSENT: None.
ABSTAIN: None.

7. BOARD NORMS SUMMARY DOCUMENT

Board and staff reviewed the Board Norms Summary Document. Kendal Flint also made suggestions to the Board. The Board Norms Summary document will be updated and brought back to a future Board meeting.

8. PUBLIC COMMENT - None

9. BOARD MEMBER REPORTS – this item was tabled due to lack of time.

ACTION:

Board approved (M/S Schriebman/Elias 5-0-0-0) tabling Board Reports until next meeting.

AYES: Clark, Elias, Murray, Schriebman and Yezman.
NOES: None.
ABSENT: None.
ABSTAIN: None.

10. BOARD REQUESTS:

- A. Board Meeting Attendance Requests- None.
The Board Meeting/Conference request form has been updated to reflect the question if registration/hotel assistance is needed – Lerch will send out the new form.
- B. Board Agenda Item Requests- Board President requested that the Strategic Plan be brought back in a workshop forum, Board discuss the placement of Resolutions on the Agenda and follow up on the Pacific Crest Group Human Resources report to the Board.
- C. Board Secretary Lerch advised the upcoming Board Meeting Dates:
June 10th Special Meeting 4:00 pm Closed Session
June 17th Regular Meeting 3:30 pm
June 22 Special Meeting 8:00 am
July 1 Regular Meeting 3:30 pm
July 8 Special Meeting 9:00 am Closed Session
July 15th Regular Meeting 3:30 pm
District Counsel Byers will be attending the July 1 and July 8th Board Meetings. Director Schriebman may not be able to attend the July 1 Board meeting.

11. VARIOUS INDUSTRY RELATED ARTICLES – No discussion.

12. ADJOURNMENT:

ACTION:

Board approved (M/S Schriebman/Murray 5-0-0-0) the adjournment of the meeting at 7:05 p.m.

AYES: Clark, Elias, Murray, Schriebman and Yezman.

NOES: None.

ABSENT: None.

ABSTAIN: None.

The next Board Meeting is scheduled for Thursday, June 10, 2021, at 4 PM by Zoom Electronic meeting.

ATTEST:



Teresa Lerch, District Secretary

APPROVED:



Megan Clark, Board Vice-President

