

MEETING MINUTES OF AUGUST 20 2026

THE BOARD OF DIRECTORS AND STAFF OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION AT 4:00PM AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

BOARD MEMBERS PRESENT: Megan Clark, Nicholas Lavrov, Gary Robards, and Crystal Yezman

BOARD MEMBERS ABSENT: Craig Murray

STAFF PRESENT: Curtis Paxton, General Manager; Dale McDonald, Administrative Services Manager and Acting Board Secretary; Jasmine Diaz, District Engineer

OTHERS PRESENT: Patrick K. Richardson, District Counsel; Gregory Ramirez, IEDA

ANNOUNCEMENT: President Yezman announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.

1. PUBLIC COMMENT: None

2. CLOSED SESSION:

ACTION:

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO CLOSED SESSION AUGUST 20, 2026, AT 4:01 PM. AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, CONFERENCE ROOM, SAN RAFAEL, CALIFORNIA.

Diaz left the meeting at 4:01 p.m.

2.A. CONFERENCE WITH LABOR NEGOTIATOR – Agency designated representative: Gregory Ramirez, IEDA; Employee organization : IUOE Local 3;pursuant to Government Code Section 54957.

McDonald and Gregory Ramirez left the closed session at 4:50 p.m.

2.B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – (Paragraph (1) of subdivision (d) of Section 54956.9) Name of Case: Myers & Sons Construction, LLC v. Las Gallinas Valley Sanitary District et al. Marin County Superior Court Case No. CV0004963.

Diaz and Plant Manager Don Moore joined the closed session at 4:51p.m.

2.C. CONFERENCE WITH REAL PROPERTY NEGOTIATOR - Pursuant to Government Code Section 54956.8 - Two Items:

- A. 301 Smith Ranch Road (APN 155-121-16/APN 155-121-15/APN 155-121-14) : Approximately 5.0 acres of developed land, located at 301 Smith Ranch Road, San Rafael, in the County of Marin.
- B. 291 Smith Ranch Road (APN 155-011-11): Approximately 1.3 acres of developed land located at 291 Smith Ranch Road, San Rafael, in the County of Marin.

Agency negotiator: Curtis Paxton, General Manager. Negotiating parties: Silveira San Rafael Ranch, LLC/Cornish and Carey Commercial (Newmark). Under negotiation: Instruction to negotiator will concern both price and terms of payment.

Diaz and Moore left the closed session at 5:16 p.m.

2.D. CONFERENCE WITH LEGAL COUNSEL — ANTICIPATED LITIGATION - Pursuant to Government Code Section 54956.9 Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Gov. Code Section 54956.9: (One potential case)

McDonald joined closed session at 5:16 p.m.

RETURN TO OPEN SESSION:

ACTION:

The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on AUGUST 20, 2026 at 5:32 p.m.

BOARD MEMBERS PRESENT: Megan Clark, Nicholas Lavrov, Gary Robards, and Crystal Yezman

STAFF PRESENT: Curtis Paxton, General Manager, Dale McDonald, Administrative Services Manager and Acting Board Secretary; Greg Pease, Collection System/Safety/Maintenance Manager

OTHERS PRESENT: Patrick K. Richardson, District Counsel

REPORT ON CLOSED SESSION: President Yezman reported that there was nothing to report out from the closed session.

3. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the regular Board Minutes for July 13, 2026
- B. Receive and Ratify the Check Warrant List ending July 20, 2026
- C. Receive and Ratify the Check Warrant List ending July 30, 2026
- D. Approve Board Compensation for July 2026
- E. Approve Murray attending CVCWA Annual Conference on September 16, 2026 at SacSewer in Sacramento, CA
- F. Approve Murray attending 42nd International Conference on Thermal Treatment Technologies & Hazardous Waste Combustors October 27 through October 29, 2026 in Salt Lake City, UT
- G. Authorize General Manager to Approve Change Orders Within a 10% Project Contingency for Phase 3: Superstructure (Water Ecology Center)
- H. Award On-Call Construction Contract FY 2026-2027
- I. Award 3-Year Labor Compliance Contract
- J. Adopt Resolution No. 2026-2401 Confirming Sewer Service Charges
- K. Adopt Resolution No. 2026-2402 Biennial Conflict of Interest Code Update

Item B was pulled for discussion.

ACTION: The Board approved (M/S Robards/Lavrov (4-0-1-0) Consent Calendar items A through K.

AYES: Clark, Lavrov, Robards, and Yezman

NOES: None

ABSENT: Murray

ABSTAIN: None

4. INFORMATION ITEMS:

STAFF / CONSULTANT REPORTS:

- A. General Manager's Report – Paxton gave verbal report to the Board.
- B. Collection System / Safety / Maintenance Department Report – Pease gave report to the Board.
- C. Quarterly Treasurer's & Financial Reports for the period ending June 30, 2026 – McDonald provided reports to the Board.
- D. Proposed Amendment to Board Policy F-90 to Add Section F-90-45, Contract Amendments and Change Orders presented by Diaz. Discussion ensued. The amendment to Policy F-90, as presented, will be brought back for considered adoption as a consent item at the next Board meeting.

5. MARIN COUNTY CIVIL GRAND JURY REPORT:

Paxton presented the District's draft response to the 2025-2026 Marin County Civil Grand Jury Report, Better Service at Lower Cost – Optimizing Essential Services for the Future of Marin, dated June 11, 2026. Discussion ensued and the Board provided comments to staff. Comments will be incorporated into a final District response and brought back to the Board at the next regular Board meeting for approval.

6. BOARD REPORTS

- 1. CLARK
 - a. NBWA Board Committee – no report
 - b. CASA Workforce Committee – no report
 - c. Human Resources/Finance Committee – no report
 - d. Operations Control Centers Ad Hoc Committee – no report
 - e. Public Information/Public Relations Ad Hoc Committee – no report
 - f. Other Reports – verbal report, attended a State Legislative seminar and CSRMA training seminar
- 2. LAVROV
 - a. Marin Special Districts Association – no report
 - b. Human Resources/Finance Committee – no report
 - c. Myers Litigation Ad Hoc Committee – no report
 - d. Operations Control Centers Ad Hoc Committee – verbal report, furniture and styles discussion for Water Ecology Center
 - e. Public Information/Public Relations Ad Hoc Committee – no report
 - f. Other Reports – no report
- 3. MURRAY (*Absent*)
 - a. Marin LAFCO – no report
 - b. Flood Zone 6 – no report
 - c. Biosolids Ad Hoc Committee – no report
 - d. CASA Energy Workgroup – no report
 - e. Sustainability Committee – no report

- f. Other Reports – Written reports from Director Murray were included in the agenda packet; CASA ACE agenda and workgroup slides from July 9, Principles of Wind Energy Notes from July 10, CSDA Agency Financing Presentation notes from July 21, and CASA ACE notes agenda and workgroup slides from August 13.

4. ROBARDS

- a. NBWRA – no report
- b. Flood Zone 7 – no report
- c. Planning/Engineering Committee – no report
- d. Sustainability Committee - no report
- e. Terra Linda/Hwy no report
- f. Myers Litigation Ad Hoc Committee - no report
- g. Other Reports – no report

5. YEZMAN

- a. NBWA – no report
- b. CSRMA – verbal report, attended meeting held at CASA conference
- c. Planning/Engineering Committee – no report
- d. Biosolids Ad Hoc Committee – no report, meeting next month
- e. Terra Linda/Hwy 101 Undercrossing Project Ad Hoc Committee – no report
- f. Other Reports – verbal report, Marin Special District Association meeting held at CADA conference

7. BOARD REQUESTS:

A. Board Meeting Attendance Requests – none

B. Board Agenda Item Requests – none

8. VARIOUS INDUSTRY RELATED ARTICLES DISCUSSION

Presented via weekly emails.

9. ADJOURNMENT:

ACTION:

The Board approved (M/S Robards /Clark 4-0-1-0) the adjournment of the meeting at 6:40 p.m.

AYES: Clark, Lavrov, Robards, and Yezman

NOES: None

ABSENT: Murray

ABSTAIN: None

The next Board Meeting is scheduled for Thursday, September 3, 2026 at the District office.

ATTEST:


Dale McDonald, Acting Board Secretary

APPROVED:


Nicholas Lavrov, Vice-President

