

MEETING MINUTES OF MAY 4, 2023

THE BOARD OF DIRECTORS AND STAFF OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION ON MAY 4, 2023 AT 4:32 PM AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

BOARD MEMBERS PRESENT: Megan Clark, Ron Ford, Craig Murray (arrived 4:45 pm)
Gary Robards and Crystal Yezman (arrived 5:03 pm)

BOARD MEMBERS ABSENT: None.

STAFF PRESENT: Curtis Paxton, General Manager; Dale McDonald, District Treasurer; Greg Pease, Collections/Maintenance/Safety Manager;

OTHERS PRESENT: Dave Byers, District Counsel; Lisa Charbonneau, LCW; Ray Goebel, EOA;

ANNOUNCEMENT: President Clark announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.

1. PUBLIC COMMENT: None.

2. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for April 20, 2023
- B. Approve the Warrant List for May 4, 2023
- C. Approve Clark attending CSDA Legislative Days Conference in Sacramento May 16 -17
- D. Approve Murray attending the IRWA Spring Educational Seminar April 14, 2023
- E. Approve Aqua Contract Amendment 10 for Bidding Construction Services for the TWAS Enclosure/Sludge Basin and Reception Pad Project
- F. Approve Contract with West Yost for Grant Support

Item F was pulled for discussion.

ACTION:

Board approved (M/S Robards/Ford (3-0-2-0) the Consent Calendar items A through F.

AYES: Clark, Ford and Robards

NOES: None.

ABSENT: Murray and Yezman

ABSTAIN: None.

3. INFORMATION ITEMS:

STAFF / CONSULTANT REPORTS:

1. Board Policy B-180 Harassment, Discrimination and Retaliation Prevention Policy and Complaint Procedure review with Lisa Charbonneau from Liebert Cassidy Whitmore. Board reviewed the final policy and Ms. Charbonneau answered questions from the Board and District Counsel. Item is to be moved to the next board consent calendar for approval as presented.

Murray arrived at 4:45 pm.

2. General Manager's Report – verbal
3. State Wide General Order for Sanitary Sewer Systems and Sewer System Management

Plan – Ray Goebel from EOA presented to the Board. Pease also provided answers to questions raised by the Board.

Yezman arrived at 5:03 pm.

4. Review Draft Proposition 218 Notice – McDonald presented. Board requested modifications to some language in the 218 Notice.

4. EXPAND LOW INCOME SEWER RATE ASSISTANCE TO MOBILE HOME OWNERS

Board reviewed Resolution 2023-2303 to expand the Low-Income Sewer Rate Assistance program to recognize mobile homeowner's as eligible households under the program.

ACTION:

Board approved (M/S Yezman/Robards (5-0-0-0) Resolution 2023-2303 expanding the expanding the Low-Income Sewer Rate Assistance Program (LISRAP) to recognize mobile homeowners as eligible households under LISRAP and to continue the program in fiscal year 2023-24 at a cost not to exceed \$25,000 in fiscal year 2023-24. Staff was given direction to investigate future expansion of the program.

AYES: Clark, Ford, Murray, Robards and Yezman
NOES: None.
ABSENT: None.
ABSTAIN: None.

5. BOARD MEMBER REPORTS

1. CLARK

- a. NBWA Board Committee – no report
- b. 2023 Operations Control Center Ad Hoc Committee – verbal report
- c. Other Reports–none

2. FORD -

- a. NBWRA – no report
- b. 2023 Operations Control Center Ad Hoc Committee – no report
- c. 2023 GM Evaluation Ad Hoc Committee – no report
- d. 2023 McInnis Marsh Ad Hoc Committee – no report
- e. 2023 Fleet Management Ad Hoc Committee – no report
- f. Other Reports – Ford reported on his meeting with the county regarding the Bay Trail.

3. MURRAY

- a. Marin LAFCO – no report
- b. CASA Energy Committee –verbal report
- c. 2023 Biosolids Ad Hoc Committee – no report
- d. 2023 Development Ad Hoc Committee – verbal report
- e. Other Reports – BCDC Working Group meeting – verbal report.

4. ROBARDS

- a. Gallinas Watershed Council/Miller Creek – verbal report
- b. 2023 Engineering Ad Hoc Committee re: STPURWE – no report
- c. 2023 McInnis Marsh Ad Hoc Committee – no report
- d. 2023 Development Ad Hoc Committee – no report
- e. 2023 GM Evaluation Ad Hoc Committee – verbal report
- f. Other Reports – none

5. YEZMAN

- a. Flood Zone 7– no report
- b. CSRMA – no report
- c. Marin Special District Association – no report
- d. 2023 STPURWE Engineering Ad Hoc Committee – no report

- e. 2023 Biosolids Ad Hoc Committee – verbal report
- f. Other Reports– none

6. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – none.
- B. Board Agenda Item Requests – Ford requested EV be considered for the plant and Yezman requested Low Income threshold standards be researched.

6. MISCELLANEOUS DISTRICT CORRESPONDENCE:

Discussion ensued.

7. CLOSED SESSION WAS CANCELLED

8. ADJOURNMENT:

ACTION:

Board approved (M/S Ford/Murray 5-0-0-0) the adjournment of the meeting at 7:00 PM.

AYES: Clark, Ford, Murray, Robards and Yezman

NOES: None.

ABSENT: None.

ABSTAIN: None.

The next Board Meeting is scheduled for Monday, May 8 at 9:00 am in-person at the District Office.

ATTEST:



Teresa Lerch, Board Secretary

APPROVED:



Megan Clark, President

