

RESOLUTION NO. 2014-2018

A RESOLUTION APPROVING ELECTRONIC PAYMENT OF DIRECT DENTAL CLAIMS

THE LAS GALLINAS VALLEY SANITARY DISTRICT

WHEREAS, the Board of Directors has determined that it will provide dental medical insurance coverage to the District's employees;

WHEREAS, the Board of Directors has determined that the most cost effective method to provide the dental benefit is through a self-insured plan and the District has delegated the administration of this plan to Direct Dental;

WHEREAS, Direct Dental has changed its payment policies to an electronic payment process through the Automatic Clearing House (ACH) which will require the District to approve and pay claims in advance of the Board of Directors approving a warrant list;

NOW THEREFORE, the Board of Directors of the Las Gallinas Valley Sanitary District approves the following process in approving and paying claims related to the dental insurance provided to its employees and administered by Direct Dental:

1. Direct Dental will submit a list of claims and monthly administrative fees to authorized District personnel three business days prior to withdrawing funds.
2. District personnel will review the claims and monthly administrative fees in accordance with the District's financial policies.
3. Once District personnel has approved the claims, they shall transfer funds to the appropriate bank account for payment through the ACH system.
4. The amount of the claims paid shall be included on the warrant list for approval by the Board of Directors at the next Board meeting.

If any policy or portion of a policy contained within this resolution is in conflict with rules, regulations, or legislation having authority over the Las Gallinas Valley Sanitary District, said rules, regulations or legislation shall prevail. The Board of Directors has determined that this payment process is permitted by Government Code § 53910 and that it is convenient, efficient and in the public interest.

The procedures shall remain in effect until amended by at least a majority vote of the Board of Directors.

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I hereby certify that the forgoing is a full, true, and correct copy of a resolution duly and regularly passed and adopted by the Sanitary Board of the Las Gallinas Valley Sanitary District, Marin County, California, at a meeting thereof held on the 9th day of October, 2014, by the following vote of the members thereof:

AYES, and in favor thereof Members: Clark, Elias, Greenfield, Murray and Schrieberman
 NOES, Members: None.
 ABSENT, Members: None.
 ABSTAIN, Members: None.



Teresa L. Lerch, District Secretary

APPROVED:



Craig K. Murray, President of Board of Directors



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