



101 Lucas Valley Road, Suite 300
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www.LGVSD.org

MANAGEMENT TEAM
General Manager, Curtis Paxton
Plant Operations, Don Moore
Collections/Safety/Maintenance, Greg Pease
Engineering, Jasmine Diaz
Administrative Services, Dale McDonald

DISTRICT BOARD
Megan Clark
Nicholas Lavrov
Craig K. Murray
Gary E. Robards
Crystal J. Yezman

The Mission of the Las Gallinas Valley Sanitary District is to protect public health and our environment, providing effective wastewater collection, treatment, and resource recovery.

BOARD MEETING AGENDA

MAY 7, 2026

MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, SAN RAFAEL, OR ON THE DISTRICT WEBSITE WWW.LGVSD.ORG

Estimated Time

OPEN SESSION:

4:00 PM

1. PUBLIC COMMENT

This portion of the meeting is reserved for people desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

CLOSED SESSION:

4:05 PM

2. CONFERENCE WITH LABOR NEGOTIATOR – Agency designated representative : Gregory Ramirez, IEDA; Employee organization : IUOE Local 3;pursuant to Government Code Section 54957.6

CONFERENCE WITH LEGAL COUNSEL— EXISTING LITIGATION

(Paragraph (1) of subdivision (d) of Section 54956.9) Name of Case: Myers & Sons Construction, LLC v. Las Gallinas Valley Sanitary District et al. Marin County Superior Court Case No. CV0004963.

CONFERENCE WITH REAL PROPERTY NEGOTIATOR - Pursuant to Government Code Section 54956.8 - Two Items:

- A. 301 Smith Ranch Road (APN 155-121-16/APN 155-121-15/APN 155-121-14) : Approximately 5.0 acres of developed land, located at 301 Smith Ranch Road, San Rafael, in the County of Marin.
- B. 291 Smith Ranch Road (APN 155-011-11): Approximately 1.3 acres of developed land located at 291 Smith Ranch Road, San Rafael, in the County of Marin.

Agency negotiator: Curtis Paxton, General Manager. Negotiating parties: Silveira San Rafael Ranch, LLC/Cornish and Carey Commercial (Newmark). Under negotiation: Instruction to negotiator will concern both price and terms of payment.

RETURN TO OPEN SESSION: Report on actions taken during closed session.

4:45 PM

3. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for April 16, 2026
- B. Receive and Ratify the Check Warrant List
- C. Approve Clark attending CASA & CWEA Building the Future Workforce through Local Student Water Education Events webinar on April 29, 2026
- D. Approve Murray attending 2026 California Eminent Domain Seminar April 28, 2026 in Berkeley, CA
- E. Approve Murray attending Air & Waste Management Association 119th Annual Conference & Exhibition June 21-24, 2026 in Austin, TX
- F. Approve Robards attending 2026 CASA Annual Conference August 4-7 in Napa, CA
- G. Accept Audit Engagement Letter with Nigro & Nigro to provide audit services for the fiscal year ending June 30, 2026
- H. Approve Spring 2026 Heron Newsletter
- I. Approve Resolution No. 2026-2391 Amending the Miscellaneous Fee Schedule
- J. Approve Application of Allocation of Capacity for APNs 164-471-64, -65, -69 & -70, Marinwood Apartments, located at 121, 155, 175, & 197 Marinwood Avenue San Rafael, CA 94903

Possible expenditure of funds: Yes, Item B through H.

Staff recommendation: Adopt Consent Calendar – Items A through J.

4:50 PM

4. INFORMATION ITEMS:

STAFF/CONSULTANT REPORTS:

- A. General Manager's Report – verbal
- B. Budget Workshop Fiscal Year 2026-2027 - written

5:40 PM

5. ANNUAL VACANCY REPORT

Receive and file the annual vacancy report and conduct public hearing on workforce vacancies, recruitment, and retention efforts in accordance with Government Code Section 3502.3 (AB 2561).

5:50 PM

6. BOARD MEMBER REPORTS:

1. CLARK

NBWA Board Committee, CASA Workforce Committee, Human Resources/Finance Committee, Operations Control Centers Ad Hoc Committee, Public Information/Public Relations Ad Hoc Committee, Other Reports

2. LAVROV

Marin Special Districts Association, Human Resources/Finance Committee, Myers Litigation Ad Hoc Committee, Operations Control Centers Ad Hoc Committee, Public Information/Public Relations Ad Hoc Committee, Other Reports

3. MURRAY

Marin LAFCo, Flood Zone 6, Biosolids Ad Hoc Committee, CASA Energy Committee, Sustainability Committee, Other Reports

4. ROBARDS

NBWRA, Flood Zone 7, Planning and Engineering Committee, Sustainability Committee, Terra Linda/Hwy 101 Undercrossing Project Ad Hoc Committee, Myers Litigation Ad Hoc Committee, Other Reports

5. YEZMAN

NBWA, CSRMA, Planning and Engineering Committee, Biosolids Ad Hoc Committee, Terra Linda/Hwy 101 Undercrossing Project Ad hoc Committee, Other Reports

6:10 PM

7. **BOARD REQUESTS:**

- A. Board Meeting Attendance Requests – Verbal
- B. Board Agenda Item Requests – Verbal

6:15 PM

8. **VARIOUS INDUSTRY RELATED ARTICLES AND CORRESPONDENCE**

6:20 PM

9. **ADJOURNMENT**

FUTURE BOARD MEETING DATES: MAY 21 AND JUNE 4, 2026

AGENDA APPROVED:

Crystal J. Yezman, President

David Byers, Legal Counsel

CERTIFICATION: I, Dale McDonald, of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before May 4, 2026 4:00 p.m., I posted the Agenda for the Board Meeting of said Board to be held on May 7, 2026.

DATED: May 4, 2026



Dale McDonald
Acting Board Secretary

The Board of the Las Gallinas Valley Sanitary District meets regularly on the first and third Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study sessions. Regular meetings are held at the District Office, 101 Lucas Valley Road, Suite 300, San Rafael, CA. Board meetings may be recorded for transcribing purposes.

In compliance with the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), if you need special assistance to participate in this meeting, please contact the Board Secretary at the District at (415) 472-1734 at least 24 hours prior to the meeting. **Notification prior to the meeting will enable the District to make reasonable disability-related modifications or accommodations, including auxiliary aids or services, to help ensure accessibility to this meeting.**

AGENDA ITEM 1

5/7/2026

PUBLIC COMMENT

This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

AGENDA ITEM 2

5/7/2026

CLOSED SESSION

- Separate Item to be distributed at Board Meeting
- Separate Item to be distributed prior to Board Meeting
- Verbal Report
- Presentation

MEETING MINUTES OF APRIL 16, 2026

THE BOARD OF DIRECTORS AND STAFF OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION AT 4:01 PM AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

BOARD MEMBERS PRESENT: Megan Clark, Nicholas Lavrov, Craig Murray, Gary Robards, and Crystal Yezman

BOARD MEMBERS ABSENT: None

STAFF PRESENT: Curtis Paxton, General Manager; Dale McDonald, Administrative Services Manager and Acting Board Secretary; Jasmine Diaz, District Engineer; Don Moore, Plant Manager

OTHERS PRESENT: Patrick Richardson, District Counsel

ANNOUNCEMENT: President Yezman announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.

1. **PUBLIC COMMENT:** None

2. IDENTIFY REAL PROPERTY NEGOTIATOR:

ACTION: The Board approved (M/S Murray/Robards (5-0-0-0) appointing General Manager, Curtis Paxton, as the District's Real Property Negotiator for discussions with Silveira San Rafael Ranch, LLC and Cornish & Carey Commercial (Newmark) regarding the potential acquisition of 291 and 301 Smith Ranch Road.

AYES: Clark, Lavrov, Murray, Robards and Yezman

NOES: None

ABSENT: None

ABSTAIN: None

3. CLOSED SESSION:

ACTION:

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO CLOSED SESSION APRIL 16, 2026, AT 4:03 PM. AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, CONFERENCE ROOM, SAN RAFAEL, CALIFORNIA.

McDonald left the meeting at 4:03 p.m.

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – (Paragraph (1) of subdivision (d) of Section 54956.9) Name of Case: Myers & Sons Construction, LLC v. Las Gallinas Valley Sanitary District et al. Marin County Superior Court Case No. CV0004963.

CONFERENCE WITH REAL PROPERTY NEGOTIATOR - Pursuant to Government Code Section 54956.8 - Two Items:

- A. 301 Smith Ranch Road (APN 155-121-16/APN 155-121-15/APN 155-121-14) :
Approximately 5.0 acres of developed land, located at 301 Smith Ranch Road, San Rafael, in the County of Marin.

- B. 291 Smith Ranch Road (APN 155-011-11): Approximately 1.3 acres of developed land located at 291 Smith Ranch Road, San Rafael, in the County of Marin.

Agency negotiator: Curtis Paxton, General Manager. Negotiating parties: Silveira San Rafael Ranch, LLC/Cornish and Carey Commercial (Newmark). Under negotiation: Instruction to negotiator will concern both price and terms of payment.

ADJOURNMENT OF CLOSED SESSION:

ACTION:

The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on April 16, 2026 at 4:27 p.m.

BOARD MEMBERS PRESENT:

Megan Clark, Nicholas Lavrov, Gary Robards, Craig Murray, Crystal Yezman

STAFF PRESENT:

Curtis Paxton, General Manager, Dale McDonald, Administrative Services Manager and Acting Board Secretary; Jasmine Diaz, District Engineer; Don Moore, Plant Manager; Greg Pease, Collection System/ Maintenance/Safety Manager

OTHERS PRESENT:

Patrick Richardson, District Counsel; Malcolm Smith and Mark Millan with Data Instincts

PUBLIC COMMENT:

None

REPORT ON CLOSED SESSION:

President Yezman reported that there was nothing to report.

4. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for April 2, 2026
- B. Receive and Ratify the Check Warrant List
- C. Approve Board Member March Compensation
- D. Approve Clark attending the CASA Annual Conference August 4-7, 2026 in Napa California
- E. Approve Lavrov attending the CSDA Fraud Preventions Tools That Keep District Funds Secure webinar on April 14, 2026
- F. Approve Lavrov attending the CSDA Disaster Recovery Checklist and Best Practices for Special Districts webinar on April 30, 2026
- G. Approve Murray attending the CASA Law Symposium on May 28, 2026 in San Francisco
- H. Approve Award for Ferric Chloride
- I. Approve Award for Sodium Bisulfite
- J. Approve Award for Sodium Hypochlorite
- K. Approve Award for Reclamation Pastureland O&M Services
- L. Approve Resolution 2026-2389 Calling a Candidate Election, Requesting Consolidation of Election, and Requesting Election Services
- M. Board Meeting Schedule Modification

Items B and M were pulled for discussion. McDonald reported that Item A, Board Minutes, had a minor correction made to the Board Reports section, Director Murray was not absent, and this was corrected in

the final minutes. Questions were asked and comments made on Item B, Warrant List. Observed holidays and District office hours were discussed on Item M, Board Meeting Schedule Modification.

ACTION: The Board approved (M/S Murray/Robards (5-0-0-0)) Consent Calendar items A through M.

AYES: Clark, Lavrov, Murray, Robards and Yezman
NOES: None
ABSENT: None
ABSTAIN: None

5. INFORMATION ITEMS CONTINUED :

STAFF / CONSULTANT REPORTS:

- A. General Manager's Report – Paxton presented verbal report. Discussion ensued.

- B. Spring 2026 Newsletter Review – McDonald presented a written report and introduced Malcolm Smith and Mark Millan with Data Instincts to answer questions on the draft newsletter presented. Feedback was given by the Board and Directory Murray offered to provide markup to assist with revisions to the draft newsletter. The newsletter will be revised and brought back to a future Board meeting for considered approval.

- C. Collections Maintenance Safety Department Report – Pease presented a written report covering the period January through March 2026. Discussion ensued.

6. CALPERS CONTRACT AMENDMENT – INITIAL PUBLIC HEARING

Public hearing to consider adoption of a Resolution of Intention to amend the CalPERS contract.

- A. **OPEN PUBLIC HEARING** – President Yezman opened the public hearing at 5:24 P.M.
- B. **PRESENTATION** - McDonald presented the background and need for amending the CalPERS contract to reduce the optional Employee Sharing Additional Cost (Gov. Code § 20516) from 1.25% to 0.25% for PEPRA members.
- C. **REVIEW DISTRICT STAFF RECOMMENDATIONS** – Board considered staff recommendation to adopt a resolution and authorize leaving past payments as-is as presented in the Agenda Summary Report and resolution.
- D. **PUBLIC COMMENT** – None.
- E. **BOARD COMMENT** – The Board commented on the resolution, the proposed amendment to the CalPERS contract, and the next steps including the scheduling of the second hearing where contract amendment would be considered.
- F. **CLOSE THE PUBLIC HEARING** – The Public Hearing was closed at 5:32 P.M. Further discussion ensued with questions raised by the Board. Staff to provide answers at the second public hearing.

ACTION: The Board adopted (M/S Clark/Robards (5-0-0-0)) Resolution No. 2026-2390, Resolution of Intention, as presented and authorized the District to leave past payments as-is and absorb the 1.0% difference in past overpayments made by the District on behalf of employees as an employer-paid member contribution.

AYES: Clark, Lavrov, Murray, Robards and Yezman
NOES: None
ABSENT: None
ABSTAIN: None

7. BOARD REPORTS

1. CLARK
 - a. NBWA Board Committee – reported on NBWA conference event
 - b. CASA Workforce Committee – no report

- c. Human Resources/Finance Committee – no report
 - d. Operations Control Centers Ad Hoc Committee – no report
 - e. Public Information/Public Relations Ad Hoc Committee – no report
 - f. Other Reports – no report
2. LAVROV
- a. Marin Special Districts Association – no report
 - b. Human Resources/Finance Committee – no report
 - c. Myers Litigation Ad Hoc Committee – no report
 - d. Operations Control Centers Ad Hoc Committee - no report
 - e. Public Information/Public Relations Ad Hoc Committee – no report
 - f. Other Reports – no report
3. MURRAY
- a. Marin LAFCO – met on April 9, verbal report provided including note that Novato MSR is out
 - b. Flood Zone 6 – no report
 - c. Biosolids Ad Hoc Committee – no report
 - d. CASA Energy Workgroup – verbal report provided, notes will be in next Board packet
 - e. Sustainability Committee – no report
 - f. Other Reports - sat at table with Baywork at NBWA conference, reported on good work they do
4. ROBARDS
- a. NBWRA – Board meeting in in a week and a half
 - b. Flood Zone 7 – no report
 - c. Planning/Engineering Committee – no report
 - d. Sustainability Committee - no report
 - e. Terra Linda/Hwy 101 Undercrossing Project Ad Hoc Committee - no report
 - f. Myers Litigation Ad Hoc Committee - no report
 - g. Other Reports – will miss the first meeting in June
5. YEZMAN
- a. NBWA – reported on conference attendance and presentations
 - b. CSRMA – no report
 - c. Planning/Engineering Committee – no report
 - d. Biosolids Ad Hoc Committee – no report
 - e. Terra Linda/Hwy 101 Undercrossing Project Ad Hoc Committee – no report
 - f. Other Reports – no report

9. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – none

- B. Board Agenda Item Requests – Director Yezman requested review of Ordinance 180, the Sewer Lateral Inspection Program. Also requested was a report on whether mandatory Board training, such as ethics and finance, is considered a compensable meeting.

10. VARIOUS INDUSTRY RELATED ARTICLES DISCUSSION

Presented via weekly emails. Printed handouts available at the meeting as well. No Discussion.

ADJOURNMENT:

ACTION:

The Board approved (M/S Murray/Lavrov 5-0-0-0) the adjournment of the meeting at 6:01 p.m.

AYES: Clark, Lavrov, Murray, Robards and Yezman

NOES: None.

ABSENT: None.

ABSTAIN: None.

The next Board Meeting is scheduled for Thursday, May 7, 2026 at the District office.

ATTEST:

Dale McDonald, Acting Board Secretary

APPROVED:

Nicholas Lavrov, Vice-President

Report Criteria:
 Report type: GL detail
 Check Detail.Input date = 04/16/2026,04/21/2026

Agenda Item 3B
Date May 7, 2026

GL Period	Check Issue Date	Invoice Number	Description	Invoice GL Account	Invoice Amount	Amount
Alpha CM						
22402						
04/26	04/21/2026	022826LGVSD	Construction Management and Inspection Services for Smith Ranch	10-500-8303	31,006.50	31,006.50
Total Alpha CM:						31,006.50
Aqua Engineering of Utah, LLC						
30002153						
04/26	04/21/2026	32554	Site Utility Plan Review and Design Coordination for Multipurpose	10-420-7107	352.50	352.50
Total Aqua Engineering of Utah, LLC:						352.50
Aries Industries Inc						
22403						
04/26	04/21/2026	445546	Misc. Supplies	10-460-5317	362.60	362.60
Total Aries Industries Inc:						362.60
AT&T						
22404						
04/26	04/21/2026	4.7.2026-5.6.2	Phone Lines at Pump Station - April 2026	10-500-5423	696.68	696.68
Total AT&T:						696.68
B.W.S. Distributors, Inc.						
30002154						
04/26	04/21/2026	305614	Gas Mix	10-460-5315	476.29	476.29
Total B.W.S. Distributors, Inc.:						476.29
Bank of Marin						
20260410						
04/26	04/10/2026	APRIL 2026	Recycled Water Loan Payment- Interest April 2026	10-699-5524	5,263.65	5,263.65 M
04/26	04/10/2026	APRIL 2026	Recycled Water Loan Payment- Principal April 2026	10-699-5514	22,459.80	22,459.80 M
Total Bank of Marin:						27,723.45
Brenntag Pacific Inc						
22405						
04/26	04/21/2026	BPI593526	Hydrochloric Acid	10-600-5283	1,175.74	1,175.74
04/26	04/21/2026	BPI594178	Sodium Bicarbonate	10-600-5283	1,727.27	1,727.27
Total Brenntag Pacific Inc:						2,903.01
Byers Law Office						
30002155						
04/26	04/21/2026	14906	Legal Counsel - March 2026	10-400-5351	3,480.00	3,480.00
04/26	04/21/2026	14907	Pass Thru Legal Costs and Disbursements	10-400-5344	794.70	794.70
04/26	04/21/2026	14907	Myers Litigation Attorney Fees - March 2026	10-400-5351	4,448.75	4,448.75
Total Byers Law Office:						8,723.45

GL Period	Check Issue Date	Invoice Number	Description	Invoice GL Account	Invoice Amount	Amount
California Newspapers Partnership						
30002156						
04/26	04/21/2026	0001470449	Sealed Bid Invites - March 2026	10-580-5433	337.00	337.00
Total California Newspapers Partnership:						337.00
CalPERS 457 Plan Deferred Comp						
20260421						
04/26	04/21/2026	4.17.26 457	457 Deferred Comp Paydate 4.17.26	10-000-2127	31,538.79	31,538.79 M
202604101						
04/26	04/10/2026	4.3.26 457	457 Deferred Comp Paydate 4.3.26	10-000-2127	13,458.79	13,458.79 M
Total CalPERS 457 Plan Deferred Comp:						44,997.58
CALPERS Health						
202603181						
03/26	03/18/2026	APRIL 2026 H	Health Premium - Non-PERS - Directors	10-440-5115	5,211.97	5,211.97 M
202604211						
04/26	04/21/2026	MAY 2026 HEA	Health Premium - Active - Admin	10-400-5110	12,223.62	12,223.62 M
04/26	04/21/2026	MAY 2026 HEA	Health Premium - Active - Engineering	10-420-5110	2,337.72	2,337.72 M
04/26	04/21/2026	MAY 2026 HEA	Health Premium - Active - Collections	10-460-5110	14,961.42	14,961.42 M
04/26	04/21/2026	MAY 2026 HEA	Health Premium - Active - Maintenance	10-480-5110	5,445.74	5,445.74 M
04/26	04/21/2026	MAY 2026 HEA	Health Premium - Active - Lab	10-560-5110	2,839.00	2,839.00 M
04/26	04/21/2026	MAY 2026 HEA	Health Premium - Active - Plant	10-600-5110	16,631.56	16,631.56 M
04/26	04/21/2026	MAY 2026 HEA	Admin Fee - Active	10-400-5112	43.55	43.55 M
04/26	04/21/2026	MAY 2026 HEA	Admin Fee - Retired	10-400-5112	16.91	16.91 M
04/26	04/21/2026	MAY 2026 HEA	Health Premium - Retired - Employer Share - Admin	10-400-5111	1,458.00	1,458.00 M
04/26	04/21/2026	MAY 2026 HEA	Health Premium - Retired - Employer Share - Engineering	10-420-5111	162.00	162.00 M
04/26	04/21/2026	MAY 2026 HEA	Health Premium - Retired - Employer Share - Collections	10-460-5111	162.00	162.00 M
04/26	04/21/2026	MAY 2026 HEA	Health Premium - Retired - Employer Share - Plant	10-600-5111	1,458.00	1,458.00 M
202604212						
04/26	04/21/2026	MAY 2026 HEA	May 2026 HEALTH NON-PERS	10-440-5115	2,603.90	2,603.90 M
04/26	04/21/2026	MAY 2026 HEA	Admin Fee - Active	10-400-5112	2.08	2.08 M
Total CALPERS Health:						65,557.47
CALPERS Retirement						
202604102						
04/26	04/10/2026	4.3.26 RETIRE	EE & ER Retirement- Administration	10-400-5120	8,246.00	8,246.00 M
04/26	04/10/2026	4.3.26 RETIRE	EE & ER Retirement- Engineering	10-420-5120	2,926.27	2,926.27 M
04/26	04/10/2026	4.3.26 RETIRE	EE & ER Retirement- Collections	10-460-5120	8,667.92	8,667.92 M
04/26	04/10/2026	4.3.26 RETIRE	EE & ER Retirement- Maintenance	10-480-5120	3,022.56	3,022.56 M
04/26	04/10/2026	4.3.26 RETIRE	EE & ER Retirement- Laboratory	10-560-5120	1,851.73	1,851.73 M
04/26	04/10/2026	4.3.26 RETIRE	EE & ER Retirement- Plant	10-600-5120	10,487.85	10,487.85 M
202604213						
04/26	04/21/2026	4.17.26 RETIR	EE & ER Retirement- Administration	10-400-5120	7,341.73	7,341.73 M
04/26	04/21/2026	4.17.26 RETIR	EE & ER Retirement- Engineering	10-420-5120	2,926.27	2,926.27 M
04/26	04/21/2026	4.17.26 RETIR	EE & ER Retirement- Collections	10-460-5120	8,667.92	8,667.92 M
04/26	04/21/2026	4.17.26 RETIR	EE & ER Retirement- Maintenance	10-480-5120	3,022.56	3,022.56 M
04/26	04/21/2026	4.17.26 RETIR	EE & ER Retirement- Laboratory	10-560-5120	1,881.54	1,881.54 M
04/26	04/21/2026	4.17.26 RETIR	EE & ER Retirement- Plant	10-600-5120	10,501.53	10,501.53 M
Total CALPERS Retirement:						69,543.88
Caltest Analytical Laboratory						
30002157						
04/26	04/21/2026	739292	Outside Lab Testing - March 2026	10-560-5329	3,333.55	3,333.55

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Invoice Number	Description	Invoice GL Account	Invoice Amount	Amount
Total Caltest Analytical Laboratory:						3,333.55
Cal-West Rentals						
30002158						
04/26	04/21/2026	461144	JLG Z45 Rental - Used to Replace Netting at McGinnis	10-500-5312	879.44	879.44
Total Cal-West Rentals:						879.44
CAPPO						
22406						
04/26	04/21/2026	FY 26.27 MEM	2026-2027 CAPPO Membership Renewal	10-400-5461	290.00	290.00
Total CAPPO:						290.00
Central Marin Sanitation Agency						
30002159						
04/26	04/21/2026	INV02662	FOG Program Activities - FY 26 3Q: Countywide Ed Program	10-560-5327	3,014.69	3,014.69
Total Central Marin Sanitation Agency:						3,014.69
Centricity GIS						
30002160						
04/26	04/21/2026	1905	Cityworks Implementation and Antero Migration	10-400-7504	6,550.00	6,550.00
Total Centricity GIS:						6,550.00
Cintas Corporation						
30002161						
04/26	04/21/2026	4264192086	Laundry Service for week of 4.30.2026	10-600-5334	400.30	400.30
04/26	04/21/2026	4264192086	Laundry Service for week of 4.30.2026	10-460-5334	400.31	400.31
04/26	04/21/2026	4264192086	Laundry Service for week of 4.30.2026	10-600-5339	164.49	164.49
04/26	04/21/2026	4264192086	Laundry Service for week of 4.30.2026	10-460-5339	164.49	164.49
04/26	04/21/2026	4265711994	Laundry Service for week of 4.13.2026	10-600-5334	396.94	396.94
04/26	04/21/2026	4265711994	Laundry Service for week of 4.13.2026	10-460-5334	396.95	396.95
04/26	04/21/2026	4265711994	Laundry Service for week of 4.13.2026	10-600-5339	288.04	288.04
04/26	04/21/2026	4265711994	Laundry Service for week of 4.13.2026	10-600-5339	178.16	178.16
04/26	04/21/2026	4265711994	Laundry Service for week of 4.13.2026	10-460-5339	178.16	178.16
04/26	04/21/2026	4264968784	Laundry Service for week of 4.06.2026	10-600-5334	400.30	400.30
04/26	04/21/2026	4264968784	Laundry Service for week of 4.06.2026	10-600-5339	164.49	164.49
04/26	04/21/2026	4264968784	Laundry Service for week of 4.06.2026	10-460-5334	400.31	400.31
04/26	04/21/2026	4264968784	Laundry Service for week of 4.06.2026	10-460-5339	164.49	164.49
Total Cintas Corporation:						3,697.43
Cintas Corporation 2						
22407						
04/26	04/21/2026	5328002306	First Aid Kid Refill	10-460-5243	213.76	213.76
Total Cintas Corporation 2:						213.76
CivicPlus						
22408						
04/26	04/21/2026	368235	Community Development Permitting Application Initial Term	10-420-5362	18,000.25	18,000.25
Total CivicPlus:						18,000.25

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Invoice Number	Description	Invoice GL Account	Invoice Amount	Amount
Contractor Compliance and Monitoring, In						
30002162						
04/26	04/21/2026	32002	STPURWE Labor Compliance Services - Myers & Sons - March 202	10-600-8506	36.25	36.25
04/26	04/21/2026	32003	STPURWE Labor Compliance Services - DAC - March 2026	10-600-8506	36.25	36.25
04/26	04/21/2026	32004	Labor Compliance for Miscellaneous CIP (CCMI) 2025-2026	10-420-7906	1,036.50	1,036.50
04/26	04/21/2026	32004	Labor Compliance for Miscellaneous CIP (CCMI) 2025-2026	10-420-7906	12,679.50	12,679.50
Total Contractor Compliance and Monitoring, In:						13,788.50
Core Utilities, Inc.						
30002163						
04/26	04/21/2026	43221	IT Services - Engineering - March 26	10-420-5361	1,762.50	1,762.50
04/26	04/21/2026	43221	IT Services - Collections - March 26	10-460-5361	112.50	112.50
04/26	04/21/2026	43221	IT Services - Maintenance - March 26	10-480-5361	112.50	112.50
04/26	04/21/2026	43221	IT Services - Plant - March 26	10-600-5361	5,725.00	5,725.00
04/26	04/21/2026	43221	IT Server Maintenance - March 26	10-400-5361	180.00	180.00
Total Core Utilities, Inc.:						7,892.50
Direct Dental Administrators LLC						
20260416						
04/26	04/16/2026	D20260417-28	Dental Payment - Collections	10-460-5117	1,402.10	1,402.10 M
202604103						
04/26	04/10/2026	202603260000	Admin Fees - Admin - April 2026	10-400-5117	51.00	51.00 M
04/26	04/10/2026	202603260000	Admin Fees - Engineering - April 2026	10-420-5117	31.00	31.00 M
04/26	04/10/2026	202603260000	Admin Fees - Board - April 2026	10-440-5117	29.00	29.00 M
04/26	04/10/2026	202603260000	Admin Fees - Collections - March 2026	10-460-5117	74.00	74.00 M
04/26	04/10/2026	202603260000	Admin Fees - Maintenance - April 2026	10-480-5117	29.00	29.00 M
04/26	04/10/2026	202603260000	Admin Fees - Lab - April 2026	10-560-5117	18.00	18.00 M
04/26	04/10/2026	202603260000	Admin Fees - Plant - April 2026	10-600-5117	75.00	75.00 M
Total Direct Dental Administrators LLC:						1,709.10
Electrical Equipment Co Inc						
22409						
04/26	04/21/2026	263752	Baldor Brush Kit	10-480-5319	58.48	58.48
Total Electrical Equipment Co Inc:						58.48
Franklin, William						
30002164						
04/26	04/21/2026	VGA CONVER	VGA Convertor Reimbursement	10-460-5317	21.51	21.51
Total Franklin, William:						21.51
Golshani, Sahar						
30002165						
04/26	04/21/2026	FY 25.26 WEL	FY 25.26 Wellness Reimbursement	10-560-5170	500.00	500.00
Total Golshani, Sahar:						500.00
Grainger						
30002166						
04/26	04/21/2026	9872875290	Large Knight Gloves - 12 PK: QTY 6	10-480-5221	535.54	535.54
04/26	04/21/2026	9875972185	Flame Resistant Hoodie	10-480-5243	218.91	218.91
04/26	04/21/2026	9880732426	Fire Extinguisher Steel Bracket	10-480-5317	38.49	38.49
04/26	04/21/2026	9881053723	Recovery Strap 30 Ft	10-480-5243	120.34	120.34
Total Grainger:						913.28

GL Period	Check Issue Date	Invoice Number	Description	Invoice GL Account	Invoice Amount	Amount
Hach Company						
30002167						
04/26	04/21/2026	14949706	Pump Assembly, CL17sc	10-600-5315	737.65	737.65
04/26	04/21/2026	14959589	Digital Controller - HACH SC4500 - QTY 2	10-600-5317	7,630.58	7,630.58
Total Hach Company:						8,368.23
Hazen and Sawyer						
30002168						
04/26	04/21/2026	20148-009-16	Biosolids Management Strategy	10-420-5417	12,770.00	12,770.00
Total Hazen and Sawyer:						12,770.00
Jackson's Hardware Inc						
22410						
04/26	04/21/2026	198483	Misc. Supplies	10-480-5315	90.54	90.54
04/26	04/21/2026	198733	Assorted Fasteners and Utility Knife	10-480-5315	109.24	109.24
Total Jackson's Hardware Inc:						199.78
Kennedy Jenks Consulting Inc						
30002169						
04/26	04/21/2026	186542	Amend #2 Integrated Wastewater Master Plan Phase 3	10-420-7101	139,324.96	139,324.96
Total Kennedy Jenks Consulting Inc:						139,324.96
Lingo Telecom Inc						
20260223						
02/26	02/23/2026	56213019	Trunk Lines - 101 LVR - February 2026	10-400-5423	318.72	318.72 M
Total Lingo Telecom Inc:						318.72
Maleki, Ghazaleh						
30002170						
04/26	04/21/2026	LAB ANALYST	Lab Analyst I Application Fee Reimbursement	10-560-5469	225.00	225.00
Total Maleki, Ghazaleh:						225.00
Marin Ace						
22411						
04/26	04/21/2026	84099	Wiper Blade for Vehicle	10-460-5310	14.74	14.74
04/26	04/21/2026	84109	Ace Gloves	10-460-5221	6.87	6.87
Total Marin Ace:						21.61
McPhail Fuel Company						
22412						
04/26	04/21/2026	U0137360	Propane	10-600-5232	759.02	759.02
Total McPhail Fuel Company:						759.02
Michael O'Shaughnessy Construction						
22413						
04/26	04/21/2026	3590	Manhole Lining for S150.03 & S150.01	10-420-9101	69,300.00	69,300.00
Total Michael O'Shaughnessy Construction:						69,300.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Invoice Number	Description	Invoice GL Account	Invoice Amount	Amount
Miksis Services Inc						
22414						
04/26	04/21/2026	111287	Cleaned 18" Trunk Line under 101	10-460-5339	4,264.00	4,264.00
Total Miksis Services Inc:						4,264.00
Miller Pacific Engineering Group						
22415						
04/26	04/21/2026	39796	Compaction Testing for Solar PV Replacement Rebid Project	10-580-7101	6,420.89	6,420.89
Total Miller Pacific Engineering Group:						6,420.89
Motion Industries Inc.						
22416						
04/26	04/21/2026	CA38-0084287	Bearings - QTY 18	10-600-5317	3,370.36	3,370.36
Total Motion Industries Inc.:						3,370.36
Murray, Craig						
30002171						
04/26	04/21/2026	4.10.26 DENTA	Dental reimbursement 4.10.26	10-440-5115	232.00	232.00
Total Murray, Craig:						232.00
Orion Protection Services Group Inc						
30002172						
04/26	04/21/2026	15929	Nightly Patrol- Smith Ranch May 2026	10-600-5337	408.64	408.64
Total Orion Protection Services Group Inc:						408.64
Pacific Gas & Electric - 0580531718-6						
22417						
04/26	04/21/2026	02.26.2026 TO	Electricity @ Plant	10-600-5425	49,037.34	49,037.34
Total Pacific Gas & Electric - 0580531718-6:						49,037.34
Pacific Gas & Electric - 8960712333-1						
22418						
04/26	04/21/2026	2.28.26 TO 3.3	Natural Gas - Andersen Drive	10-460-5234	404.48	404.48
Total Pacific Gas & Electric - 8960712333-1:						404.48
Pacific Gas & Electric CDX7397590484						
22419						
04/26	04/21/2026	02.26.2026 TO	Electricity on Reclamation - 2.26.26 to 3.26.26	10-580-5425	478.36	478.36
Total Pacific Gas & Electric CDX7397590484:						478.36
Rafael Lumber						
22420						
04/26	04/21/2026	133612	2X4 8'-20'	10-480-5312	4.52	4.52
Total Rafael Lumber:						4.52
Retiree Burgess						
30002173						
04/26	04/21/2026	MAY 2026	Retiree Health Reimbursement - May 2026	10-600-5111	194.83	194.83
Total Retiree Burgess:						194.83

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Invoice Number	Description	Invoice GL Account	Invoice Amount	Amount
Retiree Cortez						
30002174						
04/26	04/21/2026	MAY 2026	Retiree Health Reimburesment - May 2026	10-420-5111	1,895.00	1,895.00
Total Retiree Cortez:						1,895.00
Retiree Cummins						
30002175						
04/26	04/21/2026	MAY 2026	Retiree Health Reimbursement - May 2026	10-400-5111	194.83	194.83
Total Retiree Cummins:						194.83
Retiree Cutri						
30002176						
04/26	04/21/2026	MAY 2026	Retiree Health Reimbursement- May 2026	10-600-5111	800.58	800.58
Total Retiree Cutri:						800.58
Retiree Gately						
30002177						
04/26	04/21/2026	MAY 2026	Retiree Health Reimbursement - May 2026	10-400-5111	503.50	503.50
Total Retiree Gately:						503.50
Retiree Guion						
30002178						
04/26	04/21/2026	MAY 2026	Retiree Health Reimbursement - May 2026	10-600-5111	503.50	503.50
Total Retiree Guion:						503.50
Retiree Kermoian						
30002179						
04/26	04/21/2026	MAY 2026	Retiree Health Reimbursement - May 2026	10-600-5111	194.83	194.83
Total Retiree Kermoian:						194.83
Retiree Lerch						
30002180						
04/26	04/21/2026	MAY 2026	Retiree Health Reimbursement - May 2026	10-400-5111	488.40	488.40
Total Retiree Lerch:						488.40
Retiree Liebmann						
30002181						
04/26	04/21/2026	MAY 2026	Retiree Health Reimbursement - May 2026	10-600-5111	2,877.04	2,877.04
Total Retiree Liebmann:						2,877.04
Retiree Mandler						
30002182						
04/26	04/21/2026	MAY 2026	Retiree Health Reimbursement - May 2026	10-460-5111	194.83	194.83
Total Retiree Mandler:						194.83
Retiree Memmott						
30002183						
04/26	04/21/2026	MAY 2026	Retiree Health Reimbursement - May 2026	10-400-5111	264.31	264.31
Total Retiree Memmott:						264.31

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Invoice Number	Description	Invoice GL Account	Invoice Amount	Amount
Retiree Petrie						
30002184						
04/26	04/21/2026	MAY 2026	Retiree Health Reimbursement - May 2026	10-400-5111	319.29	319.29
Total Retiree Petrie:						319.29
Retiree Pettey						
30002185						
04/26	04/21/2026	MAY 2026	Retiree Health Reimbursement - May 2026	10-600-5111	319.29	319.29
Total Retiree Pettey:						319.29
Retiree Reetz						
30002186						
04/26	04/21/2026	MAY 2026	Retiree Health Reimbursement - May 2026	10-400-5111	194.83	194.83
Total Retiree Reetz:						194.83
Retiree Reilly						
30002187						
04/26	04/21/2026	MAY 2026	Retiree Health Reimbursement - May 2026	10-600-5111	194.83	194.83
Total Retiree Reilly:						194.83
Retiree Vine						
30002188						
04/26	04/21/2026	MAY 2026	Retiree Health Reimbursement - May 2026	10-400-5111	194.83	194.83
Total Retiree Vine:						194.83
Retiree Wettstein						
30002189						
04/26	04/21/2026	MAY 2026	Retiree Health Reimbursement - May 2026	10-600-5111	922.00	922.00
Total Retiree Wettstein:						922.00
Retiree Williams						
30002190						
04/26	04/21/2026	MAY 2026	Retiree Health Reimbursement - May 2026	10-400-5111	922.00	922.00
Total Retiree Williams:						922.00
Riviera Finance of Texas, Inc.						
22421						
04/26	04/21/2026	1021	Various Springs	10-480-5317	1,287.97	1,287.97
Total Riviera Finance of Texas, Inc.:						1,287.97
Sanbell-Bay Area						
30002191						
04/26	04/21/2026	251086-3	On-Call Inspection Services for Collection System, Development Pro	10-420-7903	3,968.00	3,968.00
Total Sanbell-Bay Area:						3,968.00
Sherwin Williams						
22422						
04/26	04/21/2026	0930-1	Various Paint Supplies	10-480-5311	140.27	140.27
04/26	04/21/2026	1087-9	Various Paint Supplies	10-480-5311	74.97	74.97

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Invoice Number	Description	Invoice GL Account	Invoice Amount	Amount
Total Sherwin Williams:						215.24
SMART						
22423						
04/26	04/21/2026	782322	Utility Agreement- 4/1/2026 TO 3/31/2027 Milepost 21.13 18" Sewer	10-400-5451	1,648.50	1,648.50
Total SMART:						1,648.50
TMI Consulting						
22424						
04/26	04/21/2026	2011808	McDonald - Ergonomic Evaluation	10-400-5342	503.84	503.84
Total TMI Consulting:						503.84
Uline						
22425						
04/26	04/21/2026	206649392	Dry Erase Calendar - 12 Month, 3X2'	10-480-5221	190.77	190.77
Total Uline:						190.77
Univar USA Inc.						
30002192						
04/26	04/21/2026	53759941	Sodium Hypochlorite - March 19 2026	10-600-5281	17,589.63	17,589.63
04/26	04/21/2026	53768701	Sodium Bisulfite - April 1 2026	10-600-5282	6,680.72	6,680.72
04/26	04/21/2026	53791482	Sodium Hypochlorite - April 1 2026	10-600-5281	16,176.33	16,176.33
04/26	04/21/2026	53792536	Sodium Bisulfite - April 1 2026	10-600-5282	6,314.65	6,314.65
Total Univar USA Inc.:						46,761.33
Water Components & Building Supply						
22426						
04/26	04/21/2026	30688575	Misc. Supplies	10-460-5317	648.07	648.07
04/26	04/21/2026	30688932	Grade Ring Concrete 6"x24"	10-460-5312	476.72	476.72
Total Water Components & Building Supply:						1,124.79
WECO Industries						
30002193						
04/26	04/21/2026	0057266-IN	Fuse Holder	10-460-5317	90.99	90.99
Total WECO Industries:						90.99
WEX Health Inc.						
20260407						
04/26	04/07/2026	4.6.26 FSA	FSA Reimbursement 4.6.26	10-000-2130	11.39	11.39 M
20260415						
04/26	04/15/2026	4.12.26 FSA	FSA Reimbursement 4.12.26	10-000-2130	1,344.67	1,344.67 M
202604071						
04/26	04/07/2026	4.4.26	FSA Reimbursement 4.4.26	10-000-2130	5.00	5.00 M
Total WEX Health Inc.:						1,361.06
Woodland Center Auto Supply Inc.						
22427						
04/26	04/21/2026	994106	Chain and Cable Lubrication	10-600-5315	43.51	43.51
04/26	04/21/2026	995801	Diesel Exhaust Fluid - QTY 6	10-480-5310	85.15	85.15
Total Woodland Center Auto Supply Inc.:						128.66

M = Manual Check, V = Void Check

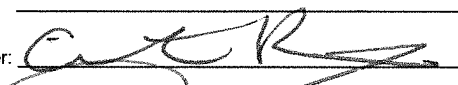

GL Period	Check Issue Date	Invoice Number	Description	Invoice GL Account	Invoice Amount	Amount
WRA INC						
22428						
04/26	04/21/2026	26227-3-59990	Lower Miller Creek Rock Weir and Vane Repair Work	10-580-7902	854.50	854.50
Total WRA INC:						854.50
Grand Totals:						678,765.18

Board Member: _____

General Manager: _____

Finance Manager: _____

GL Period	Check Issue Date	Invoice Number	Description	Invoice GL Account	Invoice Amount	Amount
WRA INC						
22428						
04/26	04/21/2026	26227-3-59990	Lower Miller Creek Rock Weir and Vane Repair Work	10-580-7902	854.50	854.50
Total WRA INC:						854.50
Grand Totals:						678,765.18

Board Member: _____
General Manager:  _____
Finance Manager:  _____

M = Manual Check, V = Void Check

Agenda Item 3.C.

Date MAY 7, 2026



BOARD MEMBER CONFERENCE/ MEETING/WEBINAR ATTENDANCE REQUEST

Date: 4-30-26 Name: MEGAN CLARK

I would like to attend the "Catch the Wave" Webinar Meeting
of CASA and CWEA

To be held on the 29th day of April from 1:00 a.m. / p.m. to
29th day of April to 2:30 a.m. / p.m.

Location of meeting: WEBINAR

Actual meeting date(s): 4-29-26

Meeting Type: (In person/Webinar/Conference) _____

Purpose of Meeting: School Outreach for future workforce

Meeting relevance to District: INFO

Board Members to register for Webinars and Meetings

YES NO

Request assistance from Board Secretary to register for Conference only:

Board Directors to make their own Hotel Reservations and book their own transportation including airfare, taxi and/or shuttles.

Frequency of Meeting: ONCE

Estimated Costs of Travel (if applicable): _____

Date submitted to Board Secretary: 4-30-26

Board approval obtained on Date: _____

Please submit this form to the Board Secretary no later than 1 week prior to the Board Meeting.



CASA and CWEA Presents: Catch the Wave: Building the Future Workforce through Local Student Water Education Events - Live Webinar

📅 Includes a Live Web Event on 04/29/2026 at 1:00 PM (PDT)

Overview

Speakers

Contact Hour / CEU

Contents (4)



A teal-colored graphic with white text. At the top, it says 'CASA & CWEA' with a circular arrow icon around 'CASA'. Below that, it says 'Presents:' followed by the main title 'Catch the Wave: Building the Future Workforce through Local Student Water Education Events'. At the bottom, it features the 'OWEN' logo, which stands for 'CWEA'S ONLINE WASTEWATER EDUCATION NETWORK'.

Free for Members & Non-Members

Contact Hours: 1.8 contact hours towards CWEA certifications: ALL

This webinar provides public agencies with a practical roadmap for hosting immersive, hands-on field days that bring water careers to life. Featuring successful case studies from Roseville, Leucadia, San Elijo, and Olivenhain, this session provides the tools that agencies of any size may need to build local school partnerships and design interactive demonstrations that inspire the next generation of water professionals. Webinar participants will learn how to leverage their existing community and education programs

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designing interactive demonstrations that give students a tangible understanding of public agency careers to show them the value, impact, and benefits of working in the water industry.

Learning Objectives

Adapt Existing Programs: Learn how to use your agency's current community outreach efforts and materials to build a successful field day event.

Build Local Connections: Identify effective ways to reach out to high schools and community colleges to introduce students to clean water careers.

Host Hands-On Activities: Gain practical, step-by-step instructions for setting up interactive on-site demonstrations that show students what it is like to work at a public agency.

Speakers

Ryan Green, Leucadia

Tom Falk, San Elijo

TBD, Olivenhain

Brayden Mitchell, Roseville

Moderator:

Gregoria Estrada, HDR

Agenda

Intro – Gregorio (5 mins)

Roseville (30 mins)

Q&A (5 mins)

Leucadia, San Elijo, Olivenhain (35 mins)

Q&A (15 mins)

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BOARD MEMBER CONFERENCE/ MEETING/WEBINAR ATTENDANCE REQUEST

Date: 4/21/26 Name: MURRAY, Craig K.

I would like to attend the 2026 California Eminent Domain Seminar Meeting
of Nossaman LLP

To be held on the 28th day of April from 11:30am a.m.
/ p.m. to 28th day of April from to 7:00pm a.m. / p.m.

Location of meeting: City Club, Berkeley

Actual meeting date(s): April 28, 2026

Meeting Type: (In person/Webinar/Conference) In Person

Purpose of Meeting: 2026 Updates on Real Estate and Project Influence

Meeting relevance to District: Appraisal, Public Property Matters

Request assistance from Board Secretary to register for Conference: YES NO

Board Directors to make their own Hotel Reservations and book their own transportation including airfare, taxi and/or shuttles.

Frequency of Meeting: 1x

Estimated Costs of Travel (if applicable): \$ 25.00.

Date submitted to Board Secretary: 4/21/26

Board approval obtained on Date: _____

Please submit this form to the Board Secretary no later than 1 week prior to the Board Meeting.



Events

Nossaman's 2026 California Eminent Domain Seminars

Nossaman Seminar

04.21.2026 and 04.28.2026 | Costa Mesa, CA and Berkeley, CA | 11:30 a.m. to 6:00 p.m.

Join us in April for Nossaman's 2026 California Eminent Domain Seminars! We will be hosting our Southern California seminar in **Costa Mesa on April 21st** and our Northern California seminar in **Berkeley on April 28th**. These complimentary programs will focus on current issues involving right of way, property acquisitions and eminent domain. Our agenda is below.

Professionals

Bernadette Duran-Brown

David Graeler

Patrick J. Richard

Artin N. Shaverdian

Robin L. Thornton

Jillian Friess Leivas

Phyllis W. Macharia

Aleene Madikians

Related Practices

Eminent Domain &
Inverse Condemnation

Attendees will have the chance to participate in Q&A sessions with each panel, as well as network with colleagues during lunch and an evening reception.

2026 Southern California Eminent Domain Seminar

Tuesday, April 21, 2026

The Turnip Rose Promenade
1570 Scenic Ave., Costa Mesa, CA 92626
Map

2026 Northern California Eminent Domain Seminar

Tuesday, April 28, 2026

Berkeley City Club
2315 Durant Ave., Berkeley, CA 94704
Map

Agenda

11:30 a.m. – 12:30 p.m. | Registration and Lunch

12:30 – 12:35 p.m. | Opening Remarks

12:35 – 1:25 p.m. | Temporary Construction

Easements: A discussion on planning and drafting TCEs to avoid pitfalls and impacts on valuation

Bernadette Duran-Brown, Partner, Nossaman LLP

Jillian Friess Leivas, Associate, Nossaman LLP

Eric Schneider, Principal, Schneider Valuation Consultants, Inc.

1:30 – 2:25 p.m. | Inverse Condemnation and

Disaster: An exploration of the interplay of natural and man-made disasters and potential liability to public entities

Patrick Richard, Partner, Nossaman LLP

Aleene Madikians, Associate, Nossaman LLP

2:25 – 2:40 p.m. | Break**2:40 – 3:35 p.m. | Highest and Best Use and**

Project Influence: An examination of legal constraints and appraisal judgments that shape just compensation under California eminent domain law

David Graeler, Managing Partner, Nossaman LLP

Artin Shaverdian, Partner, Nossaman LLP

John Ellis, Executive Vice President, Valuation & Advisory Services (VAS), CBRE

3:40 – 4:30 p.m. | Eminent Domain Year in

Review: An overview of key 2025 case law and new legislation shaping eminent domain and closely related right-of-way issues

Robin Thornton, Partner, Nossaman LLP

Phyllis Macharia, Associate, Nossaman LLP

4:30 – 6:00 p.m. | Networking Reception

Questions? Please contact Laura Clumpus at lclumpus@nossaman.com.



BOARD MEMBER CONFERENCE/ MEETING/WEBINAR ATTENDANCE REQUEST

Date: 4/24/26 Name: MURRAY, Craig K.

I would like to attend the Energizing the Future Meeting of Air & Waste Management Association 119th Annual Conference & Exhibition

To be held on the 21st day of June from 8:00am a.m. / p.m. to 24th day of June from to 4:00pm a.m. / p.m.

Location of meeting: Austin, TX

Actual meeting date(s): June 21-24, 2026

Meeting Type: (In person/Webinar/Conference) In Person

Purpose of Meeting: 2026 Updates on Renewable Energy

Meeting relevance to District: Air, Waste, Clean Energy, Sustainability & Env. Mgt.

Request assistance from Board Secretary to register for Conference: YES NO

Board Directors to make their own Hotel Reservations and book their own transportation including airfare, taxi and/or shuttles.

Frequency of Meeting: 1x

Estimated Costs of Travel (if applicable): \$ 3,300.

Date submitted to Board Secretary: 4/24/26

Board approval obtained on Date: _____

Please submit this form to the Board Secretary no later than 1 week prior to the Board Meeting.



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Annual Conference


[Location](#) [Registration](#) [Technical Program](#) [Sponsor](#) [Exhibit](#) [Events](#) [Students](#) [YP](#)

Announcing our 119th Annual Conference & Exhibition, June 21–24 in Austin, TX!

Texas has become the “Energy Capital of the World” and is leading the way in production of both traditional and renewable sources of energy. A state larger than any European country with landscapes ranging from major metropolitan to rural, or deserts to forests to coastal areas, Texas has a wide range of environmental challenges affecting its diverse communities. The state is known for its oil and gas reserves and abundant industry, but it’s also home to newer, cleaner sources of energy such as solar farms, wind farms, and hydrogen production plants. All that energy must go somewhere – be it transmitted on Texas’s own electrical grid, stored in batteries made at one of the state’s battery factories, transmitted via pipeline, or shipped out by road, rail, or water – and Texas does it all.

A&WMA ACE is recognized as a premier international conference, featuring content from international environmental experts from industry, researchers, consulting, legal, and government. The conference will feature over 200 platform and poster presentations, nearly 40 panels, and multiple concurrent tracks each day on air, waste, clean energy, sustainability, and environmental management topics.

Register now and join us in Austin – we’re not only the state capital, but also a burgeoning tech hub, home

to the largest urban bat colony in North America, as well as the third largest state environmental agency. We're excited to welcome y'all!

Technical Session Schedule Announced!

Registration opening soon for technical tours to the Lehigh Buda Cement Plant and University of Texas Austin Power Plant.

New streamlined schedule!

DATE	TIME	ACTIVITY	ASST
Saturday, June 20	8:00 am - 8:00 pm	AWMA Board of Directors Meeting	
Sunday, June 21	9:00 am - 2:00 pm	AWMA Technical Education Session & Chapters and Young Professionals Council Meeting	
	2:00 pm - 4:00 pm	Exhibit Hall Set-up/Photo Set-up	
	2:00 pm - 4:00 pm	Registration	
Monday, June 22 - Conference Opening Day	7:30 am - 8:00 pm	Registration	
	7:30 am - 8:00 pm	Technical Program Welcome Center	
	7:30 am - 9:30 am	Exhibit Hall Set-up/Photo Set-up	
	8:00 am - 11:00 am	Technical Sessions	
	9:30 am - 10:00 am	Student Orientation Presentation and Program Orientation	
	10:00 am - 11:00 am	Coffee/Pastry	
	10:00 am - 1:00 pm	Exhibit Hall Grand Opening with Brunch	
	11:00 am - 1:00 pm	Exhibit Hall Escape	
	11:30 am - 12:45 pm	Technical Paper/Student Poster Session	
	12:00 pm - 1:00 pm	Post-Prandial Luncheon	
	1:00 pm - 2:45 pm	Technical Sessions	
	1:00 pm - 4:00 pm	EQ and Exhibit Poster Judging	
	4:00 pm - 5:00 pm	Closing Remarks, Prizes, Awards, Emerging Air-Pollution	
	5:00 pm - 8:00 pm	Texas Style Dining Reception at Exhibit Hall	

Monday opens with technical sessions, followed by the grand opening of the exhibit hall, poster session, and the Keynote Plenary at 3 and Texas-style Grand Reception! Check out all the events for the week.

Now accepting Sponsor and Exhibitor applications! Check out our new menu-based packages to meet your goals.

Thank you to our sponsors!

Annual Mission Partners



Advocate Sponsors



Supporting Sponsors



Air & Waste Management Association 119th Annual Conference & Exhibition

Schedule-At-A-Glance

DATE	TIME	ACTIVITY
Saturday, June 20		
	8:00 am – 5:00 pm	A&WMA Board of Directors' Meeting
Sunday, June 21		
	9:00 am – 5:00 pm	A&WMA Technical, Education, Sections & Chapters, and Young Professionals Council Meetings
	2:00 pm – 6:00 pm	Exhibit Hall Set-up/Poster Set-up
	2:00 pm – 6:00 pm	Registration
Monday, June 22 – Conference Opening Day		
	7:30 am – 6:00 pm	Registration
	7:30 am – 3:00 pm	Technical Program Resource Center
	7:30 am – 10:30 am	Exhibit Hall Set-up/Poster Set-up
	9:00 am – 11:00 am	Technical Sessions
	9:30 am – 10:00 am	Student Welcome Reception and Program Orientation
	10:00 am – 11:30 am	Career Panel
	11:00 am – 1:00 pm	Exhibit Hall Grand Opening with Brunch
	11:00 am – 6:30 pm	Exhibit Hall Hours
	11:30 am – 12:45 pm	Technical Poster/Student Poster Session
	11:30 am – 1:00 pm	Past Presidents' Lunch
	1:00 pm – 2:40 pm	Technical Sessions
	1:00 pm – 3:00 pm	ECi and Student Poster Judging
	3:00 pm – 5:00 pm	Opening Keynote Plenary Session: Energizing the Future
	5:00 pm – 6:30 pm	Texas Style Opening Reception in Exhibit Hall

DATE	TIME	ACTIVITY
Tuesday, June 23		
	7:00 am – 5:00 pm	Registration
	7:00 am – 6:00 pm	Technical Program Resource Center
	8:00 am – 9:40 am	Technical Sessions
	8:30 am – 10:00 am	Mentor Breakfast
	9:00 am – 4:00 pm	Exhibit Hall Open
	9:30 am – 10:00 am	Coffee Break with the Exhibitors
	10:00 am – 12:00 pm	Technical Sessions
	11:00 am – 1:00 pm	Women's Professional Development Workshop and Luncheon
	12:00 pm – 1:00 pm	Rehearsal for Honors & Awards Ceremony
	12:00 pm – 1:30 pm	Lunch in Exhibit Hall
	1:00 pm – 3:30 pm	ECi Presentations
	1:30 pm – 3:30 pm	Technical Sessions
	3:30 pm – 4:00 pm	Exhibit Hall Last Call
	4:00 pm – 6:30 pm	Exhibit Tear-down
	4:00 pm – 6:00 pm	Technical Sessions
	5:00 pm – 6:00 pm	Student Awards Ceremony
	7:00 pm – 9:00 pm	YP/Student Reception
Wednesday, June 24		
	7:00 am – 2:00 pm	Registration
	7:00 am – 3:00 pm	Technical Program Resource Center
	8:00 am – 10:00 am	Technical Sessions
	10:10 am – 11:50 am	Honors & Awards Ceremony and Brunch
	12:00 pm – 2:00 pm	A&WMA Annual Critical Review
	2:10 pm – 3:50 pm	Technical Sessions



**BOARD MEMBER CONFERENCE/
MEETING/WEBINAR ATTENDANCE REQUEST**

Date: 4/16/26 Name: Gary Roberts

I would like to attend the Annual Conference Meeting
of CASA

To be held on the 4 day of Aug from 10 a.m. / p.m. to
7 day of Aug from 12 a.m. / p.m.

Location of meeting: Napa

Actual meeting date(s): AUG 4-7

Meeting Type: (In person/Webinar/Conference)

Purpose of Meeting: Wastewater Education

Meeting relevance to District: "

Board Members to register for Webinars and Meetings

Request assistance from Board Secretary to register for Conference only: YES NO

Board Directors to make their own Hotel Reservations and book their own transportation including airfare, taxi and/or shuttles.

Frequency of Meeting: ONCE

Estimated Costs of Travel (if applicable): \$1100 \$1200

Date submitted to Board Secretary: 4/14/26 4/30/26

Board approval obtained on Date: _____


Please submit this form to the Board Secretary no later than 1 week prior to the Board Meeting.



Item Number 3G

GM Review CP

Agenda Summary Report

To: Board of Directors
From: Dale McDonald, Administrative Services Manager 
(415) 526-1519 dmcDonald@lqvsd.org
Meeting Date: May 7, 2026
Re: Audit Engagement Letter
Item Type: Consent Action Information Other
Standard Contract: Yes No (See attached) Not Applicable

STAFF RECOMMENDATION

Receive audit engagement letter for the year ending June 30, 2026 and authorize the Board President to ratify and accept the services and arrangements described in the letter.

BACKGROUND

The District has a financial audit conducted each year for audit periods ending June 30. The accounting firm Nigro & Nigro audited the District's four previous fiscal year financials. This will be the fifth year the financial audit will be performed by Nigro & Nigro.

The audit engagement letter is a formal document outlining the terms and responsibilities of an audit engagement between an auditor and their client. Both parties sign engagement letters to indicate their agreement to the terms outlined in the engagement letter. Management has reviewed the engagement letter and found it acceptable. It is similar to the previous year's engagement letters and the scope of work is standard in the audit industry.

PREVIOUS BOARD ACTION

On June 16, 2022, the District Board authorized award of contract to Nigro & Nigro to perform the District's annual financial audits for fiscal years 2022 through 2024, with the option to extend the contract for an additional two fiscal years through 2026.

ENVIRONMENTAL REVIEW

N/A

FISCAL IMPACT

\$21,500 per fiscal year, previously authorized and budgeted.

Attachment:

Nigro & Nigro Engagement Letter for the fiscal year ending June 30, 2026



April 1, 2026

Board of Directors and Mr. Curtis Paxton, General Manager
Las Gallinas Valley Sanitary District
101 Lucas Valley Road, Suite 300
San Rafael, CA 94903

We are pleased to confirm our understanding of the services we are to provide the Las Gallinas Valley Sanitary District (District) as of and for the year ended June 30, 2026.

Audit Scope and Objectives

We will audit the business-type activities and each major fund of the District, as of June 30, 2026, and for the year then ended and the related notes, which collectively comprise the District's basic financial statements as listed in the table of contents of the financial statements.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (GAAS) and, if applicable, in accordance with *Government Auditing Standards*, and/or any state or regulatory audit requirements will always detect a material misstatement when it exists.

Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

Accounting principles generally accepted in the United States of America, (U.S. GAAP,) as promulgated by the Governmental Accounting Standards Board (GASB) require that certain required supplementary information (RSI) such as management's discussion and analysis be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the GASB, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America, (U.S. GAAS). These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation, and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by U.S. GAAP. This RSI will be subjected to certain limited procedures but will not be audited:

1. Management's Discussion and Analysis
2. Schedule of Proportionate Share of the Net Pension Liability
3. Schedule of Pension Contributions
4. Schedule of Changes in the Net OPEB Liability and Related Ratios
5. Schedule of OPEB Contributions

Jeff Nigro, CPA, CFE | Elizabeth Nigro, CPA | Shannon Bishop, CPA | Peter Glenn, CPA, CFE | Paul J. Kaymark, CPA
Jessica Miller, CPA | Angelika Vartikyan, CPA | Jared Solmosen, CPA | Oscar Gonzalez, CFE

MURRIETA OFFICE 25220 Hancock Avenue, Suite 400, Murrieta, CA 92562 • P: (951) 698-8783 • F: (951) 699-1064
WALNUT CREEK OFFICE 2121 N. California Blvd, Suite 290, Walnut Creek, CA 94596 • P: (844) 557-3111 • F: (844) 557-3444

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The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information.

1. Introductory Section
2. Budgetary Information Section
3. Statistical Section

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that the District is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Auditor Responsibilities

We will conduct our audit in accordance with GAAS and in accordance with *Government Auditing Standards*. As part of an audit in accordance with GAAS and in accordance with *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

1. Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
2. Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.
3. Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
4. Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS and in accordance with *Government Auditing Standards*.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any other periods.

Compliance with Laws and Regulations

As previously discussed, as part of obtaining reasonable assurance about whether the basic financial statements are free of material misstatement, we will perform tests of the District's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Management Responsibilities

Our audit will be conducted on the basis that management acknowledge and understand that they have responsibility:

- a) For the preparation and fair presentation of the basic financial statements in accordance with accounting principles generally accepted in the United States of America;
- b) For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of basic financial statements that are free from material misstatement, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements; and
- c) To provide us with:
 - i. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the basic financial statements such as records, documentation, and other matters;
 - ii. Additional information that we may request from management for the purpose of the audit;
 - iii. Unrestricted access to persons within the District from whom we determine it necessary to obtain audit evidence.
 - iv. A written acknowledgement of all the documents that management expects to issue that will be included in the annual report and the planned timing and method of issuance of that annual report; and
 - v. A final version of the annual report (including all the documents that, together, comprise the annual report) in a timely manner prior to the date of the auditor's report.
- d) For including the auditor's report in any document containing basic financial statements that indicates that such basic financial statements have been audited by us;
- e) For identifying and ensuring that the District complies with the laws and regulations applicable to its activities;
- f) For adjusting the basic financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the basic financial statements as a whole; and
- g) For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
- h) For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets;
- i) For informing us of any known or suspected fraud affecting the District involving management, employees with significant role in internal control and others where fraud could have a material effect on the financials; and
- j) For the accuracy and completeness of all information provided.

With regard to the supplementary information referred to above, you acknowledge and understand your responsibility:

- a) for the preparation of the supplementary information in accordance with the applicable criteria;
- b) to provide us with the appropriate written representations regarding supplementary information;

- c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information; and
- d) to present the supplementary information with the audited basic financial statements, or if the supplementary information will not be presented with the audited basic financial statements, to make the audited basic financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon.

As part of our audit process, we will request from management, written confirmation concerning representations made to us in connection with the audit.

Nonattest Services

With respect to any nonattest services we perform,

At the end of the year, we agree to perform the following:

- a) Propose adjusting or correcting journal entries detected during the audit, if applicable, to be reviewed and approved by the District's management.
- b) Word process the financial statements using information provided by management.

We will not assume management responsibilities on behalf of the District. However, we will provide advice and recommendations to assist management of the District in performing its responsibilities.

The District's management is responsible for:

- a) making all management decisions and performing all management functions;
- b) assigning a competent individual to oversee the services;
- c) evaluating the adequacy of the services performed;
- d) evaluating and accepting responsibility for the results of the services performed; and
- e) establishing and maintaining internal controls, including monitoring ongoing activities.

Our responsibilities and limitations of the nonattest services are as follows:

- a) We will perform the services in accordance with applicable professional standards
- b) The nonattest services are limited to the services previously outlined. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account coding and approving journal entries. Our firm will advise the District with regard to tax positions taken in the preparation of the tax return, but the District must make all decisions with regard to those matters.

Reporting

We will issue a written report upon completion of our audit of the District's basic financial statements. Our report will be addressed to the Board of Directors of the District. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s) to our auditor's report, or if necessary, withdraw from the engagement. If our opinions on the basic financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

In accordance with the requirements of Government Auditing Standards, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance will not be an objective of the audit and, therefore, no such opinion will be expressed.

Preparation of State Controller Report

Our Responsibilities

The objective of our engagement is to prepare the annual Financial Transactions Report (FTR) in accordance with the California State Controller's Office Instructions based on information provided by you. We will conduct our engagement in accordance with Statements on Standards for Accounting and Review Services (SSARs) promulgated by the Accounting and Review Services Committee of the AICPA and comply with the AICPA's Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion or provide any assurance on the FTR.

Our engagement cannot be relied upon to identify or disclose any FTR misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the District or noncompliance with laws and regulations.

Management Responsibilities

The engagement to be performed is conducted on the basis that management acknowledges and understands that our role is to prepare the FTR in accordance with the State Controller's Office Instructions. Management has the following overall responsibilities that are fundamental to our undertaking the engagement to prepare your FTR in accordance with SSARs:

- a) The selection of accounting principles generally accepted in the United States of America as the financial reporting framework to be applied in the preparation of the financial statements
- b) The design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error
- c) The prevention and detection of fraud
- d) To ensure that the District complies with the laws and regulations applicable to its activities
- e) The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement to prepare financial statements
- f) To provide us with:
 - i. Documentation, and other related information that is relevant to the preparation and presentation of the financial statements,
 - ii. Additional information that may be requested for the purpose of the preparation of the financial statements, and
 - iii. Unrestricted access to persons of whom we determine necessary to communicate.

As part of our engagement, we will issue a disclaimer that will state that the FTR were not subjected to an audit, review, or compilation engagement by us and, accordingly, we do not express an opinion, a conclusion, nor provide any assurance on them.

Engagement Fees

Our fixed fees for the services previously outlined will be as follows:

Financial Statements and Auditor Reports	\$21,000
Preparation of the State Controller's Report	500
Total	\$21,500

If significant changes occur in the District's audit requirements with the implementation of new Governmental Accounting Standards Board (GASB) Standards, Government Auditing Standards or the Audit and Accounting Guide for State and Local Governments issued by the AICPA for attest and/or nonattest services, this may render additional services needed which may increase the above noted fixed fee.

Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if the District's account becomes 60 days or more overdue and may not be resumed until the District's account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. The District will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from District personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with management and arrive at a new fee estimate before we incur the additional costs.

Additionally, our fees are dependent on the availability, quality, and completeness of the District's records and, where applicable, upon the District's personnel providing the level of assistance identified in the "prepared by client" request list distributed at the end of our planning work (e.g., District employees preparing confirmations and schedules we request, locating documents selected by us for testing, etc.).

We will schedule the engagement based in part on deadlines, working conditions, and the availability of District key personnel. We will plan the engagement based on the assumption that District personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If, for whatever reason, District personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.

If circumstances occur related to the condition of District records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

Should our assumptions with respect to these matters be incorrect, or should the condition of the records, degree of cooperation, or other matters beyond our reasonable control require additional commitments by us beyond those upon which our estimated fees are based, we may adjust our fees and planned completion dates. If significant additional time is necessary, we will discuss it with management and arrive at a new fee estimate as soon as reasonably practicable.

Scheduling

Scheduling of the Audit Final-Fieldwork Dates will be based on an agreeable timetable with the District. We ask that the District prepare a completed and finalized Trial Balance and General Ledger in Excel form as of the June 30, 2026, date with all Balance Sheet accounts properly reconciled in Excel or PDF form and uploaded into the Suralink Portal System by the date scheduled. Failure to complete all the above noted items by the date scheduled will result in a \$1,000 extra fee charge and postponement of the audit to a later date. A 30-day notice before the initial scheduled Audit Final-Fieldwork date is required to change the date and avoid

the extra \$1,000 fee. However, if a December or January date is chosen for the re-scheduled Audit Final-Fieldwork date, the \$1,000 fee will still apply to cover Overtime costs incurred during those months and will only guarantee the audit will be completed by January 31, 2027.

Other Engagement Matters

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

Government Auditing Standards require that we document an assessment of the skills, knowledge, and experience of management, should we participate in any form of preparation of the basic financial statements and related schedules or disclosures as these actions are deemed a non-audit service.

Paul J Kaymark, CPA is the engagement partner responsible for supervising the engagement and signing the report. During the course of the audit we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing. You agree to inform us of facts that may affect the basic financial statements of which you may become aware during the period from the date of the auditor's report to the date the financial statements are issued. We agree to retain our audit documentation or work papers for a period of at least seven years from the date of our report.

The audit documentation for this engagement is the property of Nigro & Nigro, PC and constitutes confidential information. However, we may be requested to make certain audit documentation available to regulatory agencies pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of Nigro & Nigro, PC's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to regulatory agencies. The regulatory agencies may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies. We will notify the District of any such request.

Conflict Resolution

Should any litigation or adverse action (such as audits by outside governmental agencies and/or threatened litigation, etc.), by third parties arise against the District or the board of directors subsequent to this engagement, which results in the subpoena of documents from Nigro & Nigro, PC and/or requires additional assistance from us to provide information, depositions or testimony, the District hereby agrees to compensate Nigro & Nigro, PC (at our standard hourly rates) for additional time charges and other costs (copies, travel, etc.), and to indemnify us for any attorney's fees to represent Nigro & Nigro, PC.

If any dispute arises among the parties hereto, the parties agree to first try in good faith to settle the dispute by mediation administered by the American Arbitration Association under its applicable rules for resolving professional accounting and related services disputes before resorting to litigation. The costs of any mediation proceeding shall be shared equally by all parties.

The District and Nigro & Nigro, PC both agree that any dispute over fees charged by the auditor to the District will be submitted for resolution by arbitration in accordance with the applicable rules for resolving professional accounting and related services disputes of the American Arbitration Association, except that under all circumstances the arbitrator must follow the laws of California. Such arbitration shall be binding and final. **IN AGREEING TO ARBITRATION, WE BOTH ACKNOWLEDGE THAT IN THE EVENT OF A DISPUTE OVER FEES CHARGED BY THE ACCOUNTANT, EACH OF US IS GIVING UP THE RIGHT TO HAVE THE DISPUTE DECIDED IN A COURT OF LAW BEFORE A JUDGE OR JURY AND INSTEAD WE ARE ACCEPTING THE USE OF ARBITRATION FOR RESOLUTION.** The prevailing party shall be entitled to an award of reasonable attorneys' fees and costs incurred in connection with the arbitration of the dispute in an amount to be determined by the arbitrator.

Conclusion

At the conclusion of our audit engagement, we will communicate to the Board of Directors the following significant findings from the audit:

- a) Our view about the qualitative aspects of the District's significant accounting practices;
- b) Significant difficulties, if any, encountered during the audit;
- c) Uncorrected misstatements, other than those we believe are trivial, if any;
- d) Disagreements with management, if any;
- e) Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- f) Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- g) Representations we requested from management;
- h) Management's consultations with other accountants, if any; and
- i) Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the basic financial statements including our respective responsibilities.

Enclosed, as required by *Government Auditing Standards*, is a copy of the report on the most recent peer review of our firm.

We appreciate the opportunity to provide these services and believe this letter accurately summarizes the significant terms of our engagement.

Very truly yours,

Nigro & Nigro, PC

The services and arrangements described in this letter are in accordance with our understanding and are acceptable to us.

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____




Item Number 3H

GM Review CP

Agenda Summary Report

To: Board of Directors

From: Dale McDonald, Administrative Services Manager 
 (415) 526-1519 dmcDonald@lqvsd.org

Meeting Date: May 7, 2026

Re: Approve Spring 2026 Newsletter

Item Type: Consent Action Information Other .

Standard Contract: Yes No (See attached) Not Applicable .

STAFF RECOMMENDATION:

Staff recommend that the Board approve the publication of the Spring 2026 Heron Newsletter.

BACKGROUND:

The District publishes newsletters approximately every six (6) months to inform its ratepayers about District projects, programs, and other items of interest. Each newsletter typically has one main topic and three to four smaller articles.

The Board reviewed the draft newsletter on April 16, 2026 and suggested minor changes to some articles. The newsletter was updated and reviewed.

If approved, the newsletter will be mailed in late May or early June.

PREVIOUS BOARD ACTION:

On February 19, 2026, the Board discussed newsletter topics and gave staff direction on development of the newsletter. The following topics were chosen for the Spring 2026 newsletter:

- Multipurpose Laboratory Building in Final Stage of Construction, plus Accessing Reclamation Area During Construction
- Powering the Future – New Solar Array Goes Live
- Department Spotlight: Maintenance Department
- Valued Additions to Management
- Low-Income Sewer Rate Assistance Program provides 10% discount on sewer rates to homeowners

ENVIRONMENTAL REVIEW:

N/A

FISCAL IMPACT:

Publication of the newsletter is included in the annual public outreach budget. Estimated expense of publishing the newsletter is \$13,000.

THE HERON

Las Gallinas Valley Sanitary District

Spring 2026

Multipurpose Laboratory Building in Final Stage of Construction

Plus, Accessing Reclamation Area During Construction



Artist rendering of completed new lab and gathering space building.

Earlier this year, the District's Board of Directors awarded a \$13.6 million contract to Midstate Construction Corporation to complete Phase 3—the final stage of construction—on the new Multipurpose Laboratory Building.

Designed as a dynamic center for discovery, sustainability, and public involvement, the new building will bring together the District's laboratory, a dedicated modern Board meeting room, and an interactive education space, in a LEED-designed and functioning facility.

We're very excited to share that this third and final stage of construction is currently underway, marking a major milestone in bringing this important facility to completion. Construction is anticipated to continue for approximately one year.

This phase brings the two-story center to life atop a raised

structural deck, and includes site improvements and the carefully sequenced demolition of the existing laboratory (which will remain fully operational until the new facility is complete and ready for use). Earlier phases included relocating underground utilities and preparing the site for the foundation, then completion of the foundation and the primary structural shell.

The first floor will house a new laboratory essential to meeting rigorous state and federal water quality standards. The second level has a flexible gathering space to host Board meetings, as well as educational programs and community events. These programs will highlight wastewater collection/treatment, water recycling and reuse, conservation, and the District's vital role in environmental protection. The building is designed to achieve LEED Gold Certification

Powering the Future – New Solar Array Goes Live

The District's new approximately 1-megawatt solar photovoltaic system is now operational—nearly doubling the output of our original solar array and ushering in a new chapter in our commitment to clean energy.



Comprising nearly 1,600 high-efficiency photovoltaic panels, the new installation replaces the District's 588-kilowatt system, which generated renewable power for approximately 20 years. This modernized array reflects two decades of remarkable advances in solar technology and dramatically expands our on-site energy production. By generating more renewable, sustainable electricity on-site, the District is significantly reducing its reliance on utility power while strengthening energy resilience for the future.

Financially, the benefits are equally

Department Spotlight:

Maintenance Department

Maintaining and keeping equipment running may at first sound straightforward, but for the District's Maintenance Department staff, it represents a daily challenge of problem-solving, precision, and teamwork.

From pumps to treatment systems to building maintenance and more, our staff expertise ensures the District's operations flow seamlessly—and the community is served reliably, 24/7/365.

The complexity of a wastewater treatment facility demands that Maintenance Department team members understand how each piece of equipment functions. They don't operate the machinery themselves—but when an anomaly or malfunction occurs, one or more team members respond to troubleshoot, diagnose, plan, and execute the repair, plus testing and documenting to ensure proper operation.

These repairs are vital for minimizing or eliminating disruptions to facility functions. At the same time, proactive preventive maintenance avoids catastrophic failures, extends equipment life, enhances safety and efficiency, reduces costs, supports permit compliance, and ensures uninterrupted service to the community.

Staff expertise on the Maintenance Department team includes electrical systems, mechanical equipment, and building maintenance at the treatment plant and community pump stations, along with support for the collection system and upkeep of the District's reclamation area and public trails.

continued on page 3...

"Multipurpose Laboratory Building" continued from page 1

– recognizing its energy efficiency, water conservation, and indoor air quality, among other key sustainability elements that reduce its overall environmental impact.

Once open, this new building will serve to strengthen both the District's mission and its connection with the public.



Visiting Reclamation Area During Construction

Construction is taking place adjacent to the existing laboratory near the entrance road/bridge leading to the District's reclamation area. As the new building takes shape over the coming year, visitors to the reclamation area are encouraged to exercise caution when accessing the trail network, including the San Francisco Bay Trail. At times, access may be prohibited, temporarily limited, or delayed to accommodate construction equipment, materials, vehicles, and crews. The District and its contractors will work diligently to minimize disruptions; however, occasional interruptions may occur. For the most up-to-date access information please check www.LGVSD.org before your visit.

District's AAA Rating = Favorable Construction Financing

The Multipurpose Laboratory Building and other capital projects are financed through bonds, reflecting the strength of the District's AAA bond rating from S&P Global—the highest rating a public agency can achieve—and

underscoring the District's financial stewardship and proven ability to meet obligations with confidence.

The District issued 30-year wastewater revenue bonds at a highly favorable 3.767% interest rate, raising \$30.34 million. This strong financial position ensures cost-effective funding for essential infrastructure while delivering long-term value and stability for the District, its ratepayers, and the community.

Financing several capital projects through one bond issue consolidates funding, and avoids costs of a second financing round later. Proceeds are funding:

- All three construction phases of the Multipurpose Laboratory Building (\$20.1 million)
- John Duckett Pump Station improvements and Terra Linda Highway 101 Trunk Sewer Undercrossing Project (\$4.95 million)
- Rafael Meadows and/or Civic Center Pump Stations improvements (\$5 million)

Bond issuance costs (\$273,000) are also covered by the proceeds.

Thanks to careful financial planning and the District's AAA bond rating, we can move forward quickly on the Multipurpose Laboratory Building and other critical projects—enhancing services, strengthening infrastructure, and creating lasting benefits for the community.



The start of Phase 3 construction.

Valued Additions to Management

The District recently promoted two highly qualified staff leaders to its management team, each bringing valuable experience, strategic insight, and professional expertise to their roles.



In August 2025, Don Moore became the District's Plant Manager, overseeing the District's entire wastewater treatment

facility, including recycled water production, the recently completed solar energy system, and a wide range of other facility operations. Mr. Moore joined the District in 2021 as Operations Supervisor, after 18 years as Utility Operations Manager for the Town of Yountville, where he led the wastewater treatment plant operations, sanitary sewer collection system, water treatment and distribution system, recycled water operations, and related services. With a total of 25 years of experience and leadership in the field, he was promoted to District Plant Manager after the retirement of former manager Mel Liebmann, bringing extensive expertise and proven leadership to the District's operations.

Mr. Moore will oversee numerous key projects and initiatives coming in the years ahead. A foundational initiative is the development of an Integrated Wastewater 15-year Master Plan, expected to be completed this year. The plan will help prioritize facility improvements, inform the District's Capital Improvement Program, and help position the organization for the future.

Other upcoming projects that Mr. Moore will be focusing on include upgrades to the plant's primary clarification process by repurposing select on-site structures, and modernizing the system's "headworks"—the initial stage where incoming wastewater is screened to remove large solids, rags, grit, and other debris, protecting downstream equipment and preparing the flow for treatment.



Jasmine Diaz began serving as District Engineer on December 31, 2025, providing essential engineering oversight

of the District's infrastructure and facilities, from planning and design through construction, operations, and maintenance. She brings over 15 years of engineering experience specializing in wastewater management.

Ms. Diaz previously served as an Associate Engineer at the District, and was selected for the management position after a competitive search following the retirement of former District Engineer Mike Cortez. A licensed Professional Engineer, she holds dual master's degrees—an MBA and a Master of Engineering Management from Cal Poly San Luis Obispo—and maintains a Grade V wastewater treatment operator certification.

Before joining the District, Ms. Diaz gained extensive experience across the full spectrum of wastewater engineering and operations. She provided engineering support for a nonprofit, focusing on underserved rural and Indigenous communities across California, spent many years as an engineering consultant centered on wastewater collections and treatment facilities, and gained hands-on experience as a wastewater treatment plant operator. Her combined technical knowledge, education, and practical expertise make her a valued addition to the District's leadership team.

Mr. Moore and Ms. Diaz bring the experience, leadership, and dedication needed to serve the community, protect the environment, and ensure the District's facilities continue to meet the needs of all residents for today and into the future. Join us in welcoming these two newest members of the District's Management Team!

"Maintenance Department" continued from page 2

In addition to routine maintenance, the team has completed major projects in recent years, including replacing bio-wheel sprockets and chains, upgrading chemical tanks, and installing new pump motors.

Given the wide range of equipment and maintenance responsibilities, the five-member team engages in cross-training—developing new skills and ensuring full maintenance and repair coverage of the District's operations.

The Maintenance Department staff keep everything running smoothly—from biogas recovery systems, digesters, pumps, and valves, to clarifiers, recycled water plant equipment, computer control and data system, and more. By maintaining these critical systems at peak performance, they empower the rest of the District's operational team to perform their jobs with confidence and efficiency.

Meet the Maintenance Department Team:



Ralph Loveless – Maintenance Supervisor



Jill McNeal – Computerized Maintenance Management System Technician



Brendan Pankow – Electrical Instrumentation Technician



Anthony Asaro – Skilled Maintenance Worker II



Russell Gondoli – Skilled Maintenance Worker I

101 Lucas Valley Road, Suite 300, San Rafael, CA 94903
Phone (415) 472-1734 • Fax (415) 499-7715
www.lgvsd.org

Board of Directors

Megan Clark
Nicholas Lavrov
Craig K. Murray
Gary E. Robards
Crystal J. Yezman


Board Meetings

are held at 4:00 PM
on the first and third
Thursday of each month
at the District offices.

District Administration: Curtis Paxton, General Manager

The District received the following awards and certificates:

- [NEW] Community Engagement & Outreach Film Festival Award, Public Education, Semi-Pro (2025) from the California Water Environment Association
- District Transparency Certificate of Excellence from the Special District Leadership Foundation for 2025-2028 in recognition of its outstanding efforts to promote transparency and good governance.
- Certificate of Achievement for Excellence in Financial Reporting for 2024 from the Government Finance Officers Association.
- Recycled Water Agency of the Year 2023 (Small Category) from the California WaterReuse Association

 Printed on recycled paper using soy-based inks.

Low-Income Sewer Rate Assistance

Eligible households can receive a 10% discount on their sewer service charges! To qualify, you must be a District ratepayer and enrolled in the PG&E CARE Program.

Visit lgvsd.org/lisrap to learn more, check eligibility, and complete the single-page application. Already paid your bill? No worries! If approved, the District will issue a refund to the property owner.



Stay in the Loop – Sign Up Is Easy!

Stay updated on what's happening in the District by scanning the QR code.



When done reading this newsletter, please put it in your blue recycling bin.

"Powering the Future — New Solar Array Goes Live" continued from page 1



compelling. The new system is projected to lower electricity costs by approximately \$296,000 each year, providing meaningful long-term savings while helping to limit expensive peak demand costs and stabilize energy expenses. Looking ahead, the District has begun preliminary work on an integrated battery storage component that will provide more than 2,100 kilowatt-hours of storage capacity—further enhancing reliability and maximizing the value of the energy we produce.

To bring this project to life, the District Board of Directors approved a \$6.1 million equipment lease-purchase agreement at a favorable 3.85% interest rate over 10 years. Although structured as a lease, the District retains full ownership of the system, ensuring fiscal responsibility and long-term community benefit.

The completion and successful startup of this upgraded solar equipment affirms the District's dedication to environmental stewardship, operational resilience, and protection of ratepayer value for years to come.



Item Number 31

GM Review CP

Agenda Summary Report

To: Board of Directors

From: Dale McDonald, Administrative Services Manager *M*
 (415) 526-1519 dmcdonald@lqvsd.org

Meeting Date: May 7, 2026

Re: Consider amending the Miscellaneous Fee Schedule of the Las Gallinas Valley Sanitary District

Item Type: Consent X Action _____ Information _____ Other _____.

Standard Contract: Yes _____ No _____ (See attached) Not Applicable X .

STAFF RECOMMENDATION

Board to adopt Resolution No. 2026-2391 amending the District’s Miscellaneous Fee Schedule.

BACKGROUND

In response to increasing public demand for convenient, secure, and flexible payment options, the District has partnered with AllPaid, a nationally recognized provider of government-exclusive payment processing services, which allows residents and contractors to use credit and debit cards for various payments to the District.

Implementation with AllPaid is complete and supports the agency’s goals of improving customer service and operational efficiency while incurring no cost to the local government. The service fee model ensures that payees, not the agency, bear a modest, competitive fee for the convenience of card-based payments. The added rate per transaction for use of credit or debit cards is increasing on May 15, 2025 from 2.25% to 2.50% with a minimum service fee of \$2.99.

The District maintains a Miscellaneous Fee Schedule which is updated as fees or fee structures change. With the update of the credit card service fee, an updated Miscellaneous Fee Schedule is required.

PREVIOUS BOARD ACTION

Resolution 2025-2355 adopted on June 5, 2025 adjusted the Miscellaneous Fee Schedule.

ENVIRONMENTAL REVIEW

N/A

FISCAL IMPACT

There is no cost to the District. All fees are collected by AllPaid and are paid directly by the payee. With no financial liability to the agency, AllPaid uniquely absorbs all risks related to chargebacks and fraud, ensuring uninterrupted revenue collection and eliminating administrative burdens traditionally associated with disputed transactions.

RESOLUTION No. 2026-2391

**A RESOLUTION AMENDING THE MISCELLANEOUS FEE SCHEDULE
OF THE LAS GALLINAS VALLEY SANITARY DISTRICT**

WHEREAS, Title 2, Chapter 1 of the Ordinance Code of the Las Gallinas Valley Sanitary District (“District”) regulates permits and fixing fees for the inspection, installation, and connection of sanitary sewers; and

WHEREAS, Article IX of Title 2, Chapter 1 regulates permits and fees required for services provided by the District and allows applicants to be charged fees as shown in the District’s Miscellaneous Fee Schedule; and

WHEREAS, constituents, contractors, and realtors have expressed interest in paying various fees by credit card, the District has partnered with a payment solutions provider to provide credit and debit card processing at no cost to the District; and

WHEREAS, the fee model is a service fee model whereby the payee absorbs the small fee for the convenience of using their credit or debit card from the comforts of the environment of their choice; and

WHEREAS, effective May 15, 2026, the added rate per transaction for use of the credit or debit card is 2.50% with a minimum service fee of \$2.99; and

WHEREAS, the Miscellaneous Fee Schedule is required to be updated when fees are changed or updated.

NOW, THEREFORE, the Board of Directors of the Las Gallinas Valley Sanitary District herein approves the Miscellaneous Fee schedule, attached hereto as Exhibit “A”.

BE IT FURTHER RESOLVED, that the effective date of the Miscellaneous Fee schedule is May 15, 2026.

* * * * *

I hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly passed and adopted by the Sanitary Board of the Las Gallinas Valley Sanitary District, Marin County, California, at a meeting thereof held on the 7th day of May 2026, by the following vote of the members thereof:

- AYES, and in favor thereof, Members:
- NOES, Members:
- ABSTAIN, Members:
- ABSENT, Members:

Dale McDonald, Acting Board Secretary
Las Gallinas Valley Sanitary District

APPROVED:

Crystal J. Yezman, Board President

(seal)



Item Number 3J

GM Review CP

Agenda Summary Report

To: Board of Directors
From: Jasmine Diaz, PE, District Engineer
 (415) 526-1529; jdiaz@lqvsd.org
Mtg. Date: May 7, 2026
Re: Application for Allocation of Capacity for APNs 164-471-64, -65, -69 & -70
 121, 155, 175, 197 Marinwood Ave
Item Type: Consent X Action _____ Information _____ Other _____
Standard Contract: Yes _____ No _____ (See attached) Not Applicable X .

STAFF RECOMMENDATION

Board to approve the issuance of a Will Serve Letter for the proposed project for Marinwood Apartments located at 121, 155, 175, and 197 Marinwood Ave.

BACKGROUND

The project consists of construction of four (4) new buildings to provide one hundred twenty-five (125) multifamily units within four parcels along Marinwood Avenue in San Rafael, CA (121, 155, 175, & 197 Marinwood Avenue). The project site consists of the existing Marinwood Market grocery store (to remain in place) and is surrounded by parking which formerly occupied commercial buildings which have subsequently been demolished. New laterals for each of the proposed four buildings (Building A, B, C, and D) will be connected to the District sewer main located along Marinwood Ave. The sewer laterals for Buildings A, B, and D will be gravity-fed and the lateral for Building C will involve a private pump station due to insufficient grade. As part of the special conditions of the project, a manhole will be installed at the connection to the District sewer main to allow for hydrogen sulfide gas (H₂S) monitoring for the private pump system for Building C. The costs for installation of the manhole will be reimbursed by the Developer and requirements for H₂S monitoring and maintenance will be captured in a Development agreement.

The applicant has satisfactorily addressed and incorporated District plan review comments. Based on the information provided, a Will-Serve letter has been drafted and a connection fee of \$977,310.70 has been assessed for the project. District staff specified connection conditions in the Will-Serve letter with current rates, which have been concurred by the developer Marinwood Propco, LP. The applicant has an option to pay the full connection fee within one year as outlined in the Will Serve Letter.

The Will Serve Letter is contingent upon satisfaction of the conditional requirement to fulfill connection fee obligation before the District provides the final sign-off.

Additional Flow Contribution:

District staff hired Hazen & Sawyer to investigate the hydraulic impacts of the proposed project on the Marinwood trunk sewer system and Marinwood Pump Station. The results of the hydraulic study indicate that Marinwood Pump Station has sufficient capacity to accommodate

the proposed project. Based on the analyses and field inspections, staff concluded that sufficient capacity currently exists for up to one hundred twenty-five (125) multifamily units for the project.

The estimated additional flow from the proposed project is approximately 0.175 mgd. It will have some impact on downstream trunk sewer facilities based on the construction sequence with developments. Staff is tracking additional flows from proposed residential and commercial developments and will be evaluating the combined effects as part of the overall collection system hydraulic analysis.

Potential Access Issues to Impacted Sewer Facilities: None; proposed improvements to the sewer main will be within public street right-of-way.

PREVIOUS BOARD ACTION

N/A

ENVIRONMENTAL REVIEW

City of San Rafael Planning Department

FISCAL IMPACT

Connection Fee Revenue of \$977,310.70.



Figure 1. Location Map



101 Lucas Valley Road, Suite 300
 San Rafael, CA 94903
 Tel.: 415-472-1734
 Fax: 415-499-7715
 www.LGVSD.org

MANAGEMENT TEAM
 General Manager, Curtis Paxton
 Plant Operations, Don Moore
 Collections/Safety/Maintenance, Greg Pease
 Engineering, Jasmine Diaz
 Administrative Services, Dale McDonald

DISTRICT BOARD
 Megan Clark
 Nicholas Lavrov
 Craig K. Murray
 Gary E. Robards
 Crystal J. Yezman

Date: May 7, 2026

Property Owner(s): Marinwood Plaza, LLC (c/o David Hood)

Property Owner Address: PO Box 7076
 15701 Sherman Way
 Van Nuys, CA 91409

Applicant: Marinwood Propco, LP (c/o Jack Robertson)

Project Name: Marinwood Apartments

Project Address: 121, 155, 175, & 197 Marinwood Avenue
 San Rafael, CA 94903

Project APN: APNs 164-471-64, -65, -69 & -70

Re: Will-Serve Letter

You have requested a **Will-Serve Letter** from the Las Gallinas Valley Sanitary District (“District”) at the May 7, 2026 Board Meeting.

Subject to the terms and conditions in this letter, LGVSD will serve the project consisting of 125 multifamily housing units located at 121, 155, 175, & 197 Marinwood Avenue. This letter may be used to submit to another local agency to satisfy a condition for either tentative subdivision map approval or any other permit approval.

This letter is contingent upon the following:

- 1) **Execution of Development Agreement to be prepared by the District for requirements for H₂S gas monitoring for the private pump station serving Building C and reimbursement of costs for the associated manhole to be installed on the District sewer main.**
- 2) **Satisfaction of the conditional requirement to address any corrective actions in the sanitary sewer improvement components of the project and fulfill connection fee obligation before the District signing off on the final inspection.**

The standard terms and conditions of approval are as follows:

Initial	Item	Condition of Approval
	1	Applicant shall pay for the facility capacity fee (new connection fee) in accordance with District ordinances and policies. Please note payment date and amount obligations.
	2	Applicant agrees to abide by all conditions of approval of the Board of Directors and District staff.
	3	This Will-Serve approval terminates three (3) years from the Board meeting date unless all building permits have been issued for the project.
	4	Field verification before and after construction is required for this project. Applicant shall accommodate and coordinate with District hired third-party inspector.

5	Prior to the connection of any sewer lateral, you must contact the District for the sewer lateral inspection permit and the application is available on District website. A lateral tie-in inspection is required before any lateral can be backfilled.
6	After the sewer lateral inspection is completed and the connection is verified, the project will be added to the sewer user charge and will receive a charge for this service annually.
7	Applicant shall reimburse the District for all plan review, field verification before and after construction, and inspection fees accrued associated with this project.

The Connection Fee approved by the Board is as follows:

Capital Facilities Charge for 125 Multi-family Units at \$8,266/unit:	\$ 929,925.00
Credit for 209.5 pre-existing (historical buildings) PFUs at \$413/PFU:	<\$ 86,523.50>
Pump Surcharge (50% surcharge of CFC for Building C (36 units))	\$ 133,909.20
<i>Total Connection Fee</i>	<i>\$ 977,310.70</i>
Application Fee:	\$ 500.00 (paid)
Engineering Review and Inspection Fees:	\$ TBD*
Total Fee:	\$ 977,310.70
Outstanding Balance:	\$ 977,310.70

(* - See Item 7 above.)

The proposed dwelling units and/or PFU shall be subjected to field verification upon project completion. The connection fee may be adjusted for actual number of dwelling units and/or additional plumbing fixture units.

The District will allow for payment of the Connection Fee over a one-year period according to the following:

1. 50% of the Connection Fee is due within thirty days of Board approval of final plans and specifications.
2. 50% of the Connection Fee is due within one year, May 7, 2027; or upon the date of building permit issuance, whichever occurs first.

Please remit **\$977,310.70** and make the check payable to Las Gallinas Valley Sanitary District. Note that if the payment schedule as above is not followed, you risk losing your allocation.

By issuing this **Will-Serve Letter**, District is not incurring any liability of any nature, including but not limited to mandate, damages, or injunctive relief. District is making no representation to the applicant nor waiving any rights it has under any applicable State or Federal law. In the event there is any court-imposed moratorium on District, a connection to the District system may not occur. In the event any government agency imposes a moratorium on District, a connection to the District system may not occur. In the event there is not sufficient capacity, a connection to the District system may not occur.

If connection has not been made within three years, the allocation will be terminated without prejudice. Upon request, you will receive a refund of 90% of the above fees and you will be able to re-apply for an allocation at the fee rate then prevailing. Please sign and date the original of this letter and return it to the District office within 10 days. The copy is for your records.

Sincerely,



LGVSD Will Serve Letter
Marinwood Apartments
121, 155, 175, & 197 Marinwood Avenue

Jasmine Diaz, PE
District Engineer

AGREED:

_____ Date: _____
Project Applicant Signature

Cc: Dale McDonald, Administrative Services Manager

DRAFT

5/7/2026


General Manager Report

- Separate Item to be distributed at Board Meeting
- Separate Item to be distributed prior to Board Meeting
- Verbal Report
- Presentation



Item Number 4B
GM Review CP

Agenda Summary Report

To: Board of Directors
From: Dale McDonald, Administrative Services Manager 
(415) 526-1519 dmcdonald@lgvsd.org
Meeting Date: May 7, 2026
Re: Budget Workshop for Development of Fiscal Year 2026-27 Budget

Item Type: Consent _____ Action _____ Information _____ Other _____ Workshop _____
Standard Contract: Yes _____ No _____ (See attached) Not Applicable X

STAFF RECOMMENDATION

Board to hold a workshop to provide feedback and communicate priorities to management on the development of the preliminary Fiscal Year (FY) 2026-27 budget.

OVERVIEW

The purpose of this workshop is to provide the Board of Directors with a preliminary financial outlook for FY 2026–27 and to obtain direction on priorities for development of the proposed budget. The proposed budget will be presented on June 4, 2026, with adoption scheduled for June 25, 2026.

Financial Policy F-40 establishes procedures for preparing budgets and schedules and requires that the annual budget be prepared by the General Manager and Administrative Services Manager. In preparation for this workshop, staff have reviewed capital project needs, updated project schedules, and refined expenditure forecasts. Operational requirements across all departments have also been evaluated to ensure continued reliability of the District’s core services.

Economic Conditions

The fiscal outlook for FY 2026–27 reflects a transition from the recent high-inflation environment to a period of moderating but still elevated cost pressures, combined with a continued expansion in the District’s capital program. While regional inflation is projected at approximately 3.3%, key cost drivers for wastewater operations, including specialized equipment, treatment chemicals, construction materials, and contracted services, continue to experience above-average escalation, particularly for components reliant on global supply chains.

At the same time, the District is continuing its investment in capital improvements, with over \$33 million in planned capital investments for FY 2026-27, the majority of which are debt-financed. This elevated level of infrastructure investment increases exposure to construction market volatility, supply chain constraints, and potential tariff impacts on imported mechanical and electrical equipment critical to treatment plant and pump station operations.



Labor market conditions remain competitive, contributing to upward pressure on both salaries and contracted services. Operations and Maintenance costs are projected to increase at a close to inflation compared to the current year actuals, reflecting both these labor pressures and the ongoing need to maintain aging infrastructure systems.

Overall, the District's economic environment is characterized by stable but continued cost escalation in critical operating areas, and heightened financial demands associated with a large, debt-supported capital program. These factors underscore the importance of maintaining adequate reserves, carefully managing project timing, and continuing long-term financial planning to balance infrastructure investment with ratepayer impacts.

REVENUE

The District is entering the fourth and final year of the rate plan adopted in June 2023, which includes a planned 10% Sewer Service Charge (SSC) increase for FY 2026–27. This increase is expected to generate approximately \$2.2 million in additional revenue and remains the primary driver of operating revenue growth.

Water data from Marin Municipal Water District for the past year has been received and a review of commercial water usage will be completed prior to the development of the final budget presented in June. Water consumption data indicates a decline in non-residential usage (approximately 4.6%), which is expected to reduce realized SSC revenue slightly below the full rate increase. As a result, effective revenue growth is projected to be closer to 9%.

Property tax revenues, which comprise a relatively small portion of total revenue (approximately 4.85%), are projected to grow at a slower pace of approximately 4.0%, reflecting continued uncertainty in the housing and lending markets. This represents a departure from the historical average growth rate of approximately 5%.

Interest income has remained strong due to elevated rates and higher reserve balances in recent years; however, investment yields are beginning to decline and are expected to continue trending downward as reserves are drawn down to support capital expenditures. Reserve investment rates are currently at 3.8%.

Additional revenue in FY 2026–27 will be supported by one-time sources, including capacity-related fees from new development and the final IBank loan retention payment. While future development has been identified, revenue from these sources are not recurring and should be viewed as supplemental to the District's core revenue base.

Overall, operating revenue is projected to increase approximately 11.4% over the prior budget and 9.6% over current year projections, primarily driven by the approved rate increase. However, this growth is partially offset by moderating economic conditions and reduced non-residential demand, reinforcing the importance of long-term financial planning beyond the current rate cycle. Total revenue, excluding the use of reserves and capital funding, for FY 2026-27 is forecast to be \$28,551,686.



The Low-Income Sewer Assistance Program currently provides a 10% reduction in SSC to qualified homeowners. Operating revenue is reduced slightly, with \$25K set aside in the budget for FY 2025-26. Management proposes continuing the program at its current rate.

	FY 2024-25 12-Month Actual	FY 2025-26 Current Budget	FY 2025-26 12-Month Projected	FY 2026-27 Draft Budget
Revenue				
Operating Revenue	20,764,003	22,772,999	23,143,266	25,378,286
Non-Operating Revenue	3,347,779	2,882,460	3,109,474	3,173,400
Capital Contributions / Capacity Related	836,846	1,749,463	1,109,374	2,273,201
Loan Proceeds	481,247	25,600,000	7,781,000	18,119,000
Utilization of Reserves and Restricted Funds	305,787	18,813,267	7,075,004	10,798,200
Allocation of Unrestricted Working Cash	836,438	-	-	-
	26,572,100	71,818,189	42,218,118	59,742,087

OPERATIONS AND MAINTENANCE

Operations and Maintenance (O&M) expenses, including salaries and benefits, represent a significant portion of the District’s operating budget and O&M expenses are projected to increase over the current year. The draft budget includes a 2% increase for FY 2026–27 operating costs. This modest increase reflects a combination of ongoing maintenance requirements for critical infrastructure, anticipated increases in payroll costs, and slight increases in general & administrative costs balanced with cost saving measures where feasible.

Approximately 70% of O&M expenditures are considered essential and non-discretionary, limiting the District’s ability to achieve material reductions without affecting service levels.

O&M Expenses By Function	Current FY 2025-26 Budget	12-Month Projected As of June 30,2026	Proposed FY 2026-27 Budget
Collection System and Pump Stations	3,077,900	2,922,901	3,284,490
Wastewater Treatment	5,681,000	4,924,402	5,374,350
Sewage and Solid Waste Disposal	731,122	516,493	854,124
Laboratory	594,700	495,017	545,300
Engineering	1,235,100	907,805	1,382,100
Recycled Water Production	194,700	195,445	268,240
Administration and General	4,127,822	3,729,449	4,254,815
	15,642,344	13,691,511	15,963,419

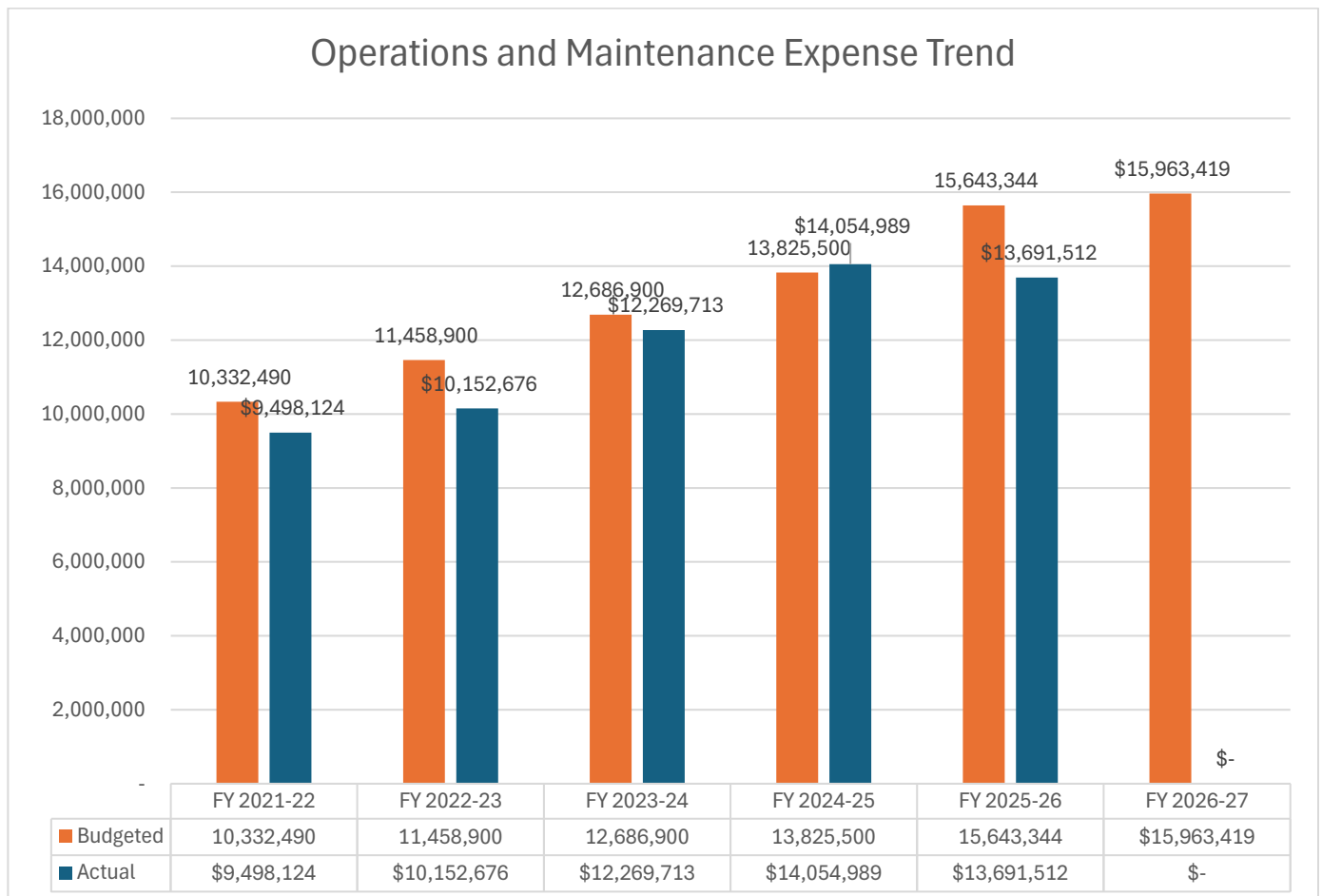
No significant operational changes are proposed for FY 2026–27, with the exception of adding one Full-Time Equivalent position in the Engineering Department. This position is intended to reduce reliance on outside consultants and improve efficiency in inspection and permitting functions. The position would support sewer main construction project inspections, currently being performed under contract with outside service consultants, and private-sewer lateral inspections, currently performed by Collection Systems Operators.

Salaries and Benefits

Labor costs remain the largest component of O&M expenses, with salary and benefit costs making up 56.5% of the O&M expenses at the District. Negotiations with Operating Engineers Local 3 are ongoing, and a 3% Cost-of-Living Adjustment placeholder has been included in the draft budget pending final agreement. Competitive labor market conditions continue to place upward pressure on both direct staffing costs and contracted services.

The Operator-in-Training (OIT) program has been successful, and management will continue the program into next fiscal year with Board support. The program term would remain at 6 months per OIT, rotating primarily between Operations, Collections, and Lab departments.

The Operations and Maintenance expense trend, with budget and actual expenses reported, shows that the District is managing its expenses well. Projected expenses for FY 2025-26 are trending lower primarily because fewer contracted services and repair and maintenance expenses have been incurred to date.



The O&M budget expenditures are still being analyzed. Historically, there is an increase in repair and maintenance expenses incurred in the spring once the winter season is over. Feedback from the Board from this workshop will be incorporated into the proposed budget for FY 2026-27.



RESERVE FUNDING

Reserve Policy F-50 requires periodic review of reserve targets as part of the budget process. Staff have evaluated current reserve levels and recommend maintaining and strengthening reserves to support financial stability during a period of increased capital investment. The HR / Finance Committee met on February 26 and provided feedback to management. The District has four reserve funds. A copy of Reserve Fund Policy Table F-50-10 is attached for review.

The total reserve target is currently \$25.3 million, with the Operating and Rate Stabilization Reserve comprising the largest share. Management recommends increasing the Operating and Rate Stabilization Reserve target from \$11.8 million to \$15.4 million to support seven months of operating cash flow and the full annual debt service requirements of the District. This change will increase the overall total reserve target to \$28.9 million.

Any additional increase in target goals will require revenue to be set aside for this purpose by reducing operating costs, pushing back capital projects, or identifying other sources of revenue. The District does not currently fully fund for depreciation of assets. The Capital Reserve policy does allow for accumulated depreciation to be reviewed and factored into setting the target goal, with the intent to have current ratepayers pay their share for the use of the District's assets.

Reserve funds are held in California Asset Management Program (CAMP). The interest earned in CAMP increases the balance of reserves and offsets the need to transfer funds from the District's operating account to meet the budgeted reserve targets.

The FY 2026–27 budget proposes utilizing approximately \$10.5 million in reserves to support capital expenditures. While this approach reduces near-term reliance on additional rate increases or borrowing, it will decrease investment income and require future replenishment through operating revenues and other funding sources.

Maintaining adequate reserves remains critical to managing financial risk, supporting cash flow needs, and preserving long-term financial flexibility.

CAPITAL PROGRAM

The District's Capital Improvement Program (CIP) reflects a significant investment in infrastructure to maintain system reliability, meet regulatory requirements, and address long-term service needs.

Total capital outlay for FY 2026–27 is approximately \$33.3 million, representing the largest component of the District's overall budget. Of this amount, approximately \$20.4 million is expected to be debt financed, with the remainder funded through reserves and available cash.

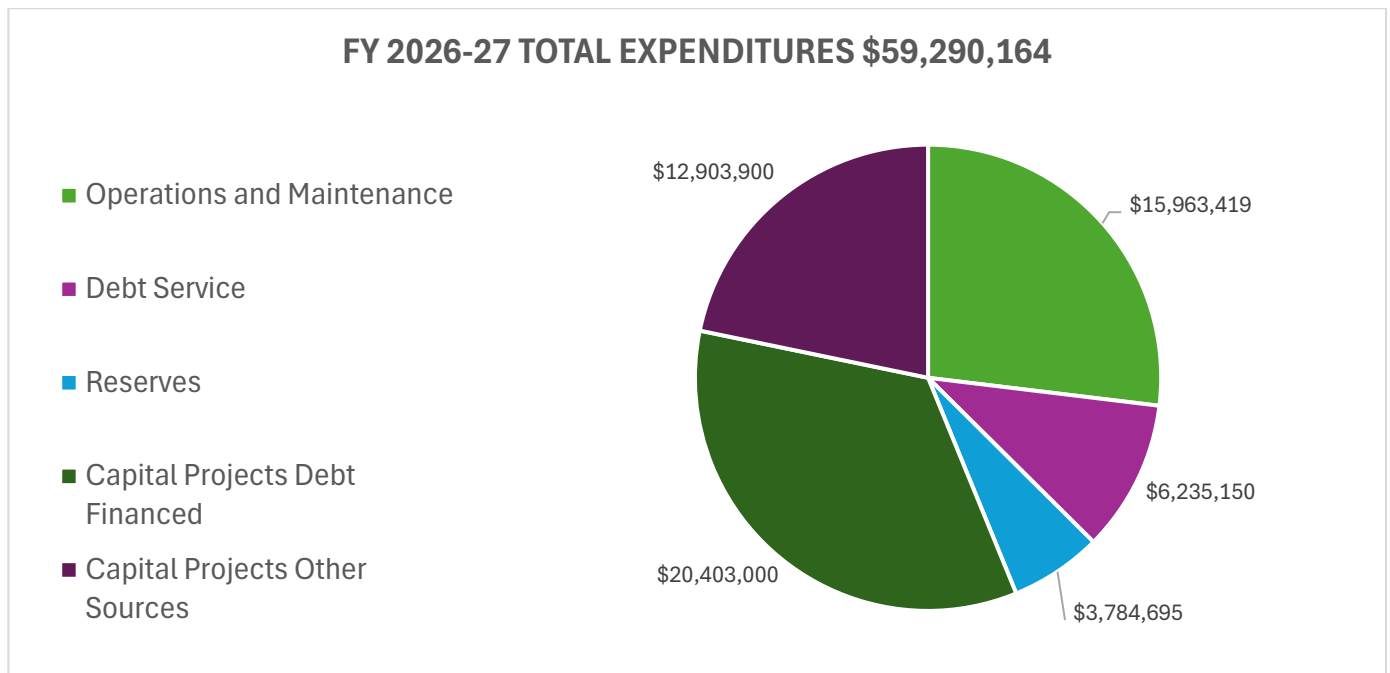
The District budgets for Single-Year Capital Outlay funding as part of the annual budget process. During the budget development process, encumbered contract amounts will be identified, and funding will be included in the budget to cover the cost for projects in progress. Any unspent capital funding in the current year will be reallocated to the unrestricted general fund as of June 30, 2026. Funding sources and reauthorization of funds will be included in the FY 2026-27 Capital Outlay budget that will be presented for final adoption and be effective July 1, 2026.

A substantial portion of the capital budget is dedicated to continuing multi-year projects, including the Multipurpose Laboratory Building and other previously approved infrastructure improvements. The draft budget includes \$26,964,900 to fund continuing projects with the majority of funding from the 2026 Revenue Bond being held by US Bank.

New Capital Projects Identified

New projects have been identified and added to the CIP. The list of projects proposed in the FY 2026-27 budget are identified on the CIP Worksheets. Many of the new projects are for planning and assessment studies identified by the soon to be completed Integrated Wastewater Master Plan. Having these studies and assessments done could result in the District being in a better position for grant awards that require a project be “shovel ready.”

A total of \$5,055,000 is being allocated for new projects in the draft 2026-27 CIP Budget.



SUMMARY AND NEXT STEPS

The workshop presents an overview of anticipated financial conditions, operational priorities, and capital planning needs for the upcoming year.

The District is planning over \$33 million in capital investments, largely funded through debt, to advance critical infrastructure projects and address system reliability, regulatory requirements, and long-term service needs. At the same time, Operations and Maintenance expenditures are projected to increase at a rate above historical trends, driven by labor market pressures, rising contracted service costs, and ongoing maintenance requirements for aging facilities.

The budget also includes the strategic use of reserves to support capital funding, which will reduce investment income and require replenishment in future years.



Taken together, these factors highlight a structural shift toward higher baseline costs and strategic use of debt financing to deliver capital improvements. This underscores the importance of maintaining adequate reserves, prioritizing capital project timing, and evaluating future rate strategies to ensure long-term financial sustainability.

Feedback from the Board during this workshop will guide refinement of the proposed budget, which will be presented on June 4, 2026. The final budget will incorporate updated financial projections, revised capital scheduling as appropriate, and Board input on priorities and program direction.

Board Feedback Requested:

- Are there any programmatic changes the Board would like to explore or prioritize?
- Are there specific financial or operational priorities the Board would like reflected in the proposed budget?
- Does the Board support prioritizing completion of studies identified in the Integrated Wastewater Master Plan to position the District for future grant funding and phased capital implementation?

The final FY 2026-27 budget along with the District’s Capital Improvement Program will be considered by the Board at a public hearing on June 25, 2026.

PREVIOUS BOARD ACTION

On June 20, 2023, the Board approved Ordinance No. 192 establishing annual sewer services charges for fiscal years 2023-24 through 2026-27. On June 18, 2025, the Board approved the budget for fiscal year 2025-26.

ENVIRONMENTAL REVIEW

N/A

FISCAL IMPACT

The workshop itself has no fiscal impact. Board direction and feedback during the workshop will influence the proposed budget for fiscal year 2026-27.

Attachments:

1. Reserve Funding Policy F-50-10 with Targeted Reserve balances.
2. Draft Budget Worksheets for FY 2026-27 including Revenue, Budget Summary, Operations and Maintenance Expense, Reserves, Restricted Funds, and Debt Service.
3. Draft Capital Improvement Program (CIP) Worksheets for FY 2026-27 and projected expenditures through 2031.

F-50-10 Designated Reserve Fund Policies

PURPOSE	OPERATING & RATE STABILIZATION RESERVE Fund unexpected expense increases or offset loss of Sewer Service Charge revenue. Replenish any reserves used over a 6-to-10-year period.	VEHICLE & EQUIPMENT RESERVE (VERF) Fund capital vehicle replacement based on VERF program. Replenish any reserves used to adequately fund program for 3 to 4 years.	EMERGENCY REPAIR RESERVE Fund emergency repairs. Replenish the reserve over a 2 to 3 year period.	CAPITAL RESERVE Provide capital for major capital projects including upgrades and expansions.	TOTAL COMBINED RESERVES
CURRENT STATUS					
Target Goal* <i>(as of 6/30/26)</i>	\$11,800,000	\$1,000,000	\$1,500,000	\$11,000,000	\$25,300,000
Est. Balance* <i>(as of 06/30/26)</i>	\$5,529,795	\$265,984	\$1,351,852	\$12,447,395	\$19,595,026
Percent Reached*	47%	27%	90%	113%	77%
Proposed Target* <i>(Effective 7/1/26)</i>	\$15,400,000	\$1,000,000	\$1,500,000	\$11,000,000	\$28,900,000
Risks	The reserve is used to absorb unexpected cost increases and spread them over more than one year. Provide for this reserve by funding from property tax and ERAF funds.	Aging vehicle fleet without proper replacement funding risks operational interruptions and sewer overflow response delays.	Balance may be used to fund working capital needs. Fund would not be large enough to address a catastrophic event.	Without a reserve, projects are funded with current year revenue in excess of O&M needs; or the District has to rely on bond financing. At the time the reserve balance was established the District had operating and capital reserves of \$10M.	

*For the latest Target Goal, Balance, and Percentage Reached refer to the most recently adopted budget.

LONG-TERM GOALS					
Basis for Target Goal	7 months of operating and debt service cash flow based on most current budget; amount to be evaluated annually based on proposed budget. Reserve can be used to stabilize and avoid dramatic rate increases.	VERF program that determines useful vehicle life, varying from 5 to 10 years. Vehicle schedule used to develop target goal annually as part of budget process.	The cost to repair a major pump station or other infrastructure.	To provide capital for major capital projects that span two or more years. Accumulated depreciation to be reviewed and factored into setting target to have current ratepayer pay for the utilization of the District's assets.	
The district will build up the reserves based on: (a) the annual Construction CPI and (b) annual allocations of property tax and ERAF funds, as available.					
Considerations	Due to the timing of revenue receipts an increased margin would be more comfortable. A sudden increase in costs would have to be absorbed by operating reserves since the rate setting process occurs every 4 to 5 years.	May not be sufficient to fund three or more unexpected large vehicle or equipment purchases.	The reserve would be able to absorb one major repair or several smaller ones; a catastrophic event would require federal or state funding.	Should be sufficient for cash funding or regular projects but may not be enough for larger infrastructure replacements where debt may be incurred.	

**LAS GALLINAS VALLEY SANITARY DISTRICT
REVENUE
DRAFT BUDGET FY 2026-2027 - WORKSHOP MAY 7, 2026**

Revenue Description	2024-25 Final Actuals	2025-26 Current Year Budget	2025-26 Projected End of Year	2026-27 Draft Budget
OPERATING REVENUE				
Sewer Service User Charges	\$ 20,502,459	\$ 22,443,570	\$ 22,890,344	\$ 25,101,450
Recycled Water (MMWD / NMWD)	185,819	234,729	153,942	169,336
Inspections/Permits/Application Fee	56,725	57,400	69,072	72,100
Miscellaneous Operating Revenue	19,029	37,300	29,909	35,400
Total Operating Revenue	20,764,033	22,772,999	23,143,266	25,378,286
NON-OPERATING REVENUE				
Property Tax and Supplemental Assessments	1,292,247	1,342,000	1,343,955	1,384,600
Educational Revenue Augmentation Fund	609,785	572,900	502,117	517,200
Homeowner Property Tax Relief	4,116	4,300	3,961	4,200
Franchise Fees Marin Sanitary Service	184,372	191,700	194,872	201,700
Private Sewer Lateral Assistance Program	104,211	103,700	83,141	91,700
Interest Income	1,249,414	595,860	976,088	964,100
Reimbursements / Pass thru / Rebates	408	73,500	5,340	9,900
	3,444,553	2,883,960	3,109,474	3,173,400
CAPITAL CONTRIBUTIONS / CAPACITY RELATED				
Annex, Capital Facility Charges, Connection Fees	63,939	278,501	688,895	843,896
Interest on Connection Fee Fund	39,408	37,582	35,471	36,535
Interest on Bond Funds	12	9	8	10
Marin Municipal Water District Inter-Governmental	364,447	614,111	360,000	600,000
IBank Loan Disbursements	-	567,760	-	567,760
Federal and State Grants	-	250,000	25,000	225,000
Loan Proceeds for Capital Projects	-	25,600,000	7,781,000	18,119,000
	467,805	27,347,963	8,890,374	20,392,201
TOTAL REVENUES	\$ 24,676,391	\$ 53,004,922	\$ 35,143,114	\$ 48,943,887
<i>Total Revenues excluding Loan Proceeds</i>				
UTILIZATION OF RESTRICTED FUNDS AND RESERVES	<i>2024-25 Actual Use</i>	<i>Adopted Available</i>	<i>2025-26 Projected Use</i>	<i>2026-27 Proposed Budget</i>
Operating Reserves / Rate Stabilization	-	-	-	-
Private Sewer Lateral Assistance Funds	79,735	134,000	18,000	78,600
Capital Outlay Carryover Utilized	5,400,227	8,309,567	6,259,957	-
Capital Reserves	1,318,529	9,400,000	400,000	10,500,000
Vehicle and Equipment Reserve	573,743	430,000	351,491	180,000
Transfers from Marin Lagoon Restricted Fund	28,245	29,100	34,856	25,100
Transfers from Captains Cove Restricted Fund	4,684	10,600	10,700	14,600
Transfers from Capacity Connection Fee Fund	-	500,000	-	-
SUB TOTAL	7,405,163	18,813,267	7,075,004	10,798,300
TOTAL FUNDS AVAILABLE FOR EXPENDITURES	\$ 32,081,554	\$ 71,818,189	\$ 42,218,118	\$ 59,742,187

**LAS GALLINAS VALLEY SANITARY DISTRICT
BUDGET SUMMARY
DRAFT BUDGET FY 2026-2027 - WORKSHOP MAY 7, 2026**

	2024-25 Final Actual	2025-26 Current Year Budget	2025-26 Projected End of Year	2026-27 Draft Budget
OPERATING EXPENSES				
EMPLOYEE WAGES	5,341,473	5,686,600	5,468,207	6,052,300
EMPLOYEE BENEFITS	2,442,346	2,718,272	2,506,792	2,974,630
INSURANCE EXPENSE	430,907	519,700	521,549	582,400
REPAIRS AND MAINTENANCE	1,150,075	1,463,700	1,149,925	1,402,900
SUPPLIES & SMALL TOOLS	989,370	1,060,100	886,163	1,022,340
CONTRACTED SERVICES	1,621,165	2,227,472	1,216,466	2,042,149
UTILITIES	1,285,766	1,004,000	1,058,439	806,800
GENERAL & ADMINISTRATIVE	793,888	962,600	883,971	1,079,900
OPERATING EXPENSE TOTALS <i>(including operational adjustment)</i>	\$ 14,054,989	\$ 15,642,444	\$ 13,691,512	\$ 15,963,419
DEBT SERVICE				
DEBT SERVICE TOTALS	\$ 4,375,144	\$ 4,507,858	\$ 4,878,685	\$ 6,235,150
RESERVE FUNDING				
OPERATING & RATE STABILIZATION	585,211	696,690	696,690	1,645,034
EMERGENCY REPAIR	111,111	74,074	74,074	74,074
CAPITAL RESERVES	3,000,000	2,100,000	2,100,000	1,300,000
VEHICLE & EQUIPMENT (VERF)	100,000	100,000	100,000	244,672
CAPACITY (RESTRICTED FUND)	93,355	316,083	724,366	880,431
CAPTAINS COVE (RESTRICTED FUND)	16,297	16,140	16,212	16,200
MARIN LAGOON (RESTRICTED FUND)	25,348	25,270	24,993	24,950
RECYCLED WATER (RESTRICTED FUND)	15,773	16,000	13,759	16,000
RESERVE FUNDING TOTALS	\$ 3,947,095	\$ 3,344,257	\$ 3,750,094	\$ 4,201,361
CAPITAL OUTLAY				
CAPITAL OUTLAY	\$ 12,093,060	\$ 47,568,544	\$ 11,145,821	\$ 33,306,900
TOTAL BUDGET				
TOTAL BUDGET	\$ 34,470,288	\$ 71,063,103	\$ 33,466,112	\$ 59,706,830

**LAS GALLINAS VALLEY SANITARY DISTRICT
OPERATIONS AND MAINTENANCE EXPENSE
DRAFT BUDGET FY 2026-2027 - WORKSHOP MAY 7, 2026**

Acct. Num.	Expense Description	2024-25 Final Actual	2025-26 Current Year Budget	2025-26 Projected End of Year	2026-27 Draft Budget
EMPLOYEE WAGES					
5000	Regular Staff Salaries (5033)	\$ 4,600,737	\$ 4,872,500	\$ 4,679,874	\$ 5,226,000
5010	Over Time (5020)	165,266	186,100	213,200	201,300
5030	Stand By	124,695	144,300	146,439	145,900
5050	Directors Fees	67,062	85,600	71,862	108,000
5073	Emergency Response Stipend	62,618	68,600	63,847	63,600
5075	Certification Stipend	161,167	179,100	158,120	176,800
5077	Longevity Pay	159,927	150,400	134,865	130,700
	TOTAL EMPLOYEE WAGES	<u>5,341,473</u>	<u>5,686,600</u>	<u>5,468,207</u>	<u>6,052,300</u>
EMPLOYEE BENEFITS					
5060	Auto Allowance	15,953	16,400	12,203	17,200
5090	Vacation and Sick Accrual	87,539	125,500	64,000	105,700
5110	Health Insurance & Wellness Prog. (5111-5113, 5170)	951,178	1,042,772	960,355	1,069,898
5115	Directors Benefits	9,174	28,900	24,110	76,393
5117	Dental and Vision Insurance (5119)	52,443	141,400	98,266	171,700
5120	Public Employee Retirement System	864,944	900,200	898,869	1,045,139
5130	Payroll Taxes (SSI)	370,681	370,900	357,007	392,300
5150	Group Life Insurance / Long Term Disability (5160)	51,782	55,000	54,783	59,100
5180	Employer Match 457 Plan	38,652	37,200	37,200	37,200
	TOTAL EMPLOYEE BENEFITS	<u>2,442,346</u>	<u>2,718,272</u>	<u>2,506,792</u>	<u>2,974,630</u>
INSURANCE					
5140	Workers' Comp Insurance	72,057	98,000	94,932	98,000
5411	Pooled Liability & Property Insurance	357,634	420,300	424,693	482,400
5496	Fidelity Bond	1,216	1,400	1,925	2,000
	TOTAL INSURANCE EXPENSE	<u>430,907</u>	<u>519,700</u>	<u>521,549</u>	<u>582,400</u>

**LAS GALLINAS VALLEY SANITARY DISTRICT
OPERATIONS AND MAINTENANCE EXPENSE
DRAFT BUDGET FY 2026-2027 - WORKSHOP MAY 7, 2026**

Acct. Num.	Expense Description	2024-25 Final Actual	2025-26 Current Year Budget	2025-26 Projected End of Year	2026-27 Draft Budget
REPAIRS AND MAINTENANCE					
5310	Vehicle Parts & Maintenance	74,646	73,800	48,648	76,300
5311	Building and Ground Maintenance (5312)	172,258	163,700	105,006	128,700
5315	Equipment Maintenance & Repair (5313, 5317)	287,732	417,300	421,951	454,100
5318	Biowheel Maint., Service, & Capital Repair (5338)	252,641	385,500	84,359	197,000
5319	Capital Repairs/Replacements	35,698	133,900	147,753	183,800
5321	Reclamation Pasture & Pond Maint. (5323, 5326,580-532)	327,101	289,500	342,208	363,000
	TOTAL REPAIRS AND MAINTENANCE	<u>1,150,075</u>	<u>1,463,700</u>	<u>1,149,925</u>	<u>1,402,900</u>
SUPPLIES & SMALL TOOLS					
5211	General Operating & Lab Supplies (5284,)	64,329	60,500	39,945	44,200
5222	Small Tools	38,204	38,000	22,248	23,400
5231	Fuel, Oil, and CNG for Vehicles (5232-5235)	43,965	48,700	54,769	68,240
5243	Safety Equipment & Supplies	25,090	40,000	34,356	43,200
5281	Hypochlorite	576,456	627,300	533,492	600,000
5282	Bisulfite	138,093	152,300	119,727	150,000
5283	Miscellaneous Chemicals	103,232	93,300	81,624	93,300
	TOTAL SUPPLIES & SMALL TOOLS	<u>989,370</u>	<u>1,060,100</u>	<u>886,163</u>	<u>1,022,340</u>
CONTRACTED SERVICES					
5241	Safety Services	59,612	64,500	60,911	62,600
5301	Contract Personnel	-	120,000.00	-	60,000.00
5324	Biosolids Mgmt, Compliance, Sampling & Reporting	20,164	62,222	22,222	170,124
5325	Sludge Disposal Inject / Land Application	233,044	165,000	101,250	105,000
5327	Pollution Prevention Program	24,818	11,700	14,453	15,000

**LAS GALLINAS VALLEY SANITARY DISTRICT
OPERATIONS AND MAINTENANCE EXPENSE
DRAFT BUDGET FY 2026-2027 - WORKSHOP MAY 7, 2026**

Acct. Num.	Expense Description	2024-25 Final Actual	2025-26 Current Year Budget	2025-26 Projected End of Year	2026-27 Draft Budget
5329	Lab Contract Services (560-5329)	96,760	81,000	48,289	49,900
5331	Outside Services (5337, 5335,5339)	120,904	262,900	129,665	296,800
5333	Janitorial	24,971	18,200	14,774	15,300
5334	Uniform Service	33,340	31,900	36,537	37,800
5341	Regulatory Consultant	116,541	171,600	143,289	158,900
5342	Consultants - Other	245,351	138,500	57,644	65,900
5345	SCADA Engineering Support	127,736	95,500	67,910	102,700
5346	Cybersecurity	54,068	172,000	44,014	206,000
5351	Legal (5352)	199,376	298,150	234,327	292,225
5353	Audit	34,000	22,600	22,600	22,600
5355	Financial Services	31,388	112,500	33,818	35,000
5415	Pass-thru & Gen. Small Projects (5344)	35,090	69,200	46,226	42,700
5417	Feasibility Studies	84,267	225,000	120,537	225,000
5441	Private Lateral Rehab Assist. Program	79,735	105,000	18,000	78,600
	TOTAL CONTRACTED SERVICES	<u>1,621,165</u>	<u>2,227,472</u>	<u>1,216,466</u>	<u>2,042,149</u>
UTILITIES					
5421	Internet	13,483	12,500	11,262	10,200
5423	Telephone	47,957	44,500	43,755	45,800
5425	Utility Power	1,183,174	914,300	971,714	718,000
5427	Water	41,153	32,700	31,708	32,800
	TOTAL UTILITIES	<u>1,285,766</u>	<u>1,004,000</u>	<u>1,058,439</u>	<u>806,800</u>
GENERAL & ADMINISTRATIVE					
5221	Office Supplies & Equipment (5230)	61,931	105,800	69,375	83,600
5223	Meeting Supplies	13,176	18,900	15,872	18,000
5224	Damage Claims	168	500	-	500

**LAS GALLINAS VALLEY SANITARY DISTRICT
OPERATIONS AND MAINTENANCE EXPENSE
DRAFT BUDGET FY 2026-2027 - WORKSHOP MAY 7, 2026**

Acct. Num.	Expense Description	2024-25 Final Actual	2025-26 Current Year Budget	2025-26 Projected End of Year	2026-27 Draft Budget
5229	Employee Recognition	3,061	2,700	2,838	2,900
5303	Payroll Processing	29,198	25,100	24,716	25,600
5347	Public Education and Outreach	49,853	47,500	44,608	46,100
5359	Election	28,266	-	-	32,000
5361	Computer Services and Software (5362, 5363)	213,604	206,400	222,421	285,600
5431	Bank Charges	2,417	2,300	2,350	2,500
5433	Publication and Legal Ads	11,818	17,100	11,157	14,600
5439	Donations Non-Profits	10,000	15,000	15,000	15,000
5451	Rents and Leases	20,503	140,900	130,323	134,700
5453	Taxes Other	569	700	500	600
5455	Permits (NPDES, Biosolids, BAAQCD)	132,092	139,900	152,868	158,000
5457	User Charge Collection Fee	34,729	23,500	23,172	24,000
5461	Memberships (CASA, CSDA, NBWRA)	67,644	73,300	69,735	74,300
5465	Conferences	26,477	34,100	26,289	39,400
5467	Mileage and Travel	41,020	53,100	46,952	71,200
5469	Employee Training and Education	23,205	29,400	7,323	30,100
5498	Penalties & Fines	-	-	-	-
5999	Miscellaneous expense (5225, 5997, 5998)	<u>24,158</u>	<u>26,400</u>	<u>18,472</u>	<u>21,200</u>
	TOTAL GENERAL & ADMINISTRATIVE	<u>793,888</u>	<u>962,600</u>	<u>883,971</u>	<u>1,079,900</u>
	Operational Adjustment				
	OPERATING EXPENSE TOTALS	<u>\$ 14,054,989</u>	<u>\$ 15,642,444</u>	<u>\$ 13,691,512</u>	<u>\$ 15,963,419</u>

**LAS GALLINAS VALLEY SANITARY DISTRICT
RESERVES
DRAFT BUDGET FY 2026-2027 - WORKSHOP MAY 7, 2026**

	2024-25 Actual	2025-26 Current Year Budget	2025-26 Projected End of Year	2026-27 Draft Budget
Beginning Reserve Balance	\$ 15,471,703	\$ 17,375,753	\$ 17,375,753	\$ 19,595,026
Operating & Rate Stabilization Reserve				
Beginning Balance	\$ 4,247,894	\$ 4,833,105	\$ 4,833,105	\$ 5,529,795
<i>Plus: Additions</i>	585,211	696,690	696,690	1,645,034
<i>Less: Use of Funds</i>	-	-	-	-
Ending Balance	\$ 4,833,105	\$ 5,529,795	\$ 5,529,795	\$ 7,174,829
			<i>Purpose: Insure minimum of 7 months of O&M + Debt Service is available</i>	<i>Target: \$ 15,400,000</i>
Emergency Repair				
Beginning Balance	\$ 1,166,667	\$ 1,277,778	\$ 1,277,778	\$ 1,351,852
<i>Plus: Additions</i>	111,111	74,074	74,074	74,074
<i>Less: Use of Funds</i>	-	-	-	-
Ending Balance	\$ 1,277,778	\$ 1,351,852	\$ 1,351,852	\$ 1,425,926
			<i>Purpose: Fund emergency repairs, replenish over 2 to 3 year period.</i>	<i>Target: \$ 1,500,000</i>
Capital Reserves (STPURWE, OCC, and other CIP)				
Beginning Balance	\$ 9,065,924	\$ 10,747,395	\$ 10,747,395	\$ 12,447,395
<i>Plus: Undesignated</i>	-	-	-	1,300,000
<i>Plus: Lab Multipurpose Buildings Designated Reserve</i>	3,000,000	-	-	-
<i>Plus: OCC / Admin / Corp Yard Buildings Designated Reserve</i>	-	600,000	600,000	-
<i>Plus: Sewer Main Rehab and I&I Reduction Reserve</i>	-	1,500,000	1,500,000	-
<i>Less: Authorized Use / Transfer of Funds ⁽¹⁾</i>	(1,318,529)	(9,400,000)	(400,000)	(10,500,000)
Ending Balance	\$ 10,747,395	\$ 3,447,395	\$ 12,447,395	\$ 3,247,395
			<i>Purpose: To provide capital for major capital projects.</i>	<i>Target: \$ 11,000,000</i>
Breakdown of Capital Reserves Balance				
	<i>EOY 2024-25</i>	<i>CUR 2025-26</i>	<i>PRJ 2025-26</i>	<i>DRA 2026-27</i>
<i>Undesignated Ending Balance</i>	\$ 1,747,395	\$ 1,347,395	\$ 1,947,395	\$ 3,247,395
<i>Designated Ending Balance Buildings (Lab Edu Board OCC Admin)</i>	\$ 9,000,000	\$ 600,000	\$ 9,000,000	\$ -
<i>Designated Ending Balance (Sewer Main Rehab and I&I Reduction)</i>	\$ -	\$ 1,500,000	\$ 1,500,000	\$ -
Vehicle and Equipment Reserve (VERF)				
Beginning Balance	\$ 991,218	\$ 517,475	\$ 517,475	\$ 265,984
<i>Plus: Additions</i>	100,000	100,000	100,000	244,672
<i>Less: Authorized Use of Funds</i>	(573,743)	(430,000)	(351,491)	(180,000)
Ending Balance	\$ 517,475	\$ 187,475	\$ 265,984	\$ 330,656
			<i>Purpose: To fund large vehicle and equipment replacements, replenish over 2 to 3 years.</i>	<i>Target: \$ 1,000,000</i>
Ending Reserve Balance	\$ 17,375,753	\$ 10,516,517	\$ 19,595,026	\$ 12,178,806
				<i>Target Total \$ 28,900,000</i>

(1) In FY 24-25, \$1,318,529 was transferred from "Undesignated" to "Designated Lab Multipurpose Building" as part of the \$3M funding.

Total Budgeted New Reserve Funding: \$ 3,263,780
Total Use of Reserve Funding: \$ (10,680,000)

**LAS GALLINAS VALLEY SANITARY DISTRICT
RESTRICTED FUNDS
DRAFT BUDGET FY 2026-2027 - WORKSHOP MAY 7, 2026**

	2024-25 Actual	2025-26 Current Year Budget	2025-26 Projected End of Year	2026-27 Draft Budget
Capacity / Capital Facilities / Connection Fee Fund (#5025)				
Beginning Balance	\$ 1,066,776	\$ 1,160,131	\$ 1,160,131	\$ 1,884,497
<i>Plus: Additions</i>	93,355	316,083	724,366	880,431
<i>Less: Use of Funds (Civic Center Pump Station)</i>	-	(500,000)	-	-
Ending Balance	\$ 1,160,131	\$ 976,214	\$ 1,884,497	\$ 2,764,928

Purpose: To pay for collection system and plant capacity improvements to serve new connections.

Captains Cove Fund (#5019)				
Beginning Balance	\$ 2,403	\$ 14,016	\$ 14,016	\$ 19,529
<i>Plus: Additions</i>	16,297	16,140	16,212	16,200
<i>Less: Use of Funds</i>	(4,684)	(10,600)	(10,700)	(14,600)
Ending Balance	\$ 14,016	\$ 19,556	\$ 19,529	\$ 21,129

Purpose: Special assessment fees in and class account 350 expenses out.

Marin Lagoon Fund (#5005)				
Beginning Balance	\$ 13,009	\$ 10,112	\$ 10,112	\$ 250
<i>Plus: Additions</i>	25,348	25,270	24,993	24,950
<i>Less: Use of Funds ⁽¹⁾</i>	(28,245)	(37,200)	(34,856)	(25,100)
Ending Balance	\$ 10,112	\$ (1,818)	\$ 250	\$ 100

Purpose: Special assessment fees in and class account 360 expenses out.

⁽¹⁾ Prior Year Capital Expenditures for Marin Lagoon Pump Station #1 to be recovered over multiple years as balance insufficient to cover entire cost of project.

Recycled Water Capital Repair and Replacement Fund (#5028) ⁽²⁾				
Beginning Balance	\$ 14,437	\$ 30,210	\$ 30,210	\$ 43,968
<i>Plus: Additions</i>	15,773	16,000	13,759	16,000
<i>Less: Use of Funds</i>	-	-	-	-
Ending Balance	\$ 30,210	\$ 46,210	\$ 43,968	\$ 59,968

Purpose: Capital repair or replacement costs at the Recycled Water Treatment Facility. Fund shall not exceed \$500K.

⁽²⁾ Established May 2023 with initial contribution by LGVSD made in 2023-24 covering multiple years since recycled water facilities came on-line. To be funded by LGVSD by multiplying the total annual recycled water Operating & Maintenance producing costs by 10%.

Total Restricted Fund Reserve Funding: \$ 937,581

**LAS GALLINAS VALLEY SANITARY DISTRICT
DEBT SERVICE
DRAFT BUDGET FY 2026-2027 - WORKSHOP MAY 7, 2026**

Expenditure	2024-25 Total Actual	2025-26 Current Year Budget	2025-26 Projected End of Year	2026-27 Draft Budget
2005 Certificates of Participation/ Refunded 2014	\$ 611,322	\$ 730,660	\$ 730,660	\$ -
2010 State Revolving Fund Loan	284,945	285,464	285,464	\$ 285,464
2011 Bank of Marin Loan	332,127	332,681	332,681	\$ 332,681
2017 Revenue Bonds ^{(1) (2)}	2,437,350	2,446,200	2,446,200	\$ 2,446,200
2019 IBank Loan	709,399	712,853	712,853	711,497
2025 Banc of America PCC Lease	-	-	370,828	\$ 741,655
2026 Revenue Bond	-	-	-	\$ 1,717,652
	\$ 4,375,144	\$ 4,507,858	\$ 4,878,685	\$ 6,235,150

⁽¹⁾ Includes treatment plant upgrade, recycled water treatment plant expansion, and operations control center design.

⁽²⁾ Per Board action on May 25, 2017, amounts collected for the treatment plant upgrade and operations control center projects prior to the bonds being issued were reclassified as Reserves and are reflected in the Reserve Budget for all years presented.

Debt Service Breakdown FY 2026-27

Expenditure	Principal	Interest	Annual Fee
2010 State Revolving Fund Loan	243,293	42,172	-
2011 Bank of Marin Loan	278,345	54,337	-
2017 Revenue Bonds	1,300,000	1,146,200	-
2019 IBank Loan ⁽³⁾	404,794	278,269	28,434
2025 Banc of America PCC Lease	521,229	220,426	-
2026 Revenue Bonds	345,000	1,372,652	-
	\$ 3,092,661	\$ 3,114,056	\$ 28,434

⁽³⁾ Annual IBank fee treated as Operation & Maintenance Expense but recognized as debt service for budget purposes. Only principal and interest is reported on audit as long-term obligations.

	2024-25 Final Actuals	2025-26 Current Year Budget	2025-26 Projected Actuals	2026-27 Draft Budget
DEBT SERVICE COVERAGE RATIO (DSCR)				
Net Operating Income (NOI) = ⁽⁴⁾ - ⁽⁵⁾	\$ 10,153,596	\$ 10,014,515	\$ 12,561,228	\$ 12,588,267
Total Debt Service = ⁽⁶⁾	\$ 4,375,144	\$ 4,507,858	\$ 4,878,685	\$ 6,235,150
DSCR = NOI / Debt Service (Estimate *)	2.32	2.22	2.57	2.02

⁽⁴⁾ Operating and Non Operating Revenue

⁽⁵⁾ Operating Expense

⁽⁶⁾ Debt Service

* Actual DSCR will be determined at the end of the fiscal year based on actual revenue and expenditures. Meets or exceeds Debt Service covenant requirements of 1.25 DSCR.

5-Year Capital Improvement Program (CIP) - Draft Budget Workshop May 7, 2026

Ref No.	Mgr.	Project No.	Project Name	Draft Budget 2026-27	Year 2 2027-28	Year 3 2028-29	Year 4 2029-30	Year 5 2030-31
PLANNING, SOFTWARE, ADMINISTRATION & OTHER ENGINEERING								
2	JD/DM	21500-08	Biosolids Program Monitoring Research Support & Flood Protection	150,000	-	-	-	-
4	JD	26420-01	On-Call Construction Contract 2025-2027 (2-year bid-contract)	273,000	282,000	291,000	300,000	309,000
5	JD	26420-04	On-Call Engineering Contract 2026-2028 (extended project term)	217,000	224,000	231,000	238,000	246,000
6	JD	Ongoing	On-Call Inspection Capital Projects 2026-2027 (annual RFP bid, Project # to be assigned)	78,000	81,000	84,000	87,000	90,000
7	JD	23200-01	Hydraulic and Continued Flow Modeling of Collection System (Development Reimbursed)	100,000	100,000	100,000	100,000	100,001
8	JD	Ongoing	Labor Compliance for Miscellaneous CIP (CCMI 2026-2027 Project# to be assigned)	100,000	100,000	100,000	100,000	100,000
9	JD	Ongoing	Capital Outlay Prior Year Miscellaneous Closeout (Project # to be assigned)	50,000	50,000	50,000	50,000	50,000
11	JD	22125-02	Standard Specifications and Drawings Update Project	70,000	-	-	-	-
12	JD	22125-01	Sea Level Rise Mitigation Program Planning Phase 1 (NBWRA)	40,000	-	-	-	-
13	JD	New	Sea Level Rise Mitigation Program Planning Phase 2 (NBWRA)	50,000	100,000	-	-	-
14	JD	New	Engineering Department Project Management Software Implementation	150,000	-	-	-	-
15	JD/DM	New	WWTP Site Planning Study	-	500,000	500,000	-	-
16	JD/DM	New	WWTP & Pump Station Structural Condition Assessment	150,000	-	-	-	-
17	JD/DM	New	WWTP & Pump Station Electrical Condition Assessment	250,000	-	-	-	-
18	JD/DM	New	Heat Management Study (Heating, Cooling, and Gas)	200,000	-	-	-	-
19	JD/DM	New	WWTP & Pump Station Instrumentation As-built Updates	150,000	-	-	-	-
20	JD	New	WWTP & Collection System As-Built Updates (pipelines, equipment, etc.)	80,000	80,000	80,000	80,000	80,000
21	JD	New	Local Limit Study	200,000	-	-	-	-
Subtotal:				2,308,000	1,517,000	1,436,000	955,000	975,001

FLEET & EQUIPMENT (To be procured through Vehicle Replacement Fund)								
22	GP	Ongoing	Equipment for Collection System Response (trailers, hoses - Project # to be assigned)	10,300	10,700	11,100	11,500	12,000
25	GP	New	Fleet Vehicles for District Management	120,000	-	-	-	-
26	GP	New	Fleet Vehicle for Engineering Department	60,000	-	-	-	-
27	GP	VERF	Future Year Fleet Replacement Vehicles and Utility Collection System Trucks	-	580,000	109,000	112,000	160,000
Subtotal:				190,300	590,700	120,100	123,500	172,000

5-Year Capital Improvement Program (CIP) - Draft Budget Workshop May 7, 2026

Ref No.	Mgr.	Project No.	Project Name	Draft Budget 2026-27	Year 2 2027-28	Year 3 2028-29	Year 4 2029-30	Year 5 2030-31
COLLECTION SYSTEM (INCL. PUMP STATIONS "PS" & FORCE MAINS)								
28	JD/GP	11200-03	John Duckett PS Electrical	1,000,000	900,000	-	-	-
29	JD/GP	25460-01	Terra Linda Highway 101 Undercrossings, Creek Crossing, Sewer Lining, and TS 18" (Design and Construction)	500,000	1,300,000	-	-	-
30	JD/GP	20300-09	Smith Ranch Pump Station Electrical Upgrades and Generator Conversion	200,000	-	-	-	-
31	JD/GP	25500-01	SCADA Integration for Pump Stations	500,000	-	-	-	-
32	JD/GP	Ongoing	Annual Site Improvement PS - Paving, Fencing, Lighting (Project # to be assigned)	75,000	75,000	75,000	75,000	75,000
33	JD/GP	26500-01	Rafael Meadows / Civic Center Pump Station Capacity Upgrade (Design and Construction)	500,000	1,000,000	3,000,000	1,000,000	-
34	JD/GP	24500-05	Hawthorn Waterproofing Drywell & Investigation	100,000	-	-	-	-
35	JD	21350-01	Automatic Transfer Switches for Pump Stations	100,000	100,000	100,000	100,000	-
36	JD/GP	New	Minor Pump Station Rehabilitation Program (Design and Construction)	100,000	150,000	150,000	150,000	150,000
37	JD/GP	New	Descanso and Hawthorne Pump Station Electrical and I/C Improvements	575,000	575,000	575,000	575,000	575,000
38	JD/GP	New	Mulligan TS Upgrade to 24" and Hwy 101 Undercrossing Capacity Upgrades	-	-	-	800,000	1,000,000
39	JD/GP	New	Upper Terra Linda TS 21" Redundant Underscrossings, Creek Crossing, and Sewer Lining Design and Construction (New)	-	-	-	200,000	1,000,000
40	JD/GP	New	Northgate Trunk Sewer Upsizing to 18" w/ Terra Linda #2 South Highway Undercrossing (Existing)	-	-	400,000	400,000	1,000,000
41	JD/GP	20200-01	Force Main Assessment, Install Ports, Cleaning, Location Marking, & Mapping	450,000	600,000	600,000	150,000	150,000
45	JD/GP	New	Marinwood Apartments Development Manhole Installation	50,000	-	-	-	-
46	JD/GP	Ongoing	Sewer Main Collection System Rehabilitation Program (Project # to be assigned)	1,860,000	190,000	1,920,000	288,000	1,920,000
47	JD/GP	Ongoing	Sewer I&I Reduction Program (Project # to be assigned)	930,000	75,000	960,000	80,000	960,000
48	JD/GP	Ongoing	Manhole Frame & Cover Adjustment Allowance (Project # to be assigned)	54,000	56,000	58,000	60,000	62,000
49	JD/GP	Planned CIP	Upper Terra Linda Siphon Design and Improvements (capacity)	75,000	400,000	58,800	58,800	58,800
50	JD/GP	New	Northgate Industrial Park 8" Hwy 101 Redundant Undercrossing	600,000	1,000,000	1,000,000	-	-
51	JD/GP	New	Northgate Branch (east side of 101) Upsize to 10" - 10-yr storm (Existing)	300,000	550,000	550,000	-	-
52	JD/GP	New	4040 Civic Center Development Pipeline Improvements	1,000,000	1,000,000	-	-	-
53	JD/GP	New	The Oaks Development Pipeline Improvements (Marinwood Ave)	500,000	500,000	-	-	-
54	JD/GP	25600-02	Corporation Yard Design and Construction	1,000,000	6,000,000	6,000,000	-	-
55	JD	Placeholder	Sea Level Rise Mitigation Construction at Pump Stations (Placeholder)	-	-	-	1,090,000	-
				10,469,000	14,471,000	15,446,800	5,026,800	6,950,800

Collection System Project Type Color Index

Pump Stations	Force Main	Sewers	Other
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5-Year Capital Improvement Program (CIP) - Draft Budget Workshop May 7, 2026

Ref No.	Mgr.	Project No.	Project Name	Draft Budget 2026-27	Year 2 2027-28	Year 3 2028-29	Year 4 2029-30	Year 5 2030-31
RECLAMATION								
56	JD/DM	26580-01	Center Pivot No. 5, Replacement	-	-	250,000	-	-
57	JD/DM	25580-03	Levee Road Restoration	75,000	75,000	75,000	75,000	75,000
58	JD/DM	25580-04	Cattail Dredging in Ponds	250,000	250,000	-	250,000	-
59	JD/DM	11500-09	Miller Creek Rock Vane Repair & Watershed Program (WRA permitting)	50,000	100,000	-	-	-
60	JD/DM	25580-06	Catwalk Replacements in Reclamation Pond	-	75,000	-	-	-
61	JD/DM	Future	Storage Pond 1 Transfer Pipe Repair	50,000	250,000	-	-	-
62	JD/DM	New	Transfer Boxes Replacement Design and Construction	250,000	250,000	250,000	-	-
63	JD/DM	New	St. Vincent's Pump Station Improvements	200,000	357,500	1,060,000	1,060,000	-
64	JD/DM	21500-01	Reclamation Pump Station Improvements - Pump Replacements, Wet Well Rehabilitation	-	-	-	350,000	-
65	JD/DM	Placeholder	Sea Level Rise Mitigation Construction in Reclamation Area (Placeholder)	-	-	567,500	1,090,000	1,100,000
Subtotal:				875,000	1,357,500	2,202,500	2,825,000	1,175,000

TREATMENT PLANT (INCL. RECYCLED WATER)								
66	JD/DM	24600-01	Laboratory Building Design (Lab / Education Center / Boardroom)	84,000	-	-	-	-
67	JD	24600-01	Laboratory Building Construction - (Lab / Education Center / Boardroom)	18,119,000	3,000,000	-	-	-
68	JD	24600-14	Battery Energy Storage System (BESS)	200,000	-	-	-	-
69	JD/DM	24600-08	Treatment Plant Standby Generator Rehab	225,000	-	-	-	-
70	JD/DM	21600-11	Annual Site Improvement TP - Paving, Fencing, Lighting	75,000	75,000	75,000	75,000	-
71	DM	25560-01	Lab Equipment, Miscellaneous	25,800	26,600	27,400	28,300	-
72	DM	25600-03	Plant Equipment, Miscellaneous	25,800	26,600	27,400	28,300	-
73	JD/DM	24600-11	Anoxic Basin Coating and Waterproofing	220,000	-	-	-	-
74	JD/DM	New	AS-Needed WWTP Electrical Improvements Design and Construction	200,000	200,000	200,000	200,000	200,000
75	JD/DM	New	Major WWTP Electrical Improvements Design and Construction	-	-	-	1,000,000	1,000,000
76	JD/DM	New	Headworks Rehabilitation (Electrical, Equipment, Structural) Design and Construction	-	-	500,000	6,184,000	6,184,000
77	JD/DM	New	Wet Weather Flow Stabilization and Nutrient Reduction Program (Flow EQ-focused/PC2/SC)	-	-	-	1,000,000	3,000,000
78	JD/DM	New	Replacement of Recycled Water Membranes (Skids 1 and 2) Design and Construction	100,000	350,000	-	-	-
79	JD/DM	New	EV Chargers at WWTP	70,000	-	-	-	-

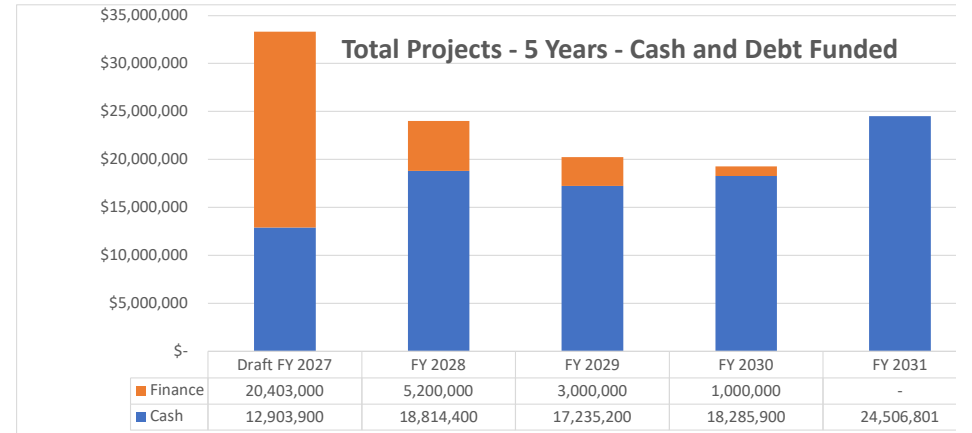
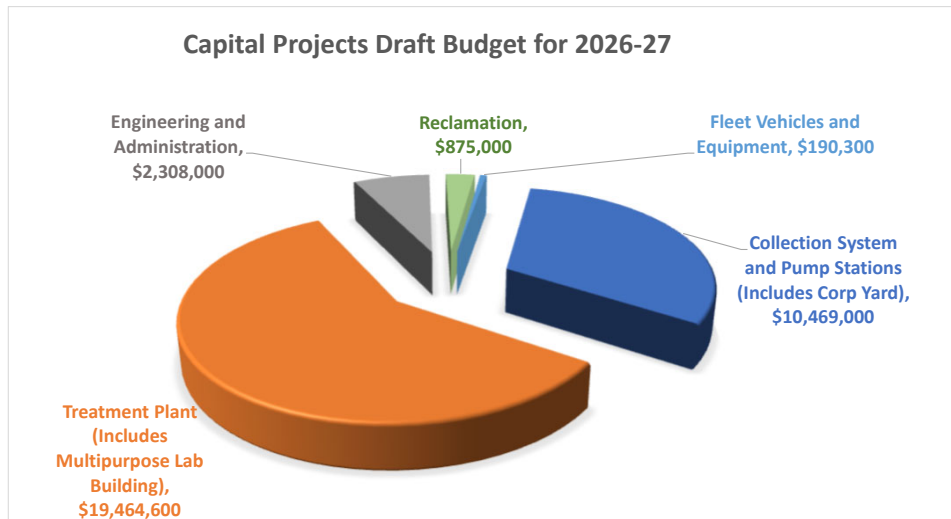
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5-Year Capital Improvement Program (CIP) - Draft Budget Workshop May 7, 2026

Ref No.	Mgr.	Project No.	Project Name	Draft Budget 2026-27	Year 2 2027-28	Year 3 2028-29	Year 4 2029-30	Year 5 2030-31
TREATMENT PLANT (INCL. RECYCLED WATER) - CONTINUED								
80	JD/DM	New	WWTP Admin Bldg Roof Replacement	120,000	-	-	-	-
81	JD/DM	Future	Recycled Water Master Plan	-	200,000	200,000	-	-
82	JD/DM	Future	Recycled Water System Improvements (Resulting from RWMP) Design and Construction	-	-	-	250,000	750,000
83	JD/DM	Future	Digester Improvements Design and Construction (Heating/Gas)	-	-	-	500,000	1,000,000
84	JD	Placeholder	Sea Level Rise Mitigation Construction at Treatment Plant (Placeholder)	-	-	-	1,090,000	1,100,000
85	JD/DM	21100-01	Operations & Administration Building Design	-	-	-	-	2,000,000
Subtotal:				19,464,600	3,878,200	1,029,800	10,355,600	15,234,000

GRAND TOTAL CAPITAL OUTLAY: PLANNING, FLEET, COLLECTION, RECLAMATION, & TREATMENT PROJECTS	33,306,900	21,814,400	20,235,200	19,285,900	24,506,801
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Total (Non-Financed):	12,903,900	18,814,400	17,235,200	18,285,900	24,506,801
Total Debt Funded	20,403,000	5,200,000	3,000,000	1,000,000	-



PROJECT TYPE	Draft Budget 2026-27
Prior Year Continuing	26,964,900
Annual (Ongoing)	1,287,000
New	5,055,000




Item Number 5

GM Review CP

Agenda Summary Report

To: Board of Directors

From: Dale McDonald, Administrative Services Manager 
 (415) 526-1519 dmcdonald@lqvsd.org

Meeting Date: May 7, 2026

Re: Annual Vacancy Report – Public Hearing on Workforce Vacancies, Recruitment, and Retention Efforts (AB 2561 Compliance)

Item Type: Consent _____ Action X Information _____ Other _____.

Standard Contract: Yes _____ No _____ (See attached) Not Applicable X .

STAFF RECOMMENDATION

Receive and file the annual Vacancy Report and conduct the public hearing in accordance with Government Code Section 3502.3 (AB 2561), Board Policy O-50, and Administrative Policy A-05.

EXECUTIVE SUMMARY

Effective January 1, 2025, Government Code Section 3502.3 (AB 2561) requires the District to annually report to the public and the Board of Directors on staffing vacancies, recruitment activities, and retention efforts. This hearing provides the required update, supports transparency, and offers an opportunity for recognized employee organizations to present their perspectives on these matters.

This introductory item precedes the District’s formal presentation on the status of workforce vacancies, as required by AB 2561 and outlined in Board Policy O-50. The report will identify key statistics, challenges in hiring, and opportunities for improvement.

The measurement period for this report is January 1, 2025 to December 31, 2025 with a point-in-time reporting date of January 1, 2026.

Background

The District is committed to compliance with AB 2561, which mandates that:

- A public hearing be held at least once per fiscal year before final budget adoption.
- The District provides an update on staffing vacancies and related recruitment/retention efforts.
- Recognized employee organizations be given the opportunity to participate and present during the hearing.



Hearing Process

The hearing will follow the procedural outline in Administrative Policy A-05, including:

- Presentation by District staff.
- Presentation by Operating Engineers Local No. 3 (recognized employee organization).
- Questions from the Board.
- Public comment.

Analysis

Staff analyzed position vacancy, recruitment, and retention data beginning January 1, 2025. The data summary below is for the annual Calendar Year ending December 31, 2025.

- Total Budgeted/Authorized Full-Time Equivalent (FTE) Positions in 2025: 32 FTE
- Services Rendered to the Public by Budgeted/Authorized Workforce:
 - Operating Engineers Local No. 3 Bargaining Unit: 78%
 - Unrepresented (management, confidential, and temporary): 22%
- Average percentage of vacancies at the end of each month in 2025: 1.3%
- Highest percentage of vacancies at the end of the month in 2025: 3.1%
- Lowest percentage of vacancies at the end of the month in 2025: 0%
- Total number of vacancies filled during 2025: 6
- Average number of calendar days to fill vacancies for new recruitments: 34

PREVIOUS BOARD ACTION

On June 18, 2025, the Board presented the 2024 Annual Vacancy Report.

ENVIRONMENTAL REVIEW

N/A

FISCAL IMPACT

There is no direct fiscal impact associated with this report. However, recommendations stemming from the hearing may impact future budgetary decisions.

Attachments:

1. Annual Vacancy Report Presentation for Calendar Year 2025



Vacancy Reporting 2025

Annual Vacancy Report

Public Hearing

LGVSD Board Meeting May 7, 2026

Presenter

Dale McDonald

Administrative Services Manager

Assembly Bill No. 2561



AB 2561- Aims to increase transparency and accountability related to job vacancies, recruitment, and retention efforts within California's public agencies

- **Requirements:**

- Public agencies are required to report the status of vacancies, recruitment, and retention efforts at least once per fiscal year, especially when the number of vacancies within a single bargaining unit reaches or exceeds 20% of all full-time positions.

- **Annual Public Hearing Requirements:**

- Presentation must be made before the adoption of the final budget.
- Update on the status of vacancies, recruitment, and retention efforts.
- Review of policies, procedures, and recruitment activities that may hinder the hiring process.
- Consideration and possible adoption of policies or resolutions necessary to comply with AB 2561



Vacancy Status

The District successfully completed six recruitments in calendar year 2025 representing 18.75% of the District's workforce. Two of the recruitments were from outside hires to fill vacant positions and four were filled by internal promotion.

The recruitment still open as of January 1, 2026 was for the temporary Plant Operator-In-Training internship position for which funding and start date was planned for early January hire date.

The District is almost fully staffed at this time. An offer for Senior Engineer was accepted. The new employee will start in June 2026.

Overall Point-in-Time Staffing Situation:

- Reporting period is January 1, 2025 through December 31, 2025
- Point-in-Time reporting date is January 1, 2026, coinciding with the effective date of AB 2561.
- The overall vacancy rate of 9.37% at point-of-time date suggests a largely stable full-time workforce.

BARGAINING UNIT	VACANCIES	TOTAL F/T POSITIONS	VACANCY RATE %
Operating Engineers Local No. 3	2	25	8%
Unrepresented (Management / Confidential / Temporary)	1	7	14.3%
TOTAL	3	32	9.37%

Per AB2561 overall vacancy rate within each bargaining group is lower than 20% and additional reporting requirements do not apply.



Reasons for Vacancies in 2025



REASON FOR VACANCY	NUMBER OF VACANCIES	PERCENTAGE
Retirement	2	25%
Internal Promotion	3	37.5%
Voluntary Separation	1	12.5%
Involuntary Separation	0	0%
Staffing Growth	2	25%
TOTAL	8	100%



The District is committed to taking a proactive approach to recruitment by continuously evaluating and refining our strategies to attract top talent.

• **Current Recruitment Strategies Include:**

- Posting jobs on multiple platforms
- Creating and distributing professional recruitment brochures
- Conducting targeted outreach through professional associations and industry-specific networks
- Launching and promoting an employer branding campaign
- Partner with Baywork for networking and internship program

Recruitment Efforts

Retention Efforts



The District is committed to fostering a highly engaged and satisfied workforce, recognizing that employee well-being and fulfillment are key drivers of our exceptional retention rates.

Current Retention Strategies include:

- Development and Training Opportunities:
 - Employee Training Reimbursements
 - Dual/Triple Certifications Incentives
- Competitive Compensation and Benefits Package
- Work Life Balance Initiatives: Alternative Work Schedules

Current Retention strategies are supported by having 96.8% staffed positions as of January 1, 2026 *

** Excluding temporary internship position with planned vacancy over January 1*

Summary & Compliance of AB 2561



- Annual public hearings will be held before the board adopts the fiscal year budget.
- Report on vacancies, recruitment strategies, and retention efforts.
- If the vacancy rate in the bargaining unit exceeds 20%, the presentation must include additional data on recruitment timelines, the cause contributing to the high vacancy rate, and specific recruitment and retention efforts for the bargaining group.
- A proposal for consideration to adopt new policies will be introduced as needed to ensure ongoing compliance.

LGVSD Board Meeting
May 7, 2026

Questions?



5/7/2026

BOARD MEMBER REPORTS

CLARK

NBWA Board Committee, CASA Workforce Committee, Human Resources/Finance Committee, Operations Control Centers Ad Hoc Committee, Public Information/Public Relations Ad Hoc Committee, Other Reports

LAVROV

Marin Special Districts Association, Human Resources/Finance Committee, Myers Litigation Ad Hoc Committee, Operations Control Centers Ad Hoc Committee, Public Information/Public Relations Ad Hoc Committee, Other Reports

MURRAY

Marin LAFCo, Flood Zone 6, Biosolids Ad Hoc Committee, CASA Energy Workgroup, Sustainability Committee, Other Reports

ROBARDS

NBWRA, Flood Zone 7, Planning and Engineering Committee, Sustainability Committee, Terra Linda/HWY 101 Undercrossing Project Ad Hoc Committee, Myers Litigation Ad Hoc Committee, Other Reports

YEZMAN

NBWA, CSRMA, Planning and Engineering Committee, Biosolids Ad Hoc Committee, Terra Linda/HWY 101 Undercrossing Project Ad Hoc Committee, Other Reports

CASA ACE
Notes
Craig K. Murray
April 16, 2026

55 participants

Heidi Oriol, Sac Sewer: Welcome w/ Lou Bronstein Co-Chair IRWD. Intro. New Members. Priority Items will be kept each month but if waiting for action then Agenda will gray them out and don't need discussion and can focus on those that need discussion.

SD: One very time sensitive issue.

Priority Issues. State Leg. Will move into sub-group to talk more into items we need to discuss and will color-coat bills and status to support Jessica and Spencer. If any bills have more substantive changes then will bring to larger group.

Review CNRA 6 Resilience Priorities. Want to Streamline permit for nature based solutions. SD & Miley will continue to review.

Climate-Smart Ag: no movement since last meeting eg Agenda will show item as all grayed out and no discussion. CARB working w/CNRA to update Carbon Inventory Model and what Biosolids Land Application can achieve including types of crops that can be grown. Will collect data from different lands with different crops grown. CNRA cutting the green tape for co-digestion. CDFA has Science Advisory Panel with sustainability element to it and based on improving soil health. CDFA has quarterly mtg. bringing multiple agencies together. CASA attends to show part of this community. Next mtg May 14 and talked about funding for healthy soils and include all grants for all biosolids application.

SB 905* req. CARB to create Carbon Capture, Removal, Utilization and Storage. Rule making process SD will attend. JL: in Marshall in Tomales Bay and no option for remote. SD: to send out via email.

SB 905 (2022 – Caballero): Carbon Capture: Enacted in 2022, this law directs CARB to develop regulations for a unified, centralized permit application for carbon capture, removal, utilization, and storage (CCUS) projects, ensuring financial responsibility for long-term storage.

ACF

AB 1594 Amendments. 3/2024 CARB reopened. 4/2/26 Changes in language dropped. Really focused only on State and local agencies (Water, WW and public power) and to give accessibility to exemptions for major foreseeable events. SD working with CARB on major changes. Ext ZEV req. to 2030; change to regardless age of vehicle; need more req. to be reliable and unworkable now. CARB approved changes w/staff to work on amendments commented in the public meeting. List of Actions since 9/25 public hearing. Public hearing tomorrow and want as many from our group and others in similar groups to say why we need changes. Supv. Hopkins supported and brought round table for priority feedback back to Executive Director. Checked in on 3/15 on Staff made any changes. Same msg. from mobile source control head. SD: Did respond to ext. 50% and manuf. Rollbacks and even halting production b/c we have less options to meet CARB req. Fleet Owner definition changed in regards to lease-ownership. In absence of ZEV, need definition of low Nox (nobody can define b/c in litigation). Says need a document (nobody is req. to accept diverted organic waste) in order to qualify. Did talk to CARB Executive Officer. DR: Dr. Cliff says we can

issue Guidance, (need clear regulations), Truckers sued and we need a fix in this CARB regulation. SD: a second 15 day package would take too much time b/c given a time clock 1 year to adopt and goes through office of admin. Law and has to be done by Sept. this year. Majority, we all public agencies, want another 15 day review. Alison Torres, EMWD: does that mean will not consider and make changes or can Exec. Officer can just proceed. SD: understand from others and attorneys – you can open it up for another 15-day package review and enough changes that this requires it go in front of public for review. Clean Energy state if such as change needs public review for all public stakeholders for a public review. JL: there is still time, cutting it close. Other said very good at procedural slight of hand. Clean Energy did ask for another 15-day opportunity. Supv. Hopkins said did not agree to changes other than provide more flexibility with changes. CASA Draft Comment Letter, have been # of Op. Eds. Division Chief of Mobile Control. DR: This item does not go back to the Board. Need Board to direct staff to go back to public review. SD: EO Cliff does not want, Board wants. Enough concern that private sector is reponding in a major way. Broad representation of business and industry not just same supported prior. Clean low nox coalitions and waste facilities with co-digestion that can produce the biomethane. 4/27 ACV (Vehicle) Subgroup meeting. Review of Federal disapproval and rescinding the 2009 Endangerment Finding. CARB responded with a Drive Forward regulation and focus on light-duty to heavy-duty vehicles in putting back this regulation. Zero Emission Fork Lift in effect now and required reporting. JL: Cliff want WW to move into the hard to electrify sector (rather than biofuels for transportation). Biomethane consistent with hydrogen and electricity and has to be delivered. Share your letters.

CARB Criteria Pollutant & Air Toxics Reporting. CARB req. WWTP two-part process testing for air toxics. DR: Now only for group and don't have flexibility now as individual. SD: have 20 left of 115 to participate. South Coast met with Bay Area. CAPCOA agreed from 1,000s of compounds down to smaller number. Need CARB to agree, need CAPCOA in the room with CARB. CARB needs to provide an extension. SD: telling all along that schedule needs to extend. Wendy Johnson: Can we meet by June 30. DR: No. Need to certify toxics. To CAPCOA and then to CARB. SD: Delay with CAPCOA in review. May 6 is next CASA Air Toxics Subgroup Mtg.

Hydrogen

May mtg. will discuss. City of Lodi has a Hydrogen facility.

Biogas

JL: SB 1440 original legislation. Procurement req. for utilities cut in half but State req. on public utility procurement req. is still so off the mark. April 9: CPUC proposes major changes to pipeline biomethane decision. JL summarize PUC actions. Fri. at 450pm issued new direction on BioMAT. BACT lawsuit suggested to be dropped. PUC now reaching out to other entities as alternatives. Rural Counties are joining with lawsuits. They have to do some sort of procurement esp. on electricity side even if BioMAT is not reinstated.

SD: Attended Danish webinar on Nitrous Oxide Management earlier this am and will share. SWRCB Climate Change Resolution & Action Plan. HO: State Water Board showed draft and to be released by end of 2026.

Courtney Mitzutani: CARB Standards New Off-Road Diesel Engines. CM contacted and they said this now is for manufacturers. For mobile sources, will only be able to purchase a Tier 5.

CalRecycle SB 1383. Biogas can run and that would be a problem so now coordinating with CalRecycle.

OPC SLR Planning Grant. June 26 in next submission deadline.

State Legislation Tracking moved to Sub Group. May 15 is next State Leg Committee. SD review Oppose; Spot/Watch closely; Support; Watch color categories. Senate: SB 58 hydrogen sulfide – Oppose. SB 1161: Economic Impact Analysis : CARB: DACs – Support.

11:28am

? Mary Cousins, BACWA new Drive Forward will be rewrite or existing regs. SD: only said light to heavy duty vehicles and all to transition by 2045.

Jim Dunbar: New format great.

SD: Will be in touch with all with ACF comment letter.

###



ITEM	LEAD
Welcome	Lou Bronstein (SoCal Co-Chair), Heidi Oriol (NorCal Co-Chair), Sarah Deslauriers (CASA)
Review/Approval of Agenda	All

PRIORITY ISSUES/ACTION ITEMS

	ITEM	INPUT	NOTES
1.	CNRA’s Climate Adaptation Strategy	Sarah	Acknowledges needs of wastewater sector and for collaborations CASA drafting primer <i>From Silos to Systems</i> CASA to schedule follow-up meeting with CNRA
2.	Climate-Smart Ag & Soil Health/C-Storage via Biosolids Land Application	Sarah Maile	CNRA issued 2025 Progress Report toward Nature-Based Solutions Targets CNRA Natural & Working Lands Climate Smart Strategy to be updated – CARB updated NWL Carbon Inventory – CNRA institutionalizing “Cutting the Green Tape” CDFA Climate Resilience Strategy for CA Ag to be finalized CDFA Resilient & Sustainable Agriculture SAP meeting: May 14 CalRecycle final Zero Waste Plan released Feb 13 CARB’s Carbon Capture, Removal, Utilization, and Storage Program Rulemaking to begin in 2026
3.	CARB Advanced Clean Vehicle (ACV) Regulations & Low Carbon Fuel Standard (LCFS)	Sarah Subgroup	CARB AB 1594 amendments and Resolution 25-9 , approved Sept 25 CARB additional 15-Day Changes released Apr 2, comments due Apr 17 Next Subgroup Meeting (developing ACF Compliance Guidance): Apr 27 CARB 2026 priority – Develop new “Drive Forward” regulation <i>Other CARB Activities:</i> – Drive Forward Truck Forum – Outreach and Infrastructure – Clean Transportation Incentives meetings – schedule here – Zero-Emission Forklift Regulation – reporting mtg Jul 22 posted here! – Proposed amendments to On-Road Heavy-Duty Engine and Vehicle Omnibus and amendments to LCFS
4.	Updated CARB Criteria Pollutant & Air Toxics Reporting	Sarah Steering Committee Subgroup	Pooled Emissions Study – Wastewater Draft Plan under review by CAPCOA – Wastewater Steering Committee preparing scope for Phase II – Next Air Toxics Subgroup meeting: May 6 CARB 2026 priority – Air Toxics Roadmap
5.	Biogas Utilization & Energy Resilience	Sarah Julia	– CASA to develop 1-pager on beneficial uses of wastewater-derived biogas (per Resolution 23-13) per request of SCAQMD EO to present to CAPCOA – Cap-and-Invest (formerly Cap-and-Trade) amendments support biogas production/use, May 28 public hearing – CARB (with CEC/CPUC) is drafting CA’s Hydrogen Plan – CASA inviting guest to present on hydrogen types and markets in May – CPUC proposed allowing BioMAT to expire end of 2025, need final decision to be issued to get judicial review of decision – CPUC proposes major changes to pipeline biomethane decision Apr 9 – IRS issue proposed regulations on clean fuel, hearing scheduled for May 28
6.	CASA Research Collaborative (CRC)	Sarah ERG	CRC priority topics: ROC Management & Nutrient/Nitrous Oxide Nexus Working with Engineering & Research Group (ERG) to host PFI 2026, Jun 3
7.	Scoping Plan Update: Methane & Nitrous Oxide Process/Fugitive Emissions	Sarah Subgroup	CARB to begin 2027 Scoping Plan Update (track programs and WWTP GHGs) WRF 5188 (GHG Emissions Guidelines) and WRF 5255 (GHG Emissions Library) Princeton University WWTP GHG survey follow-up UK’s Process Emissions Action Community reconvened Utility Climate Action Network
8.	SWRCB Climate Change Resolution & Action Plan	Sarah Subgroup	SWRCB’s Climate Change Resolution Focus Group to reconvene Q2/Q3 2026 Final draft Resolution to come in Q3/Q4 2026 Action Plan development to follow release of final Resolution (likely 2027)

INFORMATIONAL ITEMS (See Slides for Updates)

	ITEM	LEAD	NOTES
1.	CARB Potential Standards for New Off-Road Diesel Engines	Courtney	Proposed Tier 5 Off-Road CI Engine Emission Standards and Test Procedures , CARB workshop held Feb 27
2.	CalRecycle’s SB 1383 for CH₄ Emissions Reductions	Maile Sarah	CalRecycle initiated new Anaerobic Digestion Study Notified of CARB’s ACF Amendments and Impacts
3.	OPC Grant Funding	Sarah	Next SB 1 SLR Adaptation Planning Grant funding apps due Jun 26
4.	8-hour Ozone Attainment	Sarah David Subgroup	EPA proposed Finding of Failure posted Aug 15 for LA still pending EPA final Finding of Failure for San Joaquin Valley posted Oct 27 Met with EPA, who will provide updates
5.	BACT for Emergency/Standby Generators & Energy Resilience	Courtney David	BAAQMD adopts Tier 4 for engines >50 bhp SCAQMD considering source test provisions for large engines SMAQMD considering requirement for engines >25 bhp CASA connected with EPA who will provide a direct contact
6.	State Legislation Tracking	Sarah Subgroup	Subgroup provided recommended positions on ACE-related bills Next State Leg Committee Mtg: May 15

UPCOMING CONFERENCES/EVENTS

NAME	DATE/LOCATION
Clean Water SoCal Air Quality Meeting	Apr 21, Virtual
ACWA Spring Conference	May 5-7, Sacramento
WEF Residuals, Biosolids, & Treatment Technology Conference	May 11-14, Kansas City
BACWA Annual Meeting	May 15, Berkeley
BACWA Air Issues & Regulations Committee	May 20, Virtual
CASA Law Symposium	May 28, San Francisco
CASA Partnering for Impact	Jun 3, Irvine @ The Cove
California Hydrogen Summit	Jun 8-9, Sacramento
AWWA Annual Conference & Exhibition	Jun 21-24, Washington, DC
NACWA Utility Leadership Conference	Jul 14-17, Cleveland
CASA Annual Conference	Aug 5-7, Napa

NEXT ACE WORKGROUP MEETING: May 14th

Air Quality, Climate Change, & Energy Resilience (ACE) Workgroup Meeting

April 16, 2026 (10 – 11:30 am)
Virtual – Zoom Link (see Meeting Invite)

Co-Chairs:
Heidi Oriol, SacSewer
Louis Bronstein, IRWD



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Priority Issues/
Action Items



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1. CNRA's Climate Adaptation Strategy

CASA Advocacy

- Participate in SWRCB Climate Change Resolution & Action Plan development
- Comment on and participate in the Natural & Working Lands Climate-Smart Strategy updates
- **Meet with CNRA to understand how to:**
 - **Gain eligibility for biosolids use in nature-based solutions (e.g., horizontal levees)**
 - **Streamline permitting for nature-based solutions**
- Participate in development of guidance for CCC to evaluate shoreline management adaptation
- Meet with CalRecycle to understand what steps they are taking to streamline permitting for small/medium organics recycling facilities by 2027
- Advocate for alignment of coastal resilience planning activities (across OPC, CCC, SWB, RWBs)
- **Complete de-siloing paper**, meet w/ state agencies to support forming connections between regional/local agencies, organizations w/ state climate activities

CNRA 6 Resilience Priorities:

1. Strengthen Protections for Climate Vulnerable Communities
2. Bolster Public Health & Safety to Protect Against Increasing Climate Risks
3. Build a Climate Resilient Economy
4. Accelerate Nature-Based Solutions & Strengthen Climate Resilience of Natural Systems
5. Make Decisions Based on the Best Available Climate Science
6. Partner and Collaborate to Leverage Resources



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2. Climate-Smart Ag & Soil Health/C-Storage via Biosolids Land App

■ CNRA 2025 Progress Report: Nature-Based Solutions Climate Targets

- Summarizes 11 milestones to establish AB 1757 C-sequestration targets and track progress
 - Improved regulatory requirements to increase pace of NBS implementation through creation of permit streamlining tools/exemptions.
- Documented multiple tools tracking NBS implementation
- Significant gaps in reporting and accessibility of NBS data, will continue to incorporate more data – need more spatial data to incorporate biosolids land application into the model
- Croplands Targets include healthy soils practices on croplands; CASA is working to get biosolids acknowledged
- Progress reports to be released every two years



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2. Climate-Smart Ag & Soil Health/C-Storage via Biosolids Land App

■ CNRA updating Natural & Working Lands Climate Smart Strategy

- Revisions still underway to incorporate nature-based solution targets as required by AB 1757
- CNRA worked w/ CARB to update the NWL Carbon Inventory model to be able to track progress toward targets – need more data to incorporate biosolids land application into the model
- CASA provided research citations valuating benefits of land applying biosolids as a soil amendment and requested biosolids be listed as an eligible soil amendment (w/ compost and biochar)
- CNRA working to institutionalize “Cutting the Green Tape” for implementing/permitting nature-based solutions (including co-digestion projects)



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2. Climate-Smart Ag & Soil Health/C-Storage via Biosolids Land App

■ CDFA Climate Resilience Strategy for CA Ag

- CASA submitted input February 28th
- Strategy released Oct 7th, 3 key pillars →
- Comments submitted Nov 21st
 - Support development of guiding strategies/policies
 - Supports researching processing food waste at WWTPs, biosolids land application, nature-based solutions in ag, circular economy, C markets, nutrient management
 - Support for solids conversion to energy/RNG/H₂
 - Need for regulatory alignment and research
- Final version to be released by Q2 2026

■ CDFA Resilient and Sustainable Agriculture (RSA) Science Advisory Panel

- Documenting agriculture's positive impacts to environment (using soil health indicators)
- **Next meeting: May 14th**

Key Objectives

The following are the twelve key objectives for the document, divided into three organizational Pillars.

Support a Thriving and Resilient Food Sector	Protect Natural Systems Critical to Agriculture	Encourage Resilient Agriculture Practices
<ol style="list-style-type: none"> 1. Foster a Robust and Sustainable Agricultural Economy 2. Ensure a Water System for Food System Resilience in a Hotter, Drier Future 3. Support Agricultural Workforce Wellbeing and Health 4. Protect Animal Health 5. Advance Energy Efficiency and Decarbonization for Agricultural Operations 	<ol style="list-style-type: none"> 6. Conserve Productive Farmland 7. Deploy Sustainable, Adaptable, and Integrated Pest Management 8. Boost Biodiversity on Farm Lands 	<ol style="list-style-type: none"> 9. Enhance Agricultural Practices to Support Clean Air Communities 10. Advance Climate-Smart and Healthy Soils Practices 11. Improve Ranching Sustainability and Rangeland Management 12. Increase Dairy Farming Sustainability

Goals

These five goals will be implemented through targeted strategies and actions under each key objective area.

Goal 1 Increase and Enhance Technical Assistance Increase and enhance technical assistance to promote and share program information and enable all farmers to utilize a broad suite of agricultural resources.	Goal 2 Enhance Program Effectiveness Align program design through engagement, tracking and monitoring, to on-the-ground requirements including funding, eligibility, and access to spur the transition to climate smart practices.	Goal 3 Grow Partnerships and Collaboration Grow durable local, state, federal, tribal, and academic partnerships and internal collaboration to increase awareness, effectiveness, and expand reach and uptake of programs.	Goal 4 Align and Simplify Policies and Regulations Improve policies and regulations to be simpler, aligned across agencies and factors, reducing barriers to implementation and participation.	Goal 5 Demonstrate and Invest in Innovation and Technology Demonstrate and scale climate smart agriculture through research and investment in novel technologies.
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Equity Principles

These principles will be used to help evaluate and develop more equitable initiatives and policies for the California agriculture industry.

Health & Wellbeing	Accessibility	Capacity Building	Accountability & Transparency	Cultural Relevance	Financial Viability
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2. Climate-Smart Ag & Soil Health/C-Storage via Biosolids Land App

- **CalRecycle’s Zero Waste Plan (finalized February 13th)**
 - Focused on “circular materials management”, Organic waste definition is same as SB 1383
 - Acknowledges achieving zero waste requires coordinated action across state agencies, local governments, businesses, and communities
 - Includes wastewater facilities as “Infrastructure of Circularity”, acknowledging available AD capacity

- **CARB’s Carbon Capture, Removal, Utilization, and Storage Program (SB 905)**
 - SB 905 requires CARB to create Carbon Capture, Removal, Utilization, and Storage Program to evaluate, demonstrate, and regulate projects and technology (project example, TIRE facility)
 - Rulemaking begins 2026
 - **Informational Update from CARB staff to Board during next Public Meeting: April 23, 11 am**



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3. AB 1594 amendments to CARB’s ACF regulation continue!

- AB 1594 applies to **public agencies**,...community water systems, wastewater systems, public power.
- Authorizes public agencies to “...purchase traditional replacements for medium- and heavy-duty vehicles at the end of their useful life...when needed to maintain reliable service and respond to major foreseeable events...**without regard to the model year of the vehicle being replaced.**”

- March 2024: CARB re-opened ACF regulations
- Oct 2024 – Sept 2025: CASA commented on proposed regulatory language multiple times
- **Sept 25th Public Hearing – staff presented Resolution 25-9, with following changes to ACF:**
 - Extends the 50% ZEV replacement requirement to 2030 (vs 2027)
 - Streamlines the process for exemptions
 - Increases vetting of viable vehicle manufacturers
- **Board approved changes on condition that EO/staff would further amend ACF to increase flexibility...in response to over 50 commenters on how unworkable the regulation is!**



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3. Actions Since September 25th Board Hearing

- CASA met w/ staff Nov 17th, Dec 9th to discuss needs and answer questions
- CASA submitted comments/redlines to staff's "preview" 15-day changes Dec 15th
- Provided Board Member Hopkins input Jan 22nd, delivered to EO in February
- Met with staff Mar 4th to discuss if our comments were addressed, they said no
- Panelist March 9th in *Drive Forward* Infrastructure panel to discuss challenges and potential for biomethane/hydrogen fueled vehicles
- Met with Mobile Source Control Division Chief and Deputy Chief Mar 24th, said latest version looks very similar to preview
- Learned staff sent new interpretation of requirements for contracted fleets, private fleets commented during Mar 26th public meeting
- Formal 15-Day Changes released Apr 2nd – not similar to "preview" 15-Day Changes, net reduction in public agency flexibility
- Met with CARB EO/Mobile Source Control Division Chief April 14th – discussed major issues, promised to meet with us ~3 weeks after reviewing comments
- Met with Board Member Hopkins April 15th
- **Comments due April 17th**

ACV Subgroup developing compliance guidance – next meeting: April 27th (reschedule)

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3. CARB Advanced Clean Vehicle Regulations

Adapted from graphic by Cummins with additional detail

Engine Manufacturers Must sell engines that meet requirements	CARB Omnibus Low NO_x: Sets emissions standards for new engines to meet, starting in 2024 for CA and opt-in states President signed Res. 89 disapproving of EPA's waiver of preemption CARB postponed Nov 20 th hearing amendments	EPA Heavy Duty Low NO_x: Sets emissions standards for new engines to meet, starting in 2027 EPA rescinded 2009 GHG Endangerment Finding Feb 12.
Vehicle Manufacturers/Dealers Must sell an increasing % of ZEVs	CARB Advanced Clean Trucks: Must produce (and sell) a certain % of ZEVs starting in 2024 (100% of purchases beginning in 2025) CARB withdrew waiver request, private/drayage fleet regulations repealed Sept 25 CARB working on 15-Day Changes to be released in March 2026	Phase 3 Heavy Duty GHG: Sets CO ₂ average for all heavy-duty trucks, starting in 2027 EPA rescinded 2009 GHG Endangerment Finding Feb 12.
Fleet Owners/End Users Must follow ACF ZEV purchase OR % requirements	CARB Clean Truck Check – Heavy Duty Inspection/ Maintenance: Requires periodic emissions compliance tests Proposed Partial SIP Disapproval (cannot get credit for emission reductions)	

CARB to develop new "Drive Forward" regulation in 2026 and bring a proposal to CARB Board in 2027 – focused on light-duty to heavy-duty vehicles



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3. Other CARB Activities:

- Drive Forward Truck Forum – meetings focused on Outreach and Infrastructure
- Clean Transportation Incentives – monthly meetings to summary available funding
 - Next Meeting: April 21, 5-7 pm
- Zero-Emission Forklift Regulation
 - Restrictions and reporting begin in 2026!
 - Initial reporting webinar: July 22nd (on small fleet = 25 or less large spark-ignition forklifts + ZEF combined)
 - Large fleet initial reporting webinar was held March 11th, see presentation at link in agenda
- Proposed changes to *On-Road Heavy-Duty Engine and Vehicle Omnibus* AND 2025 changes to LCFS (**STILL ON HOLD**)
 - Proposed changes to LCFS allow book-and-claim accounting of RNG used to produce electricity for EV charging if electricity is generated by a linear generator, however:
 - We still do not know the air toxics emissions profile
 - SCAQMD is working on two projects to understand emissions
 - **Meeting with Mainspring on April 21st, let me know if you'd like to join!**



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4. Updated CARB Criteria Pollutant & Air Toxics Reporting

- **CARB regulations require WWTPs to participate in a two-step process to perform source testing for air toxics (individually or as a group) to be compliant**
- Perform “Two-Step Process” to determine shortlist of air toxics emitted and emission factors:
 1. Qualitatively scan air space of unit processes to determine detectable compounds
 2. Quantify emissions of detectable compounds (mimic 1990 Pooled Emissions Estimation Program or PEEP, but with a broader list of AB 2588 compounds)
- CA wastewater sector has opted to perform statewide pooled source testing – those not participating in PES and not performing their own source testing **are not in compliance**



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4. Status of Statewide Two-Step Process Pooled Source Testing

■ Latest Activities

- Two-Step Process is being achieved in two Phases:
 1. **Develop approvable Plan to perform two-step process (WE ARE HERE)**
 2. Scan & quantify emissions (according to approved Plan for performing two-step process)

■ Since submitting the Draft Plan to CAPCOA Nov 19th

- SCAQMD met with Bay Area Air District in early April to discuss our draft plan – Good News!!
- Working with Yorke to draft the RFQ for Phase II
- Beginning to develop the scope for Phase II
- CASA collecting remaining pledges and contributions (Fiscal Years ending '24, '25, and '26)
- CASA's Air Toxics Subgroup meetings open to all, next meeting: **May 6th**
- CARB drafting roadmap to fill gaps in staff for statewide air toxics reductions, CAPCOA EO to lead
- **Informational Update from CARB staff to Board during next Public Meeting: April 23, 11 am**



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5. Biogas Utilization & Energy Resilience

- CASA is advocating to preserve **multiple uses of wastewater-derived biogas**, Including:
 - Onsite renewable energy generation
 - On- and Off-site low carbon fuel production
 - Pipeline grade biomethane for direct injection
 - Demonstration of wastewater biogas-to-hydrogen
- SCAQMD suggested 1-pager on beneficial uses of biogas for EO to present to CAPCOA
- Cap-&Invest amendments support biofuels to decarbonize manufacturing, Resolution 23-13 – Public Hearing May 28
- **CA Hydrogen Plan** (under SB 1075) to be developed in 2026
 - SB 1075 (2022) requires CARB (with CEC and CPUC) to report on hydrogen production, deployment, and use across CA sectors to achieve climate, air quality, and energy goals
 - 2022 Scoping Plan includes use of renewable hydrogen as alternative to fossil fuels in all sectors
 - CARB developing draft report for public comment, aiming for adoption by end of 2026
 - Met with CA Hydrogen Business Council CEO and CA Hydrogen Coalition EO
 - **Inviting guest speaker to present on hydrogen types and markets in May!**

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5. Biogas Utilization & Energy Resilience

- CPUC proposed allowing **BioMAT** to expire December 31, 2025 - Joined BAC’s application for rehearing in effort to restore the BioMAT
 - Feed-in tariff for small bioenergy renewable generators <5 MW
 - 250 MW eligible projects through fixed-price contracts to export electricity to CA IOUs, counts toward IOU RPS target (110 MW from biogas of WWTPs, municipal organic waste diversion, food processing, and co-digestion)

- CPUC proposes major changes to pipeline biomethane decision April 9

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5. Biogas Utilization & IRS Credit Updates

- Established by Inflation Reduction Act of 2022
- Department of Treasury/IRS issued proposed regulations for domestic producers of clean transportation fuel to determine eligibility for and calculate clean fuel production credit (45Z)
- **Public Hearing May 28th**

Section 45V	Section 45Y	Section 45Z	Section 48E
<ul style="list-style-type: none"> • Clean Hydrogen Production Credit • Was set to expire end of 2025, extended through 2027 	<ul style="list-style-type: none"> • Clean Electricity Production Credit • Phasing out and termination of wind and solar 	<ul style="list-style-type: none"> • Clean Fuel Production Credit • Extended through 2029 (vs 2027) • Produced after 12/2024, before 12/2029 	<ul style="list-style-type: none"> • Clean Electricity Investment Credit • Phasing out and termination of wind and solar • Other conditions remain



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6. CASA's Research Collaborative (CRC)

- Objective: Pilot proactive / collaborative approach to ID research needs in clean water sector to inform future policy – the first two priority issues are:
 - RO concentrate management
 - Nutrient management/nitrous oxide emissions/organics diversion nexus
- **2026 actions:**
 - January: ERG Meeting at Winter Conference, formatted Research Project List for ERG/member review Feb/Mar
 - February: Met with SWRCB/WRF to discuss priorities related to recycled water for allocating SWRCB \$1.5M
 - June 3rd: Partnering for Impact (PFI) Event
 - August: ERG meeting at Annual Conference
- **Next steps:**
 - Provided summary of SWRCB/WRF priorities to ERG team
 - Get ERG/CRC member feedback on research project list in March
 - Work with ERG on PFI program development and outreach to attendees/regulators for event, June 3rd



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7. Scoping Plan Update: CH₄ & N₂O Process & Fugitive Emissions

- CARB to begin 2027 Scoping Plan Update in 2026
- CASA to track how CARB handles:
 - Water and wastewater-related emissions
 - Role of WWTPs in broader community emissions reductions
- Princeton University GHG survey follow-up
- WRF 5188 – Water Sector Climate Emissions Guidelines webcast April 23rd
- WRF 5255 – GHG Emissions Library is open for emissions data upload
- CASA participating in UK's Process Emissions Action Community
- CASA participated in Utility Climate Action Network (30 European/Canadian Utilities)



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8. SWRCB Climate Change Resolution & Action Plan

- CASA is 1 of 9 stakeholders in Focus Group supporting development of the new climate change resolution and action plan
- Meeting 1, March 6th – discussed **Climate-Related Concerns & Opportunities**
- Meeting 2, May 20th – discussed **DRAFT Climate Change Resolution Goals & Objectives**
 1. Greater Organizational Capacity and Coordination to Address Climate Change
 2. Deeper Understanding of Climate Change Challenges and Solutions
 3. Reduced Greenhouse Gases
 4. More Resilient Communities and Watersheds
 5. More Equitable Climate Outcomes
- CASA submitted comments and recommended edits on Draft Goals & Objectives June 20th
- Next Steps
 - SWRCB to resume activities and provide full draft of Resolution Q2/Q3 2026 for review!
 - Focus Group to meet one more time to provide feedback on draft Resolution
 - Broader public review in Q3/Q4 2026
 - Action Plan development to follow (2027), plans to reconvene Focus Group!



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Informational Items



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3. OPC Grant Funding: SB 1 SLR Adaptation Planning Grant

- Grant funding for local, regional, and tribal governments facing significant and imminent SLR threats along the CA coast and San Francisco Bay shoreline
- Funding approved:
 - Up to \$250,000 to the City of Sausalito
 - Up to \$1,499,285 to Contra Costa County
 - Up to \$600,000 to the City of Santa Cruz
 - Up to \$1,200,000 to the Stinson Beach County Water District
 - Up to \$997,500 to the City of South San Francisco
 - Up to \$848,000 to the City of Imperial Beach
 - Up to \$1,500,000 to City of Richmond
 - Up to \$1,500,000 to City & County of San Francisco
 - Up to \$1,392,000 to Fairfield-Suisun Sewer District (Subregional Shoreline Adaptation Plan)
 - Up to \$300,000 to Stinson Beach County Water District (Adaptation Plan for Community Wastewater System)
 - Up to \$1,140,000 to City of Alameda for "Oakland-Alameda Shoreline Adaptation Planning"
 - Up to \$2,240,000 to ABAG/SFEP for "The East Bay Crescent Sub-Regional Vulnerability Assessment and Shoreline Adaptation Planning"
 - Up to \$144,900 to City of Oakland for "City of Oakland Oakland-Alameda Adaptation Committee and East Bay Crescent Regional Planning Effort"
 - Up to \$2,631,383 to County of Santa Clara for "Santa Clara County Subregional Shoreline Adaptation Plan"
 - Up to \$2,033,726 San Mateo County Flood & SLR Resiliency District for "San Mateo County Southern Bayside Cities Shoreline Resilience Plan"
 - Up to \$736,370 to City of Pinole for "Pinole-Hercules Multi-Jurisdictional Shoreline Adaptation Plan"
 - Up to \$400,000 to City of Pittsburg for "City of Pittsburg Shoreline Adaptation Plan"
- For details visit link in agenda
- Informational webinar posted online

Senate Bill 1 SLR Adaptation Planning Grant Program proposals are accepted on a quarterly.

Upcoming submission deadline:
June 26th

Updated application materials available online!



24

4. 8-hour Ozone Attainment

- EPA proposed disapproval of LA-South Coast Air Basin's 1997 8-hr O₃ SIP
 - March 2024 – EPA acknowledged federal sources (aviation, trains, non-road engines, ocean-going vessels) majority of emissions in 1994 SIP, but did not accept assignments for reductions toward 1997 SIP
 - June 2024 – SCAQMD approved Rule 317.1 updates, allowing fees to be imposed on stationary sources (Title V facilities)
 - July 2024 – EPA/CARB/SCAQMD agree to reduce emissions from all sources to meet O₃ SIPs for 1997, 2008, 2015
 - August 2024 – EPA posted **proposed** Finding of Failure, still not final
- EPA proposed and finalized disapproval of San Joaquin Valley's 1997 8-hr O₃ SIP
 - SJV area = San Joaquin, Stanislaus, Merced, Madera, Fresno, Tulare, and Kings counties, western portion of Kern County
 - July 10th – proposed disapproval
 - October 27th – disapproval became effective, CA required to implement nonattainment contingency measures per CAA sections 172(c)(9) and 182(c)(9) and stationary source fee program per CAA section 185
 - November 24th – petitions for judicial review of this action must be filed in U.S. Court of Appeals for appropriate circuit
- CASA stated need for clean combustion vehicles in SIPs at November 6th CARB/CTA/HDC public meeting
- **CASA met with EPA's Office of State & Local Air Partnerships virtually March 4th:**
 - **Provided contacts and to set up a call with Region 9 representatives to discuss impact not meeting O₃ standard**



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5. BACT for New Emergency/Standby Generators & Energy Resilience

Air District	>1000 Brake Horsepower	>50 Brake Horsepower
Bay Area Air District	Tier 4 <i>(Effective: January 1, 2020)</i>	Tier 4* <i>(Effective: December 2, 2024)</i>
Sacramento Metro AQMD	Tier 4 <i>(Effective: June 4, 2021)</i>	Tier 4 <i>(Effective: June 4, 2023)</i>
San Joaquin Valley APCD	Tier 4 <i>(Effective: April 29, 2022)</i>	Tier 4 <i>(Effective: April 29, 2022)</i>
South Coast AQMD**	Tier 4*** <i>applicable to Title V facilities</i> <i>(Effective: September 2, 2022)</i>	See South Coast AQMD BACT Guidance

*Designates water/wastewater treatment systems as Level 2 NFPA 110 Level, where failure is less critical to human life and safety.

**SCAQMD advises operators to avoid using emergency generators during Public Safety Power Shutoff (PSPS) events, where possible.

***Clean Water SoCal advocated to avoid testing requirements for compliant engines (requesting they match that for certified engines) – language was not updated, tests are ~\$25,000 every 5 years.

Are you permitting a new engine? Has the Air District asked why a "clean fuel" engine was not feasible?

Met with EPA March 4th, still coordinating contacts at Office of Clean Air Programs to discuss Tier 4 Inducement issue!



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6. State Legislation Tracking

Bill introduction deadline was February 20th

State Leg Review Subgroup provided recommended positions on ACE-related bill

Next State Leg Committee: May 15th



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6. State Legislation Tracking – 2026 ACE-Related Assembly Bills

AB 35 Safe DW, Wildfire Prevention, Drought Preparedness, & Clean Air Bond Act of 2024
 AB 272 Heavy-Duty Vehicle Inspection & Maintenance Program (2-Year, inactive file)
 AB 643 Climate change: SLCs: organic waste reduction
 AB 716 Fire safety standards: hydrogen facilities (2-Year)
 AB 911 Emergency telecommunications medium- and heavy-duty zero-emission vehicles (2-Year)
 AB 1436 Public Utilities Commission: outreach (2-Year)
 AB 1777 Air pollution: indirect sources
 AB 1791 State Air Resources Board: SCAQMD: regulations: prohibition: costs
 AB 1849 Decarbonized gaseous fuels (letter of support to be discussed)
 AB 2046 Vehicles: pollution control devices
 AB 2184 Cap-and-Invest Program: nature-based climate solutions: funding
 AB 2334 Solid waste: methane reduction: working group
 AB 2349 State Air Resources Board: regional air quality incident response program
 AB 2432 State Air Resources Board: regulations: analysis of financial impact on drivers
 AB 2447 Water Supply Protection Act (watch closely, nitrogen waste discharges)
 AB 2505 Electrical corporations: hydrogen refueling stations
 AB 2623 State Air Resources Board (Spot Bill, see where this goes!)
 AB 2752 Air quality management districts: oversight (Spot Bill, would “ensure” rules are cost-effective)

Oppose
Spot/Watch Closely
Support
Watch



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6. State Legislation Tracking – 2026 ACE-Related Senate Bills

SB 58 Air quality: standard: hydrogen sulfide (work with author, develop new health-based threshold)
 SB 526 SCAQMD: air quality (2-Year, enclosures to address PM10 exceedences)
 SB 842 Energy: firm zero-carbon resources (2-Year, for local/system reliability)
 SB 919 Biomethane projects: investment costs (support in concept)
 SB 981 Admin regs: standardized regulatory impact analysis: CARB (address cost of living)
 SB 1035 Motor vehicle fuel tax: greenhouse gas reduction programs: suspension
 SB 1039 Air resources: refinery-related community air monitoring system
 SB 1064 Heavy-Duty Vehicle Inspection and Maintenance Program: biennial testing
 SB 1075 Air resources: TACs: CAPs: community emissions reduction programs (Spot Bill, watch closely)
 SB 1161 Administrative regulations: economic impact analysis: CARB (DACs, low-mid income households)
 SB 1266 GHGs: endangerment findings (watch list of GHGs)
 SB 1300 CA Global Warming Solutions Act of 2006: report on int’l agreement impacts (including Denmark)
 SB 1337 Transportation fuels: interagency working group (critical to energy resilience)
 SB 1350 Energy: renewable electrical generation facilities: definition (to include turbines)
 SB 1413 State vehicle fleet: ZEVs, Dept of Gen Svcs (Spot Bill, wait for formal release of 15-day Changes)

Oppose
Spot/Watch Closely
Support
Watch



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Upcoming Conferences/Events

- **Clean Water SoCal Air Quality**, April 21, Virtual
- **ACWA Spring Conference**, May 5-7, Sacramento
- **WEF Residuals, Biosolids, & Treatment Technology Conference**, May 11-14, Kansas City
- **BACWA Annual Meeting**, May 15, Berkeley
- **BACWA Air Issues & Regulations Committee**, May 20, Virtual
- **CASA Law Symposium**, May 28, San Francisco
- **CASA Partnering for Impact**, June 3, Irvine @ The Cove
- **California Hydrogen Summit**, June 8-9, Sacramento
- **AWWA Annual Conference & Exhibition**, June 21-24, Washington DC
- **NACWA Utility Leadership Conference**, July 14-17, Cleveland
- **CASA Annual Conference**, August 5-7, Napa



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Upcoming Meetings

- Pooled Emissions Study Steering Committee Meeting: April 22nd
- Air Toxics Subgroup: May 6th
- ACE Workgroup: May 14th
- State Legislative Committee: May 15th

To be scheduled...

- Advanced Clean Vehicle Subgroup – Every 4th Monday
- Ozone Attainment Subgroup – following feedback from EPA
- Water Conservation (SB 1157) Subgroup – April 23rd
- SWRCB Climate Change Resolution Subgroup – Expected in May

Thank you!



31

Wastewater Surveillance in Public Health 101
From Sample to Signal: How Wastewater Tells a Public Health Story
Vital Role Wastewater Surveillance Plays in Protecting Public Health
CASA, California Department of Public Health (CDPH)
April 22, 2026
Notes
Craig K. Murray

CDPH <https://www.casawastewatersurveillance.org>

CDPH, CASA This is the second webinar in a three-part series is designed specifically for treatment plant staff, operators, and supervisors. Experts from CASA and CDPH will provide an overview of how wastewater monitoring serves as an early warning system for outbreaks such as COVID-19, Novovirus, and Mpox. Participants will learn how their work supports community health, what participation involves, and how facilities can get involved in this growing public health effort. This webinar will be co-hosted with CWEA and we are happy to share that wastewater operators can obtain free contact hours by attending the event live.

Speakers:

Spencer Saks (Moderator), Legislative and Regulatory Advocate CASA; Bridie Hulsebosch, Research Scientist II CDPH; Chunye Lu, PhD, Chief, Microbiology Unit, Drinking Water and Radiation Laboratory Branch CDPH; Jessica Zhang, Lead Microbiologist, DWRL Microbiology Unit at CDPH.

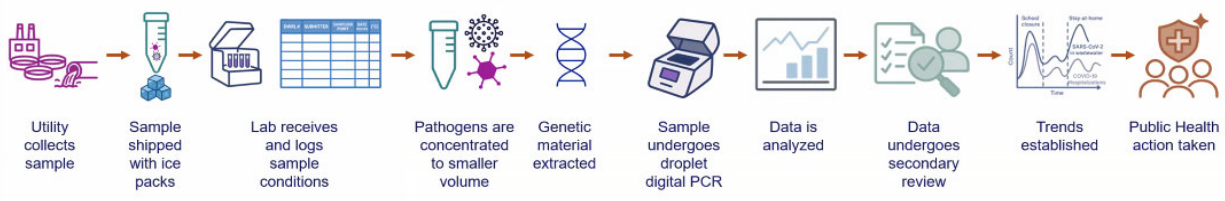


Welcome & Recap of Webinar 1 SS: First training is available and recorded on CWEA website.

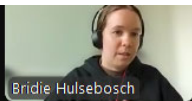
Overview of Laboratory Methods : Sample Types; Pathogen detection; Data interpretation basics.



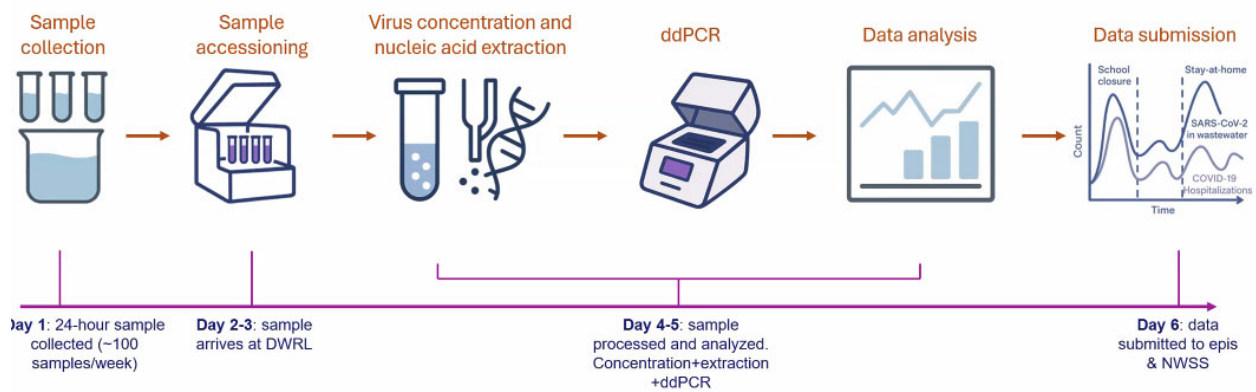
Sample Lifecycle



Help inform the public methods. BH: Overview and how analyze data. Majority is 24 hr grab samples. Assign unique ID to each sample, monitor conditions (temp., nothing unusual – more debris or color – eg sample slightly pink. We receive 50 mils of samples (a lot and extract down). Specialized PCR – Droplet digital PCR what do. Check in days 4-5 then off to epidemiology team.



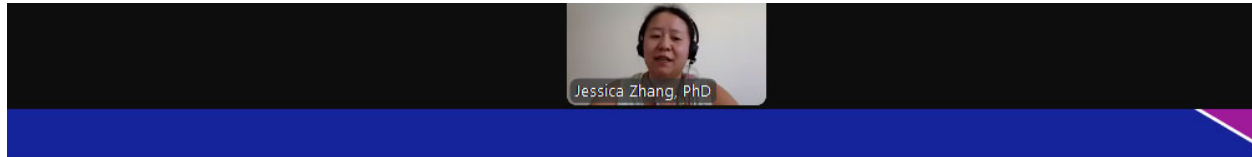
Laboratory Workflow



Grab sample (within 15 minute time frame – like concert or super bowl right at that immediate time). May miss some such as H5A1 v. *Composite Sample*.

Workflow of Data Interpretation. 9 different targets incl. h5m1, SARS, and ways to measure population. Run them on PCR. Start to finish takes 10 hours. PCR gives color. Epidemiology team points to know conc. And how much virus is within sample. Once get conc. Then can track trends through epidemiology team. Might be measuring outbreak or concerns for population.

Packaging and Shipping Best Practices: Sample preservation (temperature, timing); Labeling and documentation; Chain of custody and compliance. JZ: Sample collection step then accession sample and give unique id. Use GLS and FedEx to ship. Shipping kit:



What is in a sample shipping kit?



Typical request from each utility to receive 3 samples/week; temp is under 10 degree C, sample over 40 ml.

Why Proper Handling Matters: Impact on data quality and public health decisions; Avoiding contamination and delays.

Why are these guidelines important?

Our ability to provide timely and accurate results to inform public health decisions relies on high quality starting sample material.



Nucleic acids

- Nucleic acids will:
 - Degrade with high temperatures
 - Degrade when maintained in wastewater for prolonged periods



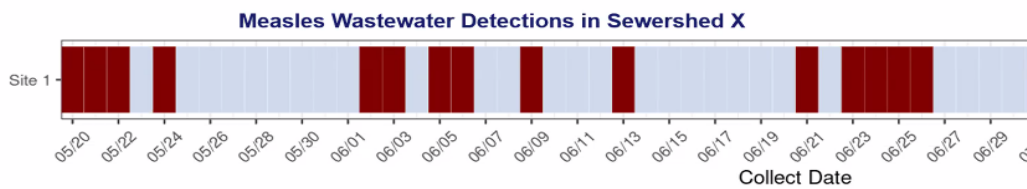
WW preservative for nucleic acids. Need frequent and high quality samples. Low abundance/rare pathogens (eg measles) requires WW samples sent in the most ideal conditions to capture these events.

Attention Check Code 1:

8493

Why are these guidelines important?

Example 2: Detecting low abundance/rare pathogens



Voices from the Field: Short Video or quotes from other participating; Lessons learned and tips.

BH: Experience of LACSD. DWRL (lab unit) since 2022. Benefits of ww in monitoring population health (public health monitoring) v. utility monitoring. Important to repair, keep up with auto samplers. Originally on GLS and found FedEx more reliable. Ship samples early in day to avoid delays.

LACSD Tips

- Common challenges and how to address them:
- Sampler Issues
- Equipment failures may occur
- Maintain and repair autosamplers whenever possible
- Incomplete composite samples
- Often caused by clogged lines or sample pump malfunctions
- Recognize that not all issues can be controlled or prevented
- Shipping Consideration
- Ask for the most reliable courier
- LACSD found FedEx to work best for them
- Ship samples early in the day
- Helps avoid delays and missed windows

Resources

Resources



Workgroup Meeting

- 1st Mon. at 3pm
- Share program updates / review data & trends



Office Hours

- 3rd Wed. at 11am
- Cover topics from public health, labs, utilities, academics
- Ask questions
- Recorded



Online Forum

- MS Teams Forum
- Resource hub for documents & recordings



Consultations & Site Visits

- Virtual or In-Person
- Training to increase capacity



Resources



Weekly/ Bi-weekly Reports

- Weekly: Respiratory Virus Report
- Bi-Weekly: mpox & norovirus
- Statewide/region trends
- Share via email



Public Dashboards

- [CDPH WWS Dashboard Link](#)
- Covid, flu, & RSV
- Data from all ww sites participating in network



Toolkits and FAQs

- Infographics, FAQs
- Available to download as PDFs
- [CDPH Toolkit Link](#)



CA CoE Website

- Overview of our programs and partners
- Links to dashboards
- Resources, trainings and events
- [CA CoE Website](#)



CDPH Contact. For more information, contact our team:

LABORATORY: WBELab@cdph.ca.gov

PROGRAM: wws@cdph.ca.gov

Q&A and Discussion

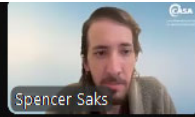
? Freezing Samples: A: Don't recommend. When freeze, thaw. Virus can explode and can degrade in WW. Prevent nucleic acid to be released until we want it to. ? homogenized samples. A: combining point samples, can dilute signal in WW. WW is very diluted, can miss the signal. BH: prefer composite samples, never reviewed just grab. Recommend not collect on Friday for hold times. Most common issue to receive sampling? BH: Issues not with utilities but carriers missing pick ups. If you notice any issues with carriers even if to log it to contact CDPH staff. CL: most currently doing measles pilot testing. Detect in one utility but not reported yet. Reported to immunization branch. More awareness and ramp up in testing and found measles. Give time to stop the transmission in the community. Stephanie Bertsch-Merb (lead of CDPH group): Norovirus not reportable req. confirmed WW from restaurant and then able to shut down, clean restaurant. Highlight what is happening in communities. WW is not dependent on access to health care and data is anonymous that come through. SS: time difference of WW v. clinical data and is an important tool in the Public Health toolbox. CL: we prefer 24 hour samples rather than grab samples. BH: we do get a few grab samples but we get raw. We prefer raw influent. Digester, UV affect effluent so samples influent.

Kevin Young to [Everyone](#)

KY

Carmel Area Wastewater District has been performing virus testing (RSV, COVID, Influenza A & B, Monkey Pox, Fentanyl, Methamphetamine, Cocaine, Xylazine) for years. The data is available on our website.

BH: Do have two icepacks b/c one icepack will not keep it below the temp. requested. CL: Common areas. Want more than 40 but not more than 50 mils (leaking during shipping). JZ: Ensure the date when sample starts and not the end. When the 24-hour start b/c it will reflect in data presentation for trend calling.



Acknowledgements

State Water Resources Control Board

Academic Partners

- WastewaterSCAN (Stanford/Emory)
 - Dr. Alexandria Boehm
 - Dr. Marlene Wolfe
- UC Berkeley
- HCVT (UC Davis/UC Merced)
- UC San Diego

Local Health Departments

Utilities – many, many thanks!

CDC

- Epidemiology and Laboratory Capacity Grant
- NWSS

CDPH

• Cal-SuWers Wastewater Epi Team

- Alexander Yu, MD, MPH
- Angela Rabe, MAS
- Kelvin Wong, PhD
- Elisabeth Burnor, MS
- Stephanie Bertsch-Merbach, MA
- Joel Rojas, MS
- Guinevere Ellison-Giles, MPH
- Mariah Otstot, MPH
- Tiantian Zhang, PhD
- Cody Berkobien, MPH
- Sophia Koch, PhD

• Drinking Water & Radiation Lab (DWRL)

- Chunye Lu, PhD
- Jessica Zhang, PhD
- Bridget Hulsebosch
- Kieran Collins, PhD
- Alexia Lopez
- David Morris
- Sanjin Mehic, PhD
- Yetem McMahon
- Farhima Akter, PhD

- CLS and CDPH Leadership
- VRDL & Genomic Center

ALIFORNIA WASTEWATER SURVEILLANCE

SS and CL Thanks to all the utilities participating.
 May 20 is 3rd webinar of 3 part series.
 8493 is attendance check code for today's webinar.

Nick Bailey to Everyone



<https://owen.mycwea.org/products/casa-and-cwea-presents-wastewater-surveillance-making-it-work-best-practices-from-field-live-webinar>

To register

###

ICMA – Dash Cam
Samsara Panel
4/22/26
Craig K. Murray

Operational Excellence: *How AI Dash Cams Deliver ROI for Local Governments*
Samsara: Chandler Welsh; Scott Jobe and Chase Breeden.

Local governments report that dash cams protect taxpayer dollars and enhance public safety

Third-party survey of 400 U.S. public sector leaders reveals the impact of dash cams on local governments

- 71% Of local leaders report seeing ROI from dash cams within the first six months
- 93% Of local agencies with dash cams say they're a game-changer for exonerations and challenging false claims
- 96% Of local leaders say investments in dash cams freed up agency budget

Third-party survey of Public Sector leaders across the U.S. (not necessarily Samsara customers), and not based on any Samsara customer data.

Chandler Welsh | Samsara

Scott Jobe | Samsara

Chase Breeden

Stewardship. Tools to prevent were available but not used. Risk Pool Insurance. Chase: Proactive v. Reactive. Review video and react v. proactive coach drivers to be better operators. Also protecting your employees. Not SD card and can pull directly real time from vehicle cam. Risk Pool: If members aren't managing to keep risk down and if several members don't then affect across entire membership. Scott Jobe Samsara: 400 public sector, independent, not just Samsara - 12 month full recovery of costs. Money coming from 96% public agencies for exoneration saving couple 100k/year, coming from insurance wins (100% saw insurance go down), not chasing down witnesses, addressing infrastructure eg potholes before became a problem. Biggest driver is Exoneration. You have video that proves your driver was not at fault, that \$50,000. Settlement disappears. Chase: baseline of collisions, settlements, workmans comp. claims. Focus on more in depth metrics. Reduce what cause: speeding, drowsy, following distance, using phone while driving (27 more times to be in a collision). Look at data sets: how often they pick up phone, speeding. Dash cams pick up that data. How systems used day/day: SD card may take couple months v. modern and AI detections (dual facing cameras give total perspective in vehicle). Eg rear end someone (outside view) v. also inside view (eating, not wearing seat belt...). Voice can tell slow down bad weather ahead, put phone down. Detects and sent straight to cloud such as not wearing seat belt. Potholes, graffiti in field. Operational: Hurricane and things happening outside. Infrastructure and disaster preparedness as well. Dash Cam changes entire reactive v. proactive. With growing tech people want answers now, to be faster in what we are doing. Crash rates? Scott

: ICMA Dash Cam Samsara Notes 4 22 26

Jobe: See tech evolve from passive recording to active prevention scenario that helps driver avoid crash entirely. Reviewed 2600 fleets worldwide, 37% reduced accidents first 3 months and to 70% in the 30 month mark. Ai will prioritize risk factors, high value coaching, so managers can focus on appropriate behaviors that need to change. Savings accelerate with use. Chase: work with lot of solid waste. Same complaints truck did not pick up trash. If have to go out to one more pick up, losing money. Pull video that bin was not out or blocked by something. Usually will send out, but improve operations. Cost is barrier to adoption. Easiest to address with data,ROI, how quickly it will pay for itself. One claim, cost of insurance increase covers cost. Tends to land better with City Managers and Leaders to protect costs. Chase: Best strategy to unify team, hard part is to change human behavior, engage stakeholders: city mgr, finance, risk, fleet to be successful v. one dept. eg fleet or risk and don't understand the benefit. Drivers have camera in vehicle speak as well. Employees signal lack of trust. Chase: Change Management approach, survey of drivers what are they, what are they there for, what is coming. Take answers and give back to drivers. If privacy, can turn off inside. To make safer for driver, to be exonerated. Rest of motoring public driving crazy. Protection and exoneration to focus on, how this tool helps have their back, camera there for a reason. Take couple behaviors at a time on how to get drivers on board with initiative like that. ? What private foundation or grants to pay for? A: Safe Streets for All (part of IJJA and this is last year). May 26 is grant deadline and we can help with the submission. Chandler: Also have a partner at the grants offices. Chase: can disable audio, so not always recorded. In terms of collision, not sure if make difference. Captures audio inside. There are some solutions if want to capture outside. What is implementation look like and how disruptive? Chase: Team work with (solid waste, transit): what are org values : first camera, about 30 min. to install, set up dashboard with customer couple hours first few weeks. Flows pretty well with 100s of other public sector customers. Large Org. in SE: 700 vehicles rolled out in a weekend. Maint and frequency needs: cameras will tell you if blocked or plugged. Camera is plug and play. Have a return policy and few extra on hand. Sending upgrades directly to the camera. Telematix device and run a battery of analytics. Upgrades pushed over the air so no manual or need to touch each vehicle.



Recording will be uploaded to the ICMA Learning Lab. ###

: ICMA Dash Cam Samsara Notes 4 22 26



BOARD MEMBER CONFERENCE/ MEETING/WEBINAR ATTENDANCE REQUEST

Date: _____ Name: _____

I would like to attend the _____ Meeting
of _____

To be held on the _____ day of _____ from _____ a.m. / p.m. to
_____ day of _____ from _____ a.m. / p.m.

Location of meeting: _____

Actual meeting date(s): _____

Meeting Type: (In person/Webinar/Conference) _____

Purpose of Meeting: _____

Meeting relevance to District: _____

Board Directors to register themselves for webinars and meetings and can submit proof of registration to District for reimbursement.

Request assistance from Board Secretary to register for Conference: YES NO

Board Directors to make their own Hotel Reservations and book their own transportation including airfare, taxi and/or shuttles.

Frequency of Meeting: _____

Estimated Costs of Travel (if applicable): _____

Date submitted to Board Secretary: _____

Board approval obtained on Date: _____

Please submit this form to the Board Secretary no later than 1 week prior to the Board Meeting.

5/7/2026

Board Agenda Item Requests

- Separate Item to be distributed at Board Meeting
- Separate Item to be distributed prior to Board Meeting
- Verbal Report
- Presentation

5/7/2026

Various Industry Articles Discussion

- Separate Item to be distributed at Board Meeting
- Separate Item to be distributed prior to Board Meeting
- Verbal Report
- Discussion