



101 Lucas Valley Road, Suite 300  
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**MANAGEMENT TEAM**  
 General Manager, Curtis Paxton  
 Plant Operations, Don Moore  
 Collections/Safety/Maintenance, Greg Pease  
 Engineering, Michael P. Cortez  
 Administrative Services, Dale McDonald

**DISTRICT BOARD**  
 Megan Clark  
 Nicholas Lavrov  
 Craig K. Murray  
 Gary E. Robards  
 Crystal J. Yezman

The Mission of the Las Gallinas Valley Sanitary District is to protect public health and our environment, providing effective wastewater collection, treatment, and resource recovery.

## BOARD MEETING AGENDA

September 4, 2025

**MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, SAN RAFAEL, OR ON THE DISTRICT WEBSITE [WWW.LGVSD.ORG](http://WWW.LGVSD.ORG)**

Estimated Time

**OPEN SESSION:**

4:00 PM

**1. PUBLIC COMMENT**

This portion of the meeting is reserved for people desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

**CLOSED SESSION:**

4:05 PM

**2. CONFERENCE WITH LEGAL COUNSEL— EXISTING LITIGATION**

**(Paragraph (1) of subdivision (d) of Section 54956.9)** Name of Case: Myers & Sons Construction, LLC v. Las Gallinas Valley Sanitary District et al. Marin County Superior Court Case No. CV0004963.

**3. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – GENERAL MANAGER:** pursuant to Government Code Section 54957.

**OPEN SESSION:**

5:00 PM

**4. CONSENT CALENDAR:**

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for August 21, 2025
- B. Receive and Ratify the Check Warrant List

Possible expenditure of funds: Yes, Item B.

Staff recommendation: Adopt Consent Calendar – Items A and B.

- 5:10 PM**      **5. INFORMATION ITEMS:**  
STAFF/CONSULTANT REPORTS:
1. General Manager's Report – verbal
  2. Operations Department Report – written
  3. Draft Board Policy O-60 Artificial Information (AI) Policy and AI Policy Implementation and Usage Manual – written
  4. Continued discussion on Board Member compensation and benefits– written
- 6:00 PM**      **6. DESIGNATION OF BOARD REPRESENTATIVE RELATED TO NEGOTIATIONS REGARDING GENERAL MANAGER'S SALARY AND BENEFITS PER THE PERFORMANCE EVALUATION, IF NECESSARY**  
Board to discuss possible designation of Board representative regarding GM salary and benefits per the performance evaluation.
- 6:10 PM**      **7. DISCUSSION OF GENERAL MANAGER'S SALARY AND BENEFITS PER THE PERFORMANCE EVALUATION**  
Board to discuss the General Manager's Salary and Benefits per the performance evaluation.
- 6:40 PM**      **8. BOARD MEMBER REPORTS:**
1. CLARK
    - a. NBWA Board Committee, Operations Control Centers Ad Hoc Committee, Human Resources Ad Hoc Committee, Energy Ad Hoc Committee, CASA Workforce Committee, Other Reports
  2. LAVROV
    - a. Operations Control Centers Ad Hoc Committee, Fleet Management Ad Hoc Committee, McInnis Marsh Ad Hoc Committee, San Francisco Bay Trail Ad Hoc Committee, GM Evaluation Ad Hoc Committee, Other Reports
  3. MURRAY
    - a. Marin LAFCo, Flood Zone 6, Biosolids Ad Hoc Committee, CASA Energy Committee, Development Ad Hoc Committee, San Francisco Bay Trail Ad Hoc Committee, Energy Ad Hoc Committee, Other Reports
  4. ROBARDS
    - a. Gallinas Watershed Council/Miller Creek, NBWRA, Engineering Ad Hoc Committee,
    - b. McInnis Marsh Ad Hoc Committee, Development Ad Hoc Committee, Human Resources Ad Hoc Committee, GM Evaluation Ad Hoc Committee, Other Reports
  5. YEZMAN
    - a. Flood Zone 7, CSRMA, Engineering Ad Hoc Committee, Marin Special Districts, Biosolids Ad Hoc Committee, Fleet Management Ad Hoc Committee, Other Reports

- 6:50 PM**     **9. BOARD REQUESTS:**  
A. Board Meeting Attendance Requests – Verbal  
B. Board Agenda Item Requests – Verbal

**6:55 PM**     **10. VARIOUS INDUSTRY RELATED ARTICLES**

**7:00 PM**     **11. ADJOURNMENT**

**FUTURE BOARD MEETING DATES: SEPTEMBER 18 AND OCTOBER 2, 2025**

AGENDA APPROVED:

Gary E. Robards, President

Patrick Richardson, Legal Counsel

**CERTIFICATION:** I, Teresa Lerch, Board Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before September 1, 2025 4:00 p.m., I posted the Agenda for the Board Meeting of said Board to be held on September 4, 2025.

DATED: August 27, 2025



Teresa L. Lerch  
Board Secretary

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The Board of the Las Gallinas Valley Sanitary District meets regularly on the first and third Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study sessions. Regular meetings are held at the District Office, 101 Lucas Valley Road, Suite 300, San Rafael, CA.

In compliance with the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), if you need special assistance to participate in this meeting, please contact the Board Secretary at the District at (415) 472-1734 at least 24 hours prior to the meeting. **Notification prior to the meeting will enable the District to make reasonable disability-related modifications or accommodations, including auxiliary aids or services, to help ensure accessibility to this meeting.**