

1 **MINUTES OF FEBRUARY 6, 2020**

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3 THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN  
4 SESSION ON FEBRUARY 6, 2020 AT 4:35 PM AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD,  
5 SUITE 301 SAN RAFAEL, CA. 94903  
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7 **BOARD MEMBERS PRESENT:** M. Clark (arrived at 4:55 pm), R. Elias, C. Murray,  
8 J. Schriebman and C. Yezman  
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10 **BOARD MEMBERS ABSENT:** None.

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12 **STAFF PRESENT:** Mike Prinz , General Manager; Michael Cortez, District  
13 Engineer; Robert Ruiz, District Treasurer; Teresa Lerch,  
14 District Secretary  
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16 **OTHERS PRESENT:** Pat Richardson, District Counsel.  
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18 **ANNOUNCEMENT:** President Elias announced that the agenda had been  
19 posted as evidenced by the certification on file in  
20 accordance with the law.  
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22 **PUBLIC COMMENT:** None.  
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26 **CONSENT CALENDAR:**

27 These items are considered routine and will be enacted, approved or adopted by one motion unless a request for  
28 removal for discussion or explanation is received from the staff or the Board.  
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- 30 A. Approve the Board Minutes for January 9th and January 16, 2020  
31 B. Approve the Warrant List for February 6, 2020  
32 C. Approve conference request for Clark and Elias to attend the WateReuse Conference March  
33 15-17 in San Francisco  
34 D. Approve conference request for Elias to attend the CWEA Annual Conference in Denver,  
35 Colorado March 31 – April 3, 2020  
36 E. Approve training for Murray to take Principles of Real Estate Negotiation from IRWA Jan 30 –  
37 Jan 31, 2020 in Pismo Beach, CA.  
38 F. Approve Application of Allocation of Capacity for APN 175-322-02 Chevron Gas Station  
39 G. Approve Application of Allocation of Capacity for APN 179-270-12 San Rafael Fire Station  
40 H. Approve Order Regarding Publication Ordinance 181  
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42 Item D was pulled and removed from the Consent Calendar by Elias.  
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44 Item G was discussed.  
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46 **ACTION:**

47 Board approved (M/S Murray/Yezman 4-0-1-0) the Consent Calendar items A, B,C, and E through H.

48 AYES: Elias, Murray, Schriebman and Yezman.

49 NOES: None.

50 ABSENT: Clark.

51 ABSTAIN: None.  
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53 **101 LUCAS VALLEY ROAD, SUITE 300 LEASE AMENDMENT**

54 Board and staff reviewed the 101 Lucas Valley Road, Suite 300 Lease Amendment B.

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**ACTION:**

Board approved (M/S Schriebman/Murray 4-0-1-0) the 101 Lucas Valley Road, Suite 300 Lease Amendment adding the Conference room Suite 301 to the Lease.

- AYES: Elias, Murray, Schriebman and Yezman.
- NOES: None.
- ABSENT: Clark.
- ABSTAIN: None.

**INFORMATION ITEMS:**

**STAFF / CONSULTANT REPORTS:**

- 1. General Manager's Report –Prinz reported.
- 2. Retention of HDR, Inc. for Biosolids Capacity Determination Services – Prinz reported.

Cortez left at 4:50 pm.

**BOARD MEMBER REPORTS:**

- 1. CLARK
  - a. NBWA Board Committee – verbal report
  - b. NBWA Conference Committee– verbal report
  - c. Ad Hoc HR Committee re: GM Evaluation – verbal report
  - d. Ad Hoc HR Committee re: Employee Climate Survey – no report
  - e. Other Reports– no report
- 2. ELIAS
  - a. NBWRA– no report
  - b. Ad Hoc Engineering Committee— no report
  - c. Other Reports– no report
- 3. MURRAY
  - a. Marin LAFCO– verbal report
  - b. CASA Energy Committee– verbal report
  - c. Ad Hoc HR Committee re: GM Evaluation – verbal report
  - d. Other Reports– no report
- 4. SCHRIEBMAN
  - a. Gallinas Watershed Council/Miller Creek Watershed Council– verbal report. Moved to Yezman as of next meeting
  - b. JPA Local Task Force– no report
  - c. NBWA Tech Advisory Committee– no report
  - d. Ad Hoc HR Committee re: Employee Climate Survey – no report
  - e. Other Reports– CASA Winter Conference – verbal and written report
- 5. YEZMAN
  - a. Gallinas Watershed Council/Miller Creek Watershed Council– reported on by Schriebman
  - b. Flood Zone 7– no report
  - c. CSRMA– no report
  - d. Ad Hoc Engineering Committee— no report
  - e. Other Reports– no report

Richardson left at 6:25 pm.

**BOARD REQUESTS:**

- A. Board Meeting Attendance Requests – Clark, Murray, Schriebman and Yezman would like to attend the NBWA 1-day conference April 3 in Petaluma.
- B. Board Agenda Item Requests – Board Policy review – Review Board Policies B-20, B-30, B-80, B-100, B-160 and F-110.

110 **VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE:**

111 Discussion ensued.

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113 **ADJOURNMENT:**

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115 **ACTION:**

116 Board approved (M/S Murray/Clark 5-0-0-0) the adjournment of the meeting at 6:31 pm.

117 AYES: Clark, Elias, Murray, Schriebman and Yezman.

118 NOES: None.

119 ABSENT: None.

120 ABSTAIN: None.

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122 The next Board Meeting is scheduled for February 20, 2020 at the District Office.

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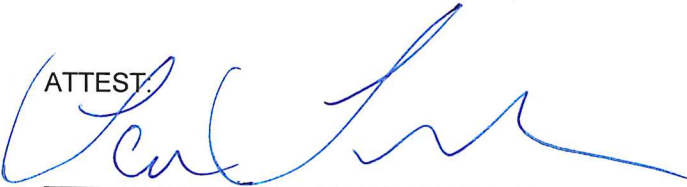
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ATTEST:



Teresa Lerch, District Secretary

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APPROVED:

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Rabi Elias, Board President

