



101 Lucas Valley Road, Suite 300  
San Rafael, CA 94903  
Tel.: 415-472-1734  
Fax: 415-499-7715  
www.LGVSD.org

**MANAGEMENT TEAM**  
General Manager, Curtis Paxton  
Plant Operations, Don Moore  
Collections/Safety/Maintenance, Greg Pease  
Engineering, Michael P. Cortez  
Administrative Services, Dale McDonald

**DISTRICT BOARD**  
Megan Clark  
Nicholas Lavrov  
Craig K. Murray  
Gary E. Robards  
Crystal J. Yezman

The Mission of the Las Gallinas Valley Sanitary District is to protect public health and our environment, providing effective wastewater collection, treatment, and resource recovery.

## BOARD MEETING AGENDA

September 18, 2025

**MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, SAN RAFAEL, OR ON THE DISTRICT WEBSITE [WWW.LGVSD.ORG](http://WWW.LGVSD.ORG)**

Estimated  
Time

**OPEN SESSION:**

4:00 PM

**1. PUBLIC COMMENT**

This portion of the meeting is reserved for people desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

**CLOSED SESSION:**

4:05 PM

**2. CONFERENCE WITH LEGAL COUNSEL— EXISTING LITIGATION**

**(Paragraph (1) of subdivision (d) of Section 54956.9)** Name of Case: Myers & Sons Construction, LLC v. Las Gallinas Valley Sanitary District et al. Marin County Superior Court Case No. CV0004963.

**3. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – GENERAL MANAGER:** pursuant to Government Code Section 54957.

**OPEN SESSION:**

4:30 PM

**4. CONSENT CALENDAR:**

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for September 4, 2025
- B. Receive and Ratify the Check Warrant List
- C. Approve August Board Compensation
- D. Approve Resolution 2025-2367 Artificial Intelligence Board Policy O-60 and Artificial Intelligence Policy Implementation and Usage Manual

Possible expenditure of funds: Yes, Item B through C.

Staff recommendation: Adopt Consent Calendar – Items A through D.

- 4:40 PM**      **5. INFORMATION ITEMS:**  
STAFF/CONSULTANT REPORTS:
1. Employee Pulse Survey results from Alliant Human Capital – presentation
  2. General Manager’s Report – verbal
  3. Board Member Compensation and Benefits Discussion – written
- 6:00 PM**      **6. APPROVE ORDINANCE NO. 199 PROVIDING INFORMAL BIDDING PROCEDURES UNDER THE UPCCAA AND RESOLUTION 2025-2368 AMENDING BOARD POLICY F-90 PURCHASING**
- 6:10 PM**      **7. BOARD MEMBER REPORTS:**
1. CLARK  
NBWA Board Committee, Operations Control Centers Ad Hoc Committee, Human Resources Ad Hoc Committee, Energy Ad Hoc Committee, CASA Workforce Committee, Other Reports
  2. LAVROV  
Operations Control Centers Ad Hoc Committee, Fleet Management Ad Hoc Committee, McInnis Marsh Ad Hoc Committee, San Francisco Bay Trail Ad Hoc Committee, Other Reports
  3. MURRAY  
Marin LAFCo, Flood Zone 6, Biosolids Ad Hoc Committee, CASA Energy Committee, Development Ad Hoc Committee, San Francisco Bay Trail Ad Hoc Committee, Energy Ad Hoc Committee, Other Reports
  4. ROBARDS  
Gallinas Watershed Council/Miller Creek, NBWRA, Engineering Ad Hoc Committee, McInnis Marsh Ad Hoc Committee, Development Ad Hoc Committee, Human Resources Ad Hoc Committee, Other Reports
  5. YEZMAN  
Flood Zone 7, CSRMA, Engineering Ad Hoc Committee, Marin Special Districts, Biosolids Ad Hoc Committee, Fleet Management Ad Hoc Committee, Other Reports
- 6:20 PM**      **8. BOARD REQUESTS:**
- A. Board Meeting Attendance Requests – Verbal
  - B. Board Agenda Item Requests – Verbal

6:25 PM 9. VARIOUS INDUSTRY RELATED ARTICLES

6:30 PM 10. ADJOURNMENT

**FUTURE BOARD MEETING DATES: OCTOBER 2 AND OCTOBER 16, 2025**

AGENDA APPROVED:

Gary E. Robards, President

Patrick Richardson, Legal Counsel

**CERTIFICATION:** I, Teresa Lerch, Board Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before September 15, 2025 4:00 p.m., I posted the Agenda for the Board Meeting of said Board to be held on September 18, 2025.

DATED: September 11, 2025



Teresa L. Lerch  
Board Secretary

---

The Board of the Las Gallinas Valley Sanitary District meets regularly on the first and third Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study sessions. Regular meetings are held at the District Office, 101 Lucas Valley Road, Suite 300, San Rafael, CA. Board meetings may be recorded for transcribing purposes.

In compliance with the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), if you need special assistance to participate in this meeting, please contact the Board Secretary at the District at (415) 472-1734 at least 24 hours prior to the meeting. **Notification prior to the meeting will enable the District to make reasonable disability-related modifications or accommodations, including auxiliary aids or services, to help ensure accessibility to this meeting.**