

MEETING MINUTES OF APRIL 6, 2023

THE BOARD OF DIRECTORS AND STAFF OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION ON APRIL 6, 2023 AT 4:30 PM AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

- BOARD MEMBERS PRESENT:** Megan Clark, Ron Ford, Craig Murray, Gary Robards and Crystal Yezman
- BOARD MEMBERS ABSENT:** None.
- STAFF PRESENT:** Curtis Paxton, General Manager; Dale McDonald, District Treasurer; Mel Liebmann, Plant Manager
- OTHERS PRESENT:** Patrick Richardson, District Counsel
- ANNOUNCEMENT:** President Clark announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.
- 1. PUBLIC COMMENT:** None.

2. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for March 16, 2023
- B. Approve the Warrant List for April 6, 2023
- C. Approve Hasa Inc. Contract Proposal for Furnishing Liquid Sodium Hypochlorite
- D. Approve Kemira Water Solutions Contract Proposal for Furnishing Liquid Ferric Chloride
- E. Approve Univar Contract Proposal for Furnishing Liquid Sodium Bisulfite
- F. Approve Bid Award Reclamation Pastureland Irrigation Operations and Maintenance Services
- G. Approve Murray attending WEF Residuals and Biosolids Conference May 16-19 North Carolina
- H. Approve Yezman attending the CASA RWG Water Quality and Biosolids meeting April 13, 2023

Items A, B, and F were pulled for discussion. Director Murray asked that the Board Minutes from March 16, 2023, Consent Calendar discussion, include his statement that attendance requests include details to accompany the request so that that the Board knows what it is being asked to review and approve. Directors Clark and Ford raised questions on the warrant list. Director Murray had questions on revenue sharing of the pastureland bid and asked that a flat rate plus percentage be considered for future agreements.

ACTION:

Board unanimously approved (M/S Murray/Clark (5-0-0-0) the Consent Calendar items A through F, with the Minutes of March 16, 2023 corrected to add statement to the consent calendar discussion stating details are to accompany attendance requests.

- AYES: Clark, Ford, Murray, Robards and Yezman
NOES: None.
ABSENT: None.
ABSTAIN: None.

3. INFORMATION ITEMS:

STAFF / CONSULTANT REPORTS:

1. General Manager's Report – Paxton reported.
2. General Manager Evaluation Process – Board discussed hiring Regional Government Services (RGS) to facilitate the six-month General Manager Evaluation process. Board President Clark created the GM Evaluation Ad Hoc Committee and assigned Robards and Ford as co-chairs of the committee. The committee is anticipated to serve until the completion of the GM evaluation.

ACTION:

Board by unanimous verbal consent authorized the General Manger to proceed with entering into agreement with Regional Government Services to facilitate the General Manager Evaluation process.

AYES: Clark, Ford, Murray, Robards and Yezman

NOES: None.

ABSENT: None.

ABSTAIN: None.

4. BOARD MEMBER REPORTS

1. CLARK

- a. NBWA Board Committee – verbal report, sea-level rise mitigation
- b. 2023 Operations Control Center Ad Hoc Committee – no report
- c. Other Reports–none

2. FORD -

- a. NBWRA – verbal report
- b. 2023 Operations Control Center Ad Hoc Committee – no report
- c. 2023 McInnis Marsh Ad Hoc Committee – no report
- d. 2023 Fleet Management Ad Hoc Committee – no report
- e. Other Reports – none

3. MURRAY

- a. Marin LAFCO – verbal report
- b. CASA Energy Committee –written report
- c. 2023 Biosolids Ad Hoc Committee – no report
- d. 2023 Development Ad Hoc Committee – verbal report, first meeting held on April 3
- e. Other Reports – EESI webinar request

4. ROBARDS

- a. Gallinas Watershed Council/Miller Creek –verbal, Terra Linda Neighborhood Association met
- b. 2023 Engineering Ad Hoc Committee re: STPURWE – no report
- c. 2023 McInnis Marsh Ad Hoc Committee – verbal
- d. 2023 Development Ad Hoc Committee – verbal
- e. Other Reports – verbal report, attended Flood Zone 7

5. YEZMAN

- a. Flood Zone 7– no report, previously reported by Robards
- b. CSRMA – no report
- c. Marin Special District Association – no report
- d. 2023 STPURWE Engineering Ad Hoc Committee– verbal, will meet again soon on biowheels
- e. 2023 Biosolids Ad Hoc Committee – no report
- f. Other Reports– verbal reports, Marin Water Potable reuse, SF recycled water, ozone disinfection

5. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – Director Murray made verbal request to attend the Environmental and Energy Study Institute’s Investments in Clean Energy Washington DC webinar on April 13, 2023. The Board is supportive and gave verbal approval, written request will be placed as consent item on April 20.
- B. Board Agenda Item Requests – none.

6. MISCELLANEOUS DISTRICT CORRESPONDENCE:

Discussion ensued.

7. ADJOURNMENT:

ACTION:

Board unanimously approved (M/S Yezman/Robards 5-0-0-0) the adjournment of the meeting at 6:08 PM.

- AYES: Clark, Ford, Murray, Robards and Yezman
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

The next Board Meeting is scheduled for April 20, 2023 at 4:30 PM in-person at the District Office.

ATTEST:



Dale McDonald, District Treasurer

APPROVED:



Craig K. Murray, Vice-President

