

MEETING MINUTES OF MAY 20, 2021

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION BY ZOOM CONFERENCE ON MAY 20, 2021 AT 3:32 PM AND STAFF BY ZOOM CONFERENCE AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

BOARD MEMBERS PRESENT: M. Clark (arrived 3:35 pm) R. Elias, C. Murray (arrived 3:33 pm) J. Schriebman and C. Yezman

BOARD MEMBERS ABSENT: None.

STAFF PRESENT: Mike Prinz, General Manager; Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer; Irene Huang District Assistant Engineer; Mel Liebmann, Plant Manager; Greg Pease, Collections/Safety Manager;

OTHERS PRESENT: Pat Richardson, District Counsel; Ray Goebel, EOA;

ANNOUNCEMENT: President Yezman announced that the agenda had been posted as evidenced by the certification on file in accordance with the law

1. PUBLIC COMMENT: None

2. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for May 6, 2021
- B. Approve the Warrant List for May 20, 2021
- C. Approve Board Compensation for April, 2021
- D. Approve Contract Amendment for Archiving Services to Nute Engineering
- E. Approve EOA Contract Amendment for FY 2020-21
- F. Approve Resolution 2021-2213 for APN 165-220-12 and APN 165-22-13 Authorizing Execution of a Quitclaim Deed Kaiser 1650 and 1655 Los Gamos Drive
- G. Approve Resolution 2021-2214 - adding Maintenance Supervisor position and updating titles for existing positions - Adopting the Pay Scales Effective June 1, 2021 pursuant to the California code of Regulations, Subchapter 1, Employees Retirement system Regulations section 570.5

Items E, F and G were discussed.

ACTION:

Board approved (M/S Yezman/Murray 5-0-0-0) the Consent Calendar items A through E.

AYES: Clark, Elias, Murray, Schriebman and Yezman.

NOES: None.

ABSENT: None.

ABSTAIN: None.

Item F was tabled by the Board and will be brought back to a future Board Meeting.

ACTION:

Board did not approve (M/S Murray/Yezman 2-3-0-0) consent calendar item G.

- AYES: Murray and Yezman.
- NOES: Clark, Elias, and Schriebman
- ABSENT: None.
- ABSTAIN: None.

3. INFORMATION ITEMS:

STAFF / CONSULTANT REPORTS:

1. Department Reports – McDonald, Pease, Huang and Liebmann reported.
2. ArcSine Engineering FY& 2020-21 Contract Amendment for Increased Scope of Work – Prinz reported.

4. PROPOSED FISCAL YEAR 2021/22 BUDGET

Board and staff reviewed the proposed Fiscal Year 2021/22 Budget. Discussion ensued. Budget to be presented at public hearing on June 17, 2021.

5. APPROVE AWARD OF CONTRACT FOR SHOCK AND ARC FLASH HAZARD ANALYSIS

Board reviewed the Award of Contract to P2S Inc. for Shock and Arc Flash Hazard Analysis. Discussion ensued.

ACTION:

Board approved (M/S Schriebman/Murray 5-0-0-0) awarding a contract to P2S Inc for Shock and Arc Flash Hazard Analysis in the amount of \$129,968.

- AYES: Clark, Elias, Murray, Schriebman and Yezman.
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

6. REGULATORY COMPLIANCE SERVICE CONTRACT AWARD FOR JULY 1, 2021 TO JUNE 30, 2022

Board, staff and Ray Goebel from EOA discussed the Regulatory Compliance Service Contract Award.

ACTION:

Board approved (M/S Clark/Schriebman 5-0-0-0) awarding a contract to EOA, INC. to provide regulatory compliance consulting services from July 1, 2021 to June 30, 2022 in the amount of \$168,100.

- AYES: Clark, Elias, Murray, Schriebman and Yezman.
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

7. PUBLIC COMMENT - None

8. BOARD MEMBER REPORTS:

1. CLARK

- a. NBWA Board Committee –no report
- b. 2021 Operations Control Center Ad Hoc Committee – no report
- c. Other Reports–Legislative Days – verbal report

2. ELIAS

- a. NBWRA– no report
- b. Ad Hoc Engineering Committee—no report
- c. Ad Hoc 2021 GM Evaluation Committee – no report
- d. 2021 Operations Control Center Ad Hoc Committee – no report

e. Other Reports– no report

3. MURRAY

- a. Marin LAFCO – no report
- b. CASA Energy Committee– no report
- c. Ad Hoc 2021 GM Evaluation Committee – no report
- d. 2021 Legal Services Ad Hoc Committee – no report
- e. Marin County Special Districts Association – no report
- f. Other Reports – no report

4. SCHRIEBMAN

- a. Gallinas Watershed Council/Miller Creek Watershed Council– no report
- b. JPA Local Task Force– no report
- c. NBWA Tech Advisory Committee– no report
- d. Other Reports- LAFCO Shared Services Webinar – written report

5. YEZMAN

- a. Flood Zone 7– no report
- b. CSRMA– no report
- c. Ad Hoc Engineering Committee– no report
- d. 2021 Legal Services Ad Hoc Committee – no report
- e. Other Reports–no report

8. BOARD REQUESTS:

- A. Board Meeting Attendance Requests--none
- B. Board Agenda Item Requests- none

Board Secretary Lerch advised the Board of the upcoming Board Meeting Dates:

June 3, 2021 Regular Meeting 3:30 PM
June 10, 2021 Special Meeting 3:30 PM
June 17, 2021 Regular Meeting 3:30 PM

9. VARIOUS INDUSTRY RELATED ARTICLES – no discussion.

10. ADJOURNMENT:

ACTION:

Board approved (M/S Schriebman/Clark 5-0-0-0) the adjournment of the meeting at 6:41 p.m.

AYES: Clark, Elias, Murray, Schriebman and Yezman.

NOES: None.

ABSENT: None.

ABSTAIN: None.

The next Board Meeting is scheduled for June 3, 2021 by Zoom Electronic meeting.

ATTEST:



Teresa Lerch, District Secretary

APPROVED:



Megan Clark, Board Vice-President

