

MEETING MINUTES OF DECEMBER 2, 2021

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION BY ZOOM CONFERENCE ON DECEMBER 2, 2021 AT 4:02 PM AND STAFF BY ZOOM CONFERENCE AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

BOARD MEMBERS PRESENT: M. Clark, R. Elias, C. Murray, and J. Schriebman

BOARD MEMBERS ABSENT: C. Yezman.

STAFF PRESENT: Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer

OTHERS PRESENT: Patrick Richardson, District Counsel

ANNOUNCEMENT: Vice President Clark announced that the agenda had been posted as evidenced by the certification on file in accordance with the law

1. PUBLIC COMMENT: Two letters from staff were received and read to the Board

ACTION:

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO CLOSED SESSION ON DECEMBER 2, 2021 , AT 4:08 PM, BY ZOOM CONFERENCE AND AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, CONFERENCE ROOM, SAN RAFAEL, CALIFORNIA.

Lerch left at 4:08 pm.

CLOSED SESSION:

PUBLIC EMPLOYMENT - INTERIM GENERAL MANAGER: pursuant to subdivision (b)(1) of Government Code Section 54957.

ADJOURNMENT:

ACTION:

The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on December 2, 2021 at 5:05 pm.

BOARD MEMBERS PRESENT: (By Roll Call): M. Clark ,R. Elias, C. Murray, J. Schriebman

STAFF PRESENT: Dale McDonald, District Treasurer; Teresa Lerch, District Secretary; Mel Liebmann, Plant Manager; Mike Cortez, District Engineer; Greg Pease, Collection and Safety Manager;

OTHERS PRESENT: Pat Richardson, District Counsel; Justin Wilcock, Joe Garbarino and Patty Garbarino from Marin Sanitary Service; Garth Schultz from R3 Consulting Group; Alyssa Thompson, Koff and Associates.

PUBLIC COMMENT: A member of the public commented to the Board.

REPORT ON CLOSED SESSION: REPORT ON CLOSED SESSION: Vice President Clark reported that there were no reportable actions in Closed Session.

2. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for November 4th and November 10th, 2021
- B. Approve the Warrant List for December 2, 2021
- C. Approve Murray attending the Water Storage and Distribution Webinar on December 7, 2021
- D. Approve Murray attending the Arsenic Issues in your Water Webinar on December 15, 2021

Items C and D were discussed.

ACTION:

Board approved (M/S Schriebman/Clark 4-0-1-0) the Consent Calendar items A through D.

AYES: Clark, Elias, Murray and Schriebman
NOES: None.
ABSENT: Yezman
ABSTAIN: None.

3. REVIEW OF THE GARBAGE AND REFUSE RATE FOR 2022 AND SET PUBLIC HEARING FOR ORDINANCE 188

Garth Schultz from R3 Consulting Group did a presentation for the Board. Joe Garbarino, Patty Garbarino and Justin Wilcock from Marin Sanitary Service answered questions from the Board. Discussion ensued.

ACTION:

Board approved (M/S Schriebman/Murray 4-0-1-0) setting a Public Hearing for the Refuse Rate Adjustment for 2022 on December 16, 2021.

AYES: Clark, Elias, Murray and Schriebman
NOES: None.
ABSENT: Yezman
ABSTAIN: None.

4. MANAGEMENT AND UNREPRESENTED EMPLOYEE CONTRACTS

Board reviewed the Managers and Admin Specialist Contracts. Discussion ensued.

ACTION:

Board approved (M/S Schriebman/Elias 4-0-1-0) the Management and Unrepresented Employee contracts with the following modifications – cash out vacation capped at 80 hours twice a year for all manager contracts and no admin leave for Schultz.

AYES: Clark, Elias, Murray and Schriebman
NOES: None.
ABSENT: Yezman
ABSTAIN: None.

5. INFORMATION ITEMS:

STAFF / CONSULTANT REPORTS:

- 1. October 24, 2021 Storm Event - Liebmann and Ray Goebel from EOA gave a presentation. Discussion ensued.

6. SECONDARY TREATMENT PLANT UPGRADE AND RECYCLED WATER EXPANSION PROJECT CONTINGENCY INCREASE.

Board reviewed a 2% contingency increase for the Secondary Treatment Plant Upgrade and Recycled Water Expansion Project.

ACTION:

Board approved (M/S Schriebman/Murray 4-0-1-0) an additional 2% construction contingency in the amount of \$1,000,000 for the Secondary Treatment Plant Upgrade and Recycled Water Expansion (STPURWE)

Project, authorizing a budget reallocation in the amount of \$388,000 from the current FY 2021/22 CIP budget and authorizing a budget transfer in the amount of \$612,000 from Capital Reserves.

AYES: Clark, Elias, Murray and Schriebman
NOES: None.
ABSENT: Yezman
ABSTAIN: None.

7. BOARD TO ACCEPT RESIGNATION, ANNOUNCE BOARD VACANCY AND APPROVE SELECTION PROCESS

Board discussed accepting the resignation from Director Elias, the application period to receive Director candidates, the date for the Candidate interviews and the acceptance of the Public notice.

ACTION:

Board approved (M/S Clark/Schriebman 4-0-1-0) accepting the resignation of Director Elias effective at the end of Today's Board meeting.

AYES: Clark, Elias, Murray and Schriebman
NOES: None.
ABSENT: Yezman
ABSTAIN: None.

ACTION:

Board approved (M/S Schriebman/Clark 4-0-1-0) the application period to receive Director candidates from December 3, 2021 to December 22, 2021.

AYES: Clark, Elias, Murray and Schriebman
NOES: None.
ABSENT: Yezman
ABSTAIN: None.

ACTION:

Board approved (M/S Murray/Schriebman 4-0-1-0) holding interviews for the director candidates at a Special Board meeting on January 4th at 3:00 pm.

AYES: Clark, Elias, Murray and Schriebman
NOES: None.
ABSENT: Yezman
ABSTAIN: None.

ACTION:

Board approved (M/S Schriebman/Clark 4-0-1-0) accepting the Public Notice for the LGVSD Board Vacancy.

AYES: Clark, Elias, Murray and Schriebman
NOES: None.
ABSENT: Yezman
ABSTAIN: None.

8. RESOLUTION 2021-2232 RABI ELIAS APPRECIATION

Board reviewed Resolution 2021-2232 in appreciation of Director Rabi Elias' service to the District.

ACTION:

Board approved (M/S Schriebman/Murray 4-0-1-0) Resolution 2021-2232 in appreciation of Director Rabi Elias' service to the District with slight modifications to job biography.

AYES: Clark, Elias, Murray and Schriebman
NOES: None.
ABSENT: Yezman.
ABSTAIN: None.

9. PUBLIC COMMENT – none.

10. BOARD MEMBER REPORTS- POSTPONED TO THE NEXT BOARD MEETING

11. BOARD REQUESTS:

- A. Board Meeting Attendance Requests- none.
- B. Board Agenda Item Requests- the Environmental Compliance Manager discussion will be tabled.
- C. Board Secretary reminded the Board of the following meetings:
 - December 16, 2021 4 PM
 - January 4, 2022 3 PM
 - January 6, 2022 4 PMThe Celebration of Rabi Elias's 8 years as Board director will be on December 20, 21 or 22nd at Crave Restaurant in Novato. Board Secretary will ascertain President Yezman's availability.

12. VARIOUS INDUSTRY RELATED ARTICLES – no discussion

13. ADJOURNMENT:

ACTION:

Board approved (M/S Schriebman/Murray 4-0-1-0) the adjournment of the meeting at 8:05 pm.

AYES: Clark, Elias, Murray and Schriebman

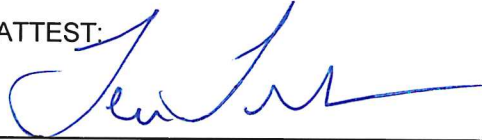
NOES: None.

ABSENT: Yezman

ABSTAIN: None.

The next Board Meeting is scheduled for Thursday, December 16, 2021 at 4 pm by Zoom meeting.

ATTEST:



Teresa Lerch, District Secretary

APPROVED:



Crystal J. Yezman, Board Vice-President

