

MEETING MINUTES OF MARCH 21, 2024

THE BOARD OF DIRECTORS AND STAFF OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION AT 4:00 P.M. AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

- BOARD MEMBERS PRESENT:** Megan Clark, Craig Murray, and Gary Robards.
- BOARD MEMBERS ABSENT:** Crystal Yezman
- STAFF PRESENT:** Curtis Paxton, General Manager; Dale McDonald, District Treasurer.
- OTHERS PRESENT:** Patrick Richardson, District Counsel; Justin Wilcock, Jason Raleigh, and Patty Garbarino with Marin Sanitary Service; Jim Howison with R3 Consulting Group; and Dimitry Semenov with Ridgeline Municipal Services.
- ANNOUNCEMENT:** President Murray announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.

Due to illness, Director Yezman requested in writing to participate in the Board meeting by teleconference for "just cause" pursuant to Gov. Code Sec. 54953(f)(2)(A)(i).

ACTION:

Board approved (M/S Clark/Robards (3-0-1-0)) Yezman to attend the Board meeting by teleconference (Zoom) pursuant to Gov. Code Sec. 54953(f)(2)(A)(i).

- AYES: Clark, Murray and Robards.
NOES: None.
ABSENT: Yezman.
ABSTAIN: None.

Yezman joined the meeting at 4:02 p.m.

1. **PUBLIC COMMENT:** None.

2. **CONSENT CALENDAR:**
These items are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.
 - A. Approve the Board Minutes for March 7, 2024
 - B. Approve the Warrant List for March 21, 2024
 - C. Approve Board Compensation for February 2023
 - D. Approve Murray attending IRA and IJA Progress Report Webinar on March 14
 - E. Approve Side Letter between Las Gallinas Valley Sanitary District and Operating Engineers Union Local No. 3 Amending Life Insurance Benefit

ACTION:

Board approved (M/S Clark/Robards (4-0-0-0)) the Consent Calendar items A through E.

- AYES: Clark, Murray Robards and Yezman
NOES: None.
ABSENT: None.
ABSTAIN: None.

3. PUBLIC HEARING FOR ORDINANCE NO. 194 AMENDING TITLE 4, CHAPTER 1 – REGULATING SOLID WASTE, RECYCLABLE AND ORGANIC MATERIALS, AND THE COLLECITON, REMOVAL AND DISPOSAL THEREOF INCLUDING THE GARBAGE AND REFUSE RATE ADJUSTMENT FOR 2024

Jim Howison from R3 Consulting, Patty Garbarino, Justin Wilcock, and Jason Rawley from Marin Sanitary Service were available to answer questions from the Board or the public.

OPENED PUBLIC HEARING – President Murray opened the public hearing at 4:03 p.m.

No members of the public were in attendance. Mr. McDonald provided a summary of the proposed rate adjustment along with an alternative rate sheet that would be effective May 1, 2024 if the Board wished to avoid retroactive billing for services back to January 1, 2024.

CLOSED PUBLIC HEARING – President Murray closed the public hearing at 4:18 p.m.

ACTION:

Board approved (M/S Robards/Clark (4-0-0-0)) the adoption of Ordinance No 194, An Ordinance Amending Title 4, Chapter 1 of the District Ordinance Code as presented, adjusting the garbage and refuse rate by 6.45% to be effective January 1, 2024, and directing its publication.

AYES: Clark, Murray, Robards and Yezman.
NOES: None.
ABSENT: None.
ABSTAIN: None.

PUBLIC COMMENT CONTINUED: President Murray noticed that a member of the public arrived after the Public Comment period had passed. He reopened the public comment period and asked if the person would like to comment on anything not on the agenda. Fani Hanson of Danadjieva Hansen Architects Inc. introduced herself and said that we all serve the community's interest and that she raised questions on the award of the laboratory design contract, and that she is still waiting for a reply.

4. INFORMATION ITEMS:

STAFF / CONSULTANT REPORTS:

1. CalPERS Unfunded Liability Report – Dmitry Semenov of Ridgeline Municipal Services presented a report on the District's pension liability along with pension cost strategies to lower its future Unfunded Accrued Liability at CalPERS. Staff reported that Strategy B will be considered during the upcoming budget discussions. The Board asked questions and provided direction to staff.
2. General Manager's Report – Paxton reported.

5. BOARD MEMBER VACANCY PROCESS

The Board discussed the Board member vacancy process. There was discussion on whether the vacancy should be filled by appointment or left vacant until the November election. A majority of the Board supported seeking applicants and asked that the interviews to be held as soon as possible after the 15-day posting requirement of Gov Code § 1780, with a Special Board Meeting to conduct interviews to be scheduled on April 17, 2024.

ACTION:

Board approved (M/S Murray/Clark (4-0-0-0)) filling the vacancy by appointment and receiving candidate applications from March 27 to April 15, 2024.

AYES: Clark, Murray, Robards and Yezman.
NOES: None.
ABSENT: None.
ABSTAIN: None.

6. BOARD ELECTIONS – VICE PRESIDENT

Board discussed the appointment of a Vice-President.

ACTION:

Board approved (M/S Clark/Murray (4-0-0-0)) appointing Gary Robards as Vice-President.

AYES: Clark, Murray, Robards and Yezman

NOES: None.

ABSENT: None.

ABSTAIN: None.

7. NBWA CONFERENCE SPONSORSHIP

The Board discussed becoming a sponsor of the North Bay Watershed Association's 2024 In-Person Conference, Imagine Our Future North Bay: Reinvesting in our Communities and Watershed on April 19, 2024. The Board supported offering our sponsorship booth to a non-profit that aligns with our mission.

ACTION:

Board approved (M/S Clark/Robards (4-0-0-0)) sponsoring the North Bay Watershed Association's 2024 In-Person Conference, Imagine Our Future North Bay: Reinvesting in our Communities and Watershed on April 19, 2024, as a Water Collaborator sponsor for \$5,000.

AYES: Clark, Murray, Robards and Yezman

NOES: None.

ABSENT: None.

ABSTAIN: None.

8. BOARD REPORTS

1. CLARK

- a. NBWA Board Committee – verbal report
- b. 2024 Operation Control Centers Ad Hoc Committee – no report
- c. 2024 Fleet Management Ad Hoc Committee – no report
- d. 2023 FutureSense Ad Hoc Committee – no report
- e. CASA Workforce Committee – verbal report
- f. Other Reports – no report

2. MURRAY

- a. Marin LAFCO –verbal report
- b. Flood Zone 6 – verbal report
- c. CASA Energy Committee – no report
- d. 2024 Biosolids Ad Hoc Committee – no report
- e. 2024 Development Ad Hoc Committee – no report
- f. 2024 SF Bay Trail Ad Hoc Committee – no report
- g. Other Reports–verbal report

3. ROBARDS

- a. Gallinas Watershed Council/Miller Creek – verbal report Gallinas Creek (CSA#6) met March 13
- b. 2024 STPURWE Engineering Ad Hoc Committee – no report
- c. 2024 McInnis Marsh Ad Hoc Committee – no report
- d. 2024 Development Ad Hoc Committee – no report
- e. 2024 FutureSense Ad Hoc Committee – no report
- f. Other Reports – verbal report on meeting of Northgate Alternative Plan Committee

4. YEZMAN

- a. Flood Zone 7– verbal report that meeting will be held next week
- b. CSRMA – no report
- c. Marin Special District Association – no report
- d. 2024 STPURWE Engineering Ad Hoc Committee – no report
- e. 2024 Biosolids Ad Hoc Committee – no report

- f. Other Reports– verbal report that Santa Venicia Neighborhood Association received notice of the McPhail School property being declared surplus and announcing to public entities and nonprofits of May 31 deadline to declare interest for public use.

9. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – Directory Murray requested verbal approval for attending Carbon Capture, Utilization and Storage for Land online webinar meeting of the International Right of Way Association on March 27, 2024. It was the consensus of the Board to approve attendance. Formal attendance request will be presented on the consent calendar of April 4, 2024.
- B. Board Agenda Item Requests – Director Yezman requested an agenda item to discuss the McPhail School property be placed on the April 4, 2024 agenda.

10. MISCELLANEOUS DISTRICT CORRESPONDENCE

Discussion ensued.

11. ADJOURNMENT:

ACTION:

The board approved (Robards/Clark 4-0-0-0) the adjournment of the meeting at 6:29 p.m.

- AYES: Clark, Murray, Robards and Yezman.
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

The next Board Meeting is scheduled for April 4, 2024 at 4:00 pm at the District office.

ATTEST:



Dale McDonald, Acting Board Secretary

APPROVED:



Gary E. Robards, Vice-President

