

## MEETING MINUTES OF MARCH 10, 2021

THE BOARD OF DIRECTORS AND STAFF OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION BY ZOOM CONFERENCE ON MARCH 10, 2021 AT 4:33 PM AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, SAN RAFAEL, CALIFORNIA.

- BOARD MEMBERS PRESENT:** M. Clark (arrived at 4:39 pm), R. Elias, C. Murray, J Schriebman and C. Yezman
- BOARD MEMBERS ABSENT:** None
- STAFF PRESENT:** Mike Prinz, General Manager; Teresa Lerch, District Secretary; Dale McDonald, Administrative Services Manager, Sahar Golshani, Laboratory Services Director;
- OTHERS PRESENT:** Pat Richardson, District Counsel; Alyssa Thompson, Koff & Associates; Gregory Ramirez, IEDA; Carl Carr, OE3;
- ANNOUNCEMENT:** President Yezman that the agenda had been posted as evidenced by the certification on file in accordance with the law
1. **PUBLIC COMMENT:** None

### 2. CLASSIFICATION DESCRIPTIONS UPDATE

Staff and Alyssa Thompson from Koff & Associates presented the revised title and four redlined Classification Descriptions developed to the Board. Discussion ensued.

#### **ACTION:**

Board approved (M/S Clark/Schriebman 5-0-0-0) the redlined title and classifications developed by Koff & Associates as part of their Classification Study Final Report dated February 23, 2021, incorporating recommended changes presented with the updated summary report and tabling the approval of the Environmental Services Manager and Laboratory Analyst classifications.

AYES: Clark, Elias, Murray, Schriebman and Yezman.  
NOES: None.  
ABSENT: None.  
ABSTAIN: None.

#### **ACTION:**

Board approved (M/S Schriebman/Clark 5-0-0-0) the balance of the title and classifications developed by Koff & Associates as part of their Classification Study Final Report dated February 23, 2021 that were presented on March 3, 2021 and that were not redlined and brought back to the Board at this meeting.

AYES: Clark, Elias, Murray, Schriebman and Yezman.  
NOES: None.  
ABSENT: None.  
ABSTAIN: None.

**3. CLOSED SESSION:**

**ACTION:**

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO CLOSED SESSION ON MARCH 3, 2021, AT 5:23 PM, BY ZOOM CONFERENCE AND AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, CONFERENCE ROOM, SAN RAFAEL, CALIFORNIA.

Lerch, Golshani and Carr left the meeting at 5:23 pm.

**CONFERENCE WITH LABOR NEGOTIATOR** – Agency designated representative : Gregory Ramirez, IEDA; Employee organization: IUOE Local 3: pursuant to Government Code Section 54957.6

**ADJOURNMENT:**

**ACTION:**

The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on March 10, 2021 at 7:01 pm.

**REPORT ON CLOSED SESSION:** President Yezman reported that there were no reportable actions in Closed Session.

**4. ADJOURNMENT:**

**ACTION:**

Board approved (M/S Schriebman/Clark 5-0-0-0) the adjournment of the meeting at 7:03 PM.

- AYES: Clark, Elias, Murray, Schriebman and Yezman.
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

The next Board Meeting is scheduled for March 18, 2021 3:30 PM at the District Office.

ATTEST:

  
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 Teresa Lerch, District Secretary

APPROVED:

  
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 Megan Clark, Board Vice-President

SEAL

