



The Mission of the Las Gallinas Valley Sanitary District is to protect public health and the environment by providing effective wastewater collection, treatment, and recycling services.

DISTRICT BOARD
Megan Clark
Rabi Elias
Russ Greenfield
Craig K. Murray
Judy Schriebman

DISTRICT ADMINISTRATION
Chris DeGabriele,
Interim General Manager
Michael Cortez,
District Engineer
Mel Liebmann,
Plant Manager
Susan McGuire,
Administrative Services Manager
Greg Pease,
Collection System/Safety Manager

BOARD MEETING AGENDA

April 12, 2018 3:30 PM

MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD, SAN RAFAEL, OR ON THE DISTRICT WEBSITE WWW.LGVSD.ORG

Estimated
Time

3:30 PM

1. PUBLIC COMMENT

This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

3:35 PM

CLOSED SESSION:

2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – INTERIM GENERAL MANAGER: pursuant to subdivision (b)(1) of Government Code Section 54957.

4:30 PM

1. PUBLIC COMMENT

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4:35 PM

2. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for March 28, 2018.
- B. Approve the Warrant List for April 12, 2018.
- C. Approve Board Compensation for March 2018.
- D. Approve Craig Murray attending the CASA & WaterReuse Public Policy Form on April 11th in Sacramento and the Special Districts Legislative Days Conference May 22-23, 2018 in Sacramento.
- E. Approve Interim General Manager Authority to Approve Nute Engineering Invoices for Professional Services Related to the Treatment Plant Access Road.
- F. Approve Interim General Manager Authority to Approve Emergency Rock Cross Vane Redesign and Reconstruction for Lower Miller Creek.
- G. Approve Notice Inviting Sealed Bids for Providing Services for Biosolids Removal and Sub Surface Injection (1,000,000 Gallons Minimum) During Fiscal Year 2018-2019.
- H. Approve Resolution 2018-2118 – Designating the Plant Manager and the Plant Operations and Maintenance Supervisor as Duly Authorized Representatives.
- I. Approve Resolution 2018-2119 – Proposing an Election.
- J. Approve Notice of Completion/Resolution 2018-2120 Accepting the 400 Merrydale Road 6 inch Sewer Sliplining Project

Possible expenditure of funds: Yes, Items B - G

Staff recommendation: Adopt Consent Calendar – Items A through J.

4:50 PM

3. ACTION CALENDAR:

- A. Approve Request for Proposals for Executive Search Services
- B. Approve Employee Service Awards Program
- C. Approve Customer Service Questionnaire

5:50 PM

4. INFORMATION ITEMS:**A. STAFF/CONSULTANT REPORTS:**

1. Interim General Manager Report – Verbal
2. Point Blue Conservation Science Request for Support – Written
3. Marin Sanitary Service's Service Area Annual Report for 2017 – Written
4. Monthly Treasurer Report – Written

B. BOARD REPORTS:

1. Human Resources Subcommittee – Written
2. LAFCO - Verbal
3. Gallinas Watershed Council / Miller Creek Watershed Council– Verbal
4. JPA Local Task Force on Solid and Hazardous Waste – Verbal
5. NBWA – Verbal
6. NBWRA – Verbal
7. Engineering Subcommittee – Verbal
8. Other Reports
 - (a) San Rafael District Elections – Verbal

6:20 PM

5. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – Verbal
- B. Board Agenda Item Requests – Verbal

6:25 PM

6. VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE

6:30 PM

7. ADJOURNMENT

AGENDA APPROVED:	Megan Clark, Board President	David Byers, Legal Counsel
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CERTIFICATION: I, Teresa Lerch, District Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before April 9, 2018, at 3:30 p.m., I posted the Agenda for the Board Meeting of said Board to be held April 12, 2018, at the District Office, located at 300 Smith Ranch Road, San Rafael, CA.

DATED: April 9, 2018



Teresa L. Lerch
District Secretary

The Board of the Las Gallinas Valley Sanitary District meets regularly on the second and fourth Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study session. Regular meetings are held at the District Office, 300 Smith Ranch Road, San Rafael.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.