

## MEETING MINUTES OF APRIL 16, 2026

THE BOARD OF DIRECTORS AND STAFF OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION AT 4:01 PM AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

**BOARD MEMBERS PRESENT:** Megan Clark, Nicholas Lavrov, Craig Murray, Gary Robards, and Crystal Yezman

**BOARD MEMBERS ABSENT:** None

**STAFF PRESENT:** Curtis Paxton, General Manager; Dale McDonald, Administrative Services Manager and Acting Board Secretary; Jasmine Diaz, District Engineer; Don Moore, Plant Manager

**OTHERS PRESENT:** Patrick Richardson, District Counsel

**ANNOUNCEMENT:** President Yezman announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.

1. **PUBLIC COMMENT:** None

### 2. IDENTIFY REAL PROPERTY NEGOTIATOR:

**ACTION:** The Board approved (M/S Murray/Robards (5-0-0-0) appointing General Manager, Curtis Paxton, as the District's Real Property Negotiator for discussions with Silveira San Rafael Ranch, LLC and Cornish & Carey Commercial (Newmark) regarding the potential acquisition of 291 and 301 Smith Ranch Road.

AYES: Clark, Lavrov, Murray, Robards and Yezman  
NOES: None  
ABSENT: None  
ABSTAIN: None

### 3. CLOSED SESSION:

#### **ACTION:**

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO CLOSED SESSION APRIL 16, 2026, AT 4:03 PM. AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, CONFERENCE ROOM, SAN RAFAEL, CALIFORNIA.

McDonald left the meeting at 4:03 p.m.

**CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION –** (Paragraph (1) of subdivision (d) of Section 54956.9) Name of Case: Myers & Sons Construction, LLC v. Las Gallinas Valley Sanitary District et al. Marin County Superior Court Case No. CV0004963.

#### **CONFERENCE WITH REAL PROPERTY NEGOTIATOR - Pursuant to Government Code Section 54956.8 - Two Items:**

- A. 301 Smith Ranch Road (APN 155-121-16/APN 155-121-15/APN 155-121-14) :  
Approximately 5.0 acres of developed land, located at 301 Smith Ranch Road, San Rafael, in the County of Marin.

- B. 291 Smith Ranch Road (APN 155-011-11): Approximately 1.3 acres of developed land located at 291 Smith Ranch Road, San Rafael, in the County of Marin.

Agency negotiator: Curtis Paxton, General Manager. Negotiating parties: Silveira San Rafael Ranch, LLC/Cornish and Carey Commercial (Newmark). Under negotiation: Instruction to negotiator will concern both price and terms of payment.

**ADJOURNMENT OF CLOSED SESSION:**

**ACTION:**

The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on April 16, 2026 at 4:27 p.m.

**BOARD MEMBERS PRESENT:**

Megan Clark, Nicholas Lavrov, Gary Robards, Craig Murray, Crystal Yezman

**STAFF PRESENT:**

Curtis Paxton, General Manager, Dale McDonald, Administrative Services Manager and Acting Board Secretary; Jasmine Diaz, District Engineer; Don Moore, Plant Manager; Greg Pease, Collection System/ Maintenance/Safety Manager

**OTHERS PRESENT:**

Patrick Richardson, District Counsel; Malcolm Smith and Mark Millan with Data Instincts

**PUBLIC COMMENT:**

None

**REPORT ON CLOSED SESSION:**

President Yezman reported that there was nothing to report.

**4. CONSENT CALENDAR:**

These items are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for April 2, 2026
- B. Receive and Ratify the Check Warrant List
- C. Approve Board Member March Compensation
- D. Approve Clark attending the CASA Annual Conference August 4-7, 2026 in Napa California
- E. Approve Lavrov attending the CSDA Fraud Preventions Tools That Keep District Funds Secure webinar on April 14, 2026
- F. Approve Lavrov attending the CSDA Disaster Recovery Checklist and Best Practices for Special Districts webinar on April 30, 2026
- G. Approve Murray attending the CASA Law Symposium on May 28, 2026 in San Francisco
- H. Approve Award for Ferric Chloride
- I. Approve Award for Sodium Bisulfite
- J. Approve Award for Sodium Hypochlorite
- K. Approve Award for Reclamation Pastureland O&M Services
- L. Approve Resolution 2026-2389 Calling a Candidate Election, Requesting Consolidation of Election, and Requesting Election Services
- M. Board Meeting Schedule Modification

Items B and M were pulled for discussion. McDonald reported that Item A, Board Minutes, had a minor correction made to the Board Reports section, Director Murray was not absent, and this was corrected in

the final minutes. Questions were asked and comments made on Item B, Warrant List. Observed holidays and District office hours were discussed on Item M, Board Meeting Schedule Modification.

**ACTION:** The Board approved (M/S Murray/Robards (5-0-0-0)) Consent Calendar items A through M.

AYES: Clark, Lavrov, Murray, Robards and Yezman  
NOES: None  
ABSENT: None  
ABSTAIN: None

## 5. INFORMATION ITEMS CONTINUED :

### STAFF / CONSULTANT REPORTS:

- A. General Manager's Report – Paxton presented verbal report. Discussion ensued.
- B. Spring 2026 Newsletter Review – McDonald presented a written report and introduced Malcolm Smith and Mark Millan with Data Instincts to answer questions on the draft newsletter presented. Feedback was given by the Board and Directory Murray offered to provide markup to assist with revisions to the draft newsletter. The newsletter will be revised and brought back to a future Board meeting for considered approval.
- C. Collections Maintenance Safety Department Report – Pease presented a written report covering the period January through March 2026. Discussion ensued.

## 6. CALPERS CONTRACT AMENDMENT – INITIAL PUBLIC HEARING

Public hearing to consider adoption of a Resolution of Intention to amend the CalPERS contract.

- A. **OPEN PUBLIC HEARING** – President Yezman opened the public hearing at 5:24 P.M.
- B. **PRESENTATION** - McDonald presented the background and need for amending the CalPERS contract to reduce the optional Employee Sharing Additional Cost (Gov. Code § 20516) from 1.25% to 0.25% for PEPRA members.
- C. **REVIEW DISTRICT STAFF RECOMMENDATIONS** – Board considered staff recommendation to adopt a resolution and authorize leaving past payments as-is as presented in the Agenda Summary Report and resolution.
- D. **PUBLIC COMMENT** – None.
- E. **BOARD COMMENT** – The Board commented on the resolution, the proposed amendment to the CalPERS contract, and the next steps including the scheduling of the second hearing where contract amendment would be considered.
- F. **CLOSE THE PUBLIC HEARING** – The Public Hearing was closed at 5:32 P.M. Further discussion ensued with questions raised by the Board. Staff to provide answers at the second public hearing.

**ACTION:** The Board adopted (M/S Clark/Robards (5-0-0-0)) Resolution No. 2026-2390, Resolution of Intention, as presented and authorized the District to leave past payments as-is and absorb the 1.0% difference in past overpayments made by the District on behalf of employees as an employer-paid member contribution.

AYES: Clark, Lavrov, Murray, Robards and Yezman  
NOES: None  
ABSENT: None  
ABSTAIN: None

## 7. BOARD REPORTS

1. CLARK
  - a. NBWA Board Committee – reported on NBWA conference event
  - b. CASA Workforce Committee – no report

- c. Human Resources/Finance Committee – no report
  - d. Operations Control Centers Ad Hoc Committee – no report
  - e. Public Information/Public Relations Ad Hoc Committee – no report
  - f. Other Reports – no report
2. LAVROV
- a. Marin Special Districts Association – no report
  - b. Human Resources/Finance Committee – no report
  - c. Myers Litigation Ad Hoc Committee – no report
  - d. Operations Control Centers Ad Hoc Committee - no report
  - e. Public Information/Public Relations Ad Hoc Committee – no report
  - f. Other Reports – no report
3. MURRAY
- a. Marin LAFCO – met on April 9, verbal report provided including note that Novato MSR is out
  - b. Flood Zone 6 – no report
  - c. Biosolids Ad Hoc Committee – no report
  - d. CASA Energy Workgroup – verbal report provided, notes will be in next Board packet
  - e. Sustainability Committee – no report
  - f. Other Reports - sat at table with Baywork at NBWA conference, reported on good work they do
4. ROBARDS
- a. NBWRA – Board meeting in in a week and a half
  - b. Flood Zone 7 – no report
  - c. Planning/Engineering Committee – no report
  - d. Sustainability Committee - no report
  - e. Terra Linda/Hwy 101 Undercrossing Project Ad Hoc Committee - no report
  - f. Myers Litigation Ad Hoc Committee - no report
  - g. Other Reports – will miss the first meeting in June
5. YEZMAN
- a. NBWA – reported on conference attendance and presentations
  - b. CSRMA – no report
  - c. Planning/Engineering Committee – no report
  - d. Biosolids Ad Hoc Committee – no report
  - e. Terra Linda/Hwy 101 Undercrossing Project Ad Hoc Committee – no report
  - f. Other Reports – no report

**9. BOARD REQUESTS:**

- A. Board Meeting Attendance Requests – none
  
- B. Board Agenda Item Requests – Director Yezman requested review of Ordinance 180, the Sewer Lateral Inspection Program. Also requested was a report on whether mandatory Board training, such as ethics and finance, is considered a compensable meeting.

**10. VARIOUS INDUSTRY RELATED ARTICLES DISCUSSION**

Presented via weekly emails. Printed handouts available at the meeting as well. No Discussion.

**ADJOURNMENT:**

**ACTION:**

The Board approved (M/S Murray/Lavrov 5-0-0-0) the adjournment of the meeting at 6:01 p.m.

AYES: Clark, Lavrov, Murray, Robards and Yezman

NOES: None.

ABSENT: None.

ABSTAIN: None.

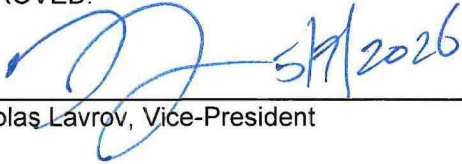
The next Board Meeting is scheduled for Thursday, May 7, 2026 at the District office.

**ATTEST:**



Dale McDonald, Acting Board Secretary

**APPROVED:**



Nicholas Lavrov, Vice-President

