

MEETING MINUTES OF OCTOBER 7, 2021

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION BY ZOOM CONFERENCE ON OCTOBER 7, 2021 AT 4:02 PM AND STAFF BY ZOOM CONFERENCE AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

BOARD MEMBERS PRESENT: M. Clark, R. Elias, C. Murray, J. Schriebman and C. Yezman

BOARD MEMBERS ABSENT: None.

STAFF PRESENT: Mike Prinz, General Manager; Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer

OTHERS PRESENT: Patrick Richardson, District Counsel;

ANNOUNCEMENT: President Yezman announced that the agenda had been posted as evidenced by the certification on file in accordance with the law

1. PUBLIC COMMENT: None

2. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for September 2, 2021
- B. Approve the Warrant List for October 7, 2021
- C. Approve Schriebman attending the WasteReuse DPR Development webinar on Sept 29, 2021
- D. Approve Resolution 2021-2227 for APN 165-220-12 and 165-220-13 Authorizing Execution of a Quitclaim Deed Kaiser 1650 and 1655 Los Gamos Drive

ACTION:

Board approved (M/S Schriebman/Murray 5-0-0-0) the Consent Calendar items A through D.

AYES: Clark, Elias, Murray, Schriebman and Yezman
NOES: None.
ABSENT: None.
ABSTAIN: None.

3. INFORMATION ITEMS:

STAFF / CONSULTANT REPORTS:

- 1. Human Resources Support Services Request for Proposals – McDonald reported.
- 2. General Manager Report – Prinz reported.
- 3. District Correspondence – Written-Discussion ensued.
- 4. Integrated Wastewater Master Plan Update – Mackenzie Capaci, Gerald Fejarang, Michael McEvoy and Dawn Taffler from Kennedy Jenks gave a presentation to the Board. Discussion ensued.

4. AWARD OF CONTRACT FOR GRIT SCREW CONVEYOR SYSTEMS REPLACEMENT

Board and staff reviewed the Award of Contract for Grit Screw Conveyor Systems replacement.

ACTION:

Board approved (M/S Schriebman/Yezman 5-0-0-0) the Motion to award the Contract for Grit Screw Conveyor Systems Replacement to CATS4U and the Board adopted the findings as contained in the letter, dated 9/22/21, from the District to the Foundation for Fair Contracting that there is insufficient evidence to support the bid protest of an award of the contract to CATSFU based upon a claim that CATS4U has violated the Prevailing Wage laws.

AYES: Clark, Elias, Murray, Schriebman and Yezman

NOES: None.

ABSENT: None.

ABSTAIN: None.

5. SECONDARY TREATMENT PLANT UPGRADE AND RECYCLED WATER EXPANSION CHANGE ORDER AUTHORIZATION – FUELING STATION.

Board discussed the Change Order No. 42- Fueling Station for the Secondary Treatment Plant Upgrade and Recycled Water Expansion project in the amount of \$292,535.

ACTION:

Board approved (M/S Yezman/Elias 5-0-0-0) the Change Order No. 42- Fueling Station for the Secondary Treatment Plant Upgrade and Recycled Water Expansion project in the amount of \$292,535.

AYES: Clark, Elias, Murray, Schriebman and Yezman

NOES: None.

ABSENT: None.

ABSTAIN: None.

6. COMMUNICATION PLAN FOR BOARD VACANCY

Board discussed the communication plan and draft press release regarding a Board vacancy and gave staff several additional suggestions for the posting of the Board vacancy.

7. PUBLIC COMMENT - NONE

8. BOARD MEMBER REPORTS:

1. CLARK

- a. NBWA Board Committee – no report
- b. NBWA Conference Committee – no report
- c. 2021 Employee Climate Survey Ad Hoc Committee- verbal report
- d. 2021 Operations Control Center Ad Hoc Committee – verbal report
- e. Other Reports–no report

2. ELIAS

- a. NBWRA– verbal report
- b. Ad Hoc Engineering Committee—no report
- c. Ad Hoc 2021 GM Evaluation Committee – no report
- d. 2021 Operations Control Center Ad Hoc Committee – no report
- e. Other Reports– no report

3. MURRAY

- a. Marin LAFCO – no report
- b. CASA Energy Committee– written report
- c. Ad Hoc 2021 GM Evaluation Committee – verbal report
- d. 2021 Legal Services Ad Hoc Committee – no report
- e. 2021 Employee Climate Survey Ad Hoc Committee- no report
- f. Marin County Special Districts Association – verbal report
- g. Other Reports – Written

4. SCHRIEBMAN

- a. Gallinas Watershed Council/Miller Creek Watershed Council– verbal report
- b. JPA Local Task Force– no report
- c. NBWA Tech Advisory Committee– no report
- d. Other Reports- no report

5. YEZMAN

- a. Flood Zone 7– verbal report
- b. CSRMA– no report
- c. Ad Hoc Engineering Committee– no report
- d. 2021 Legal Services Ad Hoc Committee – verbal report
- e. Other Reports – no report

9. BOARD REQUESTS:

- A. Board Meeting Attendance Requests- none.
- B. Board Agenda Item Requests- none.
- C. Board Secretary Lerch advised the upcoming Board Meeting dates:
October 11 Special Meeting Parliamentary Procedures 9 am to 11 am
October 21 Regular Board Meeting 4 pm
November 4 Regular Board Meeting 4 pm
The Board did not have consensus for the Oct 28/29 Strategic initiatives workshop and asked to move this workshop to November.

10. VARIOUS INDUSTRY RELATED ARTICLES – discussion ensued.

11. ADJOURNMENT:

ACTION:

Board approved (M/S Murray/Schriebman 5-0-0-0) the adjournment of the meeting at 6:26 pm.

AYES: Clark, Elias, Murray, Schriebman and Yezman
NOES: None.
ABSENT: None.
ABSTAIN: None.

The next Board Meeting is scheduled for Monday, October 11, 2021 at 9 am at the District Office.

ATTEST:



Teresa Lerch, District Secretary

APPROVED:



Megan Clark, Board Vice-President

