

MEETING MINUTES OF FEBRUARY 17, 2022

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION BY ZOOM CONFERENCE ON FEBRUARY 17, 2022 AT 4:03 PM AND STAFF BY ZOOM CONFERENCE AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

- BOARD MEMBERS PRESENT:** M. Clark, R. Ford, C. Murray, J. Schriebman and C. Yezman
- BOARD MEMBERS ABSENT:** None.
- STAFF PRESENT:** Chris DeGabriele, Interim General Manager; Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer;
- OTHERS PRESENT:** Patrick Richardson, District Counsel;
- ANNOUNCEMENT:** President Schriebman announced that the agenda had been posted as evidenced by the certification on file in accordance with the law
- 1. PUBLIC COMMENT:** None.

ACTION:

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO CLOSED SESSION ON FEBRUARY 17, 2022 , AT 4:05 PM, BY ZOOM CONFERENCE AND AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, CONFERENCE ROOM, SAN RAFAEL, CALIFORNIA.

Lerch left at 4:05 pm.
McDonald left at 4:05 pm

CLOSED SESSION:

CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION – Significant exposure to litigation pursuant to paragraph (2) of Government Code § 54956.9: One potential case.

ADJOURNMENT:

ACTION:

The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on February 17, 2022 at 4:12 pm.

- BOARD MEMBERS PRESENT:** M. Clark , R. Ford, C. Murray, J. Schriebman, C. Yezman
- STAFF PRESENT:** Chris DeGabriele, Interim General Manager; Dale McDonald, District Treasurer; Teresa Lerch, District Secretary; Mike Cortez, District Engineer
- OTHERS PRESENT:** Patrick Richardson, District Counsel
- PUBLIC COMMENT:** None.

REPORT ON CLOSED SESSION: President Schriebman reported that there were no reportable actions in Closed Session.

2. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for January 20, 2022
- B. Approve the Warrant List for February 17, 2022
- C. Approve Board Compensation for January 2022
- D. Approve Murray CASA Washington DC Conference Feb 28 – March 1, 2022
- E. Approve Resolution 2022-2238 – Remote Meetings
- F. Approve Resolution 2022-2239 – Adopting a Revised Pay Schedule for All Employees of the District
- G. Approve Resolution 2022-2240 – Amending the Employment Agreement with Interim General Manager Chris DeGabriele
- H. Receive Annual Comprehensive Financial Report for period ending June 30, 2021

Items F and G were pulled by staff.

ACTION:

Board approved (M/S Ford/Clark 5-0-0-0) the Consent Calendar items A through D, E and H.

- AYES: Clark, Ford, Murray, Schriebman and Yezman
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

3. INFORMATION ITEMS:

STAFF / CONSULTANT REPORTS:

- 1. Interim General Manager's Report – DeGabriele reported.
- 2. District Correspondence - Discussion ensued
- 3. Department Reports – Administration/Collections/Engineering – McDonald and Cortez reported.

4. APPROVE SECOND AMENDMENT TO MARIN SANITARY SERVICE FRANCHISE AGREEMENT AND SET HEARING FOR ORDINANCE 189 AMENDING TITLE 4 REGULATING SOLID WASTE AS REQUIRED BY SB 1383

Board discussed the Second Amendment to the Revised and Restated Exclusive Franchise Agreement between Marin Sanitary Service and Las Gallinas Valley Sanitary District and set a hearing date for Ordinance No. 189 Amending Title 4 Regulating Solid Waste in accordance with SB 1383 requirements for March 17, 2022.

Schriebman left the meeting at 6:02 pm and returned at 6:07 pm.

ACTION:

Board approved (M/S Yezman/Ford 5-0-0-0) the Second Amendment to the Revised and Restated Exclusive Franchise Agreement between Marin Sanitary Service and Las Gallinas Valley Sanitary District, Resolution 2022-2241 with edit and set a hearing date for Ordinance No. 189 Amending Title 4 Regulating Solid Waste in accordance with SB 1383 requirements for March 17, 2022.

- AYES: Clark, Ford, Murray, Schriebman and Yezman.
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

5. APPROVE CONTRACT AGREEMENT FOR HUMAN RESOURCES CONSULTING SERVICES

Board discussed the contract agreements from CPS HR Consulting and Regional Government Services to provide Human Resources Consulting Services to the District for two years, billing based on actual hours, with the total estimated cost not to exceed \$138,000.

ACTION:

Board approved (M/S Clark/Ford 5-0-0-0) hiring CPS HR Consulting as the LGVSD Human Resources Consultant for two years, billing based on actual hours, with the total estimated cost not to exceed \$138,000.

AYES: Clark, Ford, Murray, Schriebman and Yezman.
NOES: None.
ABSENT: None.
ABSTAIN: None.

6. SPRING NEWSLETTER TOPICS

Board reviewed the suggested Newsletter Topics and made these recommendations for articles to be included in the Newsletter:

- Interim General Manager Chris DeGabriele Hired
 - Recruitment for Permanent General Manager Underway
 - Sewer Rate Increase Anticipated / Budget Review Underway
 - Low Income Assistance Program
 - Private Lateral Sewers are the Responsibility of the Property Owner
 - Backflow Prevention Device Protects Your Property (box insert)
 - LGVSD role in Recycled Water; we are making it, our part in helping the drought
 - Hiking, Biking, bayside trails in reclamation
- If space – Zero waste Marin, we do our part

7. PUBLIC COMMENT: None

8. BOARD MEMBER REPORTS:

1. CLARK

- a. NBWA Board Committee –verbal report
- b. NBWA Conference Committee – verbal report
- c. 2022 Operations Control Center Ad Hoc Committee – verbal report
- d. Other Reports–no report

2. FORD

- a. NBWRA – no report
- b. Gallinas Watershed Council– no report
- c. 2022 Engineering Ad Hoc Committee re: Secondary Treatment Plant Upgrade – no report
- d. 2022 Operations Control Center Ad Hoc Committee – no report
- e. 2022 Human Resources Ad Hoc Committee –no report
- f. 2022 CSA 18 Review Ad Hoc Committee – As LAFCo approved the new map for CSA 18 and there is no longer a need for this Ad Hoc Committee, President Schriebman dissolved this committee.
- g. Marin County Special Districts Association – no report
- h. Other Reports – verbal report – CSDA Workshop

3. MURRAY

- a. Marin LAFCO – verbal report
- b. CASA Energy Committee– verbal report
- c. 2022 GM Recruitment Ad Hoc Committee - no report
- d. Other Reports – no report

4. SCHRIEBMAN

- a. JPA Local Task Force– no report
- b. 2022 Legal Services Ad Hoc Committee – no report
- c. 2022 Biosolids Ad Hoc Committee – no report
- d. 2022 Human Resources Ad Hoc Committee – no report
- e. Other Reports- no report

5. YEZMAN

- a. Flood Zone 7– no report
- b. CSRMA – no report
- c. Marin Special District Association – no report
- d. 2022 STPURWE Engineering Ad Hoc Committee– no report
- e. 2022 GM Recruitment Ad Hoc Committee – no report
- f. 2022 Legal Services Ad Hoc Committee – no report
- g. 2022 CSA 18 Review Ad Hoc Committee – See Ford item above
- h. Other Reports–no report

8. BOARD REQUESTS:

- A. Board Meeting Attendance Requests –Murray requesting attending CASA Biosolids training webinar on March 7.
- B. Board Agenda Item Requests – None.

9. MISCELLANEOUS DISTRICT CORRESPONDENCE:

Discussion ensued.

10. ADJOURNMENT:

ACTION:

Board approved (M/S Ford/Murray 5-0-0-0) the adjournment of the meeting at 6:52 p.m.

AYES: Clark, Ford, Murray, Schriebman and Yezman.

NOES: None.

ABSENT: None.

ABSTAIN: None.

The next Board Meeting is scheduled for March 3, 2022, 4 PM by Zoom Meeting at the District Office.

ATTEST:

Teresa Lerch, District Secretary

APPROVED:

Crystal J. Yezman, Board Vice-President

SEAL

