

1 **MINUTES OF SEPTEMBER 5, 2019**

2
3 THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN
4 SESSION ON SEPTEMBER 5, 2019 AT 4:01 PM, AT THE DISTRICT OFFICE, 300 SMITH RANCH
5 ROAD, SAN RAFAEL, CALIFORNIA.

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7 **BOARD MEMBERS PRESENT:** M. Clark, R. Elias, C. Murray, J. Schriebman and C.
8 Yezman

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10 **BOARD MEMBERS ABSENT:** None.

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12 **STAFF PRESENT:** Mike Prinz , General Manager (Present for Closed);
13 Teresa Lerch, District Secretary; Robert Ruiz, District
14 Treasurer (Present for Closed Session)

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16 **OTHERS PRESENT:** Dave Byers, District Counsel

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18 **ANNOUNCEMENT:** President Murray announced that the agenda had been
19 posted as evidenced by the certification on file in
20 accordance with the law.

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22 **PUBLIC COMMENT:** None.

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24 **ADJOURNMENT:**

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26 **ACTION:**

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28 THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO
29 CLOSED SESSION ON SEPTEMBER 5, 2019 , AT 4:02 pm, AT THE DISTRICT OFFICE, 300 SMITH RANCH
30 ROAD, SAN RAFAEL, CALIFORNIA.

31
32 Lerch left at 4:02 PM.

33
34 **CLOSED SESSION:**

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36 **CONFERENCE WITH REAL PROPERTY NEGOTIATORS** – Pursuant to Government Code
37 § 54954.5; Commercial Property (to be determined) to be leased on an interim basis.
38 Agency Negotiator: Mike Prinz, General Manager for the Las Gallinas Valley Sanitary District.
39 Negotiating parties: To be determined. Under negotiation: Board to provide instruction to Agency
40 Negotiator concerning price and/or terms of payment.

41
42 **ADJOURNMENT:**

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44 **ACTION:**

45 The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on
46 September 5, 2019 at 4:44 pm.

47
48 **STAFF PRESENT:** Mike Prinz , General Manager; Mike Cortez, District
49 Engineer; Teresa Lerch, District Secretary; Mel
50 Liebmann, Plant Manager; Greg Pease, Collection and
51 Safety Manager; Robert Ruiz, District Treasurer

52
53 **OTHERS PRESENT:** Colleen Haley, California Special District Association

54
55 **PUBLIC COMMENT:** None

56 **REPORT ON CLOSED SESSION:**

57 President Murray reported that there was no reportable action in Closed Session.

58
59 **SPECIAL DISTRICT LEADERSHIP FOUNDATION DISTRICT TRANSPARENCY CERTIFICATE**
60 **PRESENTATION**

61 Colleen Haley, CSDA Field Coordinator presented the Board with the Special District Leadership
62 Foundation District Transparency Certificate. Discussion ensued.

63
64 President Murray called for a 10-minute recess at 4:50 pm.

65
66 **ACTION:**

67 The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on
68 September 5, 2019 at 5:00 pm.

69
70 **PUBLIC HEARING - AMENDMENT TO CONTRACT BETWEEN THE BOARD OF ADMINISTRATION**
71 **CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM AND THE LGVSD BOARD OF**
72 **DIRECTORS**

- 73 A. **OPEN PUBLIC HEARING** – President Murray opened the public hearing at 5:01 P.M.
74 B. **AN AMENDMENT TO CONTRACT** - District staff presented the amendment to Contract between the
75 Board of Administration California Public Employees' Retirement System and the LGVSD Board of
76 Directors.
77 C. **REVIEW DISTRICT STAFF RECOMMENDATIONS** – Board considered staff recommendations to
78 approve the Amendment to Contract between the Board of Administration California Public Employees'
79 Retirement System and the LGVSD Board of Directors.
80 D. **BOARD COMMENT** – Board discussed the Amendment to Contract.
81 E. **PUBLIC COMMENT** – No members of the public addressed the Board with comments.
82 F. **CLOSE THE PUBLIC HEARING** – President Murray closed the Public Hearing at 5:07 P.M.

83
84 **ACTION:**

85 Board approved (M/S Schriebman/Yezman 5-0-0-0) the Amendment to Contract between the Board of
86 Administration California Public Employees' Retirement System and the LGVSD Board of Directors.

87 AYES: Clark, Elias, Murray, Schriebman and Yezman.
88 NOES: None.
89 ABSENT: None.
90 ABSTAIN: None.

91
92 **CONSENT CALENDAR:**

93 These items are considered routine and will be enacted, approved or adopted by one motion unless a request for
94 removal for discussion or explanation is received from the staff or the Board.

- 95 A. Approve the Board Minutes for August 15, 2019
96 B. Approve the Warrant List for September 5, 2019
97 C. Approve meeting request for Murray to attend the Biosolids and Renewable Energy
98 Innovation Seminar in Oakland on September 11, 2019 and the Chapter 47 Region 1 Fall
99 Forum meeting in Santa Barbara on October 11, 2019
100 D. Approve meeting request for Schriebman to attend the Marin County Special Districts
101 Chapter Formation meeting in Novato on September 18
102 E. Approve 2018-19 Fourth Quarter Financial Statements as of June 30, 2019
103 F. Approve Resolution 2019-2176 – A Resolution Approving Projects at Multiple Sites and
104 Making Determinations and Authorizing the Filing of a Notice of Exemption from California
105 Environmental Quality Act– Effluent Disposal Marsh Pond Capacity Restoration

106
107 Items A and F were pulled for discussion. Item A- minutes will be amended to show Schriebman was in
108 attendance at the September 5th Board meeting.

112 **ACTION:**
113 Board approved (Yezman/Schriebman 5-0-0-0) the Consent Calendar items A through F.
114 AYES: Clark, Elias, Murray, Schriebman and Yezman.
115 NOES: None.
116 ABSENT: None.
117 ABSTAIN: None.

118
119 **FALL 2019 NEWSLETTER TOPICS**
120 Board and staff discussed topics for the Fall Newsletter.

121
122 **INFORMATION ITEMS:**
123 **STAFF / CONSULTANT REPORTS:**
124 1. General Manager Report – Verbal – Prinz reported. The Holiday luncheon date and place were discussed
125 - December 6, 13, or 20th or January 10th at Boca Tavern. The Board asked Prinz to check staff
126 availability and report back.
127 2. Secondary Treatment Plant Upgrade and Recycled Water Expansion September 2019 Project Update.
128 Cortez and Prinz reported.

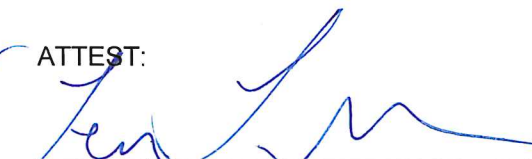
129
130 Byers left at 6:22 pm
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132 3. Administration Department Bi-annual Report – Ruiz reported.
133 4. Collection Department Bi-annual Report – Pease reported.
134 5. Engineering Department Bi-annual Report – Cortez reported.
135 6. Operations Department Bi-annual Report – Liebmann reported.


136
137 Due to a lack of time, the Board Reports, Board Requests and Various Articles and Miscellaneous District
138 Correspondence were not discussed.

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140 **ADJOURNMENT:**

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142 **ACTION:**
143 Board approved (M/S Elias/Schriebman 5-0-0-0) the adjournment of the meeting at 6:50 pm.
144 AYES: Clark, Elias, Murray, Schriebman and Yezman.
145 NOES: None.
146 ABSENT: None.
147 ABSTAIN: None.

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149 The next Board Meeting is scheduled for September 19, 2019 at the District Office.

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154 **ATTEST:**
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158 _____
159 Teresa Lerch, District Secretary

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161 **APPROVED:**
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165 Craig K. Murray, Board President

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167 **SEAL**

