

MEETING MINUTES OF FEBRUARY 4, 2021

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION BY ZOOM CONFERENCE ON FEBRUARY 4, 2021 AT 3:34 PM AND STAFF BY ZOOM CONFERENCE AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

BOARD MEMBERS PRESENT: M. Clark, R. Elias, C. Murray, J. Schriebman and C. Yezman

BOARD MEMBERS ABSENT: None.

STAFF PRESENT: Mike Prinz, General Manager; Teresa Lerch, District Secretary; Dale McDonald, Administrative Services Manager; Mel Liebmann, Plant Manager; Greg Pease, Collections/Safety Manager; Irene Huang, Assistant District Engineer

OTHERS PRESENT: Pat Richardson, District Counsel;

ANNOUNCEMENT: President Yezman announced that the agenda had been posted as evidenced by the certification on file in accordance with the law

1. PUBLIC COMMENT: None

Pursuant to Government Code section 54954.2(b)(2), Richardson requested that the following item be added to the Agenda Item 1.5– Nominations for the LAFCo Special District Seat.

ACTION:

Board approved (M/S Elias/Schriebman 5-0-0-0) adding the Agenda Item 1.5 – Nominations for the LAFCo Special District Seat.

AYES: Clark, Elias, Murray and Schriebman and Yezman.
NOES: None.
ABSENT: None.
ABSTAIN: None.

1.5 NOMINATIONS FOR THE LAFCO SPECIAL DISTRICT SEAT.

Board discussed nominating Craig K. Murray for the LAFCo Special District Seat.

ACTION:

Board approved (M/S Clark/Schriebman 5-0-0-0) nominating Craig K. Murray for the LAFCo Special District Seat.

AYES: Clark, Elias, Murray, Schriebman and Yezman.
NOES: None.
ABSENT: None.
ABSTAIN: None

2. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for January 14 and January 21, 2021
- B. Approve the Warrant List for February 4, 2021
- C. Approve Order of the Board that Publication of Ordinance 185 has Occurred
- D. Approve Murray to attend the Asset Management Capital Improvement Webinar December 16, 2020
- E. Approve Schriebman to attend the California Coastal Conservancy Webinar Feb 3, 2021

Item E was discussed.

ACTION:

Board approved (M/S Schriebman/Clark 5-0-0-0) the Consent Calendar items A through E.

- AYES: Clark, Elias, Murray, Schriebman and Yezman.
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

3. INFORMATION ITEMS:

STAFF / CONSULTANT REPORTS:

- 1. General Manager Report – Verbal – Prinz reported.
- 2. District Correspondence – None
- 3. November and December 2020 Departmental Reports – Huang, Liebmann, McDonald and Pease reported
- 4. Annual Budget Development Timeline for FY 2021-22 – McDonald reported.
- 5. Quarterly Financial Reports & Treasurer’s Reports as of December 31, 2020 – McDonald reported

4. PROPOSED ORDINANCE 186 – TITLE 2, CHAPTER 10 SANITARY CODE OF THE LAS GALLINAS VALLEY SANITARY DISTRICT

Board, District Counsel and staff discussed setting a Public Hearing Date for Ordinance 186, An Ordinance to Add Chapter 10, Accessory Dwelling Units and Junior Accessory Dwelling Units to Title 2, District Regulations, of the Ordinance Code of the Las Gallinas Valley Sanitary District. The Board agreed to table this item and bring it back to a future Board meeting after revisions by District Counsel.

5. RESOLUTION 2021-2206 GRANTING A PG&E EASEMENT

Board discussed Resolution 2021-220 and granting an Easement to Pacific Gas and Electric for Phase 1 Power Relocation.

ACTION:

Board approved (M/S Elias/Yezman 5-0-0-0) Resolution 2021-2206 Granting an Easement to Pacific Gas and Electric for Phase 1 PG&E Power Relocation and approved the Board President executing an Easement Deed and any other document(s) necessary to grant and record the easement.

- AYES: Clark, Elias, Murray, Schriebman and Yezman.
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

6. PUBLIC COMMENT - None

7. BOARD MEMBER REPORTS:

- 1. CLARK
 - a. NBWA Board Committee –no report
 - b. Other Reports– verbal report – no report

2. ELIAS
 - a. NBWRA– no report
 - b. Ad Hoc Engineering Committee—no report
 - c. Ad Hoc 2021 GM Evaluation Committee – no report
 - d. Other Reports– no report

3. MURRAY
 - a. Marin LAFCO – verbal report
 - b. CASA Energy Committee– verbal report
 - c. Ad Hoc 2021 GM Evaluation Committee – no report
 - d. Other Reports– no report
 - e. Marin County Special Districts Association – no report

4. SCHRIEBMAN
 - a. Gallinas Watershed Council/Miller Creek Watershed Council– no report
 - b. JPA Local Task Force– no report
 - c. NBWA Tech Advisory Committee– no report
 - d. Other Reports- no report

5. YEZMAN
 - a. Flood Zone 7– verbal report
 - b. CSRMA– verbal report
 - c. Ad Hoc Engineering Committee– no report
 - d. Other Reports–no report

8. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – Murray stated that he will be submitting two Webinars to the consent calendar on the next agenda.
- B. Board Agenda Item Requests- Clark requested that an Admin Building Ad Hoc Subcommittee item be on the next agenda. Schriebman requested a FutureSense Employee Climate Report item be on a future agenda. Lerch polled the Board to see if they were available for a February 24 Special Board meeting – closed session item. The Board agreed by consensus to have a special Board meeting at 4 PM on February 24th.

9. ADJOURNMENT:

ACTION:

Board approved (M/S Elias/Schriebman 5-0-0-0) the adjournment of the meeting a 6:40 p.m.

AYES: Clark, Elias, Murray, Schriebman and Yezman.

NOES: None.

ABSENT: None.

ABSTAIN: None.

The next Board Meeting is scheduled for February 18, 2021 by Zoom Electronic meeting.

ATTEST:


 Teresa Lerch, District Secretary

APPROVED:


 Megan Clark, Board Vice-President

