

MEETING MINUTES OF OCTOBER 16, 2025

THE BOARD OF DIRECTORS AND STAFF OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION AT 4:00 PM AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

BOARD MEMBERS PRESENT: Megan Clark, Nicholas Lavrov, Craig Murray, Gary Robards and Crystal Yezman

BOARD MEMBERS ABSENT: None

STAFF PRESENT: Curtis Paxton, General Manager; Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer; Mike Cortez, District Engineer;

OTHERS PRESENT: Dave Byers, District Counsel.

ANNOUNCEMENT: President Robards announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.

1. PUBLIC COMMENT: None

CLOSED SESSION:

ACTION:

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO CLOSED SESSION OCTOBER 16, 2025, AT 4:01 PM. AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, CONFERENCE ROOM, SAN RAFAEL, CALIFORNIA.

Lerch and McDonald left the meeting at 4:01 pm.

District Counsel requested the additional item below (Anticipated Litigation) be added to closed session. By unanimous vote, the item was added to closed session.

2. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION – Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code § 54956.9: One case.

3. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – (Paragraph (1) of subdivision (d) of Section 54956.9) Name of Case: Myers & Sons Construction, LLC v. Las Gallinas Valley Sanitary District et al. Marin County Superior Court Case No. CV0004963

Cortez and Paxton left the meeting at 4:25 pm.

4. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – GENERAL MANAGER: pursuant to Government Code Section 54957.

ADJOURNMENT:

ACTION:

The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on October 16, 2025 at 4:31 p.m.

BOARD MEMBERS PRESENT: Megan Clark, Nicholas Lavrov, Craig Murray, Gary Robards, Crystal Yezman

STAFF PRESENT: Curtis Paxton, General Manager, Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer; Mike Cortez, District Engineer;

OTHERS PRESENT: Dave Byers, District Counsel;

PUBLIC COMMENT: None.

REPORT ON CLOSED SESSION: President Robards reported that there was nothing to report.

5. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for October 2, 2025
- B. Receive and Ratify the Check Warrant List (9/18/25- 10/14/25)
- C. Approve September Board Compensation
- D. Approve Lavrov attending the Public Employees for Environmental Responsibility Webinar on October 7, 2025
- E. Approve Murray attending the IRWA Determining the Larger Parcel Webinar on October 29, 2025
- F. Approve Murray attending the IWC 85th Annual Water Conference November 9-13, 2025 in Orlando, Florida
- G. Approve Murray attending the CSDA SB 707 Brown Act Revamp Webinar on December 10, 2025
- H. Approve Robards attending the CASA Winter Conference January 13-16, 2026 in Indian Wells, CA.
- I. Approve the Fall 2025 Heron Newsletter
- J. Approve Change Order 7 for Solar Photovoltaic Replacement Project
- K. Approve Resolution 2025-2372 Notice of Completion Pump Station Lighting Improvements
- L. Approve Resolution 2025-2373 Notice of Completion Primary Clarifier No.1 Rehabilitation Project
- M. Approve Resolution 2025-2374 Notice of Completion Sewer Main Rehabilitation 2024
- N. Receive Capital Facilities Charge Accounting and Reporting Annual Report
- O. Approve Annual Reimbursement Report for Board and Staff
- P. Approve Order of Publication Ordinance 199

ACTION: The Board approved (M/S Murray/Clark (5-0-0-0) Consent Calendar items A through P.

AYES: Clark, Lavrov, Murray, Robards and Yezman
 NOES: None.
 ABSENT: None.
 ABSTAIN: None.

6. INFORMATION ITEMS:

STAFF / CONSULTANT REPORTS:

- 1. General Manager's Report – Paxton reported.
- 2. Board Member Benefits Survey and Discussion – McDonald reported. Direction given to staff to gather additional information.

7. PUBLIC HEARING FOR ORDINANCE NO. 200 AMENDING TITLE 1, CHAPTER 4 – MODIFYING BOARD MEMBER COMPENSATION

OPENED PUBLIC HEARING – President Robards opened the public hearing at 5:02 p.m. No members of the public were in attendance. McDonald provided a summary of the Board’s previous discussions.

CLOSED PUBLIC HEARING – President Robards closed the public hearing at 5:04 p.m.

ACTION:

Board approved (M/S Murray/Clark (5-0-0-0)) the adoption of Ordinance No 200, An Ordinance Amending Title 1, Chapter 4 of the District Ordinance Code as presented, which shall take effect on January 1, 2026.

AYES: Clark, Murray, Robards and Yezman.
NOES: None.
ABSENT: None.
ABSTAIN: None.

8. BOARD REPORTS

1. CLARK
 - a. NBWA Board Committee – verbal report
 - b. Operation Control Centers Ad Hoc Committee – no report
 - c. Human Resources Ad Hoc Committee – no report
 - d. Energy Committee Ad Hoc Committee – no report
 - e. CASA Workforce Committee – no report
 - f. Other Reports – none
2. LAVROV
 - a. Operation Control Centers Ad Hoc Committee – no report
 - b. Fleet Management Ad Hoc Committee – no report
 - c. McInnis Marsh Ad Hoc Committee – no report
 - d. San Francisco Bay Trail Ad Hoc Committee – no report
 - e. GM Compensation Ad Hoc Committee – verbal report
 - f. Other Reports – none
3. MURRAY
 - a. Marin LAFCO – no report
 - b. Flood Zone 6 – no report
 - c. CASA Energy Committee – no report
 - d. Biosolids Ad Hoc Committee – no report
 - e. Development Ad Hoc Committee – no report
 - f. SF Bay Trail Ad Hoc Committee – no report
 - g. Energy Ad Hoc Committee – no report
 - h. Other Reports – none
4. ROBARDS
 - a. Gallinas Watershed Council/Miller Creek – no report
 - b. NBWRA – no report
 - c. Engineering Ad Hoc Committee – no report
 - d. McInnis Marsh Ad Hoc Committee – no report
 - e. Development Ad Hoc Committee – no report
 - f. Human Resources Ad Hoc Committee – no report
 - g. GM Compensation Ad Hoc Committee – no report
 - h. Other Reports – verbal report on The old Marin School property -150/160 N. Pedro Road

- 5. YEZMAN
 - a. Flood Zone 7– verbal report on community meeting
 - b. CSRMA – no report
 - c. Marin Special District Association – no report
 - d. Engineering Ad Hoc Committee – no report
 - e. Biosolids Ad Hoc Committee – no report
 - f. Fleet Management Ad Hoc Committee – no report
 - g. Other Reports – McPhail’s school site update

9. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – Clark, Lavrov, Robards and Yezman requested to attend the Novato Sanitary Centennial Program and Dedication October 30.
- B. Board Agenda Item Requests – none.

10. VARIOUS INDUSTRY ARTICLES

No discussion.

ADJOURNMENT:

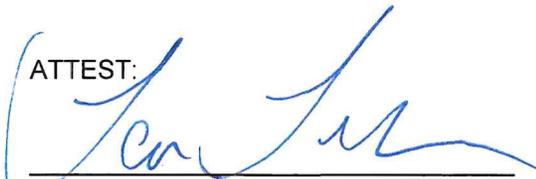
ACTION:

The Board approved (M/S Clark/Lavrov 5-0-0-0) the adjournment of the meeting at 5:24 p.m.

- AYES: Clark, Lavrov, Murray, Robards and Yezman
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

The next Board Meeting is scheduled for Thursday, November 6, 2025 at the District office.

ATTEST:



Teresa Lerch, Board Secretary

APPROVED:



Crystal Yezman, Vice-President

