



The Mission of the Las Gallinas Valley Sanitary District is to protect public health and the environment by providing effective wastewater collection, treatment, and recycling services.

DISTRICT BOARD
Megan Clark
Rabi Elias
Craig K. Murray
Judy Schriebman
Crystal J. Yezman

DISTRICT ADMINISTRATION
Mike Prinz,
General Manager
Michael Cortez,
District Engineer
Mel Liebmann,
Plant Manager
Greg Pease,
Collection System/Safety Manager
Robert Ruiz,
Administrative Services Manager

BOARD MEETING AGENDA

January 10, 2019

MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD, SAN RAFAEL, OR ON THE DISTRICT WEBSITE WWW.LGVSD.ORG

Estimated Time

- 4:30 PM 1. PUBLIC COMMENT**
This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.
- 4:35 PM 2. ELECTION RESULTS – SWEARING IN OF BOARD MEMBER**
Board Member Yezman will be officially sworn in for her four year term as director.
- 4:40 PM 3. BOARD ELECTIONS – PRESIDENT, VICE PRESIDENT, SECRETARY AND TREASURER**
Board to elect a President, Vice President, Secretary and Treasurer.
- 4:50 PM 4. PUBLIC HEARING FOR ORDINANCE NO. 175 AMENDING TITLE 4, CHAPTER 1 – REGULATING SOLID WASTE, RECYCLABLE AND ORGANIC MATERIALS, AND THE COLLECTION, REMOVAL AND DISPOSAL THEREOF INCLUDING THE GARBAGE AND REFUSE RATE ADJUSTMENT FOR 2019 AND GARBAGE FRANCHISE FEE**
Board to consider the adoption of Ordinance No. 175, An Ordinance amending Title 4, Chapter 1 of the District Ordinance Code and increasing the garbage and refuse rate by 14.33%. Representatives of Marin Sanitary Service and Garth Schultz of R3 Consulting Group will be in attendance to discuss the 2018 Rate Application Report.

Possible expenditure of funds: No, all costs to be paid by District (non-City of San Rafael) customers.

Staff recommendation: Board Adopt Ordinance No .175, An Ordinance Amending Title 4, Chapter 1 of the District Ordinance Code and adjusting the garbage and refuse rate by 14.33%.

5:20 PM

5. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for December 13, 2018
- B. Approve the Warrant Lists for December 28, 2018 and January 10, 2019
- C. Approve Board Compensation for December 2018
- D. Approve Conference Attendance for Judy Schriebman and Mike Prinz – 2019 WateReuse California Annual Conference March 17-19 in Garden Grove
- E. Approve General Manager Authority to Award Contract to CCMI for Labor Compliance Monitoring of Secondary Treatment Plant Upgrade and Recycled Water Expansion
- F. Approve Application of Capacity for APN 178-152-25 723 Butternut Drive
- G. Approve Resolution 2019-2152- Authorizing Signing Authority for the Bank of Marin Operating Account and removing signers from the Authorized Signers List

Possible expenditure of funds: Yes, Items B through E.

Staff recommendation: Adopt Consent Calendar – Items A through G.

5:30 PM

6. BOARD PRESIDENT APPOINTMENTS FOR 2019

Board President will appoint Board Members to attend various meetings and/or committees.

5:50 PM

7. ACTION CALENDAR:

- A. Marin LAFCO – Call for Nominations

6:00 PM

8. INFORMATION ITEMS:**A. STAFF/CONSULTANT REPORTS:**

1. General Manager Report – Verbal
2. Monthly Treasurer's Report – Written
3. Biological Consultant to Provide Biological Review Requirements of Reclamation Permit WDR 92-064 and Humane Canada Goose Management Services – Written
4. Bulk Polymer Purchase – Written

B. BOARD REPORTS:

1. Human Resources Subcommittee – Verbal
2. LAFCO - Verbal
3. Gallinas Watershed Council / Miller Creek Watershed Council– Verbal
4. JPA Local Task Force on Solid and Hazardous Waste – Verbal
5. NBWA – Verbal
6. NBWRA/North Bay Water – Verbal
7. Engineering Subcommittee – Verbal
8. Other Reports – Verbal

6:20 PM

9. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – Verbal
- B. Board Agenda Item Requests – Verbal

6:25 PM

10. VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE

6:30 PM

11. ADJOURNMENT

AGENDA APPROVED:	Megan Clark, Board President	David Byers, Legal Counsel
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CERTIFICATION: I, Teresa Lerch, District Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before January 7, 2019 at 4:30 p.m., I posted the Agenda for the Board Meeting of said Board to be held January 10, 2019 at the District Office, located at 300 Smith Ranch Road, San Rafael, CA.

DATED: January 7, 2019



Teresa L. Lerch
District Secretary

The Board of the Las Gallinas Valley Sanitary District meets regularly on the second and fourth Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study session. Regular meetings are held at the District Office, 300 Smith Ranch Road, San Rafael.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.