

## MEETING MINUTES OF FEBRUARY 3, 2022

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION BY ZOOM CONFERENCE ON FEBRUARY 3, 2022 AT 4:02 PM AND STAFF BY ZOOM CONFERENCE AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

**BOARD MEMBERS PRESENT:** M. Clark, R. Ford, C. Murray, J. Schriebman and C. Yezman

**BOARD MEMBERS ABSENT:** None.

**STAFF PRESENT:** Chris DeGabriele, Interim General Manager; Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer;

**OTHERS PRESENT:** David Byers, District Counsel;

**ANNOUNCEMENT:** President Schriebman announced that the agenda had been posted as evidenced by the certification on file in accordance with the law

**1. PUBLIC COMMENT:** None.

### **ACTION:**

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO CLOSED SESSION ON FEBRUARY 3, 2022 , AT 4:04 PM, BY ZOOM CONFERENCE AND AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, CONFERENCE ROOM, SAN RAFAEL, CALIFORNIA.

Lerch left at 4:04 pm.  
McDonald left at 4:04 pm

### **CLOSED SESSION:**

**CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION** – Significant exposure to litigation pursuant to paragraph (2) of Government Code § 54956.9: One potential case.

### **ADJOURNMENT:**

#### **ACTION:**

The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on February 3, 2022 at 4:15 pm.

**BOARD MEMBERS PRESENT:** M. Clark , R. Ford, C. Murray, J. Schriebman, C. Yezman

**STAFF PRESENT:** Chris DeGabriele, Interim General Manager; Dale McDonald, District Treasurer; Teresa Lerch, District Secretary; Mike Cortez, District Engineer; Mel Liebmann, Plant Manager.

**OTHERS PRESENT:** David Byers, District Counsel

**PUBLIC COMMENT:** None.

**REPORT ON CLOSED SESSION:** President Schriebman reported that as required by Government Code Section 54957.1(a)(3)(B) of the Brown Act, the Board of Directors has accepted a settlement offer made by its former General Manager Mike Prinz in the amount of \$206,130.10 regarding his termination of employment. The vote was 4/0/1/0 – Ford, Murray, Schriebman, Yezman – Ayes, Clark was absent. This settlement was roughly nine months of salary.

**2. INFORMATION ITEMS:**

**STAFF / CONSULTANT REPORTS:**

1. Interim General Manager's Report – DeGabriele reported.
2. Annual Budget Development Timeline for FY 2022/23 – McDonald reported.
3. Department Reports – Operations – Liebmann reported.

**3. APPROVE ARCSINE CONTRACT AMENDMENT 2 FOR ADDITIONAL SCADA CONSTRUCTION SUPPORT FOR THE SECONDARY TREATMENT PLANT UPGRADE AND RECYCLED WATER EXPANSION PROJECT**

Board and staff discussed the ArcSine contract amendment 2 for additional SCADA Construction support in the amount of \$290,100.

**ACTION:**

Board approved (M/S Yezman/Murray 5-0-0-0) the ArcSine Contract Amendment 2 for additional SCADA construction support for the Secondary Treatment Plant Upgrade and Recycled Water Expansion Project in the amount of \$290,100.

AYES: Clark, Ford, Murray, Schriebman and Yezman.  
NOES: None.  
ABSENT: None.  
ABSTAIN: None.

**4. CONSENT CALENDAR:**

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes January 6 and January 18, 2022
- B. Approve the Warrant List for February 3, 2022

Item B was discussed.

**ACTION:**

Board approved (M/S Clark/Ford 5-0-0-0) the Consent Calendar items A and B.

AYES: Clark, Ford, Murray, Schriebman and Yezman  
NOES: None.  
ABSENT: None.  
ABSTAIN: None.

**5. UPDATE TO COVID PREVENTION PROGRAM**

Board and staff discussed recent changes to the COVID-19 Prevention Plan and new isolation and quarantine guidelines.

**ACTION:**

Board approved (M/S Clark/Ford 4-1-0-0) directing the Administrative Services Manager to do an investigation to see if a policy of mandatory testing for all employees could be implemented and what the cost would be.

AYES: Clark, Ford, Schriebman and Yezman.  
NOES: Murray  
ABSENT: None.  
ABSTAIN: None.

**6. PUBLIC COMMENT:**

None

## 7. BOARD MEMBER REPORTS:

### 1. CLARK

- a. NBWA Board Committee –verbal report
- b. NBWA Conference Committee – no report
- c. 2022 Operations Control Center Ad Hoc Committee – verbal report
- d. Other Reports–no report

### 2. FORD

- a. NBWRA – verbal report
- b. Gallinas Watershed Council– verbal report
- c. 2022 Engineering Ad Hoc Committee re: Secondary Treatment Plant Upgrade – no report
- d. 2022 Operations Control Center Ad Hoc Committee – no report
- e. 2022 Human Resources Ad Hoc Committee –no report
- f. 2022 CSA 18 Review Ad Hoc Committee – no report
- g. Marin County Special Districts Association – no report
- h. Other Reports – verbal report – CSDA Workshop

### 3. MURRAY

- a. Marin LAFCO – verbal report
- b. CASA Energy Committee– no report
- c. 2022 GM Recruitment Ad Hoc Committee - verbal report
- d. Other Reports – no report

### 4. SCHRIEBMAN

- a. JPA Local Task Force– no report
- b. 2022 Legal Services Ad Hoc Committee – no report
- c. 2022 Biosolids Ad Hoc Committee – verbal report
- d. 2022 Human Resources Ad Hoc Committee – verbal report
- e. Other Reports- no report

### 5. YEZMAN

- a. Flood Zone 7– no report
- b. CSRMA – no report
- c. Marin Special District Association – verbal report
- d. 2022 STPURWE Engineering Ad Hoc Committee– no report
- e. 2022 GM Recruitment Ad Hoc Committee – no report
- f. 2022 Legal Services Ad Hoc Committee – no report
- g. 2022 CSA 18 Review Ad Hoc Committee – no report
- h. Other Reports–no report

## 8. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – Murray requested attending the CASA Washington DC conference February 28-March 1, 2022.
- B. Board Agenda Item Requests- Schriebman requested a Recycled Water outlet and Floating Solar be on a future agenda. DeGabriele will handle these items directly. Murray requested Board review Real Property Acquisition policy and Ford requested the Reclamation invasive species agenda item be given lower priority.
- C. Board Secretary Lerch reminded the Board of the upcoming meetings:

February 10, 2022	10 am	Harassment Training
February 17, 2022	4 pm	Regular Board Meeting
March 3, 2022	4 pm	Regular Board Meeting

## 9. MISCELLANEOUS DISTRICT CORRESPONDENCE:

No Discussion.

**10. ADJOURNMENT:**

**ACTION:**

Board approved (M/S Murray/Ford 5-0-0-0) the adjournment of the meeting at 6:32 p.m.

AYES: Clark, Ford, Murray, Schriebman and Yezman.

NOES: None.

ABSENT: None.

ABSTAIN: None.

The next Board Meeting is scheduled for February 17, 2022, 4 PM by Zoom Meeting at the District Office.

ATTEST:

  
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Teresa Lerch, District Secretary

APPROVED:

  
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Crystal J. Yezman, Board Vice-President  
SEAL

