

MEETING MINUTES OF NOVEMBER 3, 2022

THE BOARD OF DIRECTORS AND STAFF OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION BY ZOOM CONFERENCE ON NOVEMBER 3, 2022 AT 4:01 PM BY ZOOM CONFERENCE AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

BOARD MEMBERS PRESENT: Megan Clark, Ron Ford, Craig Murray, Crystal Yezman

BOARD MEMBERS ABSENT: Judy Schriebman

STAFF PRESENT: Curtis Paxton, General Manager; Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer; Mike Cortez, District Engineer;

OTHERS PRESENT: Patrick Richardson, District Counsel; Mary Martis, GHD; Eddie Divita and Louis White from ESA Associates;

ANNOUNCEMENT: Vice President Yezman announced that the agenda had been posted as evidenced by the certification on file in accordance with the law

1. PUBLIC COMMENT: None.

2. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for October 20, 2022
- B. Approve the Warrant List for November 3, 2022
- C. Approve Murray attending the CSDA meeting The CPRA and Brown Act on November 15
- D. Approve Murray attending the CSDA Webinar Special Districts and Next Door on November 29
- E. Approve Yezman attending the CSDA Webinar Special Districts and Next Door on November 29
- F. Approve Bid Rejection for the Thickened Waste Activated Sludge (TWAS) Enclosure Rebid project
- G. Approve Application of Allocation for APN 179-173-07 11 Roosevelt Ave Single Family Residence and Accessory Dwelling Unit
- H. Approve Application of Allocation for APN 180-281-34 Congregation Rodef Sholom
- I. Approve Resolution 2022-2285 B-110 Election of Officers, B-120 Duties of Board and Board Members and F-120 Customer Payment

Items A, B and F were pulled for discussion.

ACTION:

Board approved (M/S Ford/Clark 3-0-2-0) the Consent Calendar items A through I with a small correction made to Item A.

AYES: Clark, Ford and Yezman
NOES: None.
ABSENT: Murray and Schriebman
ABSTAIN: None.

3. INFORMATION ITEMS:

STAFF / CONSULTANT REPORTS:

1. General Manager's Report – Paxton reported.
2. Board Policy B-130 Conflict of Interest and F-130 Disposal of Surplus Equipment and Property – Discussion ensued. B-130 will be approved by resolution at the next Board meeting. F-130 will be revised and brought back to the Board for future discussion.
3. Department Reports – Engineering – Cortez reported.
4. Department Reports – Administration – McDonald reported.
5. Quarterly Treasurer's & Financial Report as of September 30, 2022- McDonald reported.

Murray arrived at 4:39 PM

4. APPROVE AWARD OF CONTRACT TO ENVIRONMENTAL SCIENCE ASSOCIATES FOR FLOOD PROTECTION PLAN PHASE 1

Board reviewed the award of contract to Environmental Science Associates for Flood Protection Plan Phase 1 in the amount of \$99,955.

ACTION:

Board approved (M/S Ford/Murray 4-0-1-0) the award of contract to Environmental Science Associates in the amount of \$99,955.

AYES: Clark, Ford, Murray and Yezman
NOES: None.
ABSENT: Schriebman
ABSTAIN: None.

5. BOARD MEMBER REPORTS

1. CLARK

- a. NBWA Board Committee – no report
- b. 2022 Operations Control Center Ad Hoc Committee – verbal report
- c. 2022 Legal Services Ad Hoc Committee – no report
- d. 2022 Human Resources Ad Hoc Committee – no report
- e. Other Reports– none

2. FORD

- a. NBWRA – no report
- b. 2022 Engineering Ad Hoc Committee re: Secondary Treatment Plant Upgrade – no report
- c. 2022 Operations Control Center Ad Hoc Committee – no report
- d. 2022 Human Resources Ad Hoc Committee – no report
- e. Marin County Special Districts Association – no report
- f. 2022 McInnis Marsh Ad Hoc Committee – no report
- g. Other Reports – none

3. MURRAY

- a. Marin LAFCO – no report
- b. CASA Energy Committee – verbal report
- c. 2022 Biosolids Ad Hoc Committee – no report
- d. Other Reports – verbal report on meeting with Dr. Ian Pepper, Director of WEST center

4. SCHRIEBMAN - Absent

- a. JPA Local Task Force– no report
- b. Gallinas Watershed Council – no report
- c. Other Reports- no report

5. YEZMAN

- a. Flood Zone 7– no report
- b. CSRMA – no report
- c. Marin Special District Association – no report
- d. 2022 STPURWE Engineering Ad Hoc Committee– no report
- e. 2022 Legal Services Ad Hoc Committee – no report
- f. 2022 McInnis Marsh Ad Hoc Committee- no report
- g. 2022 Biosolids Ad Hoc Committee – no report
- h. Other Reports– SVNA meeting– verbal report

7. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – none
- B. Board Agenda Item Requests – none

8. MISCELLANEOUS DISTRICT CORRESPONDENCE:

No discussion.

9. ADJOURNMENT:

ACTION:

Board approved (M/S Murray/Ford 4-0-1-0) the adjournment of the meeting at 5:26 p.m. in memory of Annette Schriebman, Mother-in-law to the Board President.

- AYES: Clark, Ford, Murray and Yezman.
- NOES: None.
- ABSENT: Schriebman
- ABSTAIN: None.

The next Board Meeting is scheduled for November 17, 2022 4 PM by Zoom Meeting at the District Office.

ATTEST:



Teresa Lerch, Board Secretary

APPROVED:



Crystal J. Yezman, Vice-President

