

MINUTES OF NOVEMBER 19, 2020

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION BY ZOOM CONFERENCE ON NOVEMBER 19, 2020 AT 3:33 PM AND STAFF BY ZOOM CONFERENCE AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

BOARD MEMBERS PRESENT: (By Roll Call): M. Clark, R. Elias, C. Murray, J. Schriebman, C. Yezman

BOARD MEMBERS ABSENT: None.

STAFF PRESENT: Mike Prinz , General Manager; Teresa Lerch, District Secretary; Mike Cortez, District Engineer; Dale McDonald, Administrative Services Manager; Mel Liebmann, Plant Manager; Greg Pease, Collection/Safety Manager, Irene Huang, Associate Engineer;

OTHERS PRESENT: Pat Richardson, District Counsel ; Greg Robley and Trevor Gottfredson, MWA; Dawn Taffler, Mackenzie Hagen, Adam Butler and Gerald Fejarang, Kennedy Jenks

ANNOUNCEMENT: President Elias announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.

1. PUBLIC COMMENT: None.

2. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for November 5, 2020
- B. Approve the Warrant List for November 19, 2020
- C. Approve Board Compensation for October 2020
- D. Approve Murray attending the California Bioresources Alliance Symposium November 12-13, 2020
- E. Approve Murray attending the Covid-19 CWEA Webinar on November 17, 2020
- F. Approve Award of Contract for Design of Digester Room MCC-2 Upgrades
- G. Approve Disposition of Surplus Property by Resolution 2020-2205
- H. Approve the Capital and Facilities Charge Accounting and Reporting Annual Report
- I. Approve Designation of the Secondary Treatment Process Upgrade and Recycled Water Expansion Project as an Essential Governmental Function per Marin County Public Health Order

Items B, G and H were pulled for discussion.

ACTION:

Board approved (M/S Schriebman/Clark 5-0-0-0) the Consent Calendar items A through I.

Roll Call:

AYES: Clark, Elias, Murray, Schriebman and Yezman.
NOES: None.
ABSENT: None.
ABSTAIN: None.

3. INFORMATION ITEMS:

STAFF / CONSULTANT REPORTS:

1. October 2020 Department Reports – Prinz, Cortez, Liebmann, McDonald and Pease reported.
2. Quarterly Financial Reports & Treasurer's Reports as of September 30, 2020 – McDonald reported.

4. APPROVE AMENDMENT 1 TO KENNEDY JENKS FOR INTEGRATED WASTEWATER MASTER PLAN

Board reviewed the Amendment 1 to Kennedy Jenks for Integrated Wastewater Master Plan. Discussion ensued.

ACTION:

Board approved (M/S Yezman/Schriebman 5-0-0-0) authorizing District staff and Kennedy Jenks to proceed with Phase 2 of the Integrated Wastewater Master Plan (IWMP) in the amount of \$767,000, approved a Budget revision and reallocation in the amount of \$267,000 and approved the Contract Amendment 1 to Kennedy Jenks for additional engineering services for Phase 2 of the Integrated Wastewater Master Plan in the amount of \$275,200.

Roll Call:

AYES: Clark, Elias, Murray, Schriebman and Yezman.
NOES: None.
ABSENT: None.
ABSTAIN: None.

5. APPROVE CONTRACT AMENDMENT 2 TO MWA ARCHITECTS

Board reviewed the Contract Amendment 2 to MWA Architects. Discussion ensued.

ACTION:

Board approved (M/S Elias/Yezman 4-1-0-0) the Contract Amendment 2 to MWA Architects in the amount of \$32,360 to provide architectural planning and conceptual design services for a new two-story administration building at the Las Gallinas Wastewater Treatment Plant.

Roll Call:

AYES: Clark, Elias, Murray and Yezman.
NOES: Schriebman
ABSENT: None.
ABSTAIN: None.

6. PUBLIC COMMENT: None.

7. BOARD MEMBER REPORTS:

1. CLARK

- a. NBWA Board Committee –no report
- b. Other Reports– verbal report – “Brave Blue World” movie

2. ELIAS

- a. NBWRA– no report
- b. Ad Hoc Engineering Committee—no report
- c. Other Reports– no report

3. MURRAY

- a. Marin LAFCO – no report
- b. CASA Energy Committee– no report
- c. 2020 GM Evaluation Ad Hoc Committee- No report
- d. Other Reports– no report

4. SCHRIEBMAN

- a. JPA Local Task Force– no report
- b. NBWA Tech Advisory Committee– no report
- c. Other Reports- no report

5. YEZMAN

- a. Gallinas Watershed Council/Miller Creek Watershed Council– verbal - Schriebman attended and reported
- b. Flood Zone 7– no report
- c. CSRMA– no report
- d. Ad Hoc Engineering Committee– no report
- e. 2020 GM Evaluation Ad Hoc Committee- no report
- f. Other Reports–verbal report - Board of Supervisors – Flood Control District Zone 7 Levy project

8. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – none.
- B. Board Agenda Item Requests – none.

9. VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE:

Discussion ensued.

10. ADJOURNMENT:

Board approved (M/S Schriebman/Murray 5-0-0-0) the adjournment of the meeting at 6:35 pm.

Roll Call:

- AYES: Clark, Elias, Murray, Schriebman and Yezman.
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

The next Board Meeting is scheduled for Friday, December 4, 2020.

ATTEST:



Teresa Lerch, District Secretary

APPROVED:



Craig K. Murray, LGVSD Director

SEAL

