

1 **MEETING MINUTES JUNE 20, 2019**

2
3 THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN
4 SESSION ON JUNE 20, 2019, AT 3:33 P.M., AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD,
5 SAN RAFAEL, CALIFORNIA.
6

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8 **BOARD MEMBERS PRESENT:** M. Clark, R. Elias, C. Murray, J. Schriebman
9 and C. Yezman

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11 **BOARD MEMBERS ABSENT:** None

12
13 **STAFF PRESENT:** Mike Prinz, General Manager, Robert Ruiz, District
14 Treasurer (also present for partial Closed Session),
15 Teresa Lerch, District Secretary; Mel Liebmann, Plant
16 Manager (also present for partial Closed Session), Greg
17 Pease, Collections and Safety Manager, (also present for
18 partial Closed Session),
19

20 **OTHERS PRESENT:** Dave Byers, District Counsel;

21
22 **ANNOUNCEMENT:** President Murray announced that the agenda had been
23 posted as evidenced by the certification on file in
24 accordance with the law.
25

26 **PUBLIC COMMENT:** None

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29 **ADJOURNMENT:**

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31 **ACTION:**

32
33 THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO
34 CLOSED SESSION ON JUNE 6, 2019, AT 3:34 P.M., AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD,
35 SAN RAFAEL, CALIFORNIA.
36

37 Lerch, Prinz and Ruiz left the meeting at 3:34 pm.
38

39 **CLOSED SESSION:**

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41 **PUBLIC EMPLOYEE PERFORMANCE EVALUATION** – General Manager: pursuant to subdivision (b)(1)
42 of Government Code Section 54957.
43

44 **ADJOURNMENT:**

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46 **ACTION:**

47 The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on
48 June 20, 2019 at 4:35 pm.
49

50 **STAFF PRESENT:** Mike Prinz, General Manager, Robert Ruiz, District
51 Treasurer Mike Cortez, District Engineer; Teresa Lerch,
52 District Secretary; Greg Pease, Collections and Safety
53 Manager
54

55 **OTHERS PRESENT:** None.
56

57 PUBLIC COMMENT: None.

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60 REPORT ON CLOSED SESSION: President Murray reported that there were no reportable actions in
61 Closed Session.

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63 PUBLIC HEARING FOR ORDINANCE NO. 177 AMENDING TITLE 2, CHAPTER 1 – SANITARY CODE
64 OF THE LAS GALLINAS VALLEY SANITARY DISTRICT PUBLIC HEARING – TO MAINTAIN PARITY
65 OF THE CAPITAL FACILITIES CHARGE

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67 OPEN PUBLIC HEARING – President Murray opened the public hearing at 4:35 P.M.

68 REVIEW DISTRICT STAFF RECOMMENDATIONS – Board considered staff recommendations to amend
69 Title 2, Chapter 1 Sanitary Code of the Las Gallinas Valley Sanitary District. Prinz commented.

70 BOARD COMMENT – Discussion ensued.

71 PUBLIC COMMENT – None.

72 CLOSE THE PUBLIC HEARING – President Murray closed the Public Hearing at 4:37 P.M.

73 BOARD DETERMINATION AND ACTION

74

75 ACTION:

76 Board approved (M/Schriebman/Elias 5-0-0-0) to adopt Ordinance No. 177 Amending Title 2, Chapter 1
77 Sanitary Code of the Las Gallinas Valley Sanitary District consistent with Proposition 218.

78

79 AYES: Clark, Elias, Murray, Schriebman and Yezman

80 NOES: None.

81 ABSENT: None.

82 ABSTAIN: None.

83

84 PUBLIC HEARING – FOR ORDINANCE NO. 178 AN ORDINANCE MODIFYING CHAPTER 7 OF TITLE
85 1 TO THE SANITARY CODE OF THE LAS GALLINAS VALLEY SANITARY DISTRICT – TO PROVIDE
86 INFORMAL BIDDING PROCEDURES UNDER THE UNIFORM PUBLIC CONSTRUCTION COST
87 ACCOUNTING ACT FOR CONSTRUCTION PROJECTS

88

89 OPEN PUBLIC HEARING – President Murray opened the public hearing at 4:38 P.M.

90 REVIEW DISTRICT STAFF RECOMMENDATIONS – Board considered staff recommendations to
91 modifying Chapter 7 of Title 1 to the Sanitary Code of the Las Gallinas Valley Sanitary District. Prinz
92 commented.

93 PUBLIC COMMENT – None.

94 BOARD COMMENT – The Board discussed the proposed Ordinance.

95 CLOSE THE PUBLIC HEARING – President Murray closed the Public Hearing at 4:45 P.M.

96

97 ACTION:

98 Board approved (M/S Elias/Clark 5-0-0-0) Ordinance No. 178 Modifying Chapter 7 of Title 1 to the Sanitary
99 Code of the Las Gallinas Valley Sanitary District consistent with Proposition 218.

100

101 AYES: Clark, Elias, Greenfield, Murray and Schriebman.

102 NOES: None.

103 ABSENT: None.

104 ABSTAIN: None.

105

106 Cortez left at 4:46 pm.

107

108 ACTION:

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110 THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO A
111 SECOND CLOSED SESSION ON JUNE 20, 2019, AT 4:46 P.M., AT THE DISTRICT OFFICE, 300 SMITH
112 RANCH ROAD, SAN RAFAEL, CALIFORNIA.

113 Lerch left the meeting at 4:46 pm.

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115 **CLOSED SESSION:**

116

117 **CONFERENCE WITH REAL PROPERTY NEGOTIATORS** – Pursuant to Government Code

118 § 54956.5; Two (2) items:

119 A) Regarding real property located at 79 Vendola Drive, San Rafael. Real Property Negotiator Is Mike
120 Prinz, General Manager. Seeking instruction/authority concerning price and/or terms of payment.

121 B) Regarding discussions between public agency and District re: potential of unidentified District parcel(s).
122 Real Property Negotiator is Mike Prinz, General Manager. To provide information to the Board regarding
123 initial general instructions/authority concerning price and/or terms of payment.

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125 **ADJOURNMENT:**

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127 **ACTION:**

128 The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on
129 June 20, 2019 at 5:58 pm.

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132 **REPORT ON CLOSED SESSION:** President Murray reported that there were no reportable actions in
133 Closed Session.

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135 **CONSENT CALENDAR:**

136 These items are considered routine and will be enacted, approved or adopted by one motion unless a
137 request for removal for discussion or explanation is received from the staff or the Board.

138 A. Approve the Board Minutes for June 6, 2019

139 B. Approve the Warrant List for June 20, 2019

140

141 Items 4B was discussed.

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143 **ACTION:**

144 Board approved (MS Schriebman/Yezman 5-0-0-0) the Consent Calendar items A and B.

145 AYES: Clark, Elias, Murray, Schriebman and Yezman.

146 NOES: None.

147 ABSENT: None.

148 ABSTAIN: None.

149

150 **INFORMATION ITEMS:**

151 **STAFF / CONSULTANT REPORTS:**

152 1. General Manager Report – Verbal – Prinz reported.

153 2. Du-All Safety Contract Proposal for July 1, 2019 – June 30, 2020 – Pease and Prinz reported. Discussion
154 ensued.

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156 Byers left at 6:37 pm.

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158 Pease left at 6:42 pm.

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170 **BOARD REPORTS:**
171 1. LAFCO – Verbal – Murray reported
172 2. Gallinas Watershed Council / Miller Creek Watershed Council – Verbal – Schriebman reported.
173 3. JPA Local Task Force on Solid and Hazardous Waste – Verbal – no report.
174 4. Flood Zone 7– Verbal – no report.
175 5. NBWA
176 Board Committee – Verbal – Clark and Schriebman reported.
177 Executive Committee – Verbal – no report.
178 JTC – Verbal – no report.
179 6. NBWRA /North Bay Water – Verbal – no report.
180 7. Engineering Subcommittee – Verbal – no report.
181 8. Other Reports – Verbal – Clark reported on a tour of Pt. Isabel.
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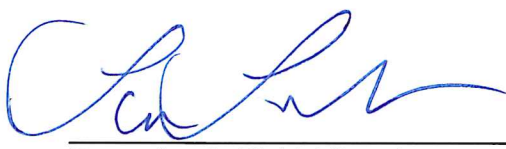
- 183 **BOARD REQUESTS:**
184 A. Board Meeting Attendance Requests – Murray requested to attend the CASA Conference in San
185 Diego August 21-23.
186 B. Board Agenda Item Requests – none.
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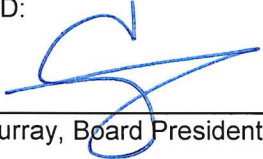
188 **VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE:**
189 Discussion ensued.
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191 **ADJOURNMENT:**
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193 **ACTION:**
194 Board approved (M/S Schriebman/Elias 5-0-0-0) the adjournment of the meeting at 6:57 p.m.
195 AYES: Clark, Elias, Murray, Schriebman and Yezman.
196 NOES: None.
197 ABSENT: None
198 ABSTAIN: None.
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200 The next Board Meeting is scheduled for June 27, 2019 at the District Office.
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202
203
204 ATTEST: 
205 _____
206 Teresa Lerch, District Secretary
207

208 APPROVED: 
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211 Craig K. Murray, Board President
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213

SEAL

