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MANAGEMENT TEAM
General Manager, Curtis Paxton
Plant Operations, Don Moore
Collections/Safety/Maintenance, Greg Pease
Engineering, Jasmine Diaz
Administrative Services, Dale McDonald

DISTRICT BOARD
Megan Clark
Nicholas Lavrov
Craig K. Murray
Gary E. Robards
Crystal J. Yezman

The Mission of the Las Gallinas Valley Sanitary District is to protect public health and our environment, providing effective wastewater collection, treatment, and resource recovery.

HUMAN RESOURCES/FINANCE COMMITTEE MEETING

AUGUST 27, 2026 (3:30 PM)

**MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR
PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE DISTRICT
OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, SAN RAFAEL, OR ON THE DISTRICT
WEBSITE WWW.LGVSD.ORG**

1. PUBLIC COMMENT

This portion of the meeting is reserved for people desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

2. MINUTES: Receive and Approve minutes of May 28, 2026

3. AGENDA ITEMS:

A. Human Resources

- (i) Form recommendation on new Executive Assistant / Board Secretary classification, principal job duties, FLSA status, job description, and salary pay scale.
- (ii) Receive update on recruitment of Collection System Operator / CSO Grade I position.
- (iii) Receive update on recruitment of District Inspector position.
- (iv) Other general items of HR interest.

B. Finances

- (i) General update on the financial status of the District.

4. COMMITTEE MEMBER COMMENTS

5. SCHEDULE NEXT SPECIAL HUMAN RESOURCES/FINANCE COMMITTEE MEETING

Due to conflict with the next regular Human Resources/Finance Committee meeting, scheduled for Thursday November 26, 2026 (Thanksgiving), the regular meeting will be cancelled. Discuss need for special meeting and consider potential dates.

6. ADJOURNMENT

NEXT HUMAN RESOURCES/FINANCE COMMITTEE MEETING: To Be Determined

August 27, 2026

CERTIFICATION: I, Dale McDonald, Acting Board Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before August 24, 2026 3:30 p.m., I posted the Agenda for the Standing Board Committee Meeting of said Committee to be held on August 27, 2026.

DATED: August 24, 2026



Dale McDonald
Acting Board Secretary

In compliance with the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), if you need special assistance to participate in this meeting, please contact the Board Secretary at the District at (415) 472-1734 at least 24 hours prior to the meeting. **Notification prior to the meeting will enable the District to make reasonable disability-related modifications or accommodations, including auxiliary aids or services, to help ensure accessibility to this meeting.**