

## MEETING MINUTES OF JULY 21, 2022

THE BOARD OF DIRECTORS AND STAFF OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION BY ZOOM CONFERENCE ON JULY 21, 2022 AT 4:01 PM BY ZOOM CONFERENCE AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

**BOARD MEMBERS PRESENT:** Megan Clark, Ron Ford, Craig Murray, Judy Schriebman, Crystal Yezman (arrived at 4:03 pm)

**BOARD MEMBERS ABSENT:** None.

**STAFF PRESENT:** Chris DeGabriele, Interim General Manager; Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer; Mike Cortez, District Engineer;

**OTHERS PRESENT:** Patrick Richardson, District Counsel; Mary Mardis, GHD; Tim Holmes, Kenwood Energy;

**ANNOUNCEMENT:** President Schriebman announced that the agenda had been posted as evidenced by the certification on file in accordance with the law

**1. PUBLIC COMMENT:** None.

### **2. CONSENT CALENDAR:**

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for July 7, 2022
- B. Approve the Warrant List for July 21, 2022
- C. Approve Board Compensation for June 2022
- D. Approve Murray attending the Renewable Energy Policy Forum Webinar on July 25
- E. Approve Murray attending Zero Waste Week in Sonoma County
- F. Approve Change Order #1 of Standby Generator System Installation to G.D. Nielson
- G. Approve Resolution 2022-2266 B-70 Electronic Communication to and from the Board and F-70 Investments

Staff pulled 2G for discussion.

### **ACTION:**

Board approved (M/S Murray/Clark 5-0-0-0) the Consent Calendar items A through G, with recommended changes presented by McDonald to item G, F-70.

AYES: Clark, Ford, Murray, Schriebman and Yezman  
NOES: None.  
ABSENT: None.  
ABSTAIN: None.

### **3. INFORMATION ITEMS:**

#### **STAFF / CONSULTANT REPORTS:**

- 1. Biosolids Project Status Update – Mary Mardis from GHD did a presentation for the Board.

**4. APPROVE THE GENERAL MANAGER'S EMPLOYMENT AGREEMENT**

Board reviewed the Employment Agreement with Curtis D. Paxton.

**ACTION:**

Board approved (M/S Clark/Ford 5-0-0-0) the Employment Agreement with Curtis D. Paxton.

AYES: Clark, Ford, Murray, Schriebman and Yezman

NOES: None.

ABSENT: None.

ABSTAIN: None.

**5. VOTING AT CALIFORNIA ASSOCIATION OF SANITATION AGENCIES (CASA) CONFERENCE FOR BOARD OF DIRECTOR CANDIDATES AND NEW DUES RESOLUTION**

Board discussed the CASA voting representative and alternates, the CASA Board of Directors nominees and the dues Resolution.

**ACTION:**

Board approved (M/S Clark/Murray 5-0-0-0) the following:

- 1) Appointing Vice President Yezman as the CASA voting member who shall exercise the voting rights and other privileges on behalf of LGVSD, Curtis Paxton is the first alternative and Director Murray is the second alternative.
- 2) Teri Lerch (Board Secretary) receiving official communications from and/or sending official communications to CASA by electronic transmission.
- 3) The nominated CASA Slate of Directors.
- 4) The CASA Dues Resolution 22-212.

AYES: Clark, Ford, Murray, Schriebman and Yezman

NOES: None.

ABSENT: None.

ABSTAIN: None.

**6. SOLAR PV SYSTEM REPLACEMENT FOREFRONT POWER PROPOSAL**

Board and staff reviewed the Power Purchase Agreement (PPA based on ForeFront's Power's proposal to upgrade the existing 588W Solar Photovoltaic system to -1 megawatt and the option to make a Capital Purchase of the solar energy system.

**ACTION:**

Board approved (M/S Murray/Clark 5-0-0-0) staff to move forward and negotiate a PPA with ForeFront Power and while negotiating the PPA, staff would look at improving the pricing, options of non-Chinese panels and come back with a completed recommended PPA and updated cash-flows for the Board to review. Staff will have a structural engineer look at the racks to see if they are re-usable.

AYES: Clark, Ford, Murray, Schriebman and Yezman

NOES: None.

ABSENT: None.

ABSTAIN: None.

**7. INFORMATION ITEMS CONTINUED:**

STAFF / CONSULTANT REPORTS:

2. Interim General Manager's Report – DeGabriele reported.

**8. SECONDARY TREATMENT PLANT UPGRADE RECYCLED WATER EXPANSION CONTRACT CHANGE ORDER FOR PG&E DELAY AND OTHER CLAIMS**

Board discussed authorizing the Interim General Manager to execute a Contract Change Order (CCO) int the amount of \$588,372 for the resolution of all outstanding claims submitted by Myers & Sons Contraction.

**ACTION:**

Board approved (M/S Ford/Yezman 5-0-0-0) authorizing the Interim General Manager to execute a Contract Change Order (CCO) int the amount of \$588,372 for the resolution of all outstanding claims submitted by Myers & Sons Construction.

AYES: Clark, Ford, Murray, Schriebman and Yezman

NOES: None.

ABSENT: None.

ABSTAIN: None.

**9. BOARD MEMBER REPORTS**

1. CLARK

- a. NBWA Board Committee –verbal report
- b. NBWA Conference Committee – no report
- c. 2022 Operations Control Center Ad Hoc Committee – no report
- d. Other Reports–no report

2. FORD

- a. NBWRA – no report
- b. Gallinas Watershed Council– no report
- c. 2022 Engineering Ad Hoc Committee re: Secondary Treatment Plant Upgrade – no report
- d. 2022 Operations Control Center Ad Hoc Committee – no report
- e. 2022 Human Resources Ad Hoc Committee –deferred to Schriebman
- f. Marin County Special Districts Association – no report
- g. Other Reports – none

3. MURRAY

- a. Marin LAFCO – no report – next meeting is the 27<sup>th</sup>
- b. CASA Energy Committee– no report
- c. Other Reports – no report

4. SCHRIEBMAN

- a. JPA Local Task Force– no report
- b. Gallinas Watershed Council – no report
- c. 2022 Legal Services Ad Hoc Committee – no report
- d. 2022 Biosolids Ad Hoc Committee – no report
- e. 2022 Human Resources Ad Hoc Committee – verbal report
- f. 2022 McInnis Marsh Ad Hoc Committee- no report
- g. Other Reports- no report

5. YEZMAN

- a. Flood Zone 7– no report – Ford to attend next meeting
- b. CSRMA – no report
- c. Marin Special District Association – no report
- d. 2022 STPURWE Engineering Ad Hoc Committee– no report
- e. 2022 Legal Services Ad Hoc Committee – no report
- f. 2022 McInnis Marsh Ad Hoc Committee- no report
- g. Other Reports–Utility Conference is coming up

**7. BOARD REQUESTS:**

- A. Board Meeting Attendance Requests – Murray requested attending the ICMA Equity Summit Webinar July 29<sup>th</sup>.
- B. Board Agenda Item Requests – None.

- C. Lerch reminded the Board about the following conferences – Lerch did the conference registration, Board to do their own hotel and travel arrangements.

Utility Leadership Conference July 24-27 Yezman attending  
CASA Annual Conference August 10-12 Yezman attending  
CSDA Annual Conference August 22-25 Murray attending  
WaterReuse Annual Conference September 11-3 Clark and Ford attending  
CSDA Special Leadership Academy September 18-21 Ford attending

**8. MISCELLANEOUS DISTRICT CORRESPONDENCE:**

Discussion ensued.

**9. ADJOURNMENT:**

**ACTION:**

Board approved (M/S Murray/Clark 5-0-0-0) the adjournment of the meeting at 6:11 p.m.

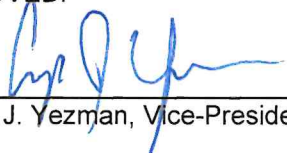
AYES: Clark, Ford, Murray, Schriebman and Yezman.  
NOES: None.  
ABSENT: None.  
ABSTAIN: None.

The next Board Meeting is scheduled for August 4, 2022 4 PM by Zoom Meeting at the District Office.

ATTEST:

  
\_\_\_\_\_  
Teresa Lerch, District Secretary

APPROVED:

  
\_\_\_\_\_  
Crystal J. Yezman, Vice-President

SEAL

