

## **SPECIAL MEETING MINUTES OF DECEMBER 14, 2023**

THE BOARD OF DIRECTORS AND STAFF OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION AT 4:32 AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

**BOARD MEMBERS PRESENT:** Megan Clark, Ron Ford, Craig Murray, Gary Robards and Crystal Yezman.

**BOARD MEMBERS ABSENT:** None.

**STAFF PRESENT:** Curtis Paxton, General Manager; Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer; Mike Cortez, District Engineer.

**OTHERS PRESENT:** Patrick Richardson, District Counsel; Sheri Lasick and Monique Day, West Yost; Paul Kaymark, Nigro & Nigro.

**ANNOUNCEMENT:** President Clark announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.

**PUBLIC COMMENT:** None.

### **1. CONSENT CALENDAR:**

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Warrant List for December 14, 2023
- B. Approve Board Compensation for November 2023

### **ACTION:**

Board approved (M/S Murray/Robards (5-0-0-0) the Consent Calendar items A and B.

AYES: Clark, Ford, Murray, Robards and Yezman.  
NOES: None.  
ABSENT: None.  
ABSTAIN: None.

### **2. INFORMATION ITEMS:**

STAFF / CONSULTANT REPORTS:

- 1. West Yost Grant Support – Presentation by Monique Day and Sheri Lasick. Discussion ensued.
- 2. General Manager’s Report – Paxton reported.

### **3. RECEIVE ANNUAL COMPREHENSIVE FINANCIAL REPORT WITH FINANCIAL STATEMENTS AND INDEPENDENT AUDITORS’ REPORT FOR THE FISCAL YEAR ENDING JUNE 30, 2023**

Board reviewed the Annual Comprehensive Financial Report with Financial Statements and Independent Auditors’ Report with Paul Kaymark of Nigro and Nigro.

**ACTION:**

Board directed staff to receive (M/S Murray/Robards (5-0-0-0) the Independent Auditors' Report for the Fiscal Year ending June 30, 2023 with updated minor changes and file the Annual Comprehensive Financial Report.

AYES: Clark, Ford, Murray, Robards and Yezman.  
NOES: None.  
ABSENT: None.  
ABSTAIN: None.

**4. BOARD REPORTS**

1. CLARK
  - a. NBWA Board Committee – no report
  - b. 2023 Operations Control Center Ad Hoc Committee – no report
  - c. 2023 GM Salary Negotiation Ad Hoc Committee – no report
  - d. 2023 FutureSense Ad Hoc Committee – no report
  - e. Other Reports – none
  
2. FORD
  - a. NBWRA – no report
  - b. 2023 Operations Control Center Ad Hoc Committee – no report
  - c. 2023 McInnis Marsh Ad Hoc Committee – no report
  - d. 2023 Fleet Management Ad Hoc Committee – no report
  - e. 2023 SF Bay Trail Ad Hoc Committee – no report
  - f. Other Reports – none
  
3. MURRAY
  - a. Marin LAFCO – verbal report
  - b. CASA Energy Committee –no report – no report
  - c. 2023 Biosolids Ad Hoc Committee – no report
  - d. 2023 Development Ad Hoc Committee – no report
  - e. 2023 SF Bay Trail Ad Hoc Committee – no report
  - f. Other Reports– none
  
4. ROBARDS
  - a. Gallinas Watershed Council/Miller Creek – no report
  - b. 2023 STPURWE Engineering Ad Hoc Committee – no report
  - c. 2023 McInnis Marsh Ad Hoc Committee – no report
  - d. 2023 Development Ad Hoc Committee – no report
  - e. 2023 FutureSense Ad Hoc Committee – no report
  - f. Other Reports – none
  
5. YEZMAN
  - a. Flood Zone 7– no report
  - b. CSRMA – no report
  - c. Marin Special District Association – no report
  - d. 2023 STPURWE Engineering Ad Hoc Committee – no report
  - e. 2023 Biosolids Ad Hoc Committee – no report
  - f. 2023 GM Salary Negotiation Ad Hoc Committee – no report
  - g. Other Reports– none

**5. BOARD REQUESTS:**

- A. Board Meeting Attendance Requests – Murray requested to attend the CASA Washington DC Policy Forum on February 26-27, 2024.
- B. Board Agenda Item Requests – Ford requested that the Advanced Clean Fleet Regulations be on a future agenda.

**6. MISCELLANEOUS DISTRICT CORRESPONDENCE**

Discussion ensued.

**7. ADJOURNMENT:**

**ACTION:**

The board approved (M/S Murray/Robards 5-0-0-0) the adjournment of the meeting at 5:35 p.m.

AYES: Clark, Ford, Murray, Robards and Yezman.

NOES: None.

ABSENT: None.

ABSTAIN: None.

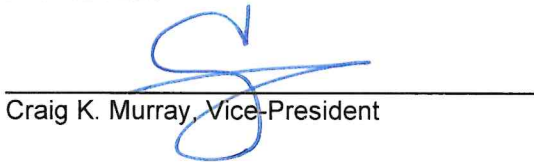
The next Board Meeting is scheduled for January 4, 2024 at 4:00 PM at the District office.

ATTEST:



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Teresa Lerch, Board Secretary

APPROVED:



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Craig K. Murray, Vice-President

