

1 **MINUTES OF OCTOBER 17, 2019**

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3 THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN
4 SESSION ON OCTOBER 17, 2019 AT 4:30 PM, AT THE DISTRICT OFFICE, 300 SMITH RANCH
5 ROAD, SAN RAFAEL, CALIFORNIA.
6

7 **BOARD MEMBERS PRESENT:** M. Clark, R. Elias, C. Murray, J. Schriebman and C.
8 Yezman
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10 **BOARD MEMBERS ABSENT:** None.
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12 **STAFF PRESENT:** Mike Prinz , General Manager; Robert Ruiz, District
13 Treasurer; Teresa Lerch, District Secretary; Irene Huang,
14 District Assistant Engineer
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16 **OTHERS PRESENT:** David Byers, District Counsel
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18 **ANNOUNCEMENT:** President Murray announced that the agenda had been
19 posted as evidenced by the certification on file in
20 accordance with the law.
21

22 **PUBLIC COMMENT:** None.
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24 **PRESENTATION: AB 1826 AND SB 1383 UPDATE**

25 Kim Scheibly from Marin Sanitary Service briefed the Board on AB 1826 – Recycling of Organic Waste and
26 SB 1383 – Reducing short-lived climate pollutants. Discussion ensued. Marin Sanitary Service will be
27 holding a Winter Holiday fair on November 16th 10 am to 2 pm.
28

29 **CONSENT CALENDAR:**

30 These items are considered routine and will be enacted, approved or adopted by one motion unless a request for
31 removal for discussion or explanation is received from the staff or the Board.

- 32 A. Approve the Board Minutes for October 3, 2019
33 B. Approve the Warrant List for October 17, 2019
34 C. Approve Board Compensation for September, 2019
35 D. Approve Conference request for Clark to attend the CASA Winter Conference in Indian Wells
36 on January 21-23, 2020
37 E. Approve requests for Murray to attend the Promoting Trust in a Divisive World Webinar on
38 October 10, 2019 , NACE Western Area Conference on Corrosion Control in Long Beach on
39 November 11-14, 2019 and the CASA Conference in Washington DC February 24-26, 2020
40 F. Approve Award of Contract to CPMC for On-Call Scheduling and Estimating Support for the
41 Secondary Treatment Plant Upgrade and Recycled Water Expansion
42 G. Approve Application of Allocation of Capacity for APN 179-242-24, 3 Oak Ridge Road
43

44 Items E and G were discussed.
45

46 **ACTION:**

47 Board approved (Schriebman/Elias 5-0-0-0) the Consent Calendar items A through G.

48 AYES: Clark, Elias, Murray, Schriebman and Yezman.

49 NOES: None.

50 ABSENT: None.

51 ABSTAIN: None.
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53 Huang left at 4:37
54

55 **PRESENTATION: AB 1826 AND SB 1383 UPDATE**

56 Kim Scheibly from Marin Sanitary Service briefed the Board on AB 1826 – Recycling of Organic Waste and
57 SB 1383 – Reducing short-lived climate pollutants. Discussion ensued.

58
59 **APPROVAL OF LEASE AGREEMENT AND BUDGET REVISION**

60 Board and staff discussed a lease execution for 101 Lucas Valley Road for a five-year term at an initial rate
61 of \$7,796/mo. for 3,560 square feet of office space and an associated budget revision.

62 **ACTION:**

63 Board approved (Clark/Yezman 5-0-0-0) authorizing the General Manager to execute the Lease
64 Agreement for 101 Lucas Valley Road, including Addendum A and the ADA Disclosure and authorized
65 the budget revision.

66 AYES: Clark, Elias, Murray, Schriebman and Yezman.

67 NOES: None.

68 ABSENT: None.

69 ABSTAIN: None.

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71 **INFORMATION ITEMS:**

72 **STAFF / CONSULTANT REPORTS:**

73 1. General Manager Report – Verbal – Prinz reported.

74 Topics included:

- 75 • Staff Advancement – EOC workshops, FutureSense Interviews
- 76 • Safety – Reclamation to be closed during weekdays until 5 pm for two weeks for cattail
77 removal
- 78 • Sewer Lateral Ordinance Language in development
- 79 • CIP – Headwork screens, Marinwood lining, flow equalization design and Master Plan
80 contracts coming up
- 81 • Vac-con to be delivered soon
- 82 • Holiday Lunch will be December 13th from 12 pm to 2 pm at Boca Tavern

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84 Byers left at 6:42 pm.

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86 **BOARD REPORTS:**

87 1. LAFCO – Verbal – Murray reported

88 2. Gallinas Watershed Council / Miller Creek Watershed Council – Verbal – Schriebman reported.

89 3. JPA Local Task Force on Solid and Hazardous Waste – Verbal – no report.

90 4. Flood Zone 7– verbal – no report.

91 5. NBWA

92 Board Committee – Verbal – Clark reported.

93 Steering Committee – Verbal – Clark reported.

94 JTC – Verbal – no report.

95 6. NBWRA /North Bay Water – Verbal - Elias reported.

96 7. Engineering Subcommittee – Verbal – no report.

97 8. Other Reports –Written – 34TH Annual WateReuse – Elias reported

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99 **BOARD REQUESTS:**

100 A. Board Meeting Attendance Requests – Schriebman requested to attend the CASA Winter
101 Conference in Indian Wells on January 21-23, 2020.

102 B. Board Agenda Item Requests – LGVSD policy on wipes, NBWA April conference raffle prizes, ADU
103 possible Ordinance change, space plan for 101 Lucas Valley Road.

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105 **VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE:**

106 Discussion ensued.

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108 **ADJOURNMENT:**

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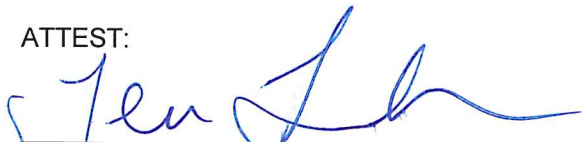
ACTION:

Board approved (M/S Schriebman/Clark 5-0-0-0) the adjournment of the meeting at 7:16 pm.

- AYES: Clark, Elias, Murray, Schriebman and Yezman.
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

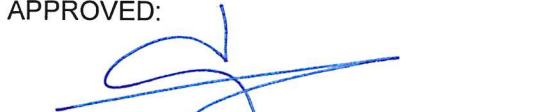
The next Board Meeting is scheduled for November 7, 2019 at the District Office.

ATTEST:



Teresa Lerch, District Secretary

APPROVED:



Craig K. Murray, Board President

SEAL

