

MEETING MINUTES OF OCTOBER 1, 2026

THE BOARD OF DIRECTORS AND STAFF OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION AT 4:01 PM AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

BOARD MEMBERS PRESENT: Nicholas Lavrov, Craig Murray, and Gary Robards

BOARD MEMBERS ARRIVING LATE: Megan Clark arrived at 4:04 p.m. and Crystal Yezman arrived at 4:20 p.m.

STAFF PRESENT: Curtis Paxton, General Manager; Dale McDonald, Administrative Services Manager and Acting Board Secretary; Jasmine Diaz, District Engineer

OTHERS PRESENT: Patrick M.K. Richardson, District Counsel; Sara Lopez, Special Counsel with Colantuono Highsmith Whatley

ANNOUNCEMENT: Vice President Lavrov announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.

1. PUBLIC COMMENT: None

2. CLOSED SESSION:

ACTION:

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO CLOSED SESSION OCTOBER 1, 2026, AT 4:02 PM, AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, CONFERENCE ROOM, SAN RAFAEL, CALIFORNIA.

2.A. CONFERENCE WITH REAL PROPERTY NEGOTIATOR - Pursuant to Government Code Section 54956.8 - Three Items:

- A. 301 Smith Ranch Road (APN 155-121-16/APN 155-121-15/APN 155-121-14) : Approximately 5.0 acres of developed land, located at 301 Smith Ranch Road, San Rafael, in the County of Marin.
- B. 291 Smith Ranch Road (APN 155-011-11): Approximately 1.3 acres of developed land located at 291 Smith Ranch Road, San Rafael, in the County of Marin.
- C. Smith Ranch Road (APN 155-121-17 / APN 155-121-18 / APN 155-121-30): Approximately 4.8 acres of developed roadway and adjacent frontage from McInnis Skatepark at 310 Smith Ranch Road to the LGVSD Treatment Plant at 300 Smith Ranch Road.

Agency negotiator: Curtis Paxton, General Manager. Negotiating parties: Silveira San Rafael Ranch, LLC/Cornish and Carey Commercial (Newmark). Under negotiation: Instructions to negotiator will concern both price and terms of payment.

Director Clark joined the closed session at 4:04 p.m. Director Yezman joined the closed session at 4:20 p.m.

Sara Lopez left the meeting at 4:41 p.m.

RETURN TO OPEN SESSION:

ACTION:

The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on October 1, 2026 at 4:41 p.m.

BOARD MEMBERS PRESENT:

Megan Clark, Nicholas Lavrov, Craig Murray, Gary Robards, and Crystal Yezman

STAFF PRESENT:

Curtis Paxton, General Manager; Dale McDonald, Administrative Services Manager and Acting Board Secretary; Jasmine Diaz, District Engineer

OTHERS PRESENT:

Patrick M.K. Richardson, District Counsel

REPORT ON CLOSED SESSION:

President Yezman reported that there was nothing to report out from the closed session.

4. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the regular Board Minutes for September 17, 2026
- B. Receive and Ratify the Check Warrant List ending September 23, 2026
- C. Authorize Purchase of Spare Pumps for Wet Weather Preparedness
- D. Adopt Resolution No. 2026-2404 Notice of Completion Phase 2 Multipurpose Lab Building / Water Ecology Center
- E. Annual Reimbursement Report for Staff and Board Members
- F. Board Committee Meeting Schedule Cancellations

Item C was pulled for discussion. Board and staff discussed wet weather preparedness and spare pump availability. The pumps and vendor are on the District's sole-source list.

ACTION: The Board approved items A. through F. (M/S Murray /Robards 5-0-0-0)

AYES: Clark, Lavrov, Murray, Robards, and Yezman

NOES: None

ABSENT: None

ABSTAIN: None

5. INFORMATION ITEMS:

STAFF / CONSULTANT REPORTS:

- A. General Manager's Report - Paxton gave a verbal report to the Board.

6. CREATE EXECUTIVE ASSISTANT / BOARD SECRETARY CLASSIFICATION AND SET COMPENSATION:

The Board was asked to approve the new Executive Assistant / Board Secretary classification and job description, designated as exempt under the Fair Labor Standards Act and represented by Operating Engineers Local 3, and set the salary schedule range for the classification as recommended by Management. The existing position is currently vacant. Discussion ensued. The Board directed staff to investigate having the new position be an unrepresented confidential position, to notify the union, and report back to the Board with a revised classification.

7. BOARD REPORTS

1. CLARK
 - a. NBWA Board Committee – no report
 - b. CASA Workforce Committee – no report
 - c. Human Resources/Finance Committee – no report
 - d. Operations Control Centers Ad Hoc Committee – no report
 - e. Public Information/Public Relations Ad Hoc Committee – no report
 - f. Other Reports – verbal report on attending How to Manage Difficult Conversations webinar
2. LAVROV
 - a. Marin Special Districts Association – no report
 - b. Human Resources/Finance Committee – no report
 - c. Operations Control Centers Ad Hoc Committee – no report
 - d. Public Information/Public Relations Ad Hoc Committee – no report
 - e. Other Reports – no report
3. MURRAY
 - a. Marin LAFCo – verbal report, annual conference to be held Oct 21-23
 - b. Flood Zone 6 – no report
 - c. Biosolids Ad Hoc Committee – verbal report
 - d. CASA Energy Workgroup – verbal report, notes provided in the September 17 Board packet
 - e. Sustainability Committee – meeting of October 22 is cancelled
 - f. Other Reports – verbal report, CSDA Mastering Difficult Conversations attended on 9/22/26, notes from the presentation included in the Board packet
4. ROBARDS
 - a. NBWRA – verbal report, met on Monday September 28
 - b. Flood Zone 7 – verbal report, met last week
 - c. Planning/Engineering Committee – verbal report
 - d. Sustainability Committee - no report
 - e. San Rafael Meadows Pump Station Project Ad Hoc Committee - no report
 - f. Other Reports – no report
5. YEZMAN
 - a. NBWA – no report, unable to attend meeting tomorrow
 - b. CSRMA – no report
 - c. Planning/Engineering Committee – verbal report on meeting held
 - d. Biosolids Ad Hoc Committee – verbal report on meeting held
 - e. San Rafael Meadows Pump Station Project Ad Hoc Committee – no report
 - f. Other Reports – no report

7. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – Director Lavrov to email request for wastewater conference in November for the next Board packet.
- B. Board Agenda Item Requests – none

8. VARIOUS INDUSTRY RELATED ARTICLES DISCUSSION

Presented via weekly emails. A comment was made regarding an article on environmental laws and plastic packaging.

9. ADJOURNMENT:

ACTION:

The Board approved (M/S Clark/Robards 5-0-0-0) the adjournment of the meeting at 5:49 p.m.

AYES: Clark, Lavrov, Robards, Murray, and Yezman

NOES: None

ABSENT: None

ABSTAIN: None

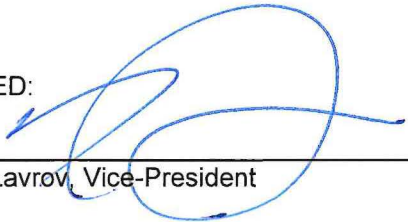
The next Board Meeting is scheduled for Thursday, October 15, 2026, at the District office.

ATTEST:



Dale McDonald, Acting Board Secretary

APPROVED:



Nicholas Lavrov, Vice-President

