

1 **MINUTES OF MARCH 28, 2019**

2
3 THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN
4 SESSION ON MARCH 28, 2019 AT 4:01 PM, AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD,
5 SAN RAFAEL, CALIFORNIA.
6

7 **BOARD MEMBERS PRESENT:** M. Clark, R. Elias, C. Murray, J. Schriebman and
8 C. Yezman
9

10 **BOARD MEMBERS ABSENT:** None.

11
12 **STAFF PRESENT:** Mike Prinz , General Manager; Teresa Lerch, District
13 Secretary; Robert Ruiz, Administrative Services Manager
14

15 **OTHERS PRESENT:** David Byers, District Counsel; Glenn Berkheimer, IEDA
16

17 **ANNOUNCEMENT:** President Murray announced that the agenda had been
18 posted as evidenced by the certification on file in
19 accordance with the law
20

21 **PUBLIC COMMENT:** None.
22

23 **ADJOURNMENT:**

24
25 **ACTION:**

26
27 THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO
28 CLOSED SESSION ON MARCH 28, 2019 , AT 4:02 PM, AT THE DISTRICT OFFICE, 300 SMITH RANCH
29 ROAD, SAN RAFAEL, CALIFORNIA.
30

31 Lerch left at 4:02 PM.
32

33 **CLOSED SESSION:**

34
35 **CONFERENCE WITH LABOR NEGOTIATOR:** – Agency designated representative: Glenn Berkheimer,
36 IEDA; pursuant to Government Code Section 54957.6
37

38 **ADJOURNMENT:**

39
40 **ACTION:**

41 The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on
42 March 28, 2019 at 4:32 pm.
43

44 **STAFF PRESENT:** Teresa Lerch, District Secretary;
45

46 **OTHERS PRESENT:** None.
47

48 **PUBLIC COMMENT:** None.
49

50 **REPORT ON CLOSED SESSION:**

51 President Murray reported that there were no reportable actions in Closed Session.
52
53
54
55

- 56 **CONSENT CALENDAR:**
57 These items are considered routine and will be enacted, approved or adopted by one motion unless a request for
58 removal for discussion or explanation is received from the staff or the Board.
59 A. Approve the Board Minutes for March 14, 2019
60 B. Approve the Amended Warrant List for March 14, 2019 and the Warrant List for March 28,
61 2019
62 C. Approve 2018-19 Second Quarter Financial Statements as of December 31, 2018
63 D. Approve meeting attendance request for Crystal Yezman – Marin Conservatin League 85th
64 Anniversary meeting April 5th
65

66 Board member Yezman withdrew item D from the Consent Calendar.
67

68 **ACTION:**

69 Board approved (Clark/Schriebman 5-0-0-0) the Consent Calendar items A through C.
70

- 71 AYES: Clark, Elias, Murray, Schriebman and Yezman.
72 NOES: None.
73 ABSENT: None.
74 ABSTAIN: None.
75

76 **PROPOSED ORDINANCE 176 AN ORDINANCE AMENDING TITLE 1 CHAPTER 2 OF THE**
77 **ORDINANCE CODE OF THE LAS GALLINAS VALLEY SANITARY DISTRICT AND PROPOSED**
78 **RESOLUTION 2019-21XX A RESOLUTION APPROVING A REVISED POLICY FOR B-140-10**
79 **REGULAR BOARD MEETINGS**

80 Board reviewed the proposed Ordinance 176 – An Ordinance modifying Title 1 Chapter 2 of the
81 Ordinance Code of the Las Gallinas Valley Sanitary District amending the Regular Board Meeting
82 Days and the proposed Resolution 2019-21XX a revised policy for B-140-10 for regular board
83 meetings. Board set a Public Hearing date for Ordinance No.176 and the approval of the
84 Resolution revising policy B-140-10.
85

86 **ACTION:**

87 Board approved (M/S Clark/Elias 5-0-0-0) setting a Public Hearing for Ordinance 176, An Ordinance
88 Amending Title 1 Chapter 2 of the Ordinance Code of the Las Gallinas Valley Sanitary District on
89 April 11, 2019.

- 90 AYES: Clark, Elias, Murray, Schriebman and Yezman.
91 NOES: None.
92 ABSENT: None.
93 ABSTAIN: None.
94

95 **APPROVE RESOLUTION 2019-2158 – A RESOLUTION FIXING TIME AND PLACEW FOR PUBLIC**
96 **HEARING ON BUDGET FOR THE FISCAL YEAR 2019-2020.**

97 Board discussed Resolution 2019-2158.
98

99 **ACTION:**

100 Board approved (M/S Schriebman/Elias 5-0-0-0) Resolution 2019-2158 – A Resolution Fixing Time and
101 Place for a Public Hearing on Budget for the Fiscal Year 2019-2020
102

- 103 AYES: Clark, Elias, Murray, Schriebman and Yezman.
104 NOES: None.
105 ABSENT: None.
106 ABSTAIN: None.
107

108 **APPROVE RESOLUTION 2019-2159 – A RESOLUTION FIXING TIME AND PLACE FOR PUBLIC**
109 **HEARING ON SEWER SERVICE CHARGE RATES FOR THE FISCAL YEAR 2019-2020.**

110 Board discussed Resolution 2019-2159.

111

112 **ACTION:**

113 Board approved (M/S Elias/Schriebman 5-0-0-0) Resolution 2019-2159 – A Resolution Fixing Time and
114 Place for a Public Hearing on Sewer Service Charge Rates for the Fiscal year 2019-2020.

115

116 AYES: Clark, Elias, Murray, Schriebman and Yezman.

117 NOES: None.

118 ABSENT: None.

119 ABSTAIN: None.

120

121 **APPROVE LABORATORY TECHNICIAN JOB DESCRIPTION**

122 Board and staff discussed the Laboratory Technician job description.

123

124 **ACTION:**

125 Board approved (M/S Elias/Schriebman 5-0-0-0) the Laboratory Technician job description.

126

127 AYES: Clark, Elias, Murray, Schriebman and Yezman.

128 NOES: None.

129 ABSENT: None.

130 ABSTAIN: None.

131

132 **INFORMATION ITEMS:**

133 **STAFF / CONSULTANT REPORTS:**

134 1. General Manager Report – Verbal – Prinz reported.

135

136 Byers left at 5:45 pm.

137

138 **BOARD REPORTS:**

139 1. LAFCO – Verbal – Murray reported

140 2. Gallinas Watershed Council / Miller Creek Watershed Council – Verbal – no report.

141 3. JPA Local Task Force on Solid and Hazardous Waste – Verbal – no report.

142 4. Flood Zone 7– Verbal – no report.

143 5. NBWA

144 Board Committee – Verbal – no report.

145 Executive Committee – Verbal – no report.

146 JTC – Verbal – Schriebman reported.

147 6. NBWRA /North Bay Water – Verbal – no report.

148 7. Engineering Subcommittee – Verbal – no report.

149 8. Other Reports – Written – Schriebman reported on the WateReuse Annual Conference.

150

151 **BOARD REQUESTS:**

152 A. Board Meeting Attendance Requests – Via consensus, the Board approve Clark and Schriebman
153 attending Lobbying 101 Capitol Seminars Professional Development in Government Advocacy
154 Training on April 4th, 2019. The Board also approved Murray attending Wastewater Disinfection
155 on April 3rd and Ethics in Action – When it's Your Duty to Say No on April 10th.

156 B. Board Agenda Item Requests – Board discussed possible District name changes.

157

158

159 **VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE:**

160 Discussion ensued.

161

162

163

164 **ADJOURNMENT:**

165

166 **ACTION:**

167 Board approved (M/S Yezman/Elias 5-0-0-0) the adjournment of the meeting at 6:50 pm.

168

169 AYES: Clark, Elias, Murray, Schriebman and Yezman.

170 NOES: None.

171 ABSENT: None.

172 ABSTAIN: None

173

174 The next Board Meeting is scheduled for April 11, 2019 at the District Office.

175

176

177 ATTEST:

178

179

180

181 
Teresa Lerch, District Secretary

182

183

184 APPROVED:

185

186

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188 
Craig K. Murray, Board President

189

190 SEAL

