

1 **SPECIAL MINUTES OF NOVEMBER 15, 2018**

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3 THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN  
4 SESSION ON NOVEMBER 15, AT 4:31 PM, AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD,  
5 SAN RAFAEL, CALIFORNIA.

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7 **BOARD MEMBERS PRESENT:** M. Clark, R. Elias, R. Greenfield, C. Murray, and  
8 J. Schriebman

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10 **BOARD MEMBERS ABSENT:** None.

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12 **STAFF PRESENT:** Chris DeGabriele, Interim General Manager, Mike Cortez,  
13 District Engineer; Teresa Lerch, District Secretary; Mel  
14 Liebmann, Plant Manager; Susan McGuire, District  
15 Treasurer.

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17 **OTHERS PRESENT:** Patrick Richardson, District Counsel, Mike Prinz; Justin  
18 Logan, Aqua Engineers, Jim Bowley, MHW Constructors;  
19 Bryan Evans, Myers & Sons Construction; Dennis  
20 Gellerman, Brown and Caldwell.

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22 **ANNOUNCEMENT:** President Clark announced that the agenda had been  
23 posted as evidenced by the certification on file in  
24 accordance with the law

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26 **PUBLIC COMMENT:** None

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28 **ACTION CALENDAR:**

29  
30 Approve Interim General Manager Authority to Award Contract to Myers & Sons Construction for  
31 Construction of Secondary Treatment Plant Upgrade and Recycled Water Expansion (a.k.a. Novato  
32 South Service Area/LGVSD-MMWD Recycled Water Project).

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34 **ACTION:**

35 Board approved (M/S Greenfield/Murray 5-0-0-0) Interim General Manager Authority to Award Contract to  
36 Myers & Sons Construction for Construction of Secondary Treatment Plant Upgrade and Recycled Water  
37 Expansion (a.k.a. Novato South Service Area/LGVSD-MMWD Recycled Water Project)

38 AYES: Clark, Elias, Greenfield, Murray and Schriebman.

39 NOES: None.

40 ABSENT: None.

41 ABSTAIN: None.

42  
43 Approve Interim General Manager Authority to Award Contract to MWH Constructors for Construction  
44 Management of Secondary Treatment Plant Upgrade and Recycled Water Expansion.

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46 **ACTION:**

47 Board approved (M/S Clark/Schriebman 4-1-0-0) Interim General Manager Authority to Award Contract to  
48 MWH Constructors for Construction Management of Secondary Treatment Plant Upgrade and Recycled  
49 Water Expansion.

50 AYES: Clark, Greenfield, Murray and Schriebman

51 NOES: Elias.

52 ABSENT: None.

53 ABSTAIN: None.

54 Approve Interim General Manager Authority to Award Contract to ArcSine Engineering for SCADA  
55 Programming Services of Secondary Treatment Plant Upgrade and Recycled Water Expansion.

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57 **ACTION:**

58 Board approved (M/S Schriebman/Greenfield 5-0-0-0) Interim General Manager Authority to Award  
59 Contract to ArcSine Engineering for SCADA Programming Services of Secondary Treatment Plant  
60 Upgrade and Recycled Water Expansion.

61 AYES: Clark, Elias, Greenfield, Murray and Schriebman

62 NOES: None.

63 ABSENT: None.

64 ABSTAIN: None.

65

66 Board Approve Setting 5% Change Order Contingency and Signing Authority for Secondary Treatment  
67 Plant Upgrade and Recycled Water Expansion.

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69 **ACTION:**

70 Board approved (M/S Murray/Elias 5-0-0-0) Setting 5% Change Order Contingency and Signing Authority  
71 for Secondary Treatment Plant Upgrade and Recycled Water Expansion

72 AYES: Clark, Elias, Greenfield, Murray and Schriebman

73 NOES: None.

74 ABSENT: None.

75 ABSTAIN: None.

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77 **CONSENT CALENDAR:**

78 These items are considered routine and will be enacted, approved or adopted by one motion unless a request for  
79 removal for discussion or explanation is received from the staff or the Board.

80 A. Approve the Board Minutes for October 25, 2018

81 B. Approve the Warrant List for November 15, 2018.

82 C. Approve Board Compensation for October 2018.

83 D. Approve Conference attendance for Murray – CASA Washington DC Policy Form – February 25-27,  
84 2019.

85 E. Approve 2018-19 First Quarter Financial Statements as of September 30, 2018.

86 F. Approve Resolution 2018-2141 A Resolution Approving and Adopting the First Addendum to the Adopted  
87 Initial Study/Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program (Addendum  
88 No.1) For the Las Gallinas Secondary Treatment and Recycled Water Plant Upgrade Project (Job  
89 No.12600-07 and 16650-02) and Approving the Revised Project for the Las Gallinas Valley Sanitary  
90 District.

91 G. Approve 2018 LGVSD Strategic Plan.

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93 Items C, F and G were pulled for discussion.

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95 **ACTION:**

96 Board approved (M/S Schriebman/Elias 5-0-0-0) the Consent Calendar Items A through G.

97 AYES: Clark, Elias, Greenfield, Murray and Schriebman

98 NOES: None.

99 ABSENT: None.

100 ABSTAIN: None.

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102 Cortez left at 5:50 pm.

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**INFORMATION ITEMS:**

**STAFF / CONSULTANT REPORTS:**

- 1. Interim General Manager Report – Verbal – DeGabriele reported.
- 2. Monthly Treasurer’s Report – McGuire reported.
- 3. Annual Reimbursement Report for Staff and Board Members – McGuire reported.
- 4. Annual Capital Facilities Charge Accounting and Reporting – McGuire reported.

Richardson left at 6:00 pm.

**BOARD REPORTS:**

- 1. Human Resources Subcommittee – Clark reported.
- 2. LAFCO – Verbal – Murray reported.
- 3. Gallinas Watershed Council / Miller Creek Watershed Council – Verbal – Schriebman reported.
- 4. JPA Local Task Force on Solid and Hazardous Waste – Verbal – Greenfield reported.
- 5. NBWA – Verbal– Clark, Schriebman and DeGabriele reported.
- 6. NBWRA /North Bay Water – Verbal – No report.
- 7. Engineering Subcommittee – Verbal – No report.
- 8. Other Reports – Murray - Per and Polyfluoroalkyl Substances (PFAS) and Onsite Non-Potable Water Reuse with Expert Panel Discussion

**BOARD REQUESTS:**

Board Meeting Attendance Requests – None.

Board Agenda Item Requests – Schriebman requested that James Raives from Marin County Parks and Open Space be a speaker at a future Board Meeting. Murray related information on the Draft Sewer Lateral Ordinance to DeGabriele and requested that Maureen Gaffney of the Bay Trail present at a future Board Meeting.

**VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE:**

Schriebman wanted to acknowledge Sahar Golshani, LGVSD Environmental Services Director for helping to arrange the Marin Audubon Birds in Flight workshop in the Lab Classroom.

**ADJOURNMENT:**

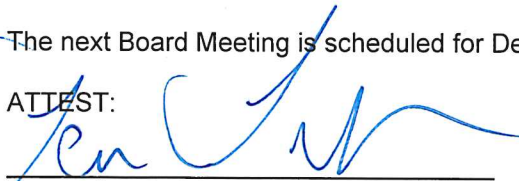
**ACTION:**

Board approved (M/S Murray/Schriebman 5-0-0-0) the adjournment of the meeting at 6:41 p.m.

- AYES: Clark, Elias, Greenfield, Murray and Schriebman.
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

The next Board Meeting is scheduled for December 13<sup>th</sup> at the District Office.

**ATTEST:**

  
Teresa Lerch, District Secretary

**APPROVED:**

  
Megan Clark, Board President

SEAL

