

MEETING MINUTES OF NOVEMBER 20, 2025

THE BOARD OF DIRECTORS AND STAFF OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION AT 4:00 PM AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

BOARD MEMBERS PRESENT: Megan Clark, Nicholas Lavrov, Craig Murray, Gary Robards and Crystal Yezman (arrived at 4:05 pm)

BOARD MEMBERS ABSENT: None

STAFF PRESENT: Curtis Paxton, General Manager; Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer; Mike Cortez, District Engineer; Don Moore, Plant Manager; Angela Beran, Grant Management and Procurement Specialist;

OTHERS PRESENT: Patrick Richardson, District Counsel

ANNOUNCEMENT: President Robards announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.

1. PUBLIC COMMENT: None

CLOSED SESSION:

ACTION:

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO CLOSED SESSION NOVEMBER 20, 2025, AT 4:01 PM. AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, CONFERENCE ROOM, SAN RAFAEL, CALIFORNIA.

Beran, Lerch and McDonald left the meeting at 4:01 pm.

2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – (Paragraph (1) of subdivision (d) of Section 54956.9) Name of Case: Myers & Sons Construction, LLC v. Las Gallinas Valley Sanitary District et al. Marin County Superior Court Case No. CV0004963

ADJOURNMENT:

ACTION:

The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on November 20, 2025 at 4:20 p.m.

BOARD MEMBERS PRESENT: Megan Clark, Nicholas Lavrov, Craig Murray, Gary Robards, Crystal Yezman

STAFF PRESENT: Curtis Paxton, General Manager, Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer; Mike Cortez, District Engineer; Don Moore, Plant Manager; Angela Beran, Grant Management and Procurement Specialist;

OTHERS PRESENT: Patrick Richardson, District Counsel; Patty Garbarino and Jason Raleigh, Marin Sanitary Service; Jim Howison, R3 Consulting Group;

PUBLIC COMMENT: None.

REPORT ON CLOSED SESSION: President Robards reported that there was nothing to report.

3. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for November 6, 2025
- B. Receive and Ratify the Check Warrant List for September 15, 2025 to November 6, 2025
- C. Approve October Board Compensation
- D. Approve Clark attending the CASA Winter Conference January 13-16, 2026 in Indian Wells, CA.
- E. Approve Clark attending the Marin Coalition Health Decision Making Webinar on November 13, 2025
- F. Approve Clark attending the CSDA GM Evaluation Approach that Works Webinar on December 2, 2025
- G. Approve Lavrov attending the WEF Closing the Loop: Biosolids Driving the Circular Water Economy Webinar on November 13, 2025
- H. Approve Lavrov attending the Kemira Phosphorus Control in Wastewater Webinar on November 14, 2025
- I. Approve Yezman attending the CASA Winter Conference January 13-16, 2026 in Indian Wells, CA.
- J. Approve Resolution 2025-2376 Salary Pay Schedule update
- K. Approve Order of Publication Ordinance 200

Item H was pulled and discussed.

ACTION: The Board approved (M/S Clark/Murray (5-0-0-0) Consent Calendar items A through K.

AYES: Clark, Lavrov, Murray, Robards and Yezman
 NOES: None.
 ABSENT: None.
 ABSTAIN: None.

5. INFORMATION ITEMS: *Item 5.a. requested to be moved up.*

STAFF / CONSULTANT REPORTS:

- A. General Manager's Report –Paxton reported.

4. REVIEW OF THE GARBAGE AND REFUSE RATE FOR 2026 AND SET PUBLIC HEARING FOR ORDINANCE 201

The Board received the proposed 2026 Marin Sanitary Service rate application report. Jim Howison from R3 Consulting gave a brief presentation to the Board. Jason Rawley and Patty Garbarino from Marin Sanitary Service also were in attendance.

ACTION:

Board approved (M/S Murray/Clark 5-0-0-0) setting a Public Hearing date for December 4, 2025 to allow discussion and input from the public regarding the proposed rate increase to be adopted by Ordinance 201.

AYES: Clark, Murray, Nitzberg, Robards and Yezman
NOES: None.
ABSENT: None.
ABSTAIN: None.

5. INFORMATION ITEMS CONTINUED:

STAFF / CONSULTANT REPORTS:

- B. Operations Department Report – Moore reported.
- C. Administration Department Report – McDonald and Berans reported.
- D. Quarterly Treasurer’s & Financial Reports as of September 30, 2025 – McDonald reported.
- E. Mobile Computer and Communication Devices Administrative Policy Update – McDonald reported.
- F. Board Member Benefits Discussion – McDonald reported. Discussion ensued. Additional Director Health benefits are to be the same as the employees and include CalPERS Health -100% coverage up to Kaiser family rate, Direct Dental-family coverage and VSP Vision coverage. The resolutions will be brought back to the Board at the December 18 Board meeting.

6. BOARD REPORTS

- 1. CLARK
 - a. NBWA Board Committee – verbal report
 - b. Operation Control Centers Ad Hoc Committee – no report
 - c. Human Resources Ad Hoc Committee – no report
 - d. Energy Committee Ad Hoc Committee – no report
 - e. CASA Workforce Committee – no report
 - f. Other Reports – H/R workforce meeting and Marin Coalition Health Services meeting – verbal reports
- 2. LAVROV
 - a. Operation Control Centers Ad Hoc Committee – no report
 - b. Fleet Management Ad Hoc Committee – no report
 - c. McInnis Marsh Ad Hoc Committee – no report
 - d. San Francisco Bay Trail Ad Hoc Committee – no report
 - e. GM Compensation Ad Hoc Committee – no report
 - f. Other Reports – none
- 3. MURRAY
 - a. Marin LAFCO – no report
 - b. Flood Zone 6 – no report
 - c. CASA Energy Committee – no report
 - d. Biosolids Ad Hoc Committee – no report
 - e. Development Ad Hoc Committee – no report
 - f. SF Bay Trail Ad Hoc Committee – no report
 - g. Energy Ad Hoc Committee – no report
 - h. Other Reports – IWC 85th Annual Water Conference – verbal report

- 4. **ROBARDS**
 - a. Gallinas Watershed Council/Miller Creek – no report
 - b. NBWRA – no report
 - c. Engineering Ad Hoc Committee – no report
 - d. McInnis Marsh Ad Hoc Committee – no report
 - e. Development Ad Hoc Committee – no report
 - f. Human Resources Ad Hoc Committee – no report
 - g. GM Compensation Ad Hoc Committee – no report
 - h. Other Reports – no report

- 5. **YEZMAN**
 - a. Flood Zone 7– no report
 - b. CSRMA – no report
 - c. Marin Special District Association – no report
 - d. Engineering Ad Hoc Committee – no report
 - e. Biosolids Ad Hoc Committee – no report
 - f. Fleet Management Ad Hoc Committee – no report
 - g. Other Reports – Ministry of Foreign Affairs of Denmark Wastewater Workshop – verbal report

7. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – Yezman requested reimbursement for attending the Ministry of Foreign Affairs of Denmark Wastewater Workshop on November 18, 2025. Murray requested attending the 2026 CASA conference January 13-16, 2026 and the 2026 CASA Washington DC Policy Forum February 23-24, 2026.
- B. Board Agenda Item Requests – None.

8. VARIOUS INDUSTRY ARTICLES

Discussion ensued.

ADJOURNMENT:

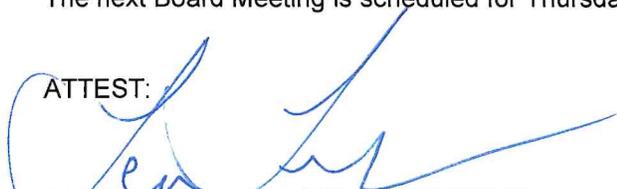
ACTION:

The Board approved (M/S Yezman/Lavrov 5-0-0-0) the adjournment of the meeting at 6:30 p.m.

AYES: Clark, Lavrov, Murray, Robards and Yezman
 NOES: None.
 ABSENT: None.
 ABSTAIN: None.

The next Board Meeting is scheduled for Thursday, December 4, 2025 at the District office.

ATTEST:



 Teresa Lerch, Board Secretary

APPROVED:



 Crystal Yezman, Vice-President

