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2
3 **MINUTES OF APRIL 2, 2020**

4 THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN
5 SESSION BY TELECONFERENCE ON APRIL 2, 2020 AT 3:01 PM AND STAFF AT THE DISTRICT
6 OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

7 **BOARD MEMBERS PRESENT:** (By Roll Call): M. Clark (by tele-conference), R. Elias (by
8 tele-conference), C. Murray (by tele-conference),
9 J. Schriebman (by tele-conference), C. Yezman (by tele-
10 conference)

11
12 **BOARD MEMBERS ABSENT:** None

13
14 **STAFF PRESENT:** Mike Prinz , General Manager (joined Closed Session #2
15 at 3:55 pm); Teresa Lerch, District Secretary,

16
17 **OTHERS PRESENT:** Pat Richardson, District Counsel (by tele-conference),
18 Bobbi Bennett, Regional Government Services (by tele-
19 conference)

20
21 **ANNOUNCEMENT:** President Elias announced that the agenda had been
22 posted as evidenced by the certification on file in
23 accordance with the law.

24
25 **PUBLIC COMMENT:** None.

26
27 **ACTION:**

28
29 THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO
30 CLOSED SESSION ON APRIL 2, 2020 , AT 3:04 PM, BY TELECONFERNCE AND AT THE DISTRICT
31 OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, CONFERENCE ROOM, SAN RAFAEL, CALIFORNIA.

32
33 Lerch left at 3:04pm.

34
35 **CLOSED SESSION:**

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37 **BOARD MEMBERS PRESENT:** (By Roll Call): M. Clark (by tele-conference), R. Elias (by
38 tele-conference), C. Murray (by tele-conference),
39 J. Schriebman (by tele-conference), C. Yezman (by tele-
40 conference)

41
42 **PUBLIC EMPLOYEE PERFORMANCE EVALUATION** – General Manager: pursuant to subdivision (b)(1)
43 of Government Code Section 54957.

44
45 **CONFERENCE WITH REAL PROPERTY NEGOTIATORS** – Pursuant to Government Code
46 § 54956.5; Regarding real property located at 405 Vendola Drive, San Rafael. Real Property Negotiator
47 Is Mike Prinz, General Manager.

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49
50 **ADJOURNMENT:**

51
52 **ACTION:**

53 The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on
54 April 2, ,2020 at 4:47 pm.

56 **BOARD MEMBERS PRESENT:** (By Roll Call): M. Clark (by tele-conference), R. Elias (by
57 tele-conference), C. Murray (by tele-conference),
58 J. Schriebman (by tele-conference), C. Yezman (by tele-
59 conference)
60
61 **STAFF PRESENT:** Teresa Lerch, District Secretary, Robert Ruiz, District
62 Treasurer, Mel Liebmann, Plant Manager (by tele-
63 conference)
64
65 **OTHERS PRESENT:** William Pevec, Brown and Caldwell (by tele-conference)
66
67 **PUBLIC COMMENT:** None.
68
69 **REPORT ON CLOSED SESSION:** President Elias reported that there were no reportable actions in
70 Closed Session.
71
72 **CONSENT CALENDAR:**
73 These items are considered routine and will be enacted, approved or adopted by one motion unless a request for
74 removal for discussion or explanation is received from the staff or the Board.
75 A. Approve the Board Minutes for March 19, 2020
76 B. Approve the Warrant List for April 2, 2020
77 C. Approve Revised Salary Range for Skilled Maintenance Worker 2
78 **ACTION:**
79 Roll Call:
80 Board approved (M/S Clark/Schriebman 5-0-0-0) the Consent Calendar items A through C
81 AYES: Clark, Elias, Murray, Schriebman and Yezman.
82 NOES: None.
83 ABSENT: None
84 ABSTAIN: None.
85
86 **FEDERAL AND STATE BIOGAS CREDITING PROGRAM PARTICIPATION VIABILITY**
87 Board, staff and William Pevec from Brown and Caldwell discussed the Federal and State Biogas Crediting
88 Program Viability.
89 **ACTION:**
90 Roll Call:
91 Board approved (M/S Schriebman/Clark 4-1-0-0) the District stop pursuit of RINS and LDVS credit
92 programs for revenue enhancement. investigate increasing revenue benefit by increasing power production
93 through the BERS Microturbines and re-evaluate credit values in a year.
94 AYES: Clark, Elias, Schriebman and Yezman.
95 NOES: Murray.
96 ABSENT: None
97 ABSTAIN: None.
98
99 **POTENTIAL TEMPORARY MODIFICATIONS OF DISTRICT PROTOCOLS RELATED TO COVID-19**
100 **EXPOSURE AND GRANTING OF EMERGENCY POWERS TO THE GENERAL MANAGER**
101 Board and staff discussed potential modifications of District protocols related to COVID-19. Board directed
102 Legal Counsel to look into the declaration of emergency provisions.
103
104 **INFORMATION ITEMS:**
105 **STAFF / CONSULTANT REPORTS:**
106 1. General Manager's Report – Verbal – Prinz reported. Prinz reminded the Board that there is a Special
107 Board meeting – Budget workshop on April 17.
108
109
110

111 **BOARD MEMBER REPORTS:**

- 112 1. CLARK
- 113 a. NBWA Board Committee – no report
- 114 b. NBWA Conference Committee– no report
- 115 c. Ad Hoc HR Committee re: 2019 GM Evaluation-verbal report
- 116 d. Ad Hoc HR Committee re: 2019 Employee Climate Survey – verbal report
- 117 e. Other Reports– no report
- 118 2. ELIAS
- 119 a. NBWRA– no report
- 120 b. Ad Hoc Engineering Committee— no report
- 121 c. Other Reports– no report
- 122
- 123 3. MURRAY
- 124 a. Marin LAFCO– verbal report
- 125 b. CASA Energy Committee– no report
- 126 c. Ad Hoc HR Committee re: GM Evaluation – verbal report
- 127 d. Other Reports– no report
- 128 4. SCHRIEBMAN
- 129 a. JPA Local Task Force– no report
- 130 b. NBWA Tech Advisory Committee– no report
- 131 c. Ad Hoc HR Committee re: 2019 Employee Climate Survey – verbal and written report
- 132 d. Other Reports– no report
- 133 5. YEZMAN
- 134 a. Gallinas Watershed Council/Miller Creek Watershed Council– no report
- 135 b. Flood Zone 7– no report
- 136 c. CSRMA– no report
- 137 d. Ad Hoc Engineering Committee— no report
- 138 e. Other Reports– no report
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140 **BOARD REQUESTS:**

- 141 A. Board Meeting Attendance Requests – Murray requested reimbursement for CWEA COVID-19
- 142 Webinar.
- 143 B. Board Agenda Item Requests – Board requested that staff culture survey, Lawyer contract/search,
- 144 Brown Act discussion and Board compensation for Brown Act/Ethics webinars be items added to a
- 145 future agenda.
- 146

147 **VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE:**

148 Discussion ensued.

149

150 **ADJOURNMENT:**

151 **ACTION:**

152 Board approved (M/S Schriebman/Clark 5-0-0-0) the adjournment of the meeting at 6:20 pm.

153 Roll Call:

154 AYES: Clark, Elias, Murray, Schriebman and Yezman.

155 NOES: None.

156 ABSENT: None.

157 ABSTAIN: None.

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159 The next Board Meeting is scheduled for April 16, 2020.

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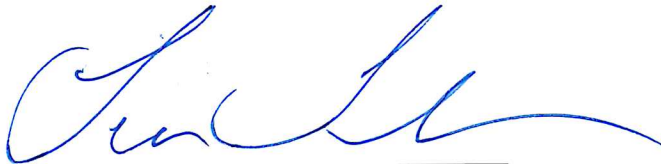
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165 **ATTEST:**


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Teresa Lerch, District Secretary

APPROVED:



Judy Schriebrman, Director

SEAL

