

1 **SPECIAL MEETING MINUTES OF JANUARY 9, 2020**

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3 THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN
4 SESSION ON JANUARY 9, 2019 AT 4:19 PM, AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD,
5 SUITE 300, SAN RAFAEL, CALIFORNIA.
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7 **BOARD MEMBERS PRESENT:** M. Clark, R. Elias, C. Murray and J. Schriebman

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9 **BOARD MEMBERS ABSENT:** None.

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11 **STAFF PRESENT:** Mike Prinz, General Manager; Teresa Lerch, District
12 Secretary; Robert Ruiz, Administrative Services Manager
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14 **OTHERS PRESENT:** Dave Byers, District Counsel.

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16 **ANNOUNCEMENT:** President Murray announced that the agenda had been
17 posted as evidenced by the certification on file in
18 accordance with the law
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20 **PUBLIC COMMENT:** John Peairs spoke to the Board.
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22 Pursuant to Government Code section 54954.2(b)(2), Prinz requested that the following 2 items be added
23 to the Closed Session – 1) Conference with Real Property Negotiators pursuant to Government Code
24 Section 54956.8; Property : 101 Lucas Valley Road, Suite 300, San Rafael, CA. Agency Negotiator: Mike
25 Prinz, General Manager; Under Negotiation: Terms; and 2) Conference with Legal Counsel – Anticipated
26 Litigation, Significant Exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government
27 Code Section 54956.9; one potential case.
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29 **ACTION:**
30 Board approved (M/S Schriebman/Murray 5-0-0-0) Conference with Real Property Negotiators pursuant to
31 Government Code Section 54956.8; Property : 101 Lucas Valley Road, Suite 300, San Rafael, CA. Agency
32 Negotiator: Mike Prinz, General Manager; Under Negotiation: Terms.

- 33 AYES: Clark, Elias, Murray, Schriebman and Yezman
- 34 NOES: None.
- 35 ABSENT: None.
- 36 ABSTAIN: None.

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38 **ACTION:**
39 Board approved (M/S Schriebman/Elias5-0-0-0) Conference with Legal Counsel – Anticipated Litigation,
40 Significant Exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section
41 54956.9; one potential case.

- 42 AYES: Clark, Elias, Murray Schriebman and Yezman.
- 43 NOES: None.
- 44 ABSENT: None.
- 45 ABSTAIN: None.

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47 **ADJOURNMENT:**

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49 **ACTION:**
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51 THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO
52 CLOSED SESSION ON JANUARY 9, 2020 AT 4:25 PM, AT THE DISTRICT OFFICE, 101 LUCAS VALLEY
53 ROAD, SUITE 300, SAN RAFAEL, CA. 94903
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55 Lerch left at 4:25 pm.
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CLOSED SESSION:

CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Pursuant to Government Code § 54956.5; Regarding real property located at 405 Vendola Drive, San Rafael. Real Property Negotiator Is Mike Prinz, General Manager. Seeking instruction/authority concerning price and/or terms of payment.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Pursuant to Government Code Section 54956.8; Property : 101 Lucas Valley Road, Suite 300, San Rafael, CA. Agency Negotiator: Mike Prinz, General Manager; Under Negotiation: Terms

CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation, Significant Exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9; one potential case.

ADJOURNMENT:

ACTION:
The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on January 9, 2020 at 5:11 pm.

STAFF PRESENT: Mike Prinz , General Manager; Teresa Lerch, District Secretary; Mel Liebmann, Plant Manager, Robert Ruiz, District Treasurer

OTHERS PRESENT: Jim Finklestein, FutureSense, Stephanie Nelson FutureSense (by telephone),

PUBLIC COMMENT: None.

BOARD ELECTIONS – PRESIDENT, VICE PRESIDENT, TREASURER , DISTRICT ENGINEER AND SECRETARY

Board elected a President, Vice President, Treasurer, District Engineer and Secretary.

ACTION:
Board nominated and approved (M/S Clark/Yezman 5-0-0-0) Rabi Elias to serve as President for 2020, Judy Schriebman to serve as Vice-President, Robert Ruiz to serve at District Treasurer, Mike Cortez to serve as District Engineer and Teri Lerch to serve as District Secretary.

- AYES: Clark, Elias, Murray, Schriebman and Yezman.
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

Murray turned the meeting over to President Elias.

FUTURESENSE LLC EMPLOYEE CLIMATE REPORT

Jim Finkelstein and Stephanie Nelson (by telephone) from FutureSense presented an Employee Climate Report to the Board. Discussion ensued.

Byers left at 6:20 pm.

Finkelstein left at 6:27 pm

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113 **CONSENT CALENDAR:**
114 These items are considered routine and will be enacted, approved or adopted by one motion unless a request for
115 removal for discussion or explanation is received from the staff or the Board.
116 A. Approve the Warrant List for January 9, 2019
117 B. Approve Conference attendance requests for Yezman to attend the WEF/AWWA Utility
118 Management Conference Feb 25-28 in Anaheim, the WaterReuse Conference March 15-17
119 in San Francisco, the Annual WaterReuse Conference Sept 13-16 in Denver, Colorado and
120 the WEFTEC conference October 2-6 in New Orleans, Louisiana

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122 Yezman pulled the March 15-17 WaterReuse Conference and the Sept 16-17 WaterReuse Conference.
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124 **ACTION:**
125 Board approved (M/S Schriebman/Murray 5-0-0-0) the Consent Calendar items A and B – the WEF/AWWA
126 Utility Conference and the WEFTEC conference.
127 AYES: Clark, Elias, Murray and Schriebman and Yezman
128 NOES: None.
129 ABSENT: None.
130 ABSTAIN: None
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133 **REVISION TO BOARD POLICY B -20**
134 Board and staff discussed creation of Board Policy B-20-50 and Resolution 2020-2181. Board decided to
135 bring this policy back with other policy revisions at a future meeting.
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137 **HUMAN RESOURCES SUBCOMMITTEE**
138 Board and staff discussed creation of a Ad Hoc Human Resources Subcommittee focusing on the 2019
139 Employee Climate Survey.
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141 **ACTION:**
142 Board approved (M/S Yezman/Murray 5-0-0-0) creation of a Human Resources Ad Hoc Subcommittee
143 consisting of Clark and Schriebman regarding the 2019 Employee Climate Survey.
144 AYES: Clark, Elias, Murray, Schriebman and Yezman.
145 NOES: None.
146 ABSENT: None.
147 ABSTAIN: None.
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149 **BOARD PRESIDENT APPOINTMENTS**
150 Discussion ensued.
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ACTION:

Board approved (M/S Yezman/Murray 5-0-0-0) the committee assignments updated below:

- AYES: Clark, Elias, Murray, Schriebman and Yezman.
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

Committee	Regular Member	Alternate Member
NBWA Board Committee	Clark	Schriebman
NBWA Tech Advisory Committee	Schriebman	Clark
NBWA Conference Committee	Clark	None
NBWRA	Elias	None
JPA Local Task Force**	Schriebman	None
Gallinas Watershed Council	Yezman	Schriebman
Marin LAFCO**	Murray	None
CASA Energy Committee	Murray	None
CSRMA	Yezman	None
Flood Zone 7	Yezman	None
Engineering Ad Hoc Subcommittee regarding the Secondary Treatment Plant Upgrade	Elias/Yezman	None
Human Resources Ad Hoc Subcommittee regarding 2019 GM Evaluation	Clark/Murray	None

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**Appointments made by JPA Local Task Force and Marin LAFCO not LGVSD.

INFORMATION ITEMS:

STAFF / CONSULTANT REPORTS:

1. General Manager Report – Verbal – Prinz reported.
2. California Regional Water Quality Control Board, San Francisco Bay Region Conditional Offer for Settlement of Alleged Violations- Written – Liebmann and Prinz reported.
3. Monthly Report as of November 30, 2019 – Written – Ruiz reported.
4. Treasury Report as of November 30, 2019 – Written – Ruiz reported.

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Liebmann left at 7:48 pm.

BOARD MEMBER REPORTS:

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1. Clark – reported on NBWA
2. Elias – no report
3. Murray – reported on Marin LAFCO
4. Schriebman – reported on NBWA
5. Yezman – no report

BOARD REQUESTS:

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- A. Board Meeting Attendance Requests – None.
- B. Board Agenda Item Requests- Murray requested a summary of District Awards. Yezman requested more information regarding ADU ordinance changes. Collective input on Board policies from the Board will be on a future agenda.

VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE:

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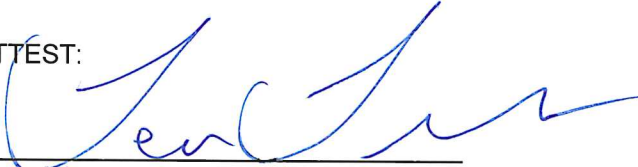
ADJOURNMENT:

ACTION:

Board approved (M/S Murray Schriebman 5-0-0-0) the adjournment of the meeting at 7:58 p.m.
AYES: Clark, Elias, Murray, Schriebman and Yezman.
NOES: None.
ABSENT: None.
ABSTAIN: None.

The next Board Meeting is scheduled for January 16, 2020 at the District Office.

ATTEST:



Teresa Lerch, District Secretary

APPROVED:



Rabi Elias, Board President

SEAL

