



The Mission of the Las Gallinas Valley Sanitary District is to protect public health and the environment by providing effective wastewater collection, treatment, and recycling services.

DISTRICT BOARD
Megan Clark
Rabi Elias
Russ Greenfield
Craig K. Murray
Judy Schriebman

DISTRICT ADMINISTRATION
Chris DeGabriele,
Interim General Manager
Michael Cortez,
District Engineer
Mel Liebmann,
Plant Manager
Susan McGuire,
Administrative Services Manager
Greg Pease,
Collection System/Safety Manager

BOARD MEETING AGENDA

July 12, 2018 4:00 PM

MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD, SAN RAFAEL, OR ON THE DISTRICT WEBSITE WWW.LGVSD.ORG

Estimated Time

4:00 PM

1. PUBLIC COMMENT

This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

4:05 PM

2. CPS HR CONSULTING PRESENTATION

Consultant Josh Jones from CPS HR Consulting (Executive Search Services) will present to the Board.

5:05 PM

3. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for June 26, 2018.
- B. Approve the Warrant List for July 12, 2018.
- C. Approve Judy Schriebman attending the 33rd Annual WateReuse Symposium September 9-12, 2018 in Austin Texas.
- D. Approve Craig Murray attending the Biowest 2018 Conference Sept 9 -12, 2018 in Chelan, Washington and the International Water Conference November 4-8, 2018 in Scottsdale, Arizona.
- E. Approve Request for Proposals for CM & Inspection Services – Sewer Main Rehabilitation 2018.
- F. Approve Updated List of Prequalified General Contractors and Electrical Subcontractors – Secondary Treatment Plant Upgrade and Recycled Water Expansion.
- G. Approve Pre-Purchase of Replacement Parts for Grit Classifiers and Resolution 2018-2135.
- H. Approve Order of the Board that publication of Ordinance 173 and Ordinance 174 has occurred.

Possible expenditure of funds: Yes, Items B through G.

Staff recommendation: Adopt Consent Calendar – Items A through H.

5:15 PM 4. ACTION CALENDAR:
A. Approve 2018 Board Meeting Schedule Modification

5:20 PM 5. INFORMATION ITEMS:
A. STAFF/CONSULTANT REPORTS:
1. Interim General Manager Report – Verbal
2. Monthly Treasurer’s Report – Written
3. Design Update – Secondary Treatment Plant Upgrade and Recycled Water Expansion – Written

B. BOARD REPORTS:
1. Human Resources Subcommittee – Verbal
2. LAFCO - Verbal
3. Gallinas Watershed Council / Miller Creek Watershed Council– Verbal
4. JPA Local Task Force on Solid and Hazardous Waste – Verbal
5. NBWA – Verbal
6. NBWRA/North Bay Water – Verbal
7. Engineering Subcommittee – Verbal
8. Other Reports – Verbal

6:15 PM 6. BOARD REQUESTS:
A. Board Meeting Attendance Requests – Verbal
B. Board Agenda Item Requests – Verbal

6:20 PM 7. VARIOUS ARTICLES and MISCELLANEOUS DISTRICT CORRESPONDENCE

6:25 PM 8. ADJOURNMENT

AGENDA APPROVED:	Craig Murray, Vice -President	David Byers, Legal Counsel
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CERTIFICATION: I, Teresa Lerch, District Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before July 9, 2018, at 4:00 p.m., I posted the Agenda for the Board Meeting of said Board to be held July 12, 2018, at the District Office, located at 300 Smith Ranch Road, San Rafael, CA.

DATED: July 9, 2018



Teresa L. Lerch
District Secretary

The Board of the Las Gallinas Valley Sanitary District meets regularly on the second and fourth Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study session. Regular meetings are held at the District Office, 300 Smith Ranch Road, San Rafael.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.



KICK-OFF MEETING

**Las Gallinas Valley Sanitary District
General Manager**

July 12, 2018

- I. Introductions**
- II. Project Timeline**
- III. Communication Expectations**
- IV. Ideal Candidate Profile**
 - a. Organizational culture and values**
 - b. Current challenges and opportunities**
 - c. Technical competencies and personality characteristics**

**Las Gallinas Valley Sanitary District
General Manager**

RECRUITMENT SCHEDULE

TASK	DATE
Develop Ideal Candidate Profile	
<i>Kick-off Meeting</i>	12-Jul
<i>Consultant Submits Brochure</i>	20-Jul
Candidate Outreach	23-Jul
First Filing Deadline	24-Aug
Candidate Screening	
<i>Resume Review</i>	31-Aug
<i>Screening Interviews</i>	7-Sep
Meeting to Select Candidates	14-Sep
Candidate Interviews	28-Sep
Reference and Background Checks	5-Oct

Offer of Employment

MEETING MINUTES JUNE 28, 2018

1
2
3 THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN
4 SESSION ON JUNE 28, 2018, AT 4:15 P.M., AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD,
5 SAN RAFAEL, CALIFORNIA.

6
7 **BOARD MEMBERS PRESENT:** M. Clark, R. Elias, R. Greenfield, C. Murray and
8 J. Schriebman

9
10 **BOARD MEMBERS ABSENT:** None

11
12 **STAFF PRESENT:** Chris DeGabriele, Interim General Manager (Also present
13 for Closed Sessions); Kristina Kempf, Administrative &
14 Financial Specialist

15
16 **OTHERS PRESENT:** Patrick Richardson, District Counsel;

17
18 **ANNOUNCEMENT:** President Clark announced that the agenda had been
19 posted as evidenced by the certification on file in
20 accordance with the law.

21
22 **PUBLIC COMMENT:** None

23
24 **ADJOURNMENT:**

25
26 **ACTION:**

27
28 THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO
29 CLOSED SESSION ON JUNE 28, 2018, AT 4:17 P.M., AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD,
30 SAN RAFAEL, CALIFORNIA.

31
32 Kempf left at 4:17 p.m.

33
34 **CLOSED SESSION:**

35
36 **CONFERENCE WITH REAL PROPERTY NEGOTIATORS** – Pursuant to Government Code
37 § 54956.8; Regarding a parcel of land Assessor Parcel Number 155-131-22; Real Property Negotiator
38 is the District Counsel.

39
40 **ADJOURNMENT:**

41
42 **ACTION:**

43 The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on
44 June 28, 2018 at 4:30 pm.

45
46 **STAFF PRESENT:** Kristina Kempf, Administrative & Financial Specialist;
47 Susan McGuire, District Treasurer

48
49 **OTHERS PRESENT:** None.

50
51 **PUBLIC COMMENT:** None.

52
53
54 **REPORT ON CLOSED SESSION:** President Clark reported that there were no reportable actions in
55 Closed Session.

57 Pursuant to Government Code section 54954.2(b)(2), Richardson requested that the following items be
58 added to the Agenda:
59 Consent calendar 4I – Approval of Change Order 1 – UV Piping Repair
60 Action calendar 4.5 – Revised Exhibit A to Resolution 2018-2132 – A Resolution Adopting the Pay Scales
61 Effective July 1, 2018 Pursuant to the California Code of Regulations, Subchapter 1, Employees'
62 Retirement System Regulations Section 570.5
63

64 **ACTION:**

65 Board approved (M/S Schriebman/Murray 5-0-0-0) adding items 4I and 4.5 to agenda.
66

67 AYES: Clark, Elias, Greenfield, Murray and Schriebman.

68 NOES: None.

69 ABSENT: None.

70 ABSTAIN: None.
71

72 **PUBLIC HEARING FOR ORDINANCE NO. 173 AMENDING TITLE 2, CHAPTER 1 – SANITARY CODE**
73 **OF THE LAS GALLINAS VALLEY SANITARY DISTRICT PUBLIC HEARING – TO MAINTAIN PARITY**
74 **OF THE CAPITAL FACILITIES CHARGE**
75

76 A. **OPEN PUBLIC HEARING** – President Clark opened the public hearing at 4:36 P.M.

77 B. **REVIEW DISTRICT STAFF RECOMMENDATIONS** – Board considered staff recommendations to
78 amend Title 2, Chapter 1 Sanitary Code of the Las Gallinas Valley Sanitary District. Chris DeGabriele
79 commented.

80 C. **BOARD COMMENT** – Discussion ensued.

81 D. **PUBLIC COMMENT** – None.

82 E. **CLOSE THE PUBLIC HEARING** – President Clark closed the Public Hearing at 4:38 P.M.

83 F. **BOARD DETERMINATION AND ACTION**
84

85 **ACTION:**

86 Board approved (M/S Schriebman/Murray 5-0-0-0) to adopt Ordinance No. 173 Amending Title 2,
87 Chapter 1 Sanitary Code of the Las Gallinas Valley Sanitary District
88

89 AYES: Clark, Elias, Greenfield, Murray and Schriebman.

90 NOES: None.

91 ABSENT: None.

92 ABSTAIN: None.
93

94 **PUBLIC HEARING – FOR ORDINANCE NO. 174 AN ORDINANCE ADDING CHAPTER 7 OF TITLE 1**
95 **TO THE SANITARY CODE OF THE LAS GALLINAS VALLEY SANITARY DISTRICT – TO PROVIDE**
96 **INFORMAL BIDDING PROCEDURES UNDER THE UNIFORM PUBLIC CONSTRUCTION COST**
97 **ACCOUNTING ACT FOR CONSTRUCTION PROJECTS**
98

99 A. **OPEN PUBLIC HEARING** – President Clark opened the public hearing at 4:40 P.M.

100 B. **REVIEW DISTRICT STAFF RECOMMENDATIONS** – Board to consider staff recommendations to
101 adding Chapter 7 of Title 1 to the Sanitary Code of the Las Gallinas Valley Sanitary District

102 C. **PUBLIC COMMENT** – None.

103 D. **BOARD COMMENT** – The Board discussed the proposed Ordinance.

104 E. **CLOSE THE PUBLIC HEARING** – President Clark closed the Public Hearing at 4:47 P.M.
105

106 **ACTION:**

107 Board approved (M/S Greenfield/Elias 5-0-0-0) Ordinance No. 174 Adding Chapter 7 of Title 1 to the
108 Sanitary Code of the Las Gallinas Valley Sanitary District.
109

110 AYES: Clark, Elias, Greenfield, Murray and Schriebman.

111 NOES: None.

112 ABSENT: None.

113 ABSTAIN: None.

114

115 **CONSENT CALENDAR:**

116 These items are considered routine and will be enacted, approved or adopted by one motion unless a
117 request for removal for discussion or explanation is received from the staff or the Board.

- 118 A. Approve the Board Minutes for June 14, 2018.
- 119 B. Approve the Warrant List for June 28, 2018.
- 120 C. Approve Megan Clark attending the Special District Leadership Academy Conference July 8-11, 2018 in
121 Napa and the 33rd Annual WateReuse Symposium September 9, 2018 in Austin, TX.
- 122 D. Approve Resolution 2018-2134 A Resolution Approving Board Finance Policies for Purchasing.
- 123 E. Approve Award of Contract to Huber Technology for Bid Item #8 – Mechanical Sludge Thickener for the
124 LGVSD Secondary Treatment Plant Upgrade and Recycled Water Expansion.
- 125 F. Approve Call for Bids – Plant Improvements 2018.
- 126 G. Approve Award of Contract for Executive Search Services.
- 127 H. Approve Strategic Plan Update Consultant Services.
- 128 I. Approve Interim General Manager Authority to Approve Change Order 1 to Gregory Equipment Inc. for
129 the UV Piping Repair project in the amount of \$59,470.

130

131 Items F & G were pulled for discussion.

132

133 **ACTION:**

134 Board approved (M/S Murray/Schriebman 5-0-0-0) the Consent Calendar items A through E, H and I.

135

- 136 AYES: Clark, Elias, Greenfield, Murray and Schriebman.
- 137 NOES: None
- 138 ABSENT: None.
- 139 ABSTAIN: None.

140

141 Items F & G were discussed.

142

143 **ACTION:**

144 Board approved (Greenfield/Elias 5-0-0-0) Consent Calendar items F & G.

145

- 146 AYES: Clark, Elias, Greenfield, Murray and Schriebman.
- 147 NOES: None.
- 148 ABSENT: None.
- 149 ABSTAIN: None.

150

151 **ACTION CALENDAR:**

152

153 **REVISED EXHIBIT A TO RESOLUTION 2018-2132 – A RESOLUTION ADOPTING THE PAY SCALES**
 154 **EFFECTIVE JULY 1, 2018 PURSUANT TO THE CALIFORNIA CODE OF REGULATIONS,**
 155 **SUBCHAPTER 1, EMPLOYEES’ RETIREMENT SYSTEM REGULATIONS SECTION 570.5**

156 Staff recommended the Board approve the revised Exhibit A to Resolution 2018-2132 A Resolution
 157 Adopting the Pay Scales Effective July 1, 2018 Pursuant to the California Code of Regulations,
 158 Subchapter 1, Employees’ Retirement System Regulations Section 570.5.

159

160 **ACTION:**

161 Board approved (M/S Schriebman/Murray 5-0-0-0) Revised Exhibit A to Resolution No. 2018-2132 – A
 162 Resolution Adopting the Pay Scales Effective July 1, 2018 Pursuant to the California Code of Regulations,
 163 Subchapter 1, Employees’ Retirement System Regulations Section 570.5.

164

- 165 AYES: Clark, Elias, Greenfield, Murray and Schriebman.
- 166 NOES: None.
- 167 ABSENT: None.
- 168 ABSTAIN: None.

169
170 Richardson left at 5:30 pm

171
172 **INFORMATION ITEMS:**

173 **STAFF / CONSULTANT REPORTS:**

- 174 1. Interim General Manager Report – Verbal – DeGabriele reported.
175 2. Update on Recommendations from 2017 Employee Climate Report. – Written – DeGabriele reported.
176 3. Update on Leadership Model Development and Deployment – Written – DeGabriele reported.

177
178 **BOARD REPORTS:**

- 179 1. Human Resources Subcommittee – Verbal – Clark and Murray reported.
180 2. LAFCO – Verbal – Murray reported.
181 3. Gallinas Watershed Council / Miller Creek Watershed Council – Verbal – Schriebman reported.
182 4. JPA Local Task Force on Solid and Hazardous Waste – Verbal – no report.
183 5. NBWA – Written – Clark and Schriebman reported.
184 6. NBWRA/North Bay Water – Verbal – no report.
185 7. Engineering Subcommittee – Verbal – Elias reported.
186 8. Other Reports –Verbal

187
188 **BOARD REQUESTS:**

- 189 A. Board Meeting Attendance Requests – Schriebman would like to attend the 33rd Annual WaterReuse
190 Symposium in Austin, Texas on September 9-12. Murray would like to attend International Water
191 Conference November 4-8, 2018 and BioFest 2018 Conference September 9-12, 2018
192 B. Board Agenda Item Requests – Discuss legal team evaluation.

193
194 **VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE:**

195 Discussion ensued.
196

197 **ADJOURNMENT:**

198
199 **ACTION:**

200 Board approved (M/S Greenfield/Schriebman 5-0-0-0) the adjournment of the meeting at 6:05 p.m.

- 201 AYES: Clark, Elias, Greenfield, Murray and Schriebman.
202 NOES: None.
203 ABSENT: None.
204 ABSTAIN: None.

205
206 The next Board Meeting is scheduled for July 12, 2018 at the District Office.

207
208 ATTEST:

209
210 _____
211 Kristina Kempf, Administrative/Financial Specialist
212 for District Secretary

213 APPROVED:

214
215
216 _____
217 Megan Clark, Board President

SEAL

Las Gallinas Valley Sanitary District
Warrant List
07-12-18 DRAFT

Agenda Item 3B
Date July 12, 2018

	Date	Num	Vendor	Amount	Description for items > \$1000
1	7/5/2018	EFT1	ADP, LLC	99,187.90	Payroll for paydate 7/06/18
2	6/29/2018	EFT1	ADP, LLC	496.85	Processing fees for paydate 6/22/18
3	7/12/2018	TBD	AQUA Engineering, Inc	73,424.63	Secondary Plant Upgrades May 2018
4	7/12/2018	EFT	Bank of Marin	47,335.64	Loan payments
5	7/12/2018	EFT	Calif. Public Employees Retirement System	13,710.29	Pension contribution employee and employer for 7/6/18 paydate
6	7/12/2018	EFT	CalPERS Required Contribution	166,538.00	18/19 Unfunded Accrued Liability
7	7/12/2018	EFT	CalPERS Supplemental Income 457 Plan	6,784.60	Employee salary deferrals for 7/6/18 paydate
8	7/12/2018	TBD	Comet Building Maintenance, Inc.	1,544.86	July janitorial services
9	7/12/2018	ACH	CSRMA / Property Premium	33,221.00	18/19 Insurance premium
10	7/12/2018	ACH	CSRMA / Workers Comp Program	44,065.00	18/19 Insurance premium
11	7/12/2018	ACH	Custom Tractor Service	6,499.98	BioSolids removal and surface injection
12	7/12/2018	EFT	Direct Dental Administrators, LLC	450.56	
13	7/12/2018	TBD	Discovery Office Systems	674.26	
14	7/12/2018	ACH	Du-All Safety, LLC	2,408.00	Monthly maintenance contract
15	7/12/2018	ACH	Edelstein, Daniel	2,562.50	Moffett Goose project
16	7/12/2018	ACH	EOA, Inc.	4,788.04	Technical support for Regulatory Permits (May 2018)
17	7/12/2018	TBD	Fisher Scientific Company LLC	9,090.44	Glassware washer
18	7/12/2018	ACH	Gopher-It Trenchless Sewer Replacement	9,040.00	552 Wisteria Way/Later replacement assistance program
19	7/12/2018	TBD	Marin Ace	31.80	
20	7/12/2018	TBD	Marin Fence Company	6,226.00	Fence - install DC motor ; replace safety edge & wireless transmitter
21	7/12/2018	TBD	Marin Municipal Water District	870.61	
22	7/12/2018	TBD	Nerviani's Backflow Testing & Repair	568.64	
23	7/12/2018	TBD	Operating Engineers Local No. 3	407.12	
24	7/12/2018	TBD	Pacific Gas & Electric - 1991349158-5	5,906.30	Pump station power bill
25	7/12/2018	TBD	Petty Cash (Cash Box)	105.05	
26	7/12/2018	TBD	Rain For Rent	1,904.71	Portable pump rental plus protection plan
27	7/12/2018	ACH	Redwood Security Systems	186.00	
28	7/12/2018	ACH	Thatcher Company of California, Inc.	4,909.25	Ferric Chloride
29	7/12/2018	ACH	Univar USA Inc.	2,871.05	Sodium Hypochlorite delivery
30	7/12/2018	TBD	Zee Medical Company	474.62	
				TOTAL	\$ 546,283.70



Agenda Item 3C
Date July 12, 2018

BOARD MEMBER MEETING ATTENDANCE REQUEST

Date: 6/28/18 Name: JUDY SCHRIFEBMAN

I would like to attend the 33rd ANNUAL (AUSTIN) CONFERENCE Meeting
of WATEREUSE

To be held on the 8 day of Sept from 10 a.m. / p.m. and
returning on 12 day of Sept from noon a.m. / p.m.

Actual meeting date(s): Sept 9, 10, 11, 12

Purpose of Meeting: WaterUse Technical
Conference dedicated to advancing
policy, tech, innovation + public acceptance

Frequency of Meeting: Annual

Estimated Costs of Travel (if applicable): \$350⁰⁰ airfare +
\$15 shuttle to/from airport

Please submit to Carolyn, District Administrative Assistant, no later than 2:00 p.m. on the Friday prior to the Board Meeting.

For Office Use Only

Request was Approved Not Approved at the Board Meeting held on _____.

AGENDA ITEM _____
DATE

3D
July 12, 2018



BOARD MEMBER MEETING ATTENDANCE REQUEST

Date: 6/28/18 Name: CRAIG K. MURRAY

I would like to attend the BIOFEST 2018 CONFERENCE Meeting
of NORTHWEST BIOSOLIDS

To be held on the 9 day of SEPT. from 8/5 a.m. / p.m. and
returning on 12 day of SEPT. from 8/5 a.m. / p.m.

Actual meeting date(s): 9/9-11/18

Purpose of Meeting: ACADEMIC + APPLIED RESEARCH IN BIOSOLIDS;
NETWORK WITH OTHERS IN BIOSOLIDS.

Frequency of Meeting: 1X

Estimated Costs of Travel (if applicable): FLIGHT, HOTEL, GROUND TRANSP.
~ \$1,300

Please submit to the District Administrative Assistant, no later than 2:00 p.m. on the Friday prior to the Board Meeting.

For Office Use Only

Request was Approved Not Approved at the Board Meeting held on _____.

AGENDA ITEM _____
DATE _____



BOARD MEMBER MEETING ATTENDANCE REQUEST

Date: 6/28/18 Name: CRAIG K. MURPHY

I would like to attend the INTERNATIONAL WATER CONFERENCE Meeting
of IWC

To be held on the 4 day of NOV from 8/5 a.m. / p.m. and
returning on 8 day of NOV from 8/5 a.m. / p.m.

Actual meeting date(s): 11/4-8/18

Purpose of Meeting: CURRENT APPLICATIONS + TECHNOLOGY
OF INDUSTRIAL WATER TREATMENT INDUSTRY

Frequency of Meeting: 1X

Estimated Costs of Travel (if applicable): FLIGHT, HOTEL, GROUND TRANSP. ...
~ 11,500

Please submit to the District Administrative Assistant, no later than 2:00 p.m. on the Friday prior to the Board Meeting.

For Office Use Only

Request was Approved Not Approved at the Board Meeting held on _____.



Consent 3E
 Staff/Consultant Reports _____
 Agenda Item _____
 Date July 12, 2018

Agenda Summary Report

To: Chris DeGabriele, PE, Interim General Manager *CD*
From: Michael P. Cortez, PE
Mtg. Date: July 12, 2018
Re: Approve Request for Proposals for CM & Inspection Services
 Sewer Main Rehabilitation 2018

BACKGROUND:

Staff has developed a Request for Proposals (RFP) for Construction Management (CM) and Inspection Services for the Sewer Main Rehabilitation 2018 project scheduled for construction between August 2018 and January 2019. The scope of work includes CM and inspection services for:

- Open cut and trenchless sewer rehabilitation at 6 locations in the collection system;
- Rehabilitation of 19 concrete manholes;
- Replacement of approximately 24 lower laterals;
- Property owner and other utility coordination;
- Traffic control and surface restoration per County of Marin and City of San Rafael encroachment permits requirements.

Staff estimates the fee for CM and Inspection services at \$37,500, which is roughly 5% of the construction cost estimate of \$750,000. Staff will update the District Board and make appropriate recommendation at the next Board meeting scheduled for July 26, 2018.

STAFF RECOMMENDATION:

For information only.

FISCAL IMPACT:

N/A

PERSON(S) TO BE NOTIFIED:

CM consultants



Consent ___3F___
 Staff/Consultant Reports _____
 Agenda Item _____

Agenda Summary Report

Date July 12, 2018

To: Chris DeGabriele, PE, Interim General Manager (CD)
From: Michael P. Cortez, PE
Mtg. Date: July 12, 2018
Re: Approval of Updated List of Prequalified General Contractors and Electrical Subcontractors - Secondary Treatment Plant Upgrade and Recycled Water Expansion

BACKGROUND:

Pursuant to Resolution No. 2017-2087 adopted on March 23, 2017, the District Board has approved on September 28, 2017 an updated list of pre-qualified contractors to bid the “Secondary Treatment and Recycled Water Plant Upgrade” project, now renamed “Secondary Treatment Plant Upgrade and Recycled Water Expansion” (Project). Deadline to submit pre-qualification package was extended to July 3, 2018.

Resolution No. 2017-2087 allows prospective bidders to dispute their proposed pre-qualification rating prior to the closing time for receipt of bids for the Project. Contractor appeals must be made, in writing, to the District within 5 business days of being notified that they were not approved. A review panel consisting of District Staff, Aqua Engineering, and Albert A. Webb and Associates must make a final determination within 5 business days of receiving the appeal.

The updated list of pre-qualified Project contractors pursuant to the extended deadline follows:

1) Updated Electrical Subcontractor List:

Electrical Contractor	Status
Auburn Constructors, Inc. (Sacramento, CA)	Approved
Blocka Construction, Inc. (Fremont, CA)	Approved
Mike Brown Electric Co. (Cotati, CA)	Approved
Schimmick Construction Company, Inc (Oakland, CA)	Approved
Western Water Constructors, Inc. (Santa Rosa, CA)	Approved

2) Updated General Contractor List:

General Contractor	Status
Auburn Constructors, Inc. (Sacramento, CA)	Approved
Balfour Beatty Infrastructure, Inc. (Fairfield, CA)	Approved
Flatiron West, Inc. (Benicia, CA)	Approved
Gateway Pacific Contractors, Inc. (Sacramento, CA)	Approved
Kiewit Infrastructure West Co. (Fairfield, CA)	Approved
Myers & Sons Construction, LLC (Sacramento, CA)	Approved
Mountain Cascade, Inc. (Livermore, CA)	Not Approved
C. Overaa & Co. (Richmond, CA)	Approved
Schimmick Construction Company, Inc (Oakland, CA)	Approved
Western Water Constructors, Inc. (Santa Rosa, CA)	Approved



STAFF RECOMMENDATION:

Board approve the updated list of prequalified general contractors and electrical subcontractors.

FISCAL IMPACT:

N/A

PERSON(S) TO BE NOTIFIED:

All general contractors and electrical subcontractors that submitted a prequalification package.

7/12/2018

**Pre Purchase of Replacement Parts for Girt Classifiers and
Resolution 2018-2135
Agenda Item 3G**

- Separate Item to be distributed at Board Meeting
- Separate Item to be distributed prior to Board Meeting
- Verbal Report
- Presentation

Agenda Item 3H
Date July 12, 2018



ORDER REGARDING PUBLICATION

The Board of Directors finds that Ordinance 173 and Ordinance 174, unanimously passed by the Board, was published in the Marin Independent Journal on May 29, 2018 and June 14, 2018 as required by the California Health and Safety Code and have been available for inspection at the District's offices and on its website. This Order constitutes conclusive evidence of compliance with requirements for publication and posting of this ordinance. This Order shall be posted at the following locations and are available for inspection at the District's offices

The Order shall be posted in the following locations in the District, as follows:

1. Las Gallinas Valley Sanitary District Treatment Plant
300 Smith Ranch Road
San Rafael, California 94903
2. Las Gallinas Valley Sanitary District Web Site
www.lgvsd.org

Executed on this 12th day of July 2018, at San Rafael, Marin County, California.

Megan Clark
Board President

Marin Independent Journal

4000 Civic Center Drive, Suite 301
San Rafael, CA 94903
415-382-7335
legals@marinij.com

2074259

LAS GALLINAS VALLEY SANITARY
300 SMITH RANCH ROAD
SAN RAFAEL, CA 94903

**PROOF OF PUBLICATION
(2015.5 C.C.P.)**

**STATE OF CALIFORNIA
County of Marin**

I am a citizen of the United States and a resident of the County aforesaid: I am over the age of eighteen years, and not a party to or interested in the above matter. I am the principal clerk of the printer of the MARIN INDEPENDENT JOURNAL, a newspaper of general circulation, printed and published daily in the County of Marin, and which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of Marin, State of California, under date of FEBRUARY 7, 1955, CASE NUMBER 25566; that the notice, of which the annexed is a printed copy (set in type not smaller than nonpareil), has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

07/06/2018

I certify (or declare) under the penalty of perjury that the foregoing is true and correct.

Dated this 6th day of July, 2018.

Donna Lajarus

Signature

PROOF OF PUBLICATION

Legal No. 0006183699

**BOARD OF DIRECTORS OF THE
LAS GALLINAS VALLEY SANITARY DISTRICT
ORDINANCE 173
AN ORDINANCE AMENDING TITLE 2,
CHAPTER 1, SANITARY CODE OF THE
LAS GALLINAS VALLEY SANITARY DISTRICT**

The Board of Directors of the Las Gallinas Valley Sanitary District, Marin County, California, does ordain as follows:

Section 1. Title 2, Chapter 1, Section 907, of the Ordinance Code of the Las Gallinas Valley Sanitary District, is amended to read as follows:

ARTICLE IX. PERMITS AND FEES
Section 907. Capital Facilities Charge.

A) Applicants desiring connection to the wastewater facilities of the District shall pay a capital facilities charge of \$6,056 per Equivalent Sewer Unit ("E.S.U.") to the District prior to connection.

5) Additions or alterations of existing structures (other than high-flow or high-strength) shall be charged a sewer connection fee (sometimes referred to as Capital Facilities Charge) and be subject to additional conditions of connection in accordance with the following:

(a) No Connection fee shall be charged where the addition or alteration will not cause the existing structure to exceed twenty (20) Plumbing Fixture Units (PFUs). In the event the addition or alteration causes the existing structure to exceed twenty (20) Plumbing Fixture Units (PFUs), a Connection fee charge of Three Hundred Three Dollars (\$303) per Plumbing Fixture Unit (PFU) added shall be charged.

D) Adjustment. To maintain parity of the Capital Facilities Charge in current-dollar values, the charge will be reviewed periodically. Any adjustments, if necessary, shall be passed by ordinance as follows:

2) The base ENR Index, as of the adoption of this Ordinance, is 11,726 (July 2017).

Section 2. Upon adoption of this Ordinance, it shall be entered in full in the minutes of the Board of Directors, shall be posted on the District's front gate bulletin board, the District's website, shall be published once in the Marin Independent Journal, and shall take effect immediately upon the expiration of one (1) week of said publication and posting.

Section 3. All other ordinances and parts of ordinances inconsistent herewith are hereby repealed.

I hereby certify that the foregoing is a full, true and correct copy of the Ordinance duly and regularly passed and adopted by the Board of Directors of the Las Gallinas Valley Sanitary District of Marin County, California, at a meeting hereof held on June 28, 2018, by the following vote of members thereof:

AYES: Clark, Elias, Greenfield, Murray,
Schriebman
NOES: None
ABSENT: None
ABSTAIN: None

/s/Teresa Lerch, District Secretary
Las Gallinas Valley Sanitary District

APPROVED:
/s/Megan Clark, Board President

No.898 Jul 6, 2018

Marin Independent Journal

4000 Civic Center Drive, Suite 301
San Rafael, CA 94903
415-382-7335
legals@marinij.com

2074259

LAS GALLINAS VALLEY SANITARY
300 SMITH RANCH ROAD
SAN RAFAEL, CA 94903

**PROOF OF PUBLICATION
(2015.5 C.C.P.)**

**STATE OF CALIFORNIA
County of Marin**

I am a citizen of the United States and a resident of the County aforesaid: I am over the age of eighteen years, and not a party to or interested in the above matter. I am the principal clerk of the printer of the MARIN INDEPENDENT JOURNAL, a newspaper of general circulation, printed and published daily in the County of Marin, and which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of Marin, State of California, under date of FEBRUARY 7, 1955, CASE NUMBER 25566; that the notice, of which the annexed is a printed copy (set in type not smaller than nonpareil), has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

07/06/2018

I certify (or declare) under the penalty of perjury that the foregoing is true and correct.

Dated this 6th day of July, 2018.

Donna Lazarus

Signature

PROOF OF PUBLICATION

Legal No. 0006183742

**BOARD OF DIRECTORS OF THE
LAS GALLINAS VALLEY SANITARY DISTRICT**

**ORDINANCE 174
AN ORDINANCE OF ADDING CHAPTER 7 OF
TITLE 1 TO THE ORDINANCE CODE OF THE
LAS GALLINAS VALLEY SANITARY DISTRICT TO
PROVIDE INFORMAL BIDDING PROCEDURES
UNDER THE UNIFORM PUBLIC CONSTRUCTION
COST ACCOUNTING ACT FOR
CONSTRUCTION PROJECTS
(Section 22000, et seq. of the
Public Contract Code)**

The Board of Directors of the Las Gallinas Valley Sanitary District, Marin County, California, does ordain as follows:

ARTICLE 1. TITLE

An Ordinance of the Las Gallinas Valley Sanitary District ("District") of San Rafael, California, adopting informal bidding procedures under the Uniform Public Construction Cost Accounting Act (Section 22000, et seq. of the Public Contract Code).

ARTICLE 2. PURPOSE AND SCOPE

Section 201. The purpose of this Ordinance is to adjust the monetary limits for construction projects which can be carried out with administrative decision, informally bid, and formally bid procedures. The contracting limits imposed by Section 20800 of the California Public Contract Code (Sanitary District Public Construction Act) are superseded by Section 22032 of the Uniform Public Construction Cost Accounting Act.

Section 202. With the adoption of the Ordinance, projects less than the Tier 1 dollar amount specified in Attachment 1 may be performed by staff of the Agency, by force account with a contractor, by negotiated contract, or by use of a purchase order.

Section 203. Projects within the Tier 2 dollar amount specified in Attachment 1 may be bid informally, which requires the maintenance of a list of qualified contractors that must be updated annually. All contractors on the list are mailed a notice inviting informal bids and the notice is also provided to specified trade journals as named by the California Uniform Construction Cost Accounting Commission (CUCCAC).

Section 204. Projects greater than the Tier 3 dollar amount specified in Attachment 1 are bid formally which includes advertising, a bid period of minimum duration, prepublished public bid open date and time, and opening sealed bids.

Section 205. If all bids are in excess of one hundred seventy-five thousand dollars (\$175,000), the District may, by a resolution of a four-fifths vote, award the contract at one hundred eighty-seven thousand dollars (\$187,000) or less, to the lowest responsible bidder, if it determines the cost estimate of the District was reasonable.

ARTICLE 3. AUTHORITY

The authority for public agency adoption of these alternative public contract bidding procedures is derived from the Uniform Public Construction Cost Accounting Act for the State of California (Pub. Cont. Code Sec. 22000 et seq.).

ARTICLE 4. ADMINISTRATION

Section 401. Public projects, as defined by the Act and in accordance with the limits listed in Section 22032 of the Public Contract Code, may be let to contract by informal procedures as set forth in Section 22032, et seq., of the Public Contract Code.

Section 402. A list of contractors shall be developed and maintained in accordance with the provisions of Section 22034 of the Public Contract Code and criteria promulgated from time to time by the California Uniform Construction Cost Accounting Commission.

Section 403. Where a public project is to be performed which is subject to the provisions of this Ordinance, a notice inviting informal bids shall be mailed, faxed or emailed to all contractors for the category of work to be bid, as shown on the list developed in accordance with Section 22034. The District may also mail, fax or email a notice inviting informal bids to all construction trade journals as specified by the California Uniform Construction Cost Accounting Commission in accordance with Section 22036 of the Public Contract Code. Additional contractors and/or construction trade journals may be notified at the discretion of the Agency, provided however:

(1) If there is no list of qualified contractors maintained by the Agency for the particular category of work to be performed, the notice inviting bids shall be sent only to the construction trade journals specified by the Commission.

(2) If the product or service is proprietary in nature such that it can be obtained only from a certain contractor or contractors, the notice inviting informal bids may be sent exclusively to such contractor or contractors.

Section 404. The Agency General Manager is authorized to award informal contracts pursuant to this Section.

Section 405. As of March 2018, the limits set by the California Uniform Construction Cost Accounting Commission are shown in Attachment 1. The General Manager is authorized to periodically update the Tier amounts in Attachment 1 to reflect the most recent limits set by the Commission.

ARTICLE 5. ADOPTION AND NOTIFICATION

This Ordinance shall take effect and be in force thirty (30) days from the date of its passage, and before the expiration of fifteen (15) days after its passage, it or a summary of it shall be published once, with the names of the members of the Board of Directors of the Las Gallinas Valley Sanitary District of Marin County, California, voting for and against the same in the Marin Independent Journal, a newspaper of general circulation published in the County of Marin.

I hereby certify that the foregoing is a full, true and correct copy of the Ordinance duly and regularly passed and adopted by the Board of Directors of the Las Gallinas Valley Sanitary District of Marin County, California, at a meeting hereof held on June 28, 2018, by the following vote of members thereof:

AYES: Clark, Elias, Greenfield, Murray,
Schriebman

NOES: None
ABSENT: None
ABSTAIN: None

/s/Teresa Lerch, District Secretary
Las Gallinas Valley Sanitary District

APPROVED:
/s/Megan Clark, Board President

ATTACHMENT 1

The table below shows the CUCCAC amounts for the three Tiers referenced in Ordinance 2018-174, as of May 2018. The General Manager will update the Tier amounts after the CUCCAC approves adjustments.

Table 1

	CUCCAC
Tier 1	Less than \$45,000
Tier 2	Between \$45,000 to \$175,000
Tier 3	Greater than \$175,000

no. 899 Jul 6, 2018



Consent _____
Staff/Consultant Reports ____
Agenda Item _____ 4A _____

Agenda Summary Report

Date July 12, 2018

To: Chirs DeGabriele, Interim General Manager
From: Teri Lerch, District Secretary
Mtg. Date: July 12, 2018
Re: 2018 Board Meeting Schedule Modification

BACKGROUND:

The District Board Meetings are regularly scheduled on the second and fourth Thursdays of each month. Occasionally, Special Meetings are scheduled or Board Meetings need to be cancelled and rescheduled to accommodate scheduling conflicts.

Staff would like Board input on the following Board Meeting:

1. The CASA Summer Conference, which is usually attending by staff and Board Members, will be held in Monterey from August 8-10, 2018. This is in conflict with the Board Meeting scheduled for August 9th. Staff suggests cancelling the August 9th meeting.

STAFF RECOMMENDATION:

Board approve cancelling the August 9th meeting. The regular August Board meeting will be on Thursday, August 23, 2018.

FISCAL IMPACT:

N/A

PERSON TO BE NOTIFIED:

Public noticing in accordance with District policy and as required under the Brown Act.

7/12/2018

Interim General Manager Report

- Separate Item to be distributed at Board Meeting
- Separate Item to be distributed prior to Board Meeting
- Verbal Report
- Presentation

**Las Gallinas Valley Sanitary District
Treasurer's Report - Operating and Investment Accounts
For the month of June 2018**

I. Account Summary: Bank and Investment Accounts

Accounts Summary	June 30, 2018	May 31, 2018	Change from Previous Month
Summary of Bank and Investment Accounts			
Bank of Marin			
Operating	\$ 117,324	\$ 243,538	\$ (126,214)
Operating Sweep	498,190	101,181	397,009
Zero Balance	203,586	37,058	166,528
Liquid Savings	1,474,389	2,018,535	(544,146)
Private Sewer Lateral Rehab	169,372	169,366	6
Surcharge-Marín Lagoon	118,030	108,117	9,913
Surcharge-Captains Cove	25,886	19,528	6,358
Connection Fee	38,414	38,409	5
Capital Project Reserve Fund	2,246,196	2,194,445	51,751
Petty cash	900	1,107	(207)
Investment Accounts			
Debt Service Reserve-Recycled Water	586,886	585,753	1,133
Debt Service Reserve-SRF Loan	294,054	293,480	574
Local Agency Investment Fund	20,781,281	20,781,281	-
Cash and Investments	<u>\$ 26,554,508</u>	<u>\$ 26,591,798</u>	<u>\$ (37,290)</u>

II. Account Activity for Bank of Marin Accounts

Bank of Marin operating account activity is for paying regular operating expenses of the District. Funds are transferred from the Liquid Savings to the Operating account as needed.

Statement of Compliance:

The investments accounts are invested in compliance with the District's investment policy, adopted at the February 23, 2017 Board meeting and California Government Code Section 53600. In addition, the District does have the financial ability to meet its cash flow requirements for the next six months.

Prepared by: Susan McGuire
Susan McGuire, CPA Administrative Services Manager

Reviewed by: Chris DeGabriele
Chris DeGabriele, PE Interim General Manager

**Las Gallinas Valley Sanitary District
Treasurer's Report - 2017 Revenue Bonds
For the month of June 2018**

I. Summary of Bond Accounts and Cumulative Activities Since Inception

Accounts Summary	Starting Balance 4/28/2017	Total Activities Since Inception	Ending Balance 6/30/2018
1 Bond Project Fund	\$41,000,000	\$ (909,530) ^(a)	\$ 40,090,470
2 Cost of Issuance Fund	193,121	(193,111)	10
3 Bond Payment Fund	-	103	103
 Total	 <u>\$41,193,121</u>	 <u>\$ (1,102,538)</u>	 <u>\$ 40,090,583</u>

(a) Funds drawn to reimburse project costs were transferred to the Capital Project Reserve Fund.

II. Accounts Details for the month ended June 30, 2018

1 Bond Project Fund		
Beginning Balance June 1, 2018		\$ 40,090,470
Interest income from Local Area Investment Fund (LAIF) estimated annual yield of 1.51%		-
Ending Project Fund Balance at June 30, 2018		<u>\$ 40,090,470</u>
2 Cost of Issuance Fund		
Beginning Balance June 1, 2018		\$ 10
Funds transferred to Bond Payment Fund for scheduled principal and interest payment		-
Interest income from US Bank estimated to be an annual yield of 2.0%		-
Ending Cost of Issuance Fund Balance at June 30, 2018		<u>\$ 10</u>
3 Bond Payment Fund		
Beginning Balance June 1, 2018		\$ 103
Funds transferred to pay the scheduled principal and interest payment due		-
Interest income from US Bank estimated to be a 2.0% for annual yield		-
Ending Bond Payment Fund Balance at June 30, 2018		<u>\$ 103</u>



Consent _____
Staff/Consultant Reports _____
Agenda Item 5A3

Agenda Summary Report

Date July 12, 2018

To: Chris DeGabriele, PE, Interim General Manager *CD*
From: Michael P. Cortez, PE, District Engineer
Mtg. Date: July 12, 2018
Re: Design Update - Secondary Treatment Plant Upgrade and Recycled Water Expansion

BACKGROUND:

The project design team consisting of District staff, Aqua Engineering, Brown& Caldwell, ArcSine Engineering, and MWH Constructors is nearing completion of a final design ready for bid advertisement in the next few weeks. The final scope of work is as follows (See attached map for the location of each work item.):

1. Modification of the existing headworks, including grit chamber modifications and other miscellaneous items.
2. Construction of new electrical building.
3. Modifications to primary clarifier effluent piping.
4. Demolition of primary and secondary biofilters.
5. Construction of new primary pump station, anoxic basins, and aeration basins including splitter structures, RAS collection structure and installation of all associated equipment, pumps, pipes, valves, gates, and other related items.
6. Modification of the existing secondary clarifier for interim phasing operation.
7. Construction of two new secondary clarifiers and all associated mechanisms, piping, valves, and other related items.
8. Construction of new dechlorination dosing facility including all foundations/pads, building, and associated tanks, pumps, valves, piping, and other related items.
9. Modifications to existing chlorine contact chamber piping, water storage piping, and outfall structure.
10. Construction of new mechanical thickeners. Construction includes thickeners, pumps, piping, valves, gates, and other items associated with thickening.
11. Removal of deep bed filter sand media and associated equipment and modifications to existing structure to accommodate additional recycled water treatment facility RWTF feed pumps and storm water drain pumps.
12. Installation of new pond water return pumps (in existing pump station structure).
13. Installation of additional RWTF feed pumps in existing concrete channel.
14. Installation of RWTF membrane skids in existing process building.
15. Installation of new feed pumps in existing wet well to transfer membrane effluent to chlorine chamber.
16. Installation of new recycled water distribution pumps.
17. Other site modifications such as equipment pads, gasoline/fuel tank pads.
18. Alternate bid item: Construction of new UV building including all foundations, concrete channels/structures, interior rooms/finishes, and all installation of all associated equipment, pumps, pipes, valves, gates, and other related items.



Tentative project schedule:

- | | |
|---------------------------|------------------------------------|
| 1. Call for bids: | July 26, 2018 |
| 2. Bid walk: | (TBD, to be determined) |
| 3. Bid opening | September 26, 2018 |
| 4. Notice of Award: | November 15, 2018 |
| 5. Notice to Proceed: | December 15, 2018 |
| 6. Start of Construction: | January 2019 |
| 7. End of Construction: | +33 months after Notice to Proceed |

STAFF RECOMMENDATION:

For information only

FISCAL IMPACT:

N/A

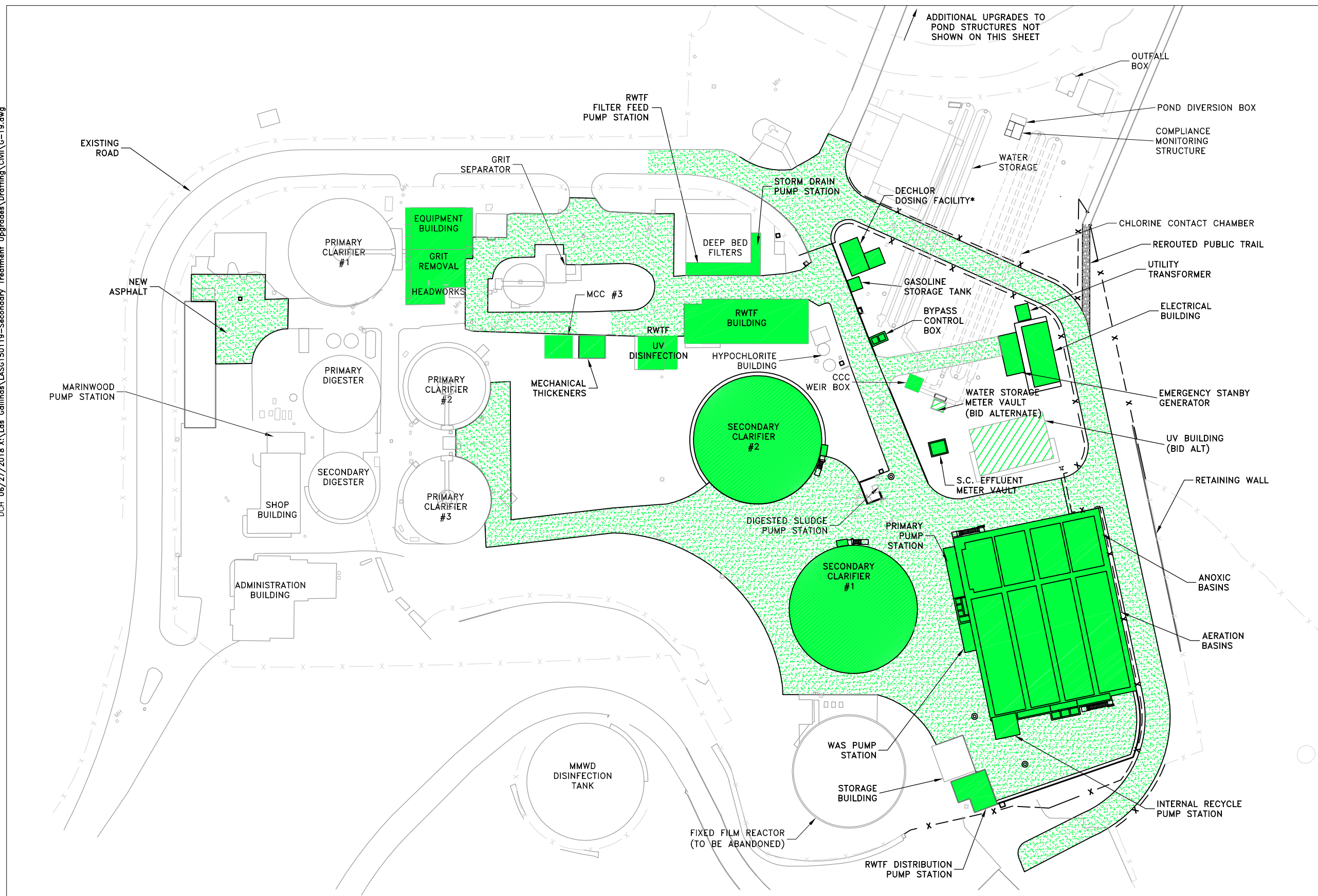
PERSON(S) TO BE NOTIFIED:

N/A

DCH_06/27/2018 X:\Las Gallinas\LASG150119-Secondary Treatment Upgrades\Drafting\Civil\G-19.dwg

PLOTTED:
SAVED:

PLOT: EXTEND
SCALE: 1:1
BORDER: 22,34
COLOR: No.
RED 0.70MM
YELLOW 0.20MM
GREEN 0.25MM
CYAN 0.40MM
BLUE 0.50MM
MAGENTA 0.20MM
WHITE 0.35MM
GRAY 0.15MM
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100 0.70MM
210 0.60MM



LEGEND

- NEW ASPHALT/PAVEMENT
- NEW OR UPDATED STRUCTURE
- BID ALTERNATE
- GRAVEL ACCESS

* REMOVED WITH UV BID ALTERNATE

OVERALL SITE PLAN
SCALE: 1"=40'-0"
0 40 80
Scale in Feet



JOB NO. 12600-07/16650-02
LAS GALLINAS VALLEY SANITARY DISTRICT
MARIN COUNTY, CALIFORNIA
SECONDARY TREATMENT PLANT AND RW EXPANSION

GENERAL OVERALL SITE PLAN

CHECKED JRL		DRAWN DCH		SCALE AS SHOWN	
APPROVED JRL		DESIGNED EES		DATE 07/02/18	
GENERAL MANAGER Chris DeGabriele		DISTRICT ENGINEER Michael P Cortez		RCE # 54038	
NO.		DATE		DESCRIPTION	
				BY	
				APPR'D	
				SHEET	
				PLAN NO.	
				DRAWING NO.	
				REVISION NO.	
				REVISIONS	
		19 of 326		G-19	
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7/12/2018 BOARD REPORTS

Agenda Item 5B1

Human Resources Subcommittee

- Separate Item to be distributed at Board Meeting
- Separate Item to be distributed prior to Board Meeting
- Verbal Report
- Presentation

Agenda Item 5B2

LAFCO

- Separate Item to be distributed at Board Meeting
- Separate Item to be distributed prior to Board Meeting
- Verbal Report
- Presentation

Agenda Item 5B3

Gallinas Watershed Council/Miller Creek Watershed Council

- Separate Item to be distributed at Board Meeting
- Separate Item to be distributed prior to Board Meeting
- Verbal Report
- Presentation

Agenda Item 5B4

JPA Local Task Force on Solid and Hazardous Waste

- Separate item to be distributed at Board meeting
- Separate Item to be distributed prior to Board Meeting
- Verbal Report
- Presentation

Agenda Item 5B5

NBWA

- Separate item to be distributed at Board meeting
- Separate Item to be distributed prior to Board Meeting
- Verbal Report
- Presentation

Agenda Item 5B6

NBWRA/North Bay Water

- Separate item to be distributed at Board meeting
- Separate Item to be distributed prior to Board Meeting
- Verbal Report
- Presentation

Agenda Item 5B7

Engineering Subcommittee

- Separate Item to be distributed at Board Meeting
- Separate Item to be distributed prior to Board Meeting
- Verbal Report
- Presentation

Agenda Item 5B8

Other Reports

- Separate Item to be distributed at Board Meeting
- Separate Item to be distributed prior to Board Meeting
- Verbal Report
- Presentation



BOARD MEMBER MEETING ATTENDANCE REQUEST

Date: _____ Name: _____

I would like to attend the _____ Meeting
of _____

To be held on the _____ day of _____ from _____ a.m. / p.m. and
returning on _____ day of _____ from _____ a.m. / p.m.

Actual meeting date(s): _____

Purpose of Meeting: _____

Frequency of Meeting: _____

Estimated Costs of Travel (if applicable): _____

Please submit to the District Administrative Assistant, no later than 2:00 p.m. on the Friday prior to the Board Meeting.

For Office Use Only

Request was Approved Not Approved at the Board Meeting held on _____.

7/12/2018

BOARD AGENDA ITEM REQUESTS

Agenda Item 6B

- Separate Item to be distributed at Board Meeting
- Separate Item to be distributed prior to Board Meeting
- Verbal Report
- Presentation

Wednesday, June 27, 2018
7:08 AM

Agenda Item 7
Date July 12, 2018

SAN RAFAEL

Waste district picks firm to recruit chief

The Las Gallinas Valley Sanitary District is set to pay \$24,500 for an executive search firm to recruit a general manager.

The district received four proposals for the assignment and selected Sacramento-based CPS HR Consulting. The district aims to have a new manager in place by December.

The former manager, Mark Williams, resigned in November amid complaints about his management style. Chris De-Gabriele, former North Marin Water District general manager, has been working as interim general manager.

The district board is slated to approve the executive search contract at its meeting on Thursday. The meeting is set for 4:30 p.m. at the district office at 300 Smith Ranch Road.

[Copyright Terms and Terms of Use. Please review new arbitration language here.](#)

Screen clipping taken: 6/27/2018 7:08 AM

Legal Notice

Legal Notice

LAS GALLINAS VALLEY SANITARY DISTRICT
300 Smith Ranch Road
San Rafael, California 94903

NOTICE INVITING SEALED BIDS

ra
br
1. The Las Gallinas Valley Sanitary District in-
vites sealed bids to provide the following
products and services to the District:
TOWABLE 4" & 8" EMERGENCY PUMPS, in ac-
cordance with California Public Contract Code
Section 20804 and other applicable law, and
the following:

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2. All bids must be delivered to the Las Gallinas
Valley Sanitary District, 300 Smith Ranch Road,
San Rafael, California 94903 on or before **11:00
AM, July 6, 2018**. Bids will be opened and read
publicly at that time. Bids must be made on
the bid forms included in the Contract Docu-
ments. Bids that are submitted late according
to the official time kept by the District Engi-
neer or a designee will be returned unopened.
Bids submitted by facsimile or other electronic
means will not be accepted. Bids that are in-
complete or that otherwise do not conform to
the requirements specified in the Contract
Documents may be deemed non-responsive.
The Contract Documents may be obtained at
the above address or by calling (415) 472-1734.
The District reserves the right to reject any or
all bids and to waive any formalities or minor
exceptions.

3. The Contractor shall furnish all tools, equip-
ment, apparatus, facilities, labor and material
within **90** calendar days of the project com-
mencement date specified in the Notice to Pro-
ceed for the project.

4. All the project work shall be completed in ac-
cordance with the Contract Documents on file
at the District. Complete Contract Documents
may be obtained at the District Offices, 300
Smith Ranch Road, San Rafael, CA 94903. There
will be a \$25 non-refundable charge for each
Contract Documents. Checks and money or-
ders must be made payable to the Las Gallinas
Valley Sanitary District. Requests for informa-
tion on receiving Contract Documents should
be directed to the District Offices at (415) 472-
1734. Contract Documents will be mailed upon
request and receipt of the non-refundable
charge and the bidder's UPS or FedEx account
number.

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5. In accordance with California Public Contract
Code Section 20804.5, all bids must be present-
ed under sealed cover and include one of the
following forms of bidder's security: cash,
cashier's check made payable to the District,
certified check made payable to the District, or
a bidder's bond. The amount of bidder's se-
curity provided must equal at least ten (10)
percent of the total of the bid price for the
base bid and the additive or deductive items
listed in this notice. The successful bidder
must submit to the District complete, executed
copies of agreement included in the Contract
Documents within seven (7) calendar days of
receiving written Notice of Award of the pro-
ject. Bidder's security of any successful bidder
that fails to do so will be forfeited to the Dis-
trict. **The Engineer's estimate is \$190,000.**

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6. In accordance with California Public Contract
Code Section 6109, contractors and
subcontractors who are ineligible to perform
work on public works projects pursuant to Cal-
ifornia Labor Code Sections 1777.1 or 1777.7
may neither bid on, be awarded or perform
work as a subcontractor on the project.

7. In accordance with California Labor Code

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Section 1771, not less than the general prevailing rate of per diem wages for work of a similar character in the locality in which the project is to be performed, and not less than the general prevailing rate of per diem wages for holiday and overtime work fixed as provided in the California Labor Code shall be paid to all workers engaged in performing the project. In accordance with California Labor Code Section 1770 and following, the Director of Industrial Relations has determined the general prevailing wage per diem rates for work in the locality in which the project is to be performed. In accordance with California Labor Code Section 1773, the District has obtained the general prevailing rate of per diem wages and the general rate for holiday and overtime work in the locality in which the project is to be performed for each craft, classification or type of worker needed to perform the project. In accordance with California Labor Code Section 1773.2, copies of the prevailing rate of per diem wages are on file at the District Engineer's Office and will be made available on request. A copy of said wage rates is available online at www.dir.ca.gov/DLSR/PWD. In accordance with California Labor Code Section 1777.1, contractors and subcontractors that are found guilty of willfully violating Chapter 1 of Part 7 of Division 2 of the Labor Code (except for Section 1777.5), or that are found guilty of such violations with intent to defraud, and entities in which such contractors or subcontractors have any interest, may be ineligible to bid on, be awarded, or perform project work as a subcontractor.

8. In accordance with California Public Contract Code Section 3400, bidders may propose equals of products listed in the Technical Specifications by manufacturer name, brand or model number; unless the Technical Specifications or plans specify that the product is necessary to match others in use. Complete information for products proposed as equals must be submitted to the District Engineer's Office for review at least seven (7) working days before the time specified for bid opening in accordance with the bidders instructions contained in the Contract Documents.

9. The District reserves the right to reject any and all bids and/or to waive any bid irregularities to the extent permitted by law. If the District elects to award a contract for performance of the project, the contract will be awarded in accordance with California Public Contract Code Section 20603 and other applicable law to the responsible bidder submitting a responsive bid with the lowest total bid price for the base bid and the following additive or deductive alternate items as further described in the Contract Documents.

10. Questions regarding the Contract Documents should be directed in writing as soon as possible (but no later than five (5) working days prior to the opening of bids to: Michael P. Cortez PE, District Engineer, Phone: 415-472-1033, extension 18, or email at mcortez@lgvsd.org. Where appropriate, the District may respond to such questions by addenda transmitted to all Contract Documents recipients.

11. All bids will remain valid for ninety (90) calendar days after the bid opening. Except as permitted by law and subject to all applicable remedies, including forfeiture of bidder's security, bidders may not withdraw their bid during the ninety (90) day period after the bid opening.

Las Gallinas Valley Sanitary District

By: /s/ Chris DeGabriele
Chris DeGabriele, PE, General Manager

Date: June 14, 2018

no. 809 Jun 19, 26, 2018

Legal Notice	Legal Notice	Legal Notice
<p>LAS GALLINAS VALLEY SANITARY DISTRICT 300 Smith Ranch Road San Rafael, California 94903</p>		
<p>NOTICE INVITING SEALED BIDS</p>		
<p>1. The Las Gallinas Valley Sanitary District hereby invites bids for the SEWER MAIN REHABILITATION 2018 project, in accordance with California Public Contract Code Section 20804 and other applicable law, and the following:</p>		
<p>2. All bids must be delivered to the Las Gallinas Valley Sanitary District, 300 Smith Ranch Road, San Rafael, California 94903 on or before 11:00 AM, July 17, 2018. Bids will be opened and read publicly at that time. Bids must be made on the bid forms included in the bid package. Bids that are submitted late according to the official time kept by the District Engineer or a designee will be returned unopened. Bids submitted by facsimile or other electronic means will not be accepted. Bids that are incomplete or that otherwise do not conform to the requirements specified in the bid package may be deemed non-responsive.</p>		
<p>3. A pre-bid meeting is scheduled for June 29, 2018 at 8:00AM, 300 Smith Ranch Rd., San Rafael, CA 94903. The pre-bid meeting is mandatory. In addition, this Project requires bidders to submit a notarized copy of a Site Visit Affidavit to be submitted with the Bid. See required form under Bidding Requirements section of the Contract Documents. A site visit will follow after the pre-bid meeting. Special site visits may be scheduled 24 hours in advance with the District Engineer, telephone number 415-472-1033, extension 18, a minimum of five (5) working days before bid opening.</p>		
<p>4. The project Contractor shall furnish all tools, equipment, apparatus, facilities, labor and material necessary to perform and complete in a good and workmanlike manner the construction of the SEWER MAIN REHABILITATION 2018 project as shown in the project Technical Specifications and plans and in accordance with the Contract Documents within 150 calendar days of the project commencement date specified in the Notice to Proceed for the project.</p>		
<p>5. SCOPE OF WORK. The project work is generally described as: • Rehabilitation of approximately 2,626 lineal feet of existing 6 and 8-inch sewer mains and trunk sewers at the following locations: Garden Ave, Corrallo Dr, Channing Way down to John Duckett Pump Station Easement, Beechnut Ct Easement, 300 Channing Way, and Montecillo Rd; • Rehabilitation of approximately 19 manholes and rod holes with lining method; • Replacement of approximately 24 lower laterals.</p>		
<p>6. All the project work shall be completed in accordance with the bid packages on file at the District. Complete bid packages may be obtained at the District Offices, 300 Smith Ranch Road, San Rafael, CA 94903. There will be a fifty dollar (\$50) non-refundable charge for each bid package. Checks and money orders must be made payable to the Las Gallinas Valley Sanitary District. Requests for information on receiving bid packages should be directed to the District Offices at (415) 472-1734. Bid packages will be mailed upon request and receipt of the non-refundable charge and the bidder's UPS or FedEx account number.</p>		
<p>7. In accordance with California Public Contract Code Section 20804.5, all bids must be presented under sealed cover and include one of the following forms of bidder's security: cash, cashier's check made payable to the District, certified check made payable to the District, or a bidder's bond. The amount of bidder's security provided must equal at least ten (10) percent of the total of the bid price for the base bid and the additive or deductive items listed in this notice. The successful bidder must submit to the District complete, executed copies of all documents specified in the contract checklist included in the bid package within fifteen (15) calendar days of receiving written Notice of Award of the project. Bidder's security of any successful bidder that fails to do so will be forfeited to the District. The documents required pursuant to the contract checklist include, but are not limited to, a payment or labor and materials bond in an amount of at least 100 percent of the amount payable by the terms of the project contract and that satisfies the requirements of California Civil Code Section 3248, and a performance bond in an amount of at least 100 percent of the amount payable by the terms of the contract. All project bonds must be executed by an admitted surety insurer in accordance with applicable law and acceptable to the District. The Engineer's estimate is \$ 750,000.</p>		
<p>8. Pursuant to California Public Contract Code Section 330, a Class A California contractor's license is required to bid on the project. In accordance with California Business and Professions Code Section 7028.15, all project work must be performed by properly licensed contractors and subcontractors with active licenses in good standing as of the date and time specified for bid opening. However, in accordance with California Public Contract Code Section 20103.5, if the project involves federal funds, project contractors and subcontractors must have active licenses in good standing no later than the time the project contract is awarded. Bids that do not satisfy applicable licensing requirements will be considered non-responsive. Licenses must be issued by the Contractor's State License Board of California and must be maintained in good standing throughout the project term. In accordance with California Business and Professions Code Section 7030.5, bidders must verify their Contractor's License number and license expiration date on the bid forms under penalty of perjury.</p>		
<p>9. In accordance with California Public Contract Code Section 6109, contractors and subcontractors who are ineligible to perform work on public works projects pursuant to California Labor Code Sections 1777.1 or 1777.7 may neither bid on, be awarded or perform work as a subcontractor on the project.</p>		
<p>10. In accordance with California Labor Code Section 1771, not less than the general prevailing rate of per diem wages for work of a similar character in the locality in which the project is to be performed, and not less than the general prevailing rate of per diem wages for holiday and overtime work fixed as provided in the California Labor Code shall be paid to all workers engaged in performing the project. In accordance with California Labor Code Section 1770 and following, the Director of Industrial Relations has determined the general prevailing wage per diem rates for work in the locality in which the project is to be performed. In accordance with California Labor Code Section 1773, the District has obtained the general prevailing rate of per diem wages and the general rate for holiday and overtime work for the locality in which the project is to be performed for each craft, classification or type of worker needed to perform the project. In accordance with California Labor Code Section 1773.2, copies of the prevailing rate of per diem wages are on file at the District Engineer's Office and will be made available on request. A copy of said wage rates is available online at www.dir.ca.gov/DIR/PWD/. In accordance with California Labor Code Section 1777.1, contractors and subcontractors that are found guilty of willfully violating Chapter 1 of Part 7 of Division 2 of the Labor Code (except for Section 1777.5), or that are found guilty of such violations with intent to defraud, and entities in which such contractors or subcontractors have any interest, may be ineligible to bid on, be awarded, or perform project work as a subcontractor.</p>		
<p>11. In accordance with California Public Contract Code Section 3406, bidders may propose equals of products listed in the Technical Specifications or Drawings by manufacturer name, brand or model number unless the Technical Specifications or plans specify that the product is necessary to match others in use. Complete information for products proposed as equals must be submitted to the District Engineer's Office for review at least seven (7) working days before the time specified for bid opening in accordance with the bidders instructions contained in the bid package.</p>		
<p>12. In accordance with California Public Contract Code Section 22300, except where prohibited by federal regulations or policies, the successful bidder may, on request and at its expense, substitute securities in lieu of amounts withheld by the District from progress payments to ensure performance under the contract in accordance with the Contract Documents. Such securities will be subject to the terms of the escrow for security deposit agreement contained in the Contract Documents.</p>		
<p>13. The District reserves the right to reject any and all bids and/or to waive any bid irregularities to the extent permitted by law. If the District elects to award a contract for performance of the project, the contract will be awarded in accordance with California Public Contract Code Section 20803 and other applicable law to the responsible bidder submitting a responsive bid with the lowest total bid price for the base bid and the following additive or deductive alternate items as further described in the bid package.</p>		
<p>14. Questions regarding the bid package should be directed in writing as soon as possible (but no later than five (5) working days prior to the opening of bids to: Michael P. Cortez PE, District Engineer, Phone: 415-472-1033, extension 18. Where appropriate, the District may respond to such questions by addenda transmitted to all bid package recipients.</p> <p>15. All bids will remain valid for ninety (90) calendar days after the bid opening. Except as permitted by law and subject to all applicable remedies, including forfeiture of bidder's security, bidders may not withdraw their bid during the ninety (90) day period after the bid opening.</p> <p>Las Gallinas Valley Sanitary District By: /s/ Chris DeGabriele Chris DeGabriele, Interim General Manager Date: June 14, 2018 NO. 831</p>		



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EESI Statement: EPA Report on Biofuels' Environmental Impacts Misses the Forest for the Trees

July 6, 2018

On June 30, EPA released its second triennial report to Congress, which outlines the state of research of any potential negative environmental impacts of biofuels production, including land use change, air quality, water quality, biodiversity, soil quality and invasive species from producing biofuels for the Renewable Fuel Standard. Despite the careful consideration of these topics within the report, EPA paints an incomplete picture, at best, as they fail to draw any comparisons between biofuels and their main competitor – petroleum. While considering potential environmental impacts of renewable energies, one must consider the alternative as well.

It is very unfortunate that EPA chose not to consider the greenhouse gas as well as other environmental and health impacts of petroleum extraction and refining in their assessment. Despite the overwhelming evidence that fossil fuels are the main threat to our climate, as well as causing irreparable harm to our water, air, and health, EPA decided not to draw any comparisons between the two fuel choices in their literature review.

While biofuels production must absolutely be done in a way that minimizes the impact to the environment, the plain truth is that most evidence-based research finds that biofuels are still a better choice for our environment, health, and air quality as compared to fossil fuels. Additionally, farmers are leading the charge to implement conservation practices and better manage land in the face of increasing demand for food, feed, fiber and biobased compounds, including biofuels.

While petroleum products continue to get dirtier and worse for the climate (<http://carnegieendowment.org/2015/03/11/know-your-oil-creating-global-oil-climate-index-pub-59285>), the biofuels industry has continually improved the greenhouse gas footprint of conventional ethanol (<https://www.usda.gov/media/press-releases/2017/01/12/usda-releases-new-report-lifecycle-greenhouse-gas-balance-ethanol>), which is capped at 15 billion gallons under the RFS. Additionally, cellulosic fuels, such as those sourced from crop residues, food wastes, and manures, have the potential to greatly reduce wastes and deal with methane emissions, a potent greenhouse gas with as much as 36 times the warming potential of carbon dioxide. The volumes produced of these cellulosic fuels continue to grow year-over-year and represent a tremendous success of the RFS.

Biofuels continue to remain critical in meeting the goals outlined by the Paris Climate Accord. Even as we continue to electrify the passenger fleet, biofuels will remain a critical wedge in reducing greenhouse gas emissions in the short-term. In sectors that are difficult to electrify, such as aviation and shipping, biofuels will likely play an increasingly important role going forward. Additionally, if the economy is going to transition to renewable materials, we must displace an ever greater share of petroleum in chemicals and products. The bioeconomy will be a critical piece of that transition.

For more information see:

- Biofuels and the Environment: The Second Triennial Report to Congress (https://cfpub.epa.gov/si/si_public_record_Report.cfm?dirEntryId=341491), U.S. EPA

Contact

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bioenergy@eesi.org (<mailto:bioenergy@eesi.org>)

Tags

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LAS GALLINAS VALLEY SANITARY DISTRICT
300 Smith Ranch Road
San Rafael, California 94903

NOTICE INVITING SEALED BIDS

1. The Las Gallinas Valley Sanitary District hereby invites bids for the PLANT IMPROVEMENTS 2018 project, in accordance with California Public Contract Code Section 20804 and other applicable law, and the following:

2. All bids must be delivered to the Las Gallinas Valley Sanitary District, 300 Smith Ranch Road, San Rafael, California 94903 on or before **11:00 AM, July 25, 2018**.

3. Bids will be opened and read publicly at that time. Bids must be made on the bid forms included in the bid package. Bids that are submitted late according to the official time kept by the District Engineer or a designee will be returned unopened. Bids submitted by facsimile or other electronic means will not be accepted. Bids that are incomplete or that otherwise do not conform to the requirements specified in the bid package may be deemed non-responsive.

4. A mandatory pre-bid meeting is scheduled for **9:00AM on July 18, 2018** at 300 Smith Ranch Rd., San Rafael, CA 94903. A site visit will follow after the mandatory pre-bid meeting. This Project requires Bidders to submit a notarized copy of a Site Visit Affidavit to be submitted with the Bid. Special site visits may be scheduled 24 hours in advance with the Assistant Engineer, telephone number 415-472-1033, extension 29, a minimum of five (5) working days before bid opening.

5. The project Contractor shall furnish all tools, equipment, apparatus, facilities, labor and material necessary to perform and complete in a good and workmanlike manner the construction of the PLANT IMPROVEMENTS 2018 project as shown in the project Technical Specifications and plans and in accordance with the Contract Documents within **one hundred twenty (120) calendar days** of the project commencement date specified in the Notice to Proceed for the project.

6. **SCOPE OF WORK.** The project work is generally described as:

- Replacement of two (2) 7.5 hp horizontal grit pumps with two (2) vertical 10 hp grit pumps.
- New grit pump motor controls installed in existing MC 6.
- Replacement of two (2) D15 LB hydrocyclones with two (2) new D10LB hydrocyclones and associated new piping.
- Installation of three (3) progressive cavity sludge pumps with motor control modifications.
- Sand Blast and Paint the two (2) plant grit chambers.

7. All the project work shall be completed in accordance with the bid packages on file at the District. Complete bid packages may be obtained at the District Offices, 300 Smith Ranch Road, San Rafael, CA 94903. There will be a fifty dollar (\$50) non-refundable charge for each bid package. Checks and money orders must be made payable to the Las Gallinas Valley Sanitary District. Requests for information on receiving bid packages should be directed to the District Offices at (415) 472-1734. Bid packages will be mailed upon request and receipt of the non-refundable charge and the bidder's UPS or FedEx account number.

8. In accordance with California Public Contract Code Section 20804.5, all bids must be presented under sealed cover and include one of the following forms of bidder's security: cash, cashier's check made payable to the District, certified check made payable to the District, or a bidder's bond. The amount of bidder's security provided must equal at least ten (10) percent of the total of the bid price for the base bid and the additive or deductive items listed in this notice. The successful bidder must submit to the District complete, executed copies of all documents specified in the contract checklist included in the bid package within seven (7) calendar days of receiving written Notice of Award of the project. Bidder's security of any successful bidder that fails to do so will be forfeited to the District. The documents required pursuant to the contract checklist include, but are not limited to, a payment or labor and materials bond in an amount of at least 100 percent of the amount payable by the terms of the project contract and that satisfies the requirements of California Civil Code Section 3248, and a performance bond in an amount of at least 100 percent of the amount payable by the terms of the contract. All project bonds must be executed by an admitted surety insurer in accordance with applicable law and acceptable to the District. **The Engineer's estimate is \$480,750**

9. Pursuant to California Public Contract Code Section 3300, a minimum of a **California Class A General Engineering Contractor's License**, is required to bid on the project. In accordance with California Business and Professions Code Section 7028.15, all project work must be performed by properly licensed contractors and subcontractors with active licenses in good standing as of the date and time specified for bid opening. However, in accordance with California Public Contract Code Section 20103.5, if the project involves federal funds, project contractors and subcontractors must have active licenses in good standing no later than the time the project contract is awarded. Bids that do not satisfy applicable licensing requirements will be considered non-responsive. Licenses must be issued by the Contractor's State License Board of California and must be maintained in good standing throughout the

Legal Notice	Legal Notice
<p>project term. In accordance with California Business and Professions Code Section 7030.5, bidders must verify their Contractor's License number and license expiration date on the bid forms under penalty of perjury.</p> <p>10. In accordance with California Public Contract Code Section 6109, contractors and subcontractors who are ineligible to perform work on public works projects pursuant to California Labor Code Sections 1777.1 or 1777.7 may neither bid on, be awarded or perform work as a subcontractor on the project.</p> <p>11. No contractor or subcontractor may be listed on a bid proposal for a public works project (submitted on or after March 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5 [with limited exceptions from this requirement for bid purposes only under Labor Code section 1771.1(a)]. No contractor or subcontractor may be awarded a contract for public work on a public works project (awarded on or after April 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.</p> <p>12. In accordance with California Labor Code Section 1771, not less than the general prevailing rate of per diem wages for work of a similar character in the locality in which the project is to be performed, and not less than the general prevailing rate of per diem wages for holiday and overtime work fixed as provided in the California Labor Code shall be paid to all workers engaged in performing the project. In accordance with California Labor Code Section 1770 and following, the Director of Industrial Relations has determined the general prevailing wage per diem rates for work in the locality in which the project is to be performed. In accordance with California Labor Code Section 1773, the District has obtained the general prevailing rate of per diem wages and the general rate for holiday and overtime work in the locality in which the project is to be performed for each craft, classification or type of worker needed to perform the project. In accordance with California Labor Code Section 1773.2, copies of the prevailing rate of per diem wages are on file at the District Engineer's Office and will be made available on request. A copy of said wage rates is available online at www.dir.ca.gov/DLSR/PWD. In accordance with California Labor Code Section 1777.1, contractors and subcontractors that are found guilty of willfully violating Chapter 1 of Part 7 of Division 2 of the Labor Code (except for Section 1777.5), or that are found guilty of such violations with intent to defraud, and entities in which such contractors or subcontractors have any interest, may be ineligible to bid on, be awarded, or perform project work as a subcontractor.</p> <p>13. In accordance with California Public Contract Code Section 3400, bidders may propose equals of products listed in the Technical Specifications or Drawings by manufacturer name, brand or model number unless the Technical Specifications or plans specify that the product is necessary to match others in use. Complete information for products proposed as equals must be submitted to the District Engineer's Office for review at least seven (7) working days before the time specified for bid opening in accordance with the bidders instructions contained in the bid package.</p> <p>14. In accordance with California Public Contract Code Section 22300, except where prohibited by federal regulations or policies, the successful bidder may, on request and at its expense, substitute securities in lieu of amounts withheld by the District from progress payments to ensure performance under the contract in accordance with the Contract Documents. Such securities will be subject to the terms of the escrow for security deposit agreement contained in the Contract Documents.</p> <p>15. The District reserves the right to reject any and all bids and/or to waive any bid irregularities to the extent permitted by law. If the District elects to award a contract for performance of the project, the contract will be awarded in accordance with California Public Contract Code Section 20603 and other applicable law to the responsible bidder submitting a responsive bid with the lowest total bid price for the base bid and the following additive or deductive alternate items as further described in the bid package.</p> <p>16. Questions regarding the bid package should be directed in writing as soon as possible (but no later than five (5) working days prior to the opening of bids to: Assistant Engineer, Phone: 415-472-1033, extension 29. Where appropriate, the District may respond to such questions by addenda transmitted to all bid package recipients.</p> <p>17. All bids will remain valid for sixty (60) calendar days after the bid opening. Except as permitted by law and subject to all applicable remedies, including forfeiture of bidder's security, bidders may not withdraw their bid during the sixty (60) day period after the bid opening.</p> <p>Las Gallinas Valley Sanitary District By: /s/ Chris DeGabriele Chris DeGabriele, Interim General Manager Date: June 28, 2018 no.901 July 5, 12, 2018</p>	