

1  
2  
3 **MINUTES OF MAY 24, 2018**

4 THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN  
5 SESSION ON MAY 24, 2018, AT 4:30 PM, AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD,  
6 SAN RAFAEL, CALIFORNIA.

7 **BOARD MEMBERS PRESENT:** R. Elias, R. Greenfield, C. Murray and J. Schriebman

8  
9 **BOARD MEMBERS ABSENT:** M. Clark

10  
11 **STAFF PRESENT:** Chris DeGabriele, Interim General Manager;  
12 ; Teresa Lerch, District Secretary; Mel Liebmann, Plant  
13 Manager; Susan McGuire, District Treasurer

14  
15 **OTHERS PRESENT:** Patrick Richardson, District Counsel

16  
17 **ANNOUNCEMENT:** Vice President Murray announced that the agenda had  
18 been posted as evidenced by the certification on file in  
19 accordance with the law

20  
21 **PUBLIC COMMENT:** None

22  
23 **ADJOURNMENT:**

24  
25 **REVIEW OF PRELIMINARY BUDGET**

26 Staff presented the following proposed budgets for the fiscal year July 1, 2018 to June 30, 2019.

- 27  
28 A. Revenue Budget  
29 B. Operation and Maintenance Budget  
30 C. Capital Outlay Budget  
31 D. Debt Service Budget  
32 E. Reserve Budget

33  
34 Discussion ensued.

35  
36 **CONSENT CALENDAR:**

37 These items are considered routine and will be enacted, approved or adopted by one motion unless a request for  
38 removal for discussion or explanation is received from the staff or the Board.

- 39 A. Approve the Board Minutes for May 10, 2018.  
40 B. Approve the Warrant List for May 24, 2018.  
41 C. Approve EOA Contract Proposal for July 1, 2018 to June 30, 2019.  
42 D. Approve Interim General Manager Authority to Approve Maintenance Services for the BioCNG Digester  
43 Gas Conditioning Equipment Package.  
44 E. Approve Award of Contract for UV Piping Repair to Gregory Equipment Inc.  
45 F. Approve Univar Contract Proposal for Furnishing Liquid Sodium Hypochlorite.  
46 G. Approve Univar Contract Proposal for Furnishing Liquid Sodium Bisulfite.  
47 H. Approve SCADA Support Services Agreement with ArcSine Engineering for FY 2018-19.  
48 I. Approve Bid Award to Custom Tractor Service for Biosolids Removal and Surface Injection  
49 for FY Year 2018-2019.

50  
51 Items D, H and I were discussed.  
52  
53  
54  
55  
56

57 **ACTION:**  
58 Board approved (M/S Schriebman/Elias 4-0-1-0) the Consent Calendar Items A-I.

59 AYES: Elias, Greenfield, Murray and Schriebman.  
60 NOES: None.  
61 ABSENT: Clark.  
62 ABSTAIN: None.  
63

64 **INFORMATION ITEMS:**

65 STAFF / CONSULTANT REPORTS:

- 66 1. Interim General Manager Report – Verbal – DeGabriele reported.  
67 2. Monthly Treasurer Report – Written – McGuire reported.  
68

69 Liebmann left at 5:25 pm.  
70

71 **BOARD REPORTS:**

- 72 1. Human Resources Subcommittee – Verbal – Murray reported.  
73 2. LAFCO – Verbal – Murray reported.  
74 3. Gallinas Watershed Council / Miller Creek Watershed Council – Verbal – Schriebman reported.  
75 4. JPA Local Task Force on Solid and Hazardous Waste – Verbal – no report.  
76 5. NBWA – Written – Schriebman reported.  
77 6. NBWRA/North Bay Water – Verbal – Elias and DeGabriele reported.  
78 7. Engineering Subcommittee – Verbal – no report.  
79 8. Other Reports – Verbal – Murray reported on the Bay Trail access road, a CASA energy  
80 Committee meeting and the consideration of a Special District member by the Disaster Council.  
81 Murray also suggested giving the District's California Assembly representative a tour of LGVSD.  
82

83 **BOARD REQUESTS:**

- 84 A. Board Meeting Attendance Requests – Elias would like to attend the Special District Leadership  
85 Academy Conference in Napa on July 8-11.  
86 B. Board Agenda Item Requests – The Board would like to explore the possibility of joining CSDA.  
87 Murray would like a presentation by a SMART representative regarding the trail connecting SMART  
88 to the District. Murray would like a representative from the Bay Trail to make a presentation  
89 regarding the connection to Hamilton.  
90

91 **VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE:**

92 Discussion ensued.  
93

94 **ADJOURNMENT:**  
95

96 **ACTION:**

97 Board approved (M/S Schriebman/Elias 4-0-1-0) the adjournment of the meeting at 6:02 p.m.  
98 AYES: Elias, Greenfield, Murray and Schriebman.  
99 NOES: None.  
100 ABSENT: Clark.  
101 ABSTAIN: None.  
102

103 The next Board Meeting is scheduled for June 14, 2018 at the District Office.  
104

105 ATTEST:

106   
107  
108

109 

---

Teresa Lerch, District Secretary  
110  
111  
112

113  
114 APPROVED:

115  
116   
117 \_\_\_\_\_  
118 Megan Clark, Board President

119  
120 SEAL

