



101 Lucas Valley Road, Suite 300  
San Rafael, CA 94903  
Tel.: 415-472-1734  
Fax: 415-499-7715  
www.LGVSD.org

**MANAGEMENT TEAM**  
General Manager, Curtis Paxton  
Plant Operations, Mel Liebmann  
Collections/Safety/Maintenance, Greg Pease  
Engineering, Michael P. Cortez  
Administrative Services, Dale McDonald

**DISTRICT BOARD**  
Megan Clark  
Ronald Ford  
Craig K. Murray  
Judy Schriebman  
Crystal J. Yezman

The Mission of the Las Gallinas Valley Sanitary District is to protect public health and the environment by providing effective wastewater collection, treatment, and recycling services.

## **BOARD MEETING AGENDA**

**January 19, 2023**

On March 12, 2020, Governor Newsom issued Executive Order N-25-20, which enhances State and Local Governments' ability to respond to COVID-19 Pandemic based on Guidance for Gatherings issued by the California Department of Public Health. The Executive Order specifically allows local legislative bodies to hold meetings via teleconference and to make meetings accessible electronically, in order to protect public health, which was due to end on September 30, 2021 (Exec. Ord. N-08-21). However, the Legislature passed AB 361 which provides local agencies with the ability to meet remotely during proclaimed state emergencies under modified Brown Act requirements, similar in many ways to the rules and procedures established by the Governor's previous Executive Orders. - In light of this – the January 19, 2023 meeting of the LGVSD Board will be held via Zoom electronic meeting\*. There will be NO physical location of the meeting. Due to the current circumstances, there may be limited opportunity to provide verbal comments during the meeting. Persons who wish to address the Board for public comment or on an item on the agenda are encouraged, but not required, to submit comments in writing to the Board Secretary (tlerch@lgsd.org ) by 5:00 pm on Wednesday, January 18, 2023. In addition, Persons wishing to address the Board verbally must contact the Board Secretary, by email ([tlerch@lgsd.org](mailto:tlerch@lgsd.org) ) and provide their Name; Address; Tel. No.; and the Item they wish to address by the same date and time deadline for submission of written comments, as indicated above. Please keep in mind that any public comments must be limited to 3 minutes due to time constraints. Any written comments will be distributed to the LGVSD Board before the meeting.

\*Prior to the meeting, participants should download the Zoom app at:  
<https://zoom.us/download>.

### **REMOTE CONFERENCING ONLY**

**Join Zoom Meeting online at: <https://us02web.zoom.us/j/82409908125>**

**OR**

**By teleconference at: +16699009128 Meeting ID: Meeting ID: 824 0990 8125**

**MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR  
PUBLIC INSPECTION ON THE DISTRICT WEBSITE WWW.LGVSD.ORG**

**NOTE: Final board action may be taken on any matter appearing on agenda**

Estimated  
Time

**OPEN SESSION:**

4:00 PM

**1. PUBLIC COMMENT**

This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

4:05 PM

**2. APPOINTMENT TO FILL THE VACANCY ON THE BOARD OF DIRECTORS PURSUANT TO GOV. CODE SEC. 1780/BOARD POLICY B-90 AND ADMINISTER OATH OF OFFICE**

Board to appoint Gary Robards to fill the vacancy on the Board of Directors.

4:10 PM

**3. CONSENT CALENDAR:**

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve Resolution 2023-2297 continuing Remote Meetings
- B. Approve the Board Minutes for January 5, 2023
- C. Approve the Warrant List for January 19, 2023
- D. Approve Board Compensation for December 2022
- E. Approve Clark attending the CSDA Virtual HR Book Camp on January 25-26, 2023
- F. Approve Hazen & Sawyer Contract Amendment 1 for Flow Monitoring for Collection System Hydraulic Model
- G. Approve Kennedy Jenks Contract Amendment 1 for Additional Compensation Management and Inspection Services for the STPURWE Project

Possible expenditure of funds: Yes, Item C through G.

Staff recommendation: Adopt Consent Calendar – Items A through G.

4:20 PM

**4. INFORMATION ITEMS:**

STAFF/CONSULTANT REPORTS:

- 1. General Manager's Report – verbal
- 2. Board Policy Review – B-160 Legal Counsel and O-20 Environmental Practices – written

4:40 PM

**5. BOARD PRESIDENT APPOINTMENTS FOR 2023**

Board President to appoint Board members to attend various meetings and/or committees.

- 5:10 PM 6. AWARD CONTRACT FOR SEWER SERVICE RATE CHARGE STUDY INCLUDING MARIN LAGOON AND CAPTAIN'S COVE**  
Board to review and approve the contract for Sewer Service Rate Charge Study including Marin Lagoon and Captain's Cove.
- 6:00 PM 7. BOARD MEMBER REPORTS:**
1. CLARK
    - a. NBWA Board Committee, 2023 Operations Control Center Ad Hoc Committee, 2023 Legal Services Ad Hoc committee, 2023 Human Resources Ad Hoc committee, Other Reports
  2. FORD
    - a. NBWRA, Marin Special Districts Association, 2023 Ad Hoc Engineering Committee re: STPURWE, 2023 Operations Control Center Ad Hoc Committee, 2023 Human Resources Ad Hoc Committee, 2023 McInnis Marsh Ad Hoc Committee, Other Reports
  3. MURRAY
    - a. Marin LAFCO, 2023 Biosolids Ad Hoc Committee, CASA Energy Committee, Other Reports
  4. YEZMAN
    - a. Flood Zone 7, CSRMA, 2023 Ad Hoc Engineering Committee re: STPURWE, 2023 Legal Services Ad Hoc Committee, Marin Special Districts, 2023 Biosolids Ad Hoc Committee, 2023 McInnis Marsh Ad Hoc Committee, Other Reports
- 6:10 PM 8. BOARD REQUESTS:**
- A. Board Meeting Attendance Requests – Verbal
  - B. Board Agenda Item Requests – Verbal
- 6:15 PM 9. VARIOUS INDUSTRY RELATED ARTICLES**
- 6:20 PM 10. ADJOURNMENT**

**FUTURE BOARD MEETING DATES: FEBRUARY 2 AND FEBRUARY 16, 2023.**

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AGENDA APPROVED:	Megan Clark, President	Patrick Richardson, Legal Counsel
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**CERTIFICATION:** I, Teresa Lerch, Board Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before January 16, 2023 4:00 p.m., I posted the Agenda for the Board Meeting of said Board to be held by Zoom January 19, 2023, at the District Office, located at 101 Lucas Valley Road, Suite 300, San Rafael, CA.

DATED: January 13, 2023



Teresa L. Lerch  
Board Secretary

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The Board of the Las Gallinas Valley Sanitary District meets regularly on the first and third Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study session. Regular meetings are held at the District Office, 101 Lucas Valley Road, Suite 300, San Rafael, CA.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.