

## MEETING MINUTES OF MAY 16, 2024

THE BOARD OF DIRECTORS AND STAFF OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION AT 4:02 PM AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

- BOARD MEMBERS PRESENT:** Megan Clark, Craig Murray, Barry Nitzberg, Gary Robards and Crystal Yezman
- BOARD MEMBERS ABSENT:** None
- STAFF PRESENT:** Curtis Paxton, General Manager; Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer; Mike Cortez, District Engineer;
- OTHERS PRESENT:** Patrick Richardson, District Counsel;
- ANNOUNCEMENT:** President Murray announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.
- 1. PUBLIC COMMENT:** None.

### CLOSED SESSION:

### ACTION:

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO CLOSED SESSION ON MAY 16, 2024, AT 4:03 P.M. AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, CONFERENCE ROOM, SAN RAFAEL, CALIFORNIA.

Lerch and McDonald left the meeting at 4:03 pm.

## 2. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.8

**CONFERENCE WITH REAL PROPERTY NEGOTIATOR** – Two items: 1) First Property: McPhail Site (APNs 180-151-18, 180-161-10, and 180-161-09) McPhail: Approximately 9.76 acres of land (APNs 180-151-18, 180-161-10, & 180-161-09), located at 1565 Vendola Drive, San Rafael, in the County of Marin (unincorporated), that served as the location of the former McPhail Elementary School, which consists of vacant land and secured structures ("McPhail Site"). Agency negotiator: Curtis Paxton, General Manager. Negotiating parties: San Rafael City Elementary School District. Under negotiation: Instruction to negotiator will concern both price and terms of payment.

2) Second Property: Old Gallinas Site (APN 180-123-01) : Approximately 7.9 acres of developed land (APN 180-123-01), located at 251 N. San Pedro Road, San Rafael, in the County of Marin (unincorporated), consisting of classroom buildings and athletic field ("Old Gallinas Site"). Agency negotiator: Curtis Paxton, General Manager. Negotiating parties: San Rafael City Elementary School District. Under negotiation: Instruction to negotiator will concern both price and terms of payment.

### ADJOURNMENT:

### ACTION:

The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on May 16, 2024 at 4:50 p.m.

**BOARD MEMBERS PRESENT:**

Megan Clark, Craig Murray, Barry Nitzberg, Gary Robards and Crystal Yezman

**STAFF PRESENT:**

Curtis Paxton, General Manager, Teresa Lerch, Board Secretary; Dale McDonald District Treasurer; Mike Cortez, District Engineer

**OTHERS PRESENT:**

Patrick Richardson, District Counsel; Tim Holmes, Kenwood Energy

**PUBLIC COMMENT:**

None.

**REPORT ON CLOSED SESSION:**

President Murray reported that there was nothing to report.

**3. CONSENT CALENDAR:**

These items are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for May 2 and May 6, 2024
- B. Receive and Ratify the Payment Approval Report 5/2/24 – 5/10/24
- C. Approve Board Compensation for April 2023
- D. Approve Budget Authorization for Actions to Potentially Eliminate Blending
- E. Approve Award of Design Contract for John Duckett Pump Station Electrical Upgrades and Terra Linda Trunk Sewer Creek Crossing Improvements
- F. Approve Award of Contract for Treatment Plant Standby Generator Upgrade
- G. Approve Audit Engagement Letter
- H. Approve Resolution 2024-2328 Time and Place for Public Hearing on the Budget for the Fiscal Year 2024-2025

Items B,D,E,F,G and H were pulled for discussion.

**ACTION:**

Board approved (M/S Clark/Robards (5-0-0-0)) the Consent Calendar items A through H.

AYES: Clark, Murray, Nitzberg, Robards and Yezman

NOES: None.

ABSENT: None.

ABSTAIN: None.

**4. INFORMATION ITEMS:**

**STAFF / CONSULTANT REPORTS:**

- 1. General Manager's Report – Paxton reported.
- 2. Engineering Department Report – Cortez reported.
- 3. Solar Photovoltaic System Upgrade Project Update from Tim Holmes, Kenwood Energy. Discussion ensued.
- 4. Administrative Services Department Report – McDonald reported.
- 5. Quarterly Treasurer's & Financial Reports as of March 31, 2024 – McDonald reported.
- 6. Review Preliminary Budget for Fiscal Year 2024-2025 – McDonald reported.

**5. BOARD REPORTS**

- 1. CLARK
  - a. NBWA Board Committee – no report
  - b. Operation Control Centers Ad Hoc Committee – no report

- c. Fleet Management Ad Hoc Committee – no report
- d. FutureSense Ad Hoc Committee – no report
- e. CASA Workforce Committee – no report
- f. Other Reports – no report

2. MURRAY

- a. Marin LAFCO –no report
- b. Flood Zone 6 – no report
- c. CASA Energy Committee – no report
- d. Biosolids Ad Hoc Committee – no report
- e. Development Ad Hoc Committee – no report
- f. SF Bay Trail Ad Hoc Committee – no report
- g. Other Reports- no report

3. NITZBERG – doing LGVSD plant tour tomorrow.

4. ROBARDS

- a. Gallinas Watershed Council/Miller Creek – verbal report
- b. STPURWE Engineering Ad Hoc Committee – no report
- c. McInnis Marsh Ad Hoc Committee – no report
- d. Development Ad Hoc Committee – no report
- e. FutureSense Ad Hoc Committee – no report
- f. Other Reports – no report

5. YEZMAN

- a. Flood Zone 7– no report
- b. CSRMA – no report
- c. Marin Special District Association – no report
- d. STPURWE Engineering Ad Hoc Committee – no report
- e. Biosolids Ad Hoc Committee – no report
- f. Other Reports– no report

**8. BOARD REQUESTS:**

- A. Board Meeting Attendance Requests – Clark requested to attend the CASA Annual Conference July 31-Aug 2 in Monterey, the 2024 WateReuse California Annual Conference Sept 15-17 in Orange County and the BAYWORK Plant tour on May 22. Robards would like to attend the CASA Annual Conference July 31-Aug 2 in Monterey.
- B. Board Agenda Item Requests –None.

**9. MISCELLANEOUS DISTRICT CORRESPONDENCE**

Discussion ensued.

**10. ADJOURNMENT:**

**ACTION:**

The board approved (Robards/Nitzberg 5-0-0-0) the adjournment of the meeting at 7:18 p.m. in honor of Bike to Work day.

AYES: Clark, Murray, Nitzberg, Robards and Yezman

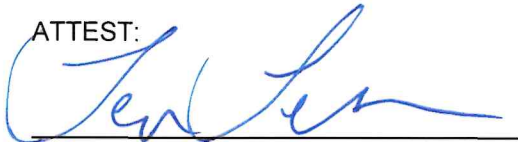
NOES: None.

ABSENT: None.

ABSTAIN: None.

The next Board Meeting is scheduled for June 6, 2024 at 4:00 pm at the District office.

ATTEST:



Teresa Lerch, Board Secretary

APPROVED:



Gary E. Robards, Vice-President

