

## MEETING MINUTES OF NOVEMBER 6, 2025

THE BOARD OF DIRECTORS AND STAFF OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION AT 4:00 PM AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

**BOARD MEMBERS PRESENT:** (By Roll Call): Megan Clark, Nicholas Lavrov, Craig Murray (by teleconference from the Townplace Suites, Fort Myers Gulf Coast, 16975 Vintage Commerce Blvd, Fort Myers, Florida 33912 and was consistent with the Brown Act), Gary Robards and Crystal Yezman

**BOARD MEMBERS ABSENT:** None

**STAFF PRESENT:** Curtis Paxton, General Manager; Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer; Mike Cortez, District Engineer; Don Moore, Plant Manager; Jasmine Diaz, Associate Engineer;

**OTHERS PRESENT:** Patrick Richardson, District Counsel.

**ANNOUNCEMENT:** President Robards announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.

1. **PUBLIC COMMENT:** None

**CLOSED SESSION:**

**ACTION:**

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO CLOSED SESSION NOVEMBER 6, 2025, AT 4:01 PM. AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, CONFERENCE ROOM, SAN RAFAEL, CALIFORNIA.

Lerch and McDonald left the meeting at 4:01 pm.

2. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – (Paragraph (1) of subdivision (d) of Section 54956.9)** Name of Case: Myers & Sons Construction, LLC v. Las Gallinas Valley Sanitary District et al. Marin County Superior Court Case No. CV0004963

**ADJOURNMENT:**

**ACTION:**

The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on November 6, 2025 at 4:07 p.m.

**BOARD MEMBERS PRESENT:** (By Roll Call): Megan Clark, Nicholas Lavrov, Craig Murray, Gary Robards, Crystal Yezman

**STAFF PRESENT:** Curtis Paxton, General Manager, Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer; Mike Cortez, District Engineer; Greg Pease,

Collections/Safety/Maintenance Manager: Jasmine Diaz,  
Associate Engineer

**OTHERS PRESENT:**

Patrick Richardson, District Counsel; Tim Holmes,  
Kenwood Energy; Dmitry Semenov, Ridgeline Municipal  
Strategies

**PUBLIC COMMENT:**

None.

**REPORT ON CLOSED SESSION:**

President Robards reported that there was nothing to  
report.

**3. CONSENT CALENDAR:**

These items are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for October 16, 2025
- B. Receive and Ratify the September 10, 2025 to October 23, 2025 Warrant List
- C. Approve Clark, Lavrov, Robards and Yezman attending the Novato Sanitary District Centennial Program and Dedication on October 30, 2025
- D. Approve the General Manager's Contract Amendment
- E. Approve January Board Meeting Schedule Modification

District Counsel pulled item D and stated per Government Code 54953(c)(3): Prior to taking final action, the legislative body shall orally report a summary of a recommendation for a final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of a local agency executive, as defined in [subdivision \(d\) of Section 3511.1](#), during the open meeting in which the final action is to be taken.

McDonald provided an oral report and summary for item D.  
Item B was also pulled and discussed.

**ACTION:** The Board approved (M/S Murray/Clark (5-0-0-0) Consent Calendar items A through E.

Roll Call:

AYES: Clark, Lavrov, Murray, Robards and Yezman  
NOES: None.  
ABSENT: None.  
ABSTAIN: None.

**4. INFORMATION ITEMS:**

STAFF / CONSULTANT REPORTS:

- A. Solar Project and Battery Energy Storage System Update – Tim Holmes from Kenwood Energy gave the Board an update on this project.
- B. General Manager's Report – Paxton reported.  
District Counsel gave the Board an update on SB 707.
- C. Collections/Safety/Maintenance Department Report – Pease reported.
- D. Engineering Department Report – Cortez reported.

**5. NORTH BAY WATERSHED ASSOCIATION (NBWA) CONFERENCE SPONSORSHIP**

Board discussed sponsoring NBWA's 25-Year Anniversary Biennial Conference – Meeting this Moment in A Climate of Change.

**ACTION:** The Board approved (M/S Yezman/Lavrov (5-0-0-0) sponsoring the NBWA conference Meeting This Moment in a Climate of Change at the Watershed Visionary Level of \$5,000.

Roll Call:

AYES: Clark, Lavrov, Murray, Robards and Yezman  
NOES: None.  
ABSENT: None.  
ABSTAIN: None.

## 6. FINANCING FOR MULTIPURPOSE LAB BUILDING AND CORPORATION YARD CONSTRUCTION

Dmitry Semenov, Ridgeline Municipal Strategies gave a presentation to the Board. The Board then reviewed and discussed the following items:

- a) Capital Reserves Funding
- b) Resolution 2025-2375 – Reimbursement for Multipurpose Lab and Corp Yard Construction
- c) Bound Counsel Agreement

**ACTION:** The Board approved (M/S Yezman/Clark (5-0-0-0) authorizing staff to start the process of financing up to \$25,000,000. for the Multipurpose Lab Building and Corporation Yard Construction projects; approved Resolution 2025-2375 reimbursing the District for expenditures related to the Multipurpose Lab Building and the Corporation Yard projects from the proceeds of a future tax-exempt financing and approved entering into an agreement with Stradling Yocca Carlson & Rauth to serve as Bond Counsel for the financed projects. The question on approval of the bond is expected to come to the Board in February 2026.

Roll Call:

AYES: Clark, Lavrov, Murray, Robards and Yezman  
NOES: None.  
ABSENT: None.  
ABSTAIN: None.

## 7. BOARD REPORTS

### 1. CLARK

- a. NBWA Board Committee – no report
- b. Operation Control Centers Ad Hoc Committee – no report
- c. Human Resources Ad Hoc Committee – no report
- d. Energy Committee Ad Hoc Committee – verbal report
- e. CASA Workforce Committee – no report
- f. Other Reports – none

### 2. LAVROV

- a. Operation Control Centers Ad Hoc Committee – no report
- b. Fleet Management Ad Hoc Committee – no report
- c. McInnis Marsh Ad Hoc Committee – verbal report
- d. San Francisco Bay Trail Ad Hoc Committee – no report
- e. Other Reports – none

### 3. MURRAY

- a. Marin LAFCO – verbal report
- b. Flood Zone 6 – no report
- c. CASA Energy Committee – no report
- d. Biosolids Ad Hoc Committee – no report
- e. Development Ad Hoc Committee – no report
- f. SF Bay Trail Ad Hoc Committee – no report
- g. Energy Ad Hoc Committee – no report
- h. Other Reports – none

4. **ROBARDS**
  - a. Gallinas Watershed Council/Miller Creek – verbal report
  - b. NBWRA – no report
  - c. Flood Zone 7 – no report
  - d. Engineering Ad Hoc Committee – no report
  - e. McInnis Marsh Ad Hoc Committee – no report
  - f. Development Ad Hoc Committee – no report
  - g. Human Resources Ad Hoc Committee – no report
  - h. Other Reports – Open House for Marin Schools/Metropolis LLC
  
5. **YEZMAN**
  - a. Flood Zone 7– no report
  - b. CSRMA – no report
  - c. Marin Special District Association – no report
  - d. Engineering Ad Hoc Committee – no report
  - e. Biosolids Ad Hoc Committee – no report
  - f. Fleet Management Ad Hoc Committee – no report
  - g. Other Reports – none

**8. BOARD REQUESTS:**

- A. Board Meeting Attendance Requests Clark and Yezman requested to attend the CASA Winter conference January 13-16, 2026 in Indian Wells, CA. Clark requested to attend the Marin Coalition Health Decision Making webinar on November 13, 2025 and the CSDA GM Evaluation Approach that Works webinar on December 2, 2025.
- B. Board Agenda Item Requests – none.

**9. VARIOUS INDUSTRY ARTICLES**

Discussion ensued.

**ADJOURNMENT:**

**ACTION:**

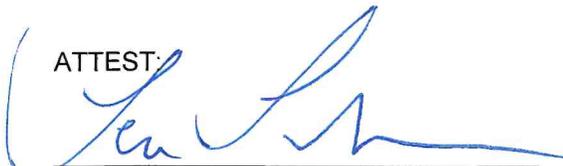
The Board approved (M/S Yezman/Lavrov 5-0-0-0) the adjournment of the meeting at 6:20 p.m.

**Roll Call:**

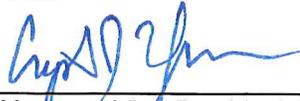
AYES: Clark, Lavrov, Murray, Robards and Yezman  
 NOES: None.  
 ABSENT: None.  
 ABSTAIN: None.

The next Board Meeting is scheduled for Thursday, November 20, 2025 at the District office.

ATTEST:

  
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 Teresa Lerch, Board Secretary

APPROVED:

  
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 Crystal Yezman, Vice-President

