



The Mission of the Las Gallinas Valley Sanitary District is to protect public health and the environment by providing effective wastewater collection, treatment, and recycling services.

DISTRICT BOARD
Megan Clark
Rabi Elias
Craig K. Murray
Judy Schriebman
Crystal J. Yezman

DISTRICT ADMINISTRATION
Mike Prinz,
General Manager
Michael Cortez,
District Engineer
Mel Liebmann,
Plant Manager
Greg Pease,
Collection System/Safety Manager
Vacant,
Administrative Services Manager

BOARD MEETING AGENDA

July 2, 2020

On March 12, 2020, Governor Newsom issued Executive Order N-25-20, which enhances State and Local Governments' ability to respond to COVID-19 Pandemic based on Guidance for Gatherings issued by the California Department of Public Health. The Executive Order specifically allows local legislative bodies to hold meetings via teleconference and to make meetings accessible electronically, in order to protect public health. In light of this, the July 2, 2020 meeting of the LGVSD Board will be held via Zoom electronic meeting. There will be NO physical location of the meeting. Due to the current circumstances, there may be limited opportunity to provide verbal comments during the meeting. Persons who wish to address the Board for public comment or on an item on the agenda are encouraged to submit comments in writing to the Board Secretary (tlerch@lgsd.org) by 5:00 pm on Wednesday, July 1, 2020. In addition, Persons wishing to address the Board verbally must contact the Board Secretary, by email (tlerch@lgsd.org) and provide their Name; Address; Tel. No.; and the Item they wish to address by the same date and time deadline for submission of written comments, as indicated above. Please keep in mind that any public comments must be limited to 3 minutes due to time constraints. Any written comments will be distributed to the LGVSD Board before the meeting.*

**Prior to the meeting, participants should download the Zoom app at:*

https://zoom.us/download A link to simplified instructions for use of the Zoom app is:

<https://blog.zoom.us/wordpress/2018/07/03/video-communications-best-practice-guide/>

REMOTE CONFERENCING ONLY

Join Zoom Meeting online at:

<https://us02web.zoom.us/j/83130603315>

By teleconference at: +16699009128 Meeting ID 831 3060 3315

**MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR
PUBLIC INSPECTION ON THE DISTRICT WEBSITE WWW.LGVSD.ORG
NOTE: Final board action may be taken on any matter appearing on agenda**

Estimated
Time

OPEN SESSION:

4:30 PM

1. PUBLIC COMMENT

This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

4:35 PM

2. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for June 18, 2020
- B. Approve the Warrant List for July 2, 2020
- C. Approve the Application of Allocation for APN 155-230-11, Gravity Vault
- D. Approve Extension of Designation of the Secondary Treatment Process Upgrade and Recycled Water Expansion Project as an Essential Function per Marin County Public Health Order

Possible expenditure of funds: Yes, Item B.

Staff recommendation: Adopt Consent Calendar – Items A through D.

4:45 PM

3. PUBLIC HEARING FOR ORDINANCE NO. 183 AMENDING SECTION 907. IX. PERMITS AND FEES OF TITLE 2, CHAPTER 1 – SANITARY CODE OF THE LAS GALLINAS VALLEY SANITARY DISTRICT PUBLIC HEARING (PREVIOUSLY MISIDENTIFIED AS ORDINANCE 182 WHEN PUBLISHED IN THE MARIN INDEPENDENT JOURNAL ON 5/18/20 AND 6/4/20)

A. OPEN PUBLIC HEARING

District staff presentation on the proposed Ordinance No 183 Amending Title 2, Chapter 1 Sanitary Code of the Las Gallinas Valley Sanitary District.

B. REVIEW DISTRICT STAFF RECOMMENDATIONS

Board to consider staff recommendation to amend Title 2, Chapter 1 Sanitary Code of the Las Gallinas Valley Sanitary District.

C. PUBLIC COMMENT

This portion of the meeting is reserved for persons desiring to address the Board regarding the proposed rate increase. Presentations are generally limited to three minutes.

D. CLOSE THE PUBLIC HEARING

Board to close the public hearing.

E. BOARD DETERMINATION AND ACTION

Board to consider comments from public, review administrative record and make determination regarding action to amend the Capital Facilities Charge and approval of Ordinance 183.

The Board shall make a finding that its action is consistent with the requirements of the Government Code that implemented Proposition 218.

5:00 PM

4. INFORMATION ITEMS:

A. STAFF/CONSULTANT REPORTS:

- 1. Board Secretary – WaterReuse Conference Update – Verbal

5:10 PM

5. BOARD MEMBER REPORTS:

1. CLARK

- a. NBWA Board Committee, NBWA Conference Committee, Ad Hoc HR Committee re: 2019 GM Evaluation, Ad Hoc HR Committee re: 2019 Employee Climate Survey, Other Reports-WaterReuse

2. ELIAS

- a. NBWRA, Ad Hoc Engineering Committee re: STPURWE, Other Reports

3. MURRAY

- a. Marin LAFCO, CASA Energy Committee, Ad Hoc HR Committee re: 2019 GM Evaluation Other Reports

4. SCHRIEBMAN

- a. JPA Local Task Force, NBWA Tech Advisory Committee, Ad Hoc HR Committee re: 2019 Employee Climate Survey, Other Reports

5. YEZMAN

- a. Gallinas Watershed Council/Miller Creek Watershed Council, Flood Zone 7, CSRMA, Ad Hoc Engineering Committee re: STPURWE, Other Reports

5:20 PM

6. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – Verbal
- B. Board Agenda Item Requests – Verbal

5:25 PM

7. VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE

5:30 PM

8. ADJOURNMENT

FUTURE BOARD MEETING DATES: JULY 16, AUGUST 6, AUGUST 20, 2020

AGENDA APPROVED:	Rabi Elias Board President	Patrick Richardson, Legal Counsel
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CERTIFICATION: I, Teresa Lerch, District Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before June 29, at 4:30 p.m., I posted the Agenda for the Board Meeting of said Board to be held July 2, 2020 at the District Office, located at 101 Lucas Valley Road, Suite 300, San Rafael, CA.


 Teresa L. Lerch
 District Secretary

The Board of the Las Gallinas Valley Sanitary District meets regularly on the First and Third Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study session. Regular meetings are held at the District Office, 101 Lucas Valley Road, Suite 300, San Rafael, CA.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.

Agenda Item 2A
Date July 2, 2020

MINUTES OF JUNE 18, 2020

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THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION BY ZOOM CONFERENCE ON JUNE 18 2020 AT 3:37 PM AND STAFF BY ZOOM CONFERENCE AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

BOARD MEMBERS PRESENT: (By Roll Call): M. Clark, R. Elias, C. Murray, J. Schriebman, C. Yezman.

BOARD MEMBERS ABSENT: None

STAFF PRESENT: Mike Prinz , General Manager; Teresa Lerch, District Secretary.

OTHERS PRESENT: Pat Richardson, District Counsel.

ANNOUNCEMENT: President Elias announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.

PUBLIC COMMENT: None.

ACTION:

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO CLOSED SESSION ON JUNE 18 2020 , AT 3:38 PM, BY ZOOM CONFERENCE AND AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, CONFERENCE ROOM, SAN RAFAEL, CALIFORNIA.

Lerch left at 3:38 pm.

CLOSED SESSION:

CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Pursuant to Government Code § 54956.5; Regarding real property located at 405 Vendola Drive, San Rafael. Real Property Negotiator Is Mike Prinz, General Manager.

ADJOURNMENT:

ACTION:

The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on June 18, 2020 at 5:11 pm.

BOARD MEMBERS PRESENT: (By Roll Call): M. Clark ,R. Elias, C. Murray, J. Schriebman, C. Yezman

STAFF PRESENT: Teresa Lerch, District Secretary; Mel Liebmann, Plant Manager; Mike Cortez, District Engineer; Greg Pease, Collections and Safety Manager, Sahar Golshani, Environmental Services Director

54 **OTHERS PRESENT:** Mark Moses, Glenn Lazof and Tony Sandhu from
55 Regional Government Services; John Cropper from
56 Cropper Accountancy.
57

58 **PUBLIC COMMENT:** None.
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60 **REPORT ON CLOSED SESSION:** President Elias reported that there were no reportable actions in
61 Closed Session.
62

63 **RESOLUTION NO. 2020-2190– A RESOLUTION CERTIFYING THAT LEGAL NOTICE HAS BEEN**
64 **GIVEN FOR THE HEARING ON THE SEWER SERVICE CHARGE RATE INCREASE FOR THE**
65 **FISCAL YEAR 2020-21**

66 **ACTION:**

67 Board approved (M/S Murray/Schriebman 5-0-0-0) Resolution No. 2020-2190 – A Resolution Certifying that
68 Legal Notice Has Been Given for the Hearing on the Sewer Service Charge Rate Increase for the Fiscal
69 Year 2020-21.

70 Roll Call:

71 **AYES:** Clark, Elias, Murray, Schriebman and Yezman.

72 **NOES:** None.

73 **ABSENT:** None.

74 **ABSTAIN:** None.
75

76 **RESOLUTION NO. 2020-2191 A RESOLUTION CERTIFYING THAT LEGAL NOTICE HAS BEEN**
77 **GIVEN FOR THE HEARING ON THE BUDGET FOR THE FISCAL YEAR 2020-21**

78 **ACTION:**

79 Board approved (M/S Schriebman/Yezman 5-0-0-0) Resolution No. 2020-2191– A Resolution Certifying
80 that Legal Notice Has Been Given for the Hearing on the Budget for the Fiscal Year 2020-21.

81 Roll Call:

82 **AYES:** Clark, Elias, Murray, Schriebman and Yezman.

83 **NOES:** None.

84 **ABSENT:** None.

85 **ABSTAIN:** None.
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88 **PUBLIC HEARING - SEWER SERVICE CHARGE RATE INCREASE: A HEARING TO CONSIDER**
89 **RAISING THE ANNUAL SEWER SERVICE CHARGE FOR THE NEXT YEAR CONSISTENT WITH**
90 **REQUIREMENTS OF THE GOVERNMENT CODE**

91 A. **OPEN PUBLIC HEARING** – President Elias opened the public hearing at 5:16 P.M.

92 B. **RATE INCREASE PRESENTATION** - District staff presented the staff report on the proposed sewer
93 service charge rate increases for Fiscal Year 2020-21. The proposed increase is: Fiscal year 2020-21,
94 not to exceed \$968.00.

95 C. **REVIEW DISTRICT STAFF RECOMMENDATIONS** – Board considered staff recommendations to
96 increase sewer service charges.

97 D. **BOARD COMMENT** – Discussion ensued.

98 E. **PUBLIC COMMENT** – No members of the public addressed the Board with comments.

99 F. **CLOSE THE PUBLIC HEARING** – President Elias closed the Public Hearing at 6:20 P.M.
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107 **ACTION:**

108 In considering a Motion for adoption of the sewer service charge rate increase the Board hereby finds that
109 action to adopt said sewer service charge rate increase is supported by substantial evidence as
110 contained in the administrative record as follows:

- 111 1. That there is substantial evidence, based upon the Sewer Rate Methodology and Connection Fee
- 112 study prepared by HDR Engineering, Inc. and adopted by the Board on January 30, 2014, and the budget
- 113 analysis conducted by District staff for the 2020-2021 fiscal year, both of which are available for
- 114 inspection at the District's website and are incorporated by reference herein, and the Agenda Summary
- 115 Report prepared by District staff along with supporting documentation; and
- 116 2. That the evidence supports a finding that the revenues derived from the proposed sewer service rate
- 117 increase does not exceed the funds required to provide the District's property related services.; and
- 118 3. That the evidence supports a finding that revenues derived from the proposed sewer service rate
- 119 increase is not for a purpose other than the services provided by the District; and
- 120 4. That the evidence supports a finding that the revenues derived from the proposed sewer service rate
- 121 increase imposed on any parcel or person does not exceed the proportional cost of the District's services
- 122 attributable to the parcel; and
- 123 5. That the evidence supports a finding that the revenues derived from the proposed sewer service rate
- 124 increase is only imposed for District service's that are actually used or immediately available to the owner
- 125 of the property in question; and
- 126 6. That the Board has heard and considered all public comment regarding the proposed sewer service
- 127 rate increase and takes note that it received only Eight (8) Protest letters against the proposed rate
- 128 increase; and
- 129 7. That these findings and the entirety of the Administrative Record are consistent with Article 13D, Sec. 6
- 130 of the California Constitution and Government Code Section 53750 through 53758.

131
132 Board approved (M/S Elias/Murray 5-0-0-0) the findings about and the Sewer Service Charge Rate Increase
133 to \$968 for the FY 2020-21.

134 Roll Call:

- 135 AYES: Clark, Elias, Murray, Schriebman and Yezman.
- 136 NOES: None.
- 137 ABSENT: None.
- 138 ABSTAIN: None.

139
140 **PUBLIC HEARING – ORDINANCE NO. 182 AMENDING TITLE 3, CHAPTER 1 – SANITARY CODE OF**
141 **THE LAS GALLINAS VALLEY SANITARY DISTRICT**

- 142 A. **OPEN PUBLIC HEARING** – President Elias opened the public hearing at 6:27 P.M.
- 143 B. **REVIEW DISTRICT STAFF RECOMMENDATIONS** – Board considered Staff and District Counsel
- 144 recommendations on approving Ordinance 182, Amending Title 3, Chapter 1 – Sanitary Code of the
- 145 Las Gallinas Valley Sanitary District.
- 146 C. **PUBLIC COMMENT** – No members of the public addressed the Board with comments.
- 147 D. **BOARD COMMENT** – Discussion ensued
- 148 E. **CLOSE THE PUBLIC HEARING** – President Elias closed the Public Hearing at 6:29 P.M.

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150 **ACTION:**

151 Board approved (M/S Schriebman/Murray 5-0-0-0) Ordinance 182, Amending Title 3, Chapter 1 Sanitary
152 Code of the Las Gallinas Valley Sanitary District and made a finding that the proposed action is consistent
153 with the requirements of Proposition 218.

154 Roll Call:

- 155 AYES: Clark, Elias, Murray, Schriebman and Yezman.
- 156 NOES: None.
- 157 ABSENT: None.
- 158 ABSTAIN: None.

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PUBLIC HEARING – BUDGET FOR THE 2020-21 FISCAL YEAR

- A. **OPEN PUBLIC HEARING** – President Elias opened the public hearing at 6:31 P.M.
- B. **BUDGET 2021-21 PRESENTATION** - District staff presented the following proposed budgets for the fiscal year July 1, 2020 to June 30, 2021:
 - a. Revenue
 - b. Operating and Maintenance
 - c. Reserves
 - d. Debt Service
 - e. Capital Outlay
- C. **REVIEW DISTRICT STAFF RECOMMENDATIONS** – Board considered staff recommendations.
- D. **PUBLIC COMMENT** – No members of the public addressed the Board.
- E. **BOARD COMMENT** – The Board discussed the proposed Budgets and thanked the staff and for their input.
- F. **CLOSE THE PUBLIC HEARING** – President Elias closed the Public Hearing at 6:41 P.M.

ACTION:
Board approved (M/S Yezman/Murray 5-0-0-0) the Budgets for the 2020-21 Fiscal Year.
Roll Call:

- AYES: Clark, Elias, Murray, Schriebman and Yezman.
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

ACTION:
Board approved (M/S Elias/Schriebman 5-0-0-0) Resolution No. 2020-2192– A Resolution Confirming the Annual Sewer Service Charge and Supplemental Service Charges for the Las Gallinas Valley Sanitary District for the Fiscal Year 2020-21.

Roll Call:
AYES: Clark, Elias, Murray, Schriebman and Yezman.
NOES: None.
ABSENT: None.
ABSTAIN: None.

ACTION:
Board approved (M/S Schriebman/Clark 5-0-0-0) Resolution No. 2020-2193 – A Resolution Fixing and Approving the Budget for the Fiscal Year 2020-21.

Roll Call:
AYES: Clark, Elias, Murray, Schriebman and Yezman.
NOES: None.
ABSENT: None.
ABSTAIN: None.

ACTION:
Board approved (M/S Clark/Elias 5-0-0-0) Resolution No. 2020-2194 – A Resolution Providing for the Collection of Sewer Service Charges on the Tax Roll.

Roll Call:
AYES: Clark, Elias, Murray, Schriebman and Yezman.
NOES: None.
ABSENT: None.
ABSTAIN: None.

213
214 Cortez, Huang, Liebmann and Pease left the meeting at 6:48 pm.
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216 **ACTION:**
217 Board approved (M/S Murray/Clark 5-0-0-0) Resolution No. 2020-2195 – A Resolution Determining the
218 2020-21 Appropriation of Tax Proceeds.

219 Roll Call:
220 AYES: Clark, Elias, Murray, Schriebman and Yezman.
221 NOES: None.
222 ABSENT: None.
223 ABSTAIN: None.
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225 **ACTION:**
226 Board approved (M/S Yezman/Clark 5-0-0-0) Resolution No. 2020-2196 – A Resolution Requesting
227 Allocation of Taxes for the Fiscal Year 2020-21.

228 Roll Call:
229 AYES: Clark, Elias, Murray, Schriebman and Yezman.
230 NOES: None.
231 ABSENT: None.
232 ABSTAIN: None.
233

234 **RESOLUTION 2020-2197 – A RESOLUTION ADOPTING THE PAY SCALES EFFECTIVE**
235 **JULY 1, 2020 PURSUANT TO THE CALIFORNIA CODE OF REGULATIONS, SUBCHAPTER 1,**
236 **EMPLOYEES’ RETIREMENT SYSTEM REGULATIONS SECTION 570.5**
237 Staff reported on the pay scales to be effective July 2020. Discussion ensued.

238 **ACTION:**
239 Board approved (M/S Clark/Murray 5-0-0-0) Resolution No. 2020-2197 – A Resolution Adopting the Pay
240 Scales Effective July 1, 2020 Pursuant to the California Code of Regulations, Subchapter 1, Employees’
241 Retirement System Regulations Section 570.5.
242 Roll Call:
243 AYES: Clark, Elias, Murray, Schriebman and Yezman.
244 NOES: None.
245 ABSENT: None.
246 ABSTAIN: None.
247

248 **APPROVE FINANCIAL AUDIT CONTRACT EXTENSION**
249 Board and staff reviewed the contract extension with Cropper Accountancy for the annual financial audit
250 with the option for a single audit and the audit of the Marin Public Financing Authority. Discussion ensued.

251 **ACTION:**
252 Board approved (M/S Murray/Elias 5-0-0-0) the Contract Extension with Cropper Accountancy for the
253 Annual Financial Audit with the option for a Single Audit and the audit of the Marin Public Financing
254 Authority.
255 Roll Call:
256 AYES: Clark, Elias, Murray, Schriebman and Yezman.
257 NOES: None.
258 ABSENT: None.
259 ABSTAIN: None.
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261 **REGIONAL GOVERNMENT SERVICES – SUPPORT OF FINANCIAL MANAGEMENT ACTIVITIES**
262 Board and staff discussed the support of Financial Management Activities from Regional Government
263 Services.
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269 **ACTION:**

270 Board approved (M/S Schriebman/Clark 5-0-0-0) authorizing the General Manager to execute a contract
271 with Regional Government Services in an amount not to exceed \$81,000 for the period of June 19, 2020 to
272 September 30, 2020.

273 Roll Call:

274 AYES: Clark, Elias, Murray, Schriebman and Yezman.
275 NOES: None.
276 ABSENT: None.
277 ABSTAIN: None.
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280 **CONSENT CALENDAR:**

281 These items are considered routine and will be enacted, approved or adopted by one motion unless a request for
282 removal for discussion or explanation is received from the staff or the Board.

- 283 A. Approve the Board Minutes for May 21 and June 4, 2020
284 B. Approve the Warrant List for June 18, 2020
285 C. Approve Board Compensation for May, 2020
286 D. Approve Schriebman attending the CASA Virtual Annual Conference Aug 12-14
287 E. Approve Schriebman attending the Virtual 35th Annual National WaterReuse Conference
288 September 14-16.
289 F. Approve Murray attending the CWEA Covid-19 in California Update #3 Webinar June 16
290 G. Approve Murray attending the CSDA Reducing Short Lived Climate Pollutants in California
291 Webinar June 23
292 H. Approve Application of Allocation of Capacity for APN 165-114-14 23 Upper Oak Drive
293 I. Approve Extension of Designation of the Secondary Treatment Process Upgrade and
294 Recycled Water Expansion Project as an Essential Function per Marin County Public Health
295 Order

296 Items E and H were discussed. Item E was withdrawn by Schriebman.
297

298

298 **ACTION:**

299 Board approved (M/S Schriebman/Clark 5-0-0-0) the Consent Calendar items A through D and F through
300 I.

301 Roll Call:

302 AYES: Clark, Elias, Murray, Schriebman and Yezman.
303 NOES: None.
304 ABSENT: None.
305 ABSTAIN: None.
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307 **ADMINISTRATIVE SERVICES MANAGER SELECTION PROCESS**

308 The General Manager briefed the Board on the Administrative Service Manager selection process.
309 Discussion ensued.
310

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311 **INFORMATION ITEMS:**

312 **STAFF / CONSULTANT REPORTS:**

- 313 1. General Manager Report – Verbal – Prinz reported.
314 2. Contract for On-Call Inspection Services with Kennedy Jenks – Written – Prinz reported
315

316

316 **BOARD MEMBER REPORTS:**

- 317 1. CLARK
318 a. NBWA Board Committee – verbal report
319 b. NBWA Conference Committee– no report
320 c. Ad Hoc HR Committee re: 2019 GM Evaluation-no report

- 321 d. Ad Hoc HR Committee re: 2019 Employee Climate Survey – no report
- 322 e. Other Reports– no report
- 323
- 324 2. ELIAS
- 325 a. NBWRA– no report
- 326 b. Ad Hoc Engineering Committee— no report
- 327 c. Other Reports– no report
- 328
- 329 3. MURRAY
- 330 a. Marin LAFCO– verbal report
- 331 b. CASA Energy Committee– no report
- 332 c. Ad Hoc HR Committee re: GM Evaluation – no report
- 333 d. Other Reports– no report
- 334
- 335 4. SCHRIEBMAN
- 336 a. JPA Local Task Force– no report
- 337 b. NBWA Tech Advisory Committee– no report
- 338 c. Ad Hoc HR Committee re: 2019 Employee Climate Survey – no report
- 339 d. Other Reports– no report
- 340
- 341 5. YEZMAN
- 342 a. Gallinas Watershed Council/Miller Creek Watershed Council– no report
- 343 b. Flood Zone 7– no report
- 344 c. CSRMA– no report
- 345 d. Ad Hoc Engineering Committee– verbal report
- 346 e. Other Reports– no report
- 347

BOARD REQUESTS:

- 349 A. Board Meeting Attendance Requests – none.
- 350 B. Board Agenda Item Requests – Dissolution of Ad Hoc HR Sub-committees.

VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE:

353 Discussion ensued.

ACTION:

356 Board approved (M/S Schriebman/Yezman 5-0-0-0) the adjournment of the meeting at 7:58 pm.

357 Roll Call:

- 358 AYES: Clark, Elias, Schriebman and Yezman.
- 359 NOES: None.
- 360 ABSENT: Murray
- 361 ABSTAIN: None.

362 The next Board Meeting is scheduled for July 2, 2020.

365 ATTEST:

368 _____
369 Teresa Lerch, District Secretary

371 APPROVED:

375 _____
376 Judy Schriebman, Vice President

SEAL

Las Gallinas Valley Sanitation District
Warrant List 7/2/2020 DRAFT

	Date	Num	Vendor	Original Amount	Addition and Adjustment	Total Amount	Description for items
1	7/2/2020	EFT1	ADP Payroll	104,183.86		104,183.86	6/19/2020 Paydate & Processing Charges
2	7/2/2020	N/A	Able Fence Compnay	1,985.00		1,985.00	Repair/Replacement of 5 Damaged Sections of the Perimeter Fence at 401 Merrydale
3	7/2/2020	N/A	Able Tire & Brake	965.36		965.36	New Tires for C-Max
4	7/2/2020	EFT2	Bank of Marin	47,335.64		47,335.64	July Loan Payment - Recycled Water Loan
5	7/2/2020	N/A	Bartley Pump LLC	15,657.10		15,657.10	Rebuild of Reclamation Pump #2 and Various Repairs to other Pumps
6	7/2/2020	N/A	Bay Area Air Quality Management District	523.00		523.00	Various Permits
7	7/2/2020	N/A	Borges & Mahoney Co.	243.90		243.90	Belt Joint Polyflex
8	7/2/2020	N/A	California State Lands Commission	65.51		65.51	Uncollect Staff/Project Charges fro St Vincent Pipe Levee
9	7/2/2020	EFT	CalPERS 457 Plan	3,563.30		3,563.30	EE's Deferred Compensation Plan 6/19 Paydate
10	7/2/2020	ACH	CalPERS CERTBT-OPEB	11,630.00		11,630.00	Pre-fund GASB payment
11	7/2/2020	EFT	CalPERS Health	28,130.00		28,130.00	CalPERS Health- Active & Employer Retiree share
12	7/2/2020	EFT	CalPERS Retirement	16,547.88		16,547.88	EE & ER Payment to Retirement, Paydate 6/19
13	7/2/2020	ACH	Caltest Environmental Labs	1,530.46		1,530.46	Outside Lab Testing
14	7/2/2020	EFT	Discovery Benefits	50.00		50.00	FSA Administration
15	7/2/2020	ACH	Du-All Safety	4,656.00		4,656.00	LGVSD Safety Compliance
16	7/2/2020	ACH	Edelstein, Daniel	2,827.00		2,827.00	Canada Goose Project
17	7/2/2020	N/A	Federal Express	122.63		122.63	Various Mailings
18	7/2/2020	N/A	Liebert Cassidy Whitmore	280.00		280.00	CalPERS Uniofrm Appeal Legal Services
19	7/2/2020	ACH	Liebmann, Mel	50.88		50.88	Owed amount for Phone Purchase. (Updated Contract)
20	7/2/2020	N/A	Marin Ace	97.79		97.79	Misc. Supplies
21	7/2/2020	N/A	Marin County Ford	106.65		106.65	5,000 mile Service on C-Max
22	7/2/2020	N/A	Nerviani's Backflow Testing	624.12		624.12	Annual Backflow Testing
23	7/2/2020	N/A	Operating Engineers	480.00		480.00	Union Dues for paydate 7/3
24	7/2/2020	EFT	Pacific Crest Group	2,400.00		2,400.00	HR Management Services
25	7/2/2020	N/A	Sherwin Williams	238.79		238.79	Concrete Paint
26	7/2/2020	N/A	SiteOne Landscape Supply	285.68		285.68	Misc Landscape Supplies
27	7/2/2020	EFT	Sun Life Financial	1,912.83		1,912.83	Life Insurance, Addl Life and AD&D
28	7/2/2020	N/A	Unicom Group	3,157.04		3,157.04	Prop 218 Notice
29	7/2/2020	ACH	Univar	3,435.60		3,435.60	Hypochlorite

Las Gallinas Valley Sanitation District Warrant List 7/2/2020 DRAFT							
	Date	Num	Vendor	Original Amount	Addition and Adjustment	Total Amount	Description for items
30	7/2/2020	EFT	US Bank Equipment Finance	1,487.85		1,487.85	Copy Machines - Quarterly Payment
31	7/2/2020	EFT	Vision Service Plan	375.30		375.30	Vision for EE's

Do not change any formulas below this line.

TOTAL \$ 254,949.17 \$ - \$ 254,949.17

EFT1	EFT1 = Payroll (Amount Required)	104,183.86	104,183.86	Approval:
EFT2	EFT2 = Bank of Marin loan payments	47,335.64	47,335.64	
PC	Petty Cash Checking	0.00	0.00	Finance
>1	Checks (Operating Account)	0.00	0.00	
N/A	Checks - Not issued	24,832.57	24,832.57	GM
EFT	EFT = Vendor initiated "pulls" from LGVSD	54,467.16	54,467.16	
ACH	ACH = LGVSD initiated "push" to Vendor	24,129.94	24,129.94	Board
	Total	\$ 254,949.17	\$ 254,949.17	


Difference:

\$ -



Item Number 2C

Agenda Summary Report

To: Mike Prinz, General Manager 

From: Michael P. Cortez, PE, District Engineer

Meeting Date: July 2, 2020

Re: Application of Allocation of Capacity for APN 155-230-11, Gravity Vault

Item Type: Consent Discussion Information Other

Standard Contract: Yes No (See attached) Not Applicable

STAFF RECOMMENDATION

Board to approve the issuance of a Will Serve Letter to Gravity Vault located at 400 Smith Ranch Rd.

BACKGROUND

The project consists of renovating a section of the Marin Sports Center near San Rafael Airport into an 18,000 square-foot indoor rock-climbing gym by Marin Climbing Gym LLC. The project will reuse an existing sewer stub installed by the property owner. District Staff has reviewed the plans and based on the information provided, a Will Serve Letter has been drafted and a connection fee of \$32,344 has been assessed for the addition of 104 plumbing fixture units.

PREVIOUS BOARD ACTION

N/A

ENVIRONMENTAL REVIEW

N/A

FISCAL IMPACT

Connection fee revenue of \$32,344



DISTRICT BOARD
 Megan Clark
 Rabi Elias
 Craig K. Murray
 Judy Schriebman
 Crystal Yezman

DISTRICT ADMINISTRATION
 Mike Prinz,
 General Manager
 Michael Cortez,
 District Engineer
 Mel Liebmann,
 Plant Manager
 Vacant,
 Administrative Services Manager
 Greg Pease,
 Collection System/Safety Manager

Date: July 2, 2020
 Property Owner: San Rafael Airport, LLC
 Property Owner Address: 400 Smith Ranch Rd
 San Rafael, CA 94903
 Applicant: Marin Climbing Gym LLC
 Project Name: Gravity Vault ("Marin Climbing Gym")
 Project Address: 400 Smith Ranch Rd
 San Rafael, CA 94903
 Project APN: APN 155-230-11

Re: Will-Serve Letter

You have requested a **Will-Serve Letter** from the Las Gallinas Valley Sanitary District ("LGVSD") at the July 2, 2020 Board Meeting.

Subject to the terms and conditions in this letter, LGVSD will serve the project with additional 104 Plumbing Fixture Units (PFU). This letter may be used to submit to another local agency to satisfy a condition for either tentative subdivision map approval or any other permit approval.

The standard terms and conditions of approval are as follows:

Initial	Item	Condition of Approval
	1	You pay for the facility capacity fee (new connection fee) in accordance with LGVSD ordinances and policies. Please note payment date obligation and amount obligation.
	2	You agree to abide by all conditions of approval of the Board of Directors.
	3	This Will Serve approval terminates three (3) years from the Board meeting date unless all building permits have been issued for the project.
	4	After the lateral inspection is completed and the connection verified, the property will be added to the sewer user charge and will receive a charge for this service.
	5	Prior to the connection of any sewer lateral, you must contact the District for the appropriate lateral inspection permit. A lateral tie in inspection is required before any lateral can be backfilled.
	6	Applicant shall reimburse the District for all plan review, field verification before and after construction, and inspection fees accrued associated with this project.

A complete summary of the project specific conditions of approval is included in the Board Meeting minutes.

The Connection Fee approved by the Board is as follows:

Connection Fee for 104 PFU at \$311/PFU:	\$ 32,344.00
Application Fee:	\$ 250.00
Engineering Review and Inspection Fees:	\$ 0.00
Total Fee:	\$ 32,594.00

The proposed PFU shall be subjected to field verification upon project completion. The connection fee may be adjusted for actual number of additional plumbing fixture units.

The District ordinance provides for payment of the Connection Fee over a two-year period according to the following:

1. 10% of the Connection Fee is due within thirty days of Board approval of final plans and specifications;
2. 40% of the Connection Fee is due within one year, July 2, 2021; or upon the date of building permit issuance, whichever occurs first;
3. 50% of the Connection Fee is due within two years, July 2, 2022; or upon the date of building permit issuance, whichever occurs first;

Please remit **\$32,594** and make the check payable to Las Gallinas Valley Sanitary District. Please note if payment schedule as above is not followed, you risk losing your allocation.

By issuing this **Will-Serve Letter**, LGVSD is not incurring any liability of any nature, including but not limited to mandate, damages or injunctive relief. LGVSD is making no representation to the applicant nor waiving any rights it has under any applicable State or Federal law. In the event there is any court imposed moratorium on LGVSD, a connection to the District system may not occur. In the event any government agency imposes a moratorium on LGVSD, a connection to the District system may not occur. In the event there is not sufficient capacity, a connection to the District system may not occur.

If connection has not been made within three years, the allocation will be terminated without prejudice. Upon request, you will receive a refund of 90% of the above fees and you will be able to re-apply for an allocation at the fee rate then prevailing. Please sign and date the original of this letter and return it to the District office within 10 days. The copy is for your records.

Sincerely,

Mike Prinz, General Manager

AGREED:

Project Applicant

Date: _____

Cc: Michael P. Cortez, District Engineer



Item Number 2 D

Agenda Summary Report

To: Mike Prinz, General Manager *MP*
From: Michael P. Cortez, PE, District Engineer
Meeting Date: July 2, 2020
Re: Designation of the Secondary Treatment Process Upgrade and Recycled Water Expansion Project as an Essential Governmental Function per Marin County Public Health Order
Item Type: Consent X Discussion _____ Information _____ Other _____
Standard Contract: Yes _____ No _____ (See attached) Not Applicable X

STAFF RECOMMENDATION

Board to approve continued Designation of the Secondary Treatment Process Upgrade and Recycled Water Expansion Project as an Essential Governmental Function per Marin County Public Health Order.

BACKGROUND

The shelter-in-place order issued by Marin County Health Officer in effect as of the writing of this report allows recurring designation of projects previously designated by the lead agency as Essential Governmental Functions.

PREVIOUS BOARD ACTION

The Board approved Resolution 2020-2184 on April 16, 2020 designating the Secondary Treatment Process Upgrade and Recycled Water Expansion (STPURWE) Project as an Essential Governmental Function as defined in the Order of the Marin County Health Officer dated March 31, 2020, section 13.f.v.4.

ENVIRONMENTAL REVIEW

N/A

FISCAL IMPACT

N/A



Agenda Summary Report

To: Mike Prinz, General Manager *MP*
 From: Michael P. Cortez, PE, District Engineer
 Meeting Date: July 2, 2020
 Re: Public Hearing for Proposed Ordinance 183 – Amendment to Title 2, Chapter 1, Sanitary Code of the Las Gallinas Valley Sanitary District
 Item Type: Consent _____ Discussion X Information _____ Other _____
 Standard Contract: Yes _____ No _____ (See attached) Not Applicable X

STAFF RECOMMENDATION:

Board to adopt Ordinance No 183, An Ordinance Amending Section 907, Article IX. Permits and Fees of Title 2, Chapter 1, Sanitary Code of the Las Gallinas Valley Sanitary District.

BACKGROUND:

The existing Ordinance 177, Title 2, Chapter 1 adopted on June 20, 2019 requires a periodic update to maintain parity of the Capital Facilities Charge (CFC) in current dollar value. The Ordinance utilizes a base Engineering News Record (ENR) San Francisco City Index of 12,051 (July 2018). The July 2019 ENR Index for San Francisco is 12,354 (July 2019). The CFC and the connection fee per additional plumbing fixture unit (PFU) will be adjusted in the same proportion as the change in the ENR Index.

- CFC will be adjusted from \$6,224 to \$6,380.
- Connection Fee per additional PFU when the addition or alteration causes the existing structure to exceed twenty (20) PFUs will be adjusted from \$311 to \$319.

Staff has revised the Ordinance language referencing the CFC to the Miscellaneous Fee Schedule published annually by the District to avoid revising the Ordinance each year. The methodology has not changed, and the CFC calculation would still be based on the ENR Index similar to prior revisions.

Legal counsel has reviewed and agreed to the proposed revisions with the caveat that while statutory and case law currently supports this action, this exception to Prop 218 could be applicable on a case-by-case basis.

Attached is the proposed Ordinance No. 183, which amends Article IX, Section 907 of Title 2, Chapter 1 of the Ordinance Code.

PREVIOUS BOARD ACTION

On May 7, 2020, Board set a Public Hearing Date for Ordinance No 183, An Ordinance Amending Section 907, Article IX. Permits and Fees of Title 2, Chapter 1, Sanitary Code of the Las Gallinas Valley Sanitary District for July 2, 2020.

ENVIRONMENTAL REVIEW

Not Applicable.

FISCAL IMPACT:

Capacity Fee Revenue Increase: \$156 for CFCs and \$8 for PFUs.

**BOARD OF DIRECTORS OF THE
LAS GALLINAS VALLEY SANITARY DISTRICT**

ORDINANCE 183

**AN ORDINANCE AMENDING SECTION 907, ART. IX. PERMITS AND FEES,
OF TITLE 2, CHAPTER 1, SANITARY CODE OF THE
LAS GALLINAS VALLEY SANITARY DISTRICT**

The Board of Directors of the Las Gallinas Valley Sanitary District, Marin County, California, does ordain as follows:

Section 1. Title 2, Chapter 1, Section 907, of the Ordinance Code of the Las Gallinas Valley Sanitary District, is amended to read as follows:

ARTICLE IX. PERMITS AND FEES

Section 907. Capital Facilities Charge.

A) Applicants desiring connection to the wastewater facilities of the District shall pay a capital facilities charge per Equivalent Sewer Unit (“E.S.U.”) to the District prior to connection as shown in the Miscellaneous Fee Schedule published annually by the District.

5) Additions or alterations of existing structures (other than high-flow or high-strength) shall be charged a sewer connection fee (sometimes referred to as Capital Facilities Charge) and be subject to additional conditions of connection in accordance with the following:

(a) No Connection fee shall be charged where the addition or alteration will not cause the existing structure to exceed twenty (20) Plumbing Fixture Units (PFUs). In the event the addition or alteration causes the existing structure to exceed twenty (20) Plumbing Fixture Units (PFUs), a Connection

fee charge per Plumbing Fixture Unit (PFU) added shall be charged as shown in the Miscellaneous Fee Schedule published annually by the District.

D) Adjustment. To maintain parity of the Capital Facilities Charge in current-dollar values, the charge will be reviewed annually. Any adjustments, if necessary, shall be based on the Engineering News Record (ENR) San Francisco City Index for the month of July of the prior year. The Capital Facilities Charge will be shown in the Miscellaneous Fee Schedule published annually by the District.

Section 2. Upon adoption of this Ordinance, it shall be entered in full in the minutes of the Board of Directors, shall be posted on the District's front gate bulletin board, the District's website, shall be published once in the Marin Independent Journal, and shall take effect immediately upon the expiration of thirty (30) days of said publication and posting.

Section 3. All other ordinances and parts of ordinances inconsistent herewith are hereby repealed.

I hereby certify that the foregoing is a full, true and correct copy of the Ordinance duly and regularly passed and adopted by the Board of Directors of the Las Gallinas Valley Sanitary District of Marin County, California, at a meeting hereof held on July 2, 2020, by the following vote of members thereof:

AYES:
NOES:
ABSENT:
ABSTAIN:

Teresa Lerch, District Secretary
Las Gallinas Valley Sanitary District

APPROVED:

Rabi Elias, Board President

(seal)

7/2/2020

Board Secretary – WaterReuse Conference Update

- Separate Item to be distributed at Board Meeting
- Separate Item to be distributed prior to Board Meeting
- Verbal Report
- Presentation

7/2/2020

BOARD MEMBER REPORTS

CLARK

NBWA Board Committee, NBWA Conference
Committee, Ad Hoc HR Sub-Committee re: GM Evaluation,
Ad Hoc HR Sub-Committee re: 2019 Employee Climate
Survey, Other Reports-WateReuse

ELIAS

NBWRA , Ad Hoc Engineering Sub-Committee re:
STPURWE, Other Reports

MURRAY

Marin LAFCO, CASA Energy Committee, Ad Hoc HR Sub-
Committee re: GM Evaluation, Other Reports- ICMA
Coaching: Counsel Staff Relationships

SCHRIEBMAN

JPA Local Task Force, NBWA Tech Advisory Committee,
Ad Hoc HR Sub-Committee re: 2019 Employee Climate
Survey, Other Reports

YEZMAN

Gallinas Watershed Council/Miller Creek Watershed
Council, Flood Zone 7, CSRMA, Ad Hoc Engineering Sub-
Committee re: STPURWE, Other Reports

North Bay Watershed Association
Draft Summary - the North Bay Watershed Association (NBWA) Board of Directors.
Date: Friday, May 1st, 2020 – 9:30 a.m. to 12:30 a.m. Location: via zoom call/video

Directors or Representatives Present Included:

Board Member	Agency/Organization	Board Member	Agency/Organization
Michael Boorstein	Central Marin Sanitation Agency	Megan Clark/ Judy Schriebmen	Las Gallinas Valley
Pam Meigs	Ross Valley Sanitary District	Jack Gibson	Marin Municipal Water District
Rob Carson	MCSTOPP	Jean Mariani	Novato Sanitary District
Damon Connolly	Marin County	Amy Peele	City of Novato
Elisabeth Patterson	Solano Co. Water	Paul Jenson	City of San Rafael
Ryan Gregory	Napa Sanitation Dist.	Leon Garcia	Napa Co. Flood Control & Water Cons. Dist
Susan Gorin/Grant Davis	Sonoma Co		

1. Call to Order – Jack Gibson called the meeting to order at 9:34 a.m. Biruk from SFEI explained the basics about managing ourselves on the call/video.
2. Public Comment - No public comment.
3. Approval of Agenda and 4. March 2020 Summary with one correction to the Summary; add “SD” to the end of Ross Valley. 5. There was no May Treasure’s Report. The Agenda and Minutes from March were approved.

6. Information exchange.

Jack explained that over 50% of MMWD folks are field folks, all others are working at home. Open space is still available but parking lots closed. Wildfire work still going on but other construction is halted. Not charging late fees and bill payments. Pam stated that Ross Valley SD has determined how to keep staff separated with hour rearrangement. RVSD also declared an emergency and notified FEMA/CalOES, and are tracking all expenses related to COVID-19 that may be reimbursable through FEMA. Pam also mentioned that there was a Marin Grand Jury report issued last week that reviewed the websites of all the County jurisdictions and recommended changes to create consistency and transparency in how the salaries of elected officials and others at the various towns, cities, district and the county are presented.

Paul Jensen said that the city is closed but 95% of staff are working at home using “Remote Desktop”. Most time has been spent with emergency operations, dealing with social service like food delivery to the needy, a business loan program, etc. Susan Gorin mused that the golf courses might be opening too early. Amy Peele mentioned they have similar financial issues as other cities and counties and they are also doing a small business loan program for the city, up to \$300,000. They will be opening the city front desks in mid-May to deal with permits etc. Leon mentioned that the local trails are still popular but that sites like basketball courts were modified so no play can occur. They are working with Chambers of Commerce to see what the appropriate ways of opening will be once the Governor makes his pronouncements. Jean said they split field staff into groups to reduce opportunities for infection. The question was asked about what are the sanitary districts doing about the possibility of rebates to businesses that are closed. This could be a big issue in the schools, which pay a lot of sewage charges. Ryan said that they have not received any hardship requests but that might be coming, but he worried about the Prop 18 process for next year. Megan said the district’s financial manager has left and if you know of anyone who might be interested in the position to please let her know. They too have been discussing rates for Prop 18 but think they will ask for a 4% increase, which will be hard. Judy K. mentioned she has seen articles about measuring the COVID 19 virus as part of the analysis into the true extent of the virus in communities. Elisabeth mentioned the excellent online water conference she attended and expressed her concern that bottled water use is on the rise. Benicia has been aggressive about reaching out for early intervention for people who are in need. Solano will meet next week, its contract water fees have not been reduced and farmers seem to be doing ok.

7. 20/21 Budget. Judy walked the group through basics of the proposed budget by reviewing the details contained in the associated Budget Memo. After her review of the documents, the proposed NBWA 20/21 Budget was approved by a unanimous vote.

8. Adoption of Revised IRWMP. James Muller of the San Francisco Estuary Partnership walked the group through the background of the Integrated Regional Water Management Plan [IRWMP] process, the focus of the work conducted under IRWMP, and gave an overview of the amount of funding and projects. He explained the nature of the required IRWMP changes and that they focused a great deal on climate change and better inclusion of Tribes and disadvantaged communities into the IRWMP process. Pam M. asked about what DAC and Tribal enhanced participation means. Judy explained that DAC areas are defined by the state and that Tribal organizations are now greatly involved in the process. James explained which organizations are involved. The Board was reminded that the action today is to adopt the revised Plan in order to keep the North Bay and the rest of the Region qualified to receive funds. Further information about the Regional Plan is available on the IRWMP website. The Board unanimously adopted the Revised IRWMP.

9. The remainder of the meeting was conducted as a Closed Session to discuss Board staffing.

The meeting was adjourned at 11:10. Next Meeting: June 5th, 9:30 am, via Zoom

SUBMITTED BY: Judy Kelly, Executive Director NBWA. Note: presentations for Items 7, 8 and 9 are posted on the May 1st Board Meeting page on the NBWA website.

WaterReuse Conference of June, 24,2020

From Megan Clark

Opening Remarks:

Paul Sciuto (shoe-toe) president, blah, blah, blah. 568 attendees signed up. Conference available for one month. California Reuse Action Plan. Advocate for more stimulus bonds. Meet w/Newsom on jobs and economic issues. Communications collaboration group. Regulatory group. Conference Coordinator Alicia Rutherford. President's award: Paul Jones, eastern municipal water district. Great guy. Would be on Mt. Rushmore of water recycling.

Keynote Address:

Kristin Peer, Deputy Secretary and Special Council of Water Policy, Cal-EPA
Emergency modifications, people losing jobs, non-payment of water bill. Some agencies turned off water. Newsom ordered all water hook ups to be reconnected. Help for water agencies struggling. Task force on business and jobs recovery. Climate reality and leveraging positive change subgroups. Infrastructure investments. Reduction in carbon emissions – wheel - and other environmental benefits. How to keep this going. Severe impact on state finances. Therefore, need more innovative approaches. This year, no rain in February. Snowmelt is expected to be reduced by 80 percent. More future droughts. Therefore, water recycling central to water resilience. 2 million acre feet is target for increase in water reuse by 2030. Water reuse in California has tripled since 1970. New regulatory framework for direct potable reuse first in U.S.? the world? Covid safety already o.k. Newsom is focusing on water and jobs.

Strategy: Leadership's Perspective on Advancing Potable Reuse:

Shivaji Deshmukh: Robin Nezhad: Mike Marcus: Cari Dale: Rob Whitaker:
Partnerships for success, need advocate from electeds to explain need for program. Key to buy-in for partners explain their benefits. Issue of competition. How did administration cause challenges in your city? 50% supply goal? Need wide support for recycled water.

Laying the Framework for 100% Reuse in Los Angeles:

Rafael Villegas, P.E., L.A. Dept. of Water and Power:

Aqueduct Hyperion 100% reuse of waste water, 45% of L.A. water. Conversion of the aqueduct plant into a full advance treatment. Largest municipal utility in the US.. Water and power to 4 million customers. Water system 500,000 acre feet per year, 7,000 miles of pipes, over 700,000 water connections. Water from many sources: eastern sierra, Colorado river aqueduct, state water project from the Bay Delta. Still not enough. Will be increasing demand and degradation of structure over time. Local supplies needed. Ground water, storm water, recycled water and conservation. Operation next water. Using reverse osmosis. No micro-filtration or ultra-filtration. More compact than secondary clarifiers. In half the area of activated sludge. Aquafer West Coast Basin is nearest. Block saltwater plume. Consider flow north to south. So need to prevent stagnation trying to push water north. Large body of storage available in Santa Monica Basin. One million acre feet of storage without having to build a dam.

A Design Professional's Guide to Onsite Water Use and Reuse:

Kyle Pickett: Unban Fabric Inc.: (seems like old talk)

Research and training. Sustainability design. 181 Fremont Street seven years ago. 2/3 commercial, 1/3 luxury. Tenants pleased with sustainability. Goal of Leed platinum. Greywater system. Oder issues. Dogs drinking the water. Yuck factor was real. In a luxury building? All water is recycled. Use humor. People are getting more used to it. Education was lacking. So produced **a free guide**. 2018 published. Downloaded over 5,000 times. Rain water, black water, grey water, storm water. Understand their concerns. Talk w/regulators - a lot of data around the world to talk about. Drought makes this talk easier. SFPUC tours after Covid. Know your costs. Recovering power from wastewater. Nutrient recovery component, as well as recovering water. SB 966 2016 legislation. Water recycling in large buildings mandated. "The best way to predict the future is to design it." Buckminster Fuller.

A Sewer Agency's Experience Permitting Facebook's On-Site Treatment Plant:

Phil Scott, West Bay Sanitary District: Roanne Ross, West Yost:

ORTP's Facebook's. Facebook builds an onsite recycled treatment plant. Discharges to sewer system to West Bay Sanitary District. New permit requirements had to be developed. Menlo Park. 2 buildings will house 9,000 occupants. Black water recycling. Used for flushing and landscaping. Covid interruption. Reject stream goes to West Bay. Includes screenings, brine and waste sludge. 24 gallons per day of reject stream. High tds from ro. WB concerned because they are trying to produce their own water. Second concern high suspended solids. Clogging in down stream collection system and pumps. West Yost developed limits on salinity and solids for ORTPs in general. Facebook's ORTP will increase West Bay's load by 4% in solids. Therefore more expensive for West Bay.

Phil Scott. Similar to Igvsd. Sewage, trash collection, recycled water. Permitting approach new not routine. Provisional permit. Then installed flow meter on Facebook site. Monitoring. Reports. Review data. Impacts on West Bay. Sustainable water source is desirable. Green certification is benefit to Facebook. Procedures manual from Facebook to West Bay. Lastly, final permit. Plan for this earlier in the process. Would avoid surprises in the future. ORTPs cause a great deal of work for the receiving sanitary facility.



This is to certify that

Craig Murray

has attended

ICMA Coaching: Managing and Mastering Council-Staff Relationships: The Nuance of Governance

1.50 ICMA CE credits

May 22, 2020

Handwritten signature of Marc A. Ott in black ink.

Marc A. Ott
ICMA Executive Director

Handwritten signature of Martha Perego in black ink.

Martha Perego
ICMA Director, Member Services and Ethics

Agenda Item 5-3
Date July 6, 2020



AGENDA

Air Quality, Climate Change, and Energy (ACE) Workgroup Meeting

Meeting Date/Time: June 25, 2020 / 8:30 – 10:30 am

Meeting Location: Zoom Link (provided in the meeting appointment)

Dial-in: Zoom Call-In (provided in the meeting appointment)

COMMENCEMENT

ITEM	LEAD
Welcome/Roll Call	Jackie Zipkin (Chair), Greg Kester and Sarah Deslauriers (CASA)
Review/Approval of Agenda	All

LEGISLATIVE UPDATE

	ITEM	LEAD	STATUS
1.	2020 Bill Cycle	Jessica/Jared	Update on legislative activity with reduced bill list
2.	Governor's Budget	Jessica/Jared	August roll-out to show GHG Reduction Fund (GGRF) Allocation

PRIORITY ISSUES/ACTION ITEMS

	ITEM	LEAD	NOTES
1.	COVID-19	Greg	Resources on CASA Website , SWRCB Fact Sheet , WEF Biosolids Fact Sheet , wastewater epidemiology
2.	SB 1383: Organic Waste Reduction Regs	Greg	SB 1383 , adoption delayed, enforcement on schedule
3.	Criteria Pollutants & Toxics Emissions Reporting & AB 2588 Toxics Program	Sarah/David	CASA Toxics Subgroup met 6/15, LACSD's screening results, ask sheet for screening air samples, July 9 workshop
4.	Regional Hot Topic: BAAQMD Climate Pollutants (CH ₄ & N ₂ O)	Sarah	Regulation 13 development suspended due to COVID-19, BAAQMD seeks to work with BACWA on proposed project, Princeton/UC-Riverside monitoring research beginning 2020
5.	PFAS	Greg/Jared	SWRCB PFAS , CASA and National Coalition fact sheets SWRCB Phase 3 Investigation update, survey release

DISCUSSION/INFORMATIONAL ITEMS

	ITEM	LEAD	NOTES
1.	SWRCB Co-digestion Capacity Analysis	Sarah	Targeting release/roll-out in summer 2020
2.	CA Adaptation: <ul style="list-style-type: none"> • SWRCB • SF Bay Shoreline Adaptation Financing 	Sarah Jackie	SWRCB Climate Change Preparedness Survey Update SF Bay Water Board and BCDC to explore financing for nature-based adaptation solutions in workshop July 8
3.	The Climate Registry & N ₂ O	Sarah	TCR to form technical workgroup to discuss N ₂ O at WWTPs
4.	Climate Action Reserve Protocol	Greg/Sarah	CAR's Draft Soil Enrichment Protocol , follow-up meeting
5.	Central Valley Salinity Alternatives for Long-Term Sustainability (CV SALTS)	Greg	Irrigated lands regulatory program, potential impact to land application of biosolids in the Central Valley
6.	Biosolids & Fire Reclamation Efforts	Greg	Project at Las Virgenes/Calabasas, Phase 1
7.	USFS Wood Innovation Grant	Greg	2-year project testing the use of biochar for odor control
8.	Biogas/Biomethane Management: <ul style="list-style-type: none"> • EPA Renewable Fuel Standard RINs • Biogas Accidental Release Prevention & Risk Management 	Greg/Sarah	Communication with interim Madison Le replacement CalOSHA Process Safety Management Standards update, exemption scenarios
9.	Flare Rules: SCAQMD Rule 1118.1 & SJVAPCD Rule 4311 Updates	David/ Ray	SCAQMD: Meetings, status of mandated research SJVAPCD: Resuming rule-making at some point
10.	SB 100 Joint Agency Report & Scoping Workshops	Sarah	Modeling underway, draft results to come early summer, Draft report anticipated in late summer

UPCOMING CONFERENCES/EVENTS

NAME	DATE/LOCATION
CASA Annual Conference	We've gone digital! August 12 - 13
CWEA Annual Conference	Postponed to October 27 - 30, Reno
WEF Residuals & Biosolids Conference	WEF RBC 2020 went digital! Visit link.
WEFTEC Annual Conference	WEFTEC 2020 has gone digital! Visit link.

NEXT MEETING: July 23rd, 8:30 - 10:30 am (webinar/conference call)



AGENDA

Air Quality, Climate Change, and Energy (ACE) Workgroup Meeting

Additional topics we review periodically for progress or changes:

State

- CARB Natural & Working Lands
- CARB Mandatory GHG Reporting Regulation
- CARB 2030 Target Scoping Plan
- CEQA Guidance on GHG Emissions
- CNRA Climate Change Assessment
- CNRA Online CA Sea Level Rise Database
- CNRA Safeguarding CA: Implementation Action Plans
- CEC Climate Change Research Plan
- OEHHA CalEnvironScreen Tool
- California's Climate Future report (by Governor Brown)
- Funding opportunities

National

- NEPA Guidance on GHG Emissions
- EPA EJScreen Tool
- WERF Phase II Project (lab scale based model) - N₂O Emissions from Wastewater Treatment Processes
- WERF High Quality Biosolids from Wastewater Project
- EPA Mandatory GHG Reporting Regulation Updates
- EPA Clean Power Plan (on stay)
- EPA Existing Source Performance Standards
- EPA Biogenic Emissions Accounting Framework
- White House Budget for DOE Energy Efficiency and Renewable Energy Programs
- NACWA Energy Workgroup
- NACWA Climate & Resilience Workgroup
- Funding opportunities

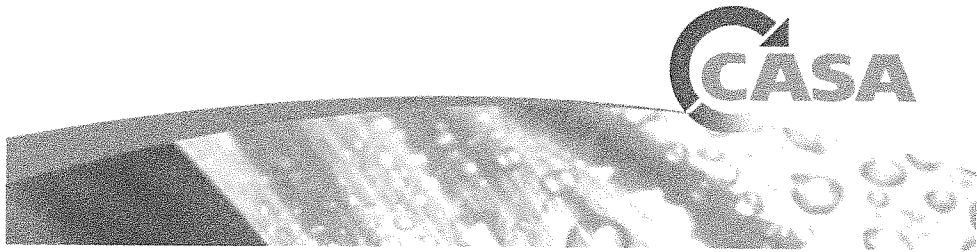
International

- Global GAP (Good Agricultural Practices) & Biosolids
- IWA Nitrous Oxide Modeling

Air Quality, Climate Change, & Energy (ACE) Workgroup Meeting

June 25, 2020 (8:30 – 10:30 am)

Zoom Link – See Meeting Appointment



1

Legislative Update



2

Governor's FY 2021 Budget: May Revise

- "Climate" allocation is still a priority
 - Air Quality in Disadvantaged Communities: AB 617 Community Air Protection Program and agricultural diesel emission reduction
 - Forest Health and Fire Prevention, including implementation of the requirements of Chapter 391, Statutes 2019 (AB 38)
 - Safe and Affordable Drinking Water



3

Governor's FY 2021 Budget: Climate

- \$1.2 Billion over the next five years
- Key areas of the climate budget:
 - Climate Justice Board
 - Cap-and-trade expenditures to transition to a carbon-neutral economy
 - Climate Resilience Fund to provide up to \$100 million for the development of climate resilience plans

August Budget Update to Come – Will Outline Allocation of Greenhouse Gas Reduction Fund (GGRF)



4

Priority Issues/ Action Items



5

1. COVID-19

- ▣ 3rd CWEA-CASA Webinar – June 16th: Wastewater-based Epidemiology
- ▣ CASA Website for resources: <https://casaweb.org/covid-19/>
- ▣ SWRCB factsheet on wastewater
- ▣ SWRCB requesting reporting via DPR
- ▣ WEF biosolids factsheet
- ▣ Wastewater-based epidemiology –
 - UofA, Stanford, and others working to estimate community infection
 - Requesting CDC to take leadership and serve as national repository

Fact Sheet

California's Recycled Water and Treated Wastewater Is Safe from the COVID-19 Virus

Existing stringent state standards protect public from COVID-19

- Wastewater treatment plants treat municipal wastewater to standards that protect the beneficial uses of the waters into which the treated wastewater is discharged. Some plants treat wastewater to more stringent standards so that the highly treated water can be reused for landscape irrigation, dust control at construction sites, and other non-potable uses. The California Department of Water Resources is currently reviewing the use of recycled water for future use as a drinking water source. The California Department of Water Resources is currently reviewing the use of recycled water for future use as a drinking water source.

Residuals and Biosolids Issues Concerning COVID-19 Virus

The California Department of Water Resources is currently reviewing the use of recycled water for future use as a drinking water source. The California Department of Water Resources is currently reviewing the use of recycled water for future use as a drinking water source.

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6

2. SB 1383 (SLCP Reduction Implementation): Organic Waste Reduction Regulations

- 40% methane reduction by 2030
(relative to 2013 levels)
- Organic waste diversion from landfills
(includes biosolids, digestate, and sludges)
 - 50% by 2020 (relative to 2014 levels)
 - 75% by 2025 (relative to 2014 levels)
- CEC/CPUC to incentivize biogas production/use



7

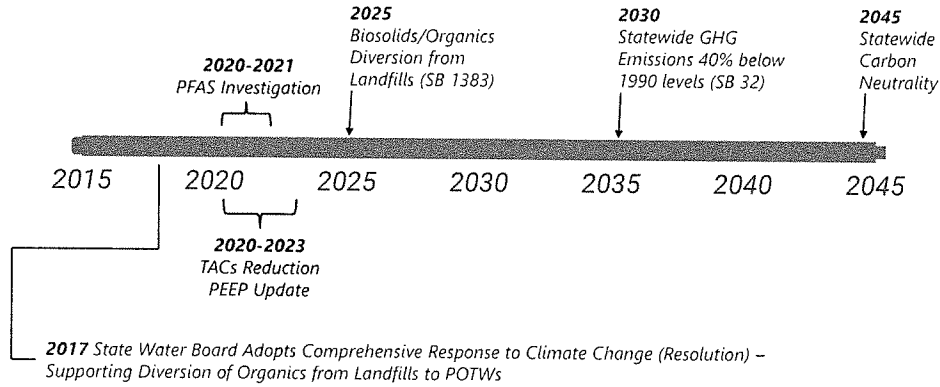
2. SB 1383 (SLCP Reduction Implementation): Organic Waste Reduction Regulations

- Updates:
 - Greg Kester drafting white paper and will host a webinar to explain the regulatory requirements and implications of those
 - No indication implementation of the regulation will delay due to COVID
- Next Steps
 - Adoption now targeted for Q3 2020, with release of the progress report
 - State to start enforcement on jurisdictions January 1, 2022
 - Local jurisdictions to start enforcement January 1, 2024
 - Compliance by January 1, 2025



8

3. Toxics: State actions to mitigate climate change overlap with examination of PFAS & reducing TACs



9

3. Toxics: CTR & AB 2588

- Two programs being updated by CARB this calendar year...
- Criteria Air Pollutant & Toxic Air Contaminant Reporting (CTR)
 - Implements statewide annual reporting and establishes new policies for emissions inventory data (to understand sources of emissions contributing to adverse health risks or other impacts at the local, regional, and statewide level – sources in aggregation as well).
- AB 2588 (1987): Air Toxics "Hot Spots" Program
 - Established a statewide program for the inventory of air toxics emissions from individual facilities, as well as requirements for risk assessment and public notification of potential health risks.

10

3. Toxics: CTR & Hot Spots Program proposed amendments

- ☒ CTR: 2020 proposed amendments...
 - Annual reporting required if facility emits ≥ 4 tons per year of criteria pollutants
 - Toxic sectors to be phased-in including: 10 MGD WWTPs w/covered systems (or 5 MGD uncovered systems)
 - Report the complete AB 2588 Appendix A-1 list of toxic compounds annually
 - 2021 data to be submitted in 2022 for most WWTPs ≥ 4 tons per year
 - 2023 data to be submitted in 2024 for most WWTPs < 4 tons per year
- ☒ Hot Spots Program: 2020 updates include...
 - Expanding the compound list, which presents the following issues:
 - CTR language as-is would require reporting all AB 2588 Appendix A-1 compounds, but...
 - Many have unknown toxicity levels (unknown if carcinogenic and unknown potency)
 - Many have unknown emission factors

In their absence, ARB proposes using factors for "similar" compounds in Reporting and Health Risk Assessments, possibly greatly exaggerating prioritization scores



11

3. WW Sector Approach to determine relevant toxics & appropriate regulatory requirements

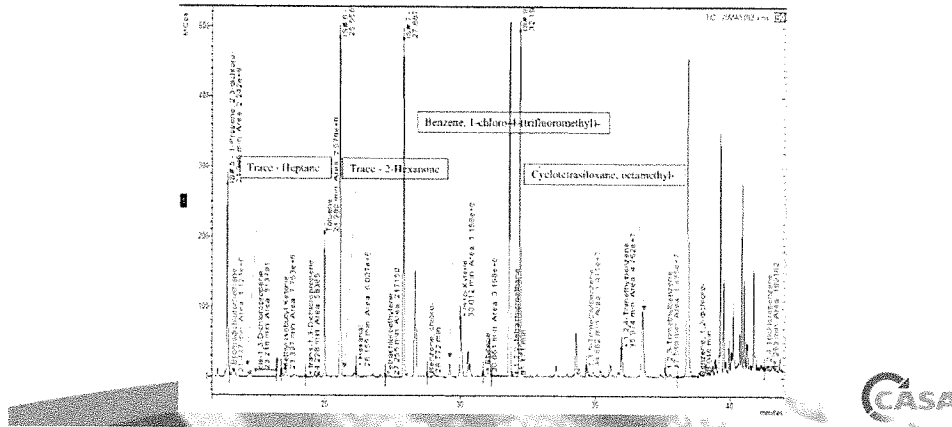
- ☒ CASA requests members to perform initial qualitative screening by July 31st
 - To identify detectable AB 2588 Appendix A-1 compounds
 - Use EPA Method TO-15 followed by GC/MS to scan peaks against the NIST Mass Spectral Library
 - Initial qualitative screening data is not reportable
- ☒ CASA members will review detectable AB 2588 Appendix A-1 compounds to establish a draft shortlist of wastewater-specific compounds – develop strategy and determine how to negotiate with CARB
- ☒ Potentially perform a CARB approved "official" qualitative screening, unless initial screening data is deemed acceptable by CARB
- ☒ Perform quantitative testing to establish a *final* shortlist of wastewater-specific compounds (needs an approved sampling/analytical approach) **OR**
- ☒ Upon establishing the final shortlist of wastewater-specific compounds, a "pooled" source test approach could be performed by the wastewater sector to establish emission factors (as done in the late 1980's)



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3. Toxics: Initial Qualitative Screening

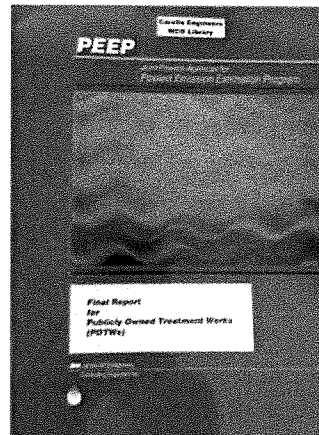
- ▣ About 10 agencies have agreed to perform an inlet foul air GC/MS scan
- ▣ LACSD results show:
 - 10 tentative detections of new Appendix A-1 compounds
 - No PFAS or PFOA detected
 - Detected compounds are not listed as carcinogenic by CARB
 - No OEHHA cancer potency values assigned to these compounds



13

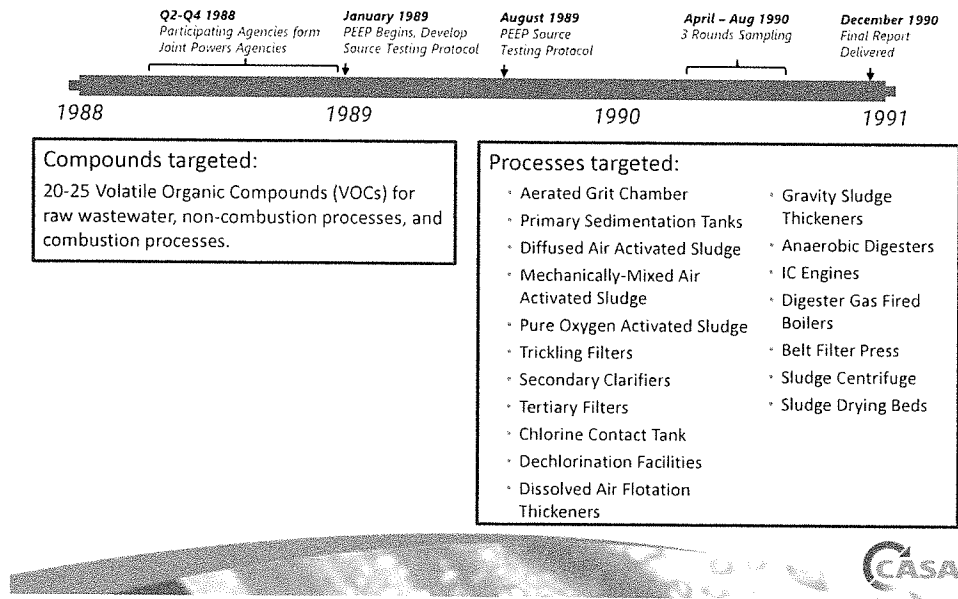
3. Toxics: WW Sector’s Past Experience

- ▣ 1990 PEEP provided participating agencies a standard estimation methodology for determining air toxics emissions from their respective facilities
 - 25 POTWs across CA formed a JPA
 - 18 unit processes (liquid, solid, gas)
 - 20 sites (managed as north and south)
 - 3 rounds of sampling over 5 months
 - Project duration: ~2 years (1989-1990)
 - Budget: \$2.5M (1990)
- ▣ **PEEP 1990 Result:** Emission factors for a shortlist of targeted compounds determined via collaboration between participating agencies and air district staff



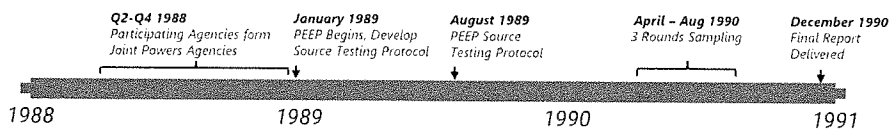
14

3. 1990 PEEP Timeline Details for Reference

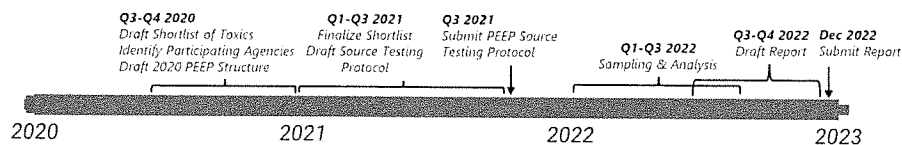


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3. 1990 PEEP Timeline



Potential Timeline for PEEP Update (3-5 years)



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4. Regional Hot Topic: BAAQMD Climate Pollutants Regulation

Rules and Regulations

Regulation 13: Climate Pollutants

Rule 13-1: Significant Methane Releases

Rule 13-2: Organic Material Handling

Rule 13-3: Composting Operations

*Rule 13-4: Wastewater Operations**

Rule 13-5: Hydrogen Plants

*Rule 8-34: Solids Waste Disposal Sites**

	GHGs	Odors	VOCs	Toxics
CH ₄	Yes	Yes	Yes	Yes
CH ₄	Yes	Yes	Yes	Yes
CH ₄	Yes	Yes	Yes	Yes
CH ₄ , N ₂ O	Yes	Yes	Yes	Yes
CH ₄	Yes	Yes	Yes	Yes

* Future rule development efforts.

17

4. Regional Hot Topic: BAAQMD Climate Pollutants Regulation

Rule Development Suspended due to COVID-19

Rule	Next Workshop	Board Presentation	Notes
13-1: Significant Methane Releases	TBD	TBD	Tabled indefinitely, focus on source-specific rules first
13-2: Organic Waste Handling	None	Q2 2020?	Focus on organic material handling: Material Recovery Facilities, Transfer Facilities, Chip & Grind Facilities.
13-3: Composting Operations	Q3 2020?	Q4 2020?	Draft language in development.
13-4: Sewage Treatment & Anaerobic Digestion	TBD	TBD	BACWA requested involvement to provide input on draft language and workshop report. Draft rule to consider biogas produced/collected, minimizing other pollutants, flare requirements, record keeping, reporting requirements, etc. BAAQMD is working with BACWA to collect baseline information to inform rule development.
13-5: Hydrogen Plants	TBD?	Q3 2020?	Focus on hydrogen production at petroleum refineries.
8-34: Solid Waste Disposal (Landfills)	Q3 2020?	Q4 2020?	Focus on methane from landfills – BAAQMD to align with state and federal requirements.

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4. Regional Hot Topic: BAAQMD Climate Pollutants Regulation

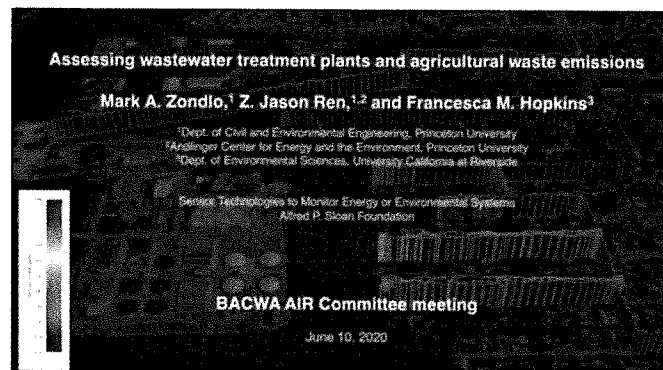
- ▣ BAAQMD considering an unsolicited proposal for identifying / developing options for mitigating methane and VOC emissions
 - Anaerobic digesters and ancillary equipment
 - Other treatment processes (i.e., lagoons)
- ▣ Engaging BACWA in effort to develop a baseline understanding of current practices and emissions
- ▣ BACWA to discuss potential options to support BAAQMD's efforts to collect information and determine the final scope for the proposed project



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4. Regional Hot Topic: BAAQMD Climate Pollutants Regulation

- ▣ Research by Princeton and UC-Riverside began in April 2020 – N_2O , CH_4 , and NH_3 from wastewater treatment plants
- ▣ Looking to partner with wastewater agencies



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5. Per and Poly-fluoroalkyl Substances (PFAS)

Quick facts:

- Background levels are in ppb range
- No federally approved method for analyzing biosolids, wastewater
- Notification levels for PFOS/PFOA at 6.5/5.1 ppt
- Response levels for PFOS/PFOA: 40/10 ppt (from 70 ppt)



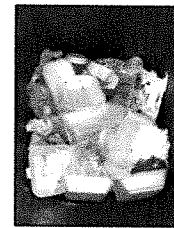
CASA hired GSI to review scientific research

- Draft report provided and reviewed by CASA
- Webinar held June 17th



SWRCB investigation

- Phase 3 –WWTPs (notification late June/early July, commencing later in the year – targeting Q4)
- Quarterly sampling of influent, effluent (if ≥ 5 mgd)
- Quarterly sampling of biosolids (if ≥ 5 mgd and export biosolids)
- GW wells may need to be sampled as well
- Not requiring a work plan be approved for sampling program – labs have varying SOPs leading to varying results
- Annual reporting required



21

Discussion/
Informational Items



22

1. SWRCB Co-Digestion Capacity Analysis

■ **Submitted final chapters per task July 31, 2019**

1. Estimate organics generation in 2025 and 2030
2. Assess existing capacity (without rehab/modifications)
3. Assess future capacity in 2025 and 2030 (without & with rehab/ modifications)
4. Assess methane emissions
5. Additional Topics:
 - Investigate opportunities and barriers at small- to medium-sized facilities
 - Examine pilot/demonstration facilities that have already operated



■ **Roll-out of report to public still expected Summer 2020 (reviewed by Governor's Office, to hold webinar and post report)**



23

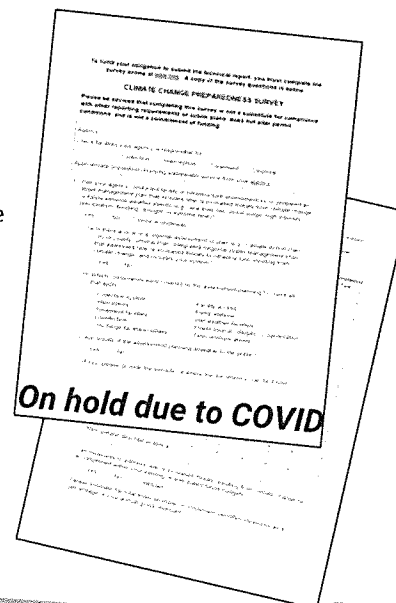
2. Adaptation: SWRCB Climate Change Preparedness Survey

■ State Water Board to:

- Use permit modifications in effort to reduce vulnerability to flooding, storm surge, and sea level rise.
- Require use of U.S. EPA's Climate Resilience Evaluation and Awareness Tool (CREAT) or a comparable approach to identify vulnerabilities to climate change impacts at water and wastewater utilities.

■ Survey to be distributed

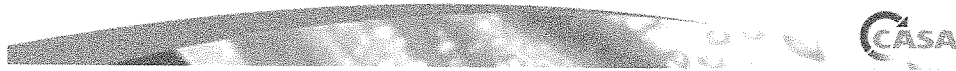
- NPDES, WDR, and SSO holders
- 45-day response
- To host a webinar after distribution to answer questions regarding the survey



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2. Adaptation: San Francisco Bay Shoreline Adaptation Financing

- ▣ SF Bay Regional Water Board & BCDC Joint Workshop
 - Explore financing climate change adaptation projects relying on nature-based solutions, e.g.:
 - restoring tidal wetlands, living shorelines, and related habitats
 - managing sediment for marsh accretion and natural flood protection
 - maintaining upland buffer areas around tidal wetlands
 - Bring together “financers” (providers of financing mechanisms) with “customers” (potential implementers of adaptation projects)
 - Share information and advance dialogue on financing pathways to implement projects
- ▣ July 8, 9 am to Noon – Zoom Virtual Workshop
 - Jackie Zipkin invited to panel as a potential “customer”



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3. The Climate Registry (TCR): Water-Energy Nexus (WEN) Registry



- ▣ TCR to form Technical Workgroup this summer to determine how to handle/categorize N₂O process and effluent emissions
 - Recognize nutrient source driving these emissions is from the community a WWTP serves, not within the control of a WWTP
 - Consider showing N₂O emissions as a Scope 3 emission within a WWTP’s inventory (vs Scope 1) – reflecting it’s the responsibility of a community



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4. CAR Offset Protocol Development

- Climate Action Reserve (CAR) launched development of Soil Enrichment Project Protocol
 - Provide guidance on how to quantify, monitor, report, and verify agricultural practices that enhance carbon storage in soils
 - Draft protocol released in April
 - CASA submitted comments in May

- Next Steps:
 - Follow-up call with CAR staff 6/25
 - Comments to be addressed
 - CAR Board to review for acceptance
 - Look into CARB's interest in the protocol



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5. Central Valley Salinity Alternatives for Long-Term Sustainability (CV-SALTS)

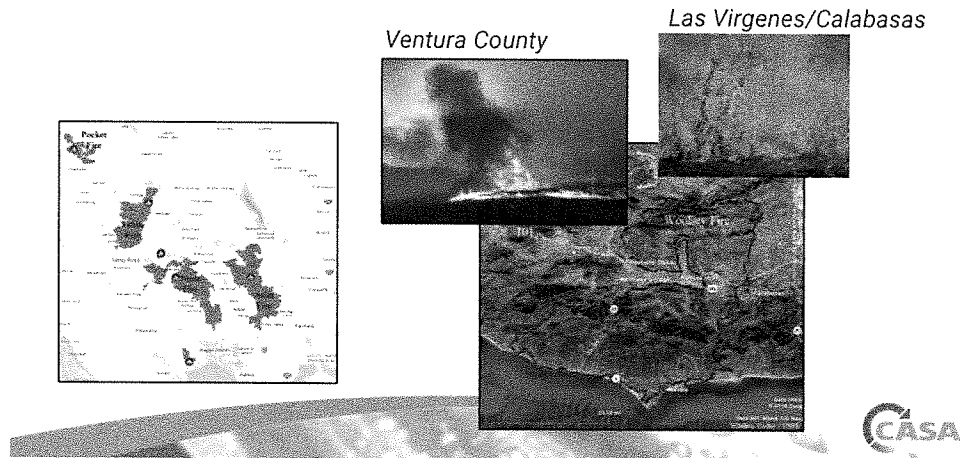
- CV-SALTS – process to develop scientific and regulatory tools to manage salinity/nutrients in the Central Valley
- Preparing a Basin Plan Amendment and there is a potential impact to land application of biosolids
- Upcoming Workshop – July 2
 - 10:30 am to noon - Overview of new nitrate and salt control programs and permit requirements
 - 1:00 to 3:00 pm - Nitrate Management Zones in Priority 1 subbasins



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6. Biosolids and Fire Reclamation Efforts

- ▣ Site secured in Las Virgenes/Calabasas (Phase 1) for Class B, Class A compost, Class A dried pellets for land application, & control site
- ▣ Sampling results are in and being reviewed
- ▣ Looking for a site in Bay Area (Phase 2) and back to Colorado (Phase 3)



29

7. U.S. Forest Services Wood Innovation Grant



- ▣ Two-year grant from Sierra-NV Conservancy & Governor's Office of Planning & Research
- ▣ Collaboration with U-CO and UC-Merced/Phoenix Energy
- ▣ Investigate viability of replacing GAC with biochar (from gasification of dead trees) for pre- and post-treatment odor control
 - ▣ Year 1: Perfect activation of biochar (bench to full scale)
 - ▣ Year 2: Agency testing (Delta Diablo, LACSD, South Lake Tahoe, and VVWRA)
- ▣ University of CO is doing the market assessment
- ▣ Report anticipated to be distributed end of 2020



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8. Biogas/Biomethane Management

■ EPA Renewable Fuel Standard RINs

- Recent communication with interim lead, waiting for permanent replacement
- Proposed apportionment of RIN values for sludge-based biogas (D3) vs food waste-based biogas (D5)



■ CalOSHA's Process Safety Management (PSM) Standard

- Actions triggered by >10,000 lbs of biogas (unless all is used onsite)
- General RMP Guidance - Appendix F: Supplemental Risk Management Program Guidance for WWTPs states...

"For methane, the 10,000-pound threshold applies to the total weight of the flammable mixture of digester gases, not just the weight of methane or flammables in the mixture."

- Scenarios by which the PSM program **will** allow an exemption from its requirements

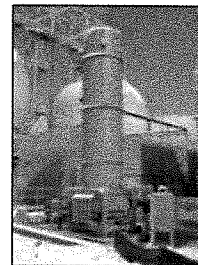


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9. Flare Rules: SCAQMD Rule 1118.1 & SJVAPCD Rule 4311

■ SCAQMD – Rule 1118.1

- Examining impacts of SB 1383
 - Food Waste Diversion
 - Beneficial Use Technology Assessment – May request an extension beyond the January 2021 deadline to complete the Technology Assessment



■ SJVAPCD – Rule 4311

- Resuming amendments to limit use and proposing a lower NO_x limit (0.018 lbs/MMBtu)



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10. SB 100 Joint Agency Report & Scoping Workshops

- ▣ Renewable energy and zero-carbon resources to supply 100% of electric retail sales to end-use customers by 2045
- ▣ CEC, CPUC, and CARB drafting joint agency report to Legislature by January 1, 2021 (every 4 years thereafter)
- ▣ Completing modeling work for the analytical portion of the report - draft modeling results by late spring/early summer
- ▣ Draft modeling results workshop in summer
- ▣ Draft report workshop planned for late summer/early fall – notification through the list serve and posted on the website



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Upcoming Conferences/Events

- ▣ **CASA Annual Conference**
August 12-13, Virtual!
- ▣ **CWEA Annual Conference**
October 27-30, Reno
- ▣ **WEF Residuals & Biosolids Conference**
Reduced and virtual!
- ▣ **WEFTEC Annual Conference**
Fully virtual!



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Upcoming Meetings

- July 23rd
- August 27th
- September 24th
- October 22nd
- November 12th (In-Person?)
- December 17th

Thanks for Joining!



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BOARD MEMBER MEETING ATTENDANCE REQUEST

Date: _____ Name: _____

I would like to attend the _____ Meeting
of _____

To be held on the _____ day of _____ from _____ a.m. / p.m. to
_____ day of _____ from _____ a.m. / p.m.

Location of meeting: _____

Actual meeting date(s): _____

Meeting Type: (In person/Webinar/Conference) _____

Purpose of Meeting: _____

Other meeting attendees: _____

Meeting relevance to District: _____

Frequency of Meeting: _____

Estimated Costs of Travel (if applicable): _____

Date submitted to Board Secretary: _____

Board approval obtained on Date: _____

Please submit to the District Administrative Assistant, no later than 2:00 p.m. on the
Friday prior to the Board Meeting.

7/2/2020

BOARD AGENDA ITEM REQUESTS

Agenda Item 6B

- Separate Item to be distributed at Board Meeting
- Separate Item to be distributed prior to Board Meeting
- Verbal Report
- Presentation

Guest Column | June 9, 2020

COVID-19 Heightens Water Problems Around The World

By Cecilia Tortajada, National University of Singapore and Asit K. Biswas, University of Glasgow

COVID-19 will unquestionably delay achievement of the Sustainable Development Goals (SDGs), the latest global attempt to improve the quality of life of billions of people around the world by 2030.

Increasing access to clean water and sanitation are among the 17 SDGs. During normal times, and even more during the present pandemic, access to clean water and proper sanitation is essential.

But we must now rethink how we achieve the goals laid out in the SDGs. First, we should stop looking at access to safe water as the problem of developing countries alone – it is a global problem that worsens under extreme conditions like the current pandemic.

How COVID-19 Heightens Water Problems

During the current pandemic, a lack of clean water for drinking and proper hygienic practices has become a major concern for cities in the developing world, especially in slums, peri-urban areas and refugee camps.

Countries in Africa and South Asia, with some 85% of the world's people live, face particularly daunting challenges to access clean, drinkable water.

But the problem is not confined to these areas. Developed countries are increasingly facing similar concerns. After catastrophic experiences with water utilities in Flint in 2014 in the US, and in 2000 in Walkerton, Canada, which seriously affected the health of a large number of people, millions in these two countries are now using point of treatment systems in their homes to further purify city water. They are also buying bottled water because they perceive it to be cleaner and safer. In overwhelming percentage of cases of people in developed countries, from Japan and Singapore to western Europe and the US, are doing this out of choice and not because they have to.

But the financial impact of lockdown and growing unemployment means that spending extra on safe water has become a problem for many households – and millions are struggling to pay their utilities bills, including for water.

In the US, some 57 million people in several states have been allowed to continue receiving water from their utilities even if they cannot currently pay for it. But there are still many poor and disadvantaged people who did not have access to water services before the pandemic, and still do not have them.

In the European Union (EU), most member states need to increase their annual water supply and sanitation expenditure by more than 25% to comply with EU Drinking Water and Urban Wastewater Treatment Directives. This will also contribute towards reaching the SDGs. But in these uncertain times, the EU will have to rethink how best to make use of scarce financial resources to achieve their goals.

The pandemic has further worsened the living conditions and health of millions of people in both developed and developing countries, and it is unclear when this situation might improve. Even in the world's richest country, USA, at least two million people still do not have access to piped water.

The Need For Leadership

From the late 1970s, the United Nations have advocated for improved source of water. But this term does not mean clean and safe water, even though UN organisations use these terms interchangeably.



COVID-19 has focused global attention to clean water for frequent handwashing, drinking and personal hygiene. Political leaders will now have to give increasing attention not only to access to water but also to its quality. It will be an even more daunting task, in both developed and developing countries, to regain the trust of their people that water they are receiving is safe to drink and for personal hygiene because of [extensive past mismanagement in most countries of the world](#).

The world needs leadership, long-term sustainable policies, robust legal and regulatory systems, strong institutions, and services that are reliable and provided irrespective of the circumstances. For example, Singapore ensured all these conditions were fulfilled from 1965 onwards. As a result, its water management is now [one of the best in the world](#).

The absence of enlightened political leadership in nearly all countries of the world, both developed and developing, will exacerbate the problem in the coming decades because of increasing uncertainties due to both expected events like climate change and unexpected ones like COVID-19.

Water affects all aspects of life, economic activity and ecosystems. As the British-American poet, W.H. Auden wrote: "Thousands have lived without love but none without water."

Cecilia Tortajada, Senior Research Fellow, Institute of Water Policy, Lee Kuan Yew School of Public Policy, National University of Singapore and Asit K. Biswas, Visiting professor, University of Glasgow

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Sourav Daspatnaik • 2 hours ago

0

This article brings out the strong need for investment in clear drinking water for all population and need for creating public utilities which gets supported by Government in ensuring safe affordable clean drinking water. Going forward management of Waste water is also going to be big challenge and though new technologies exists they need to be deployed a fast pace.

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Email

Website (optional)

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Not displayed publicly.

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Board to weigh sewer rate hike in Las Gallinas

SAN RAFAEL

By Matthew Pera

mpera@marinij.com

@MatthewRPera on Twitter

The Las Gallinas Valley Sanitary District board on Thursday will consider raising the sewer rate by 4.4% for the district's roughly 32,000 customers in north San Rafael.

The annual rate would jump from \$927 to \$968 per home under the proposal. That equates to a fee of \$2.65 per day, up from \$2.54.

The proposed rate hike comes amid an anticipated 25% increase in the district's operating expenses for the upcoming fiscal year. The district plans to hire four new employees — an environmental compliance manager, a maintenance supervisor, a maintenance worker and a technician — which account for the majority of the rising costs.

Mike Prinz, the district general manager, said the additional workers are needed to help fill a chronic shortage of staff at Las Gallinas, which employs the equivalent

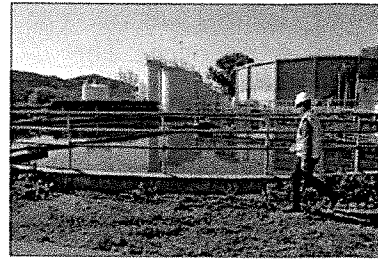
of 22 full-time positions.

Prinz said he has taken into account the economic impacts of the coronavirus pandemic for district customers, but the need for a rate increase to pay for more workers is dire.

"It's a tricky balance," he said.

Prinz noted that the proposed rate hike is lower than the district's average 12.77% annual increase between 2010 and 2019. The district had initially considered a proposal to raise the rate by 6.78% for the upcoming fiscal year, but the board pared it back amid the pandemic, Prinz said.

SEWER» PAGE 4



The Las Gallinas Valley Sanitary District staff expects operating expenses to rise 25% in the upcoming fiscal year.

ALAN DEP — MARIN
INDEPENDENT JOURNAL

Sewer

FROM PAGE 3

The district's staff members are set to receive a 3.5% wage increase for the upcoming fiscal year, which was planned in a

a public hearing on the proposed rate hike at its meeting Thursday, scheduled for 4:30 p.m. The meeting will be held

A review of the district's staffing in 2019 and 2020 by the consulting firm Regional Governmental Services recommended that Las Gallinas hire 10 new employees. The consulting firm said managers at the district aren't able to spend enough time on employee training and professional development due to the staff shortage.

"For the district to achieve a resilient and sustainable operation, the ability of managers to engage in effective planning and prioritization is as critical as adequate numbers of operational staff to appropriately complete daily tasks," the consultants wrote in a report.

two-year contract negotiated in 2019.

The district is also in the midst of renovating its sewage treatment plant at 300 Smith Ranch Road in San Rafael. The district sold \$41 million in bonds in 2017 and took out a \$12 million loan to pay for the estimated \$51 million project. Prinz said funding for the renovation has already been budgeted, and the rate hike proposal is not tied to the project.

By Tuesday, eight customers had signed letters to the district opposing the rate hike. Two customers wrote a letter requesting a discount for low-income residents.

The board is set to hold

online due to coronavirus restrictions. Customers can tune in by calling 669-900-9128, or using Zoom at **us02** web. zoom.us/j/82258562869.

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Virus hardships prompt board to delay increase

NMWD RATES

By Will Houston

whouston@marinij.com
[@Will_S_Houston](https://twitter.com/Will_S_Houston) on Twitter

The North Marin Water District will push off a planned water rate hike and restructuring plan for Novato until fall in response to economic hardships caused by the coronavirus pandemic.

After a nearly two-hour discussion, the district board of directors voted 4-1 on Tuesday to delay changes set to take effect July 1 to Oct. 1.

“There is a downside to this financially and we have got to keep the water district afloat — that’s No. 1, period,” director Rick Freitas said. “But we weren’t counting on this pandemic when we started these discussions and there is a lot of people hurting in our community.”

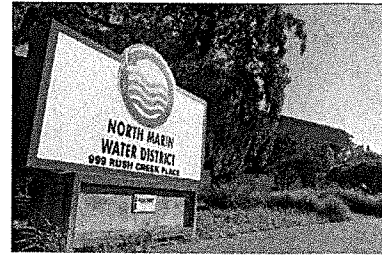
Director Jim Grossi cast the sole dissenting vote, saying that the resulting revenue losses from the delay will have to be made up in the future.

“I would like to see

what we’re going to lose by pushing it all back,” Grossi said, “and I would like to make a statement now that we’re going to have to look at a higher rate than 6% next year.”

District staff said they plan to bring back a cost estimate for the delay at an upcoming meeting. The losses could be made up by delaying certain projects.

The district said this is the first of five years of planned rate increases needed to pay for rising employee, operations and water delivery costs while also allowing it to invest more into repairing and replacing its aging pipes, storage tanks and other equipment. Pipes and tanks also need to be larger to account for increased fire risk. In addition to the rate changes, the board voted unanimously to approve several policy changes in response to the pandemic. These included extending a moratorium on water shutoffs due to non-payment by three months past whenever the state moratorium ends;



North Marin Water District headquarters — the district delayed rate changes set to take effect July 1 to Oct. 1.

ALAN DEP — MARIN
INDEPENDENT JOURNAL

NMWD» PAGE4

NMWD

FROM PAGE 3

④
than 1,845 gallons per day pay \$15.05.

Under the new structure, the Tier 1 threshold would drop to

⑥
The court found that Proposition 218 prohibits water suppliers from charging more than it costs to deliver water.

2

extending repayment plans from a maximum of 12 months to 24 months; and extending a forbearance on late fees by 180 days.

Earlier this year, the district approved a \$15 discount on bimonthly water bills for low-income residents who show proof that they are already enrolled in Pacific Gas & Electric Co.'s low-income rate program, California Alternate Rates for Energy. The discount takes effect on July 1.

The district plans to use the rate increases to double its investment in maintaining its infrastructure from \$3 million to \$6 million per year and pay for \$27.8 million in projects ranging from facility upgrades to repairs of aging equipment.

The rates are also meant to account for rising costs for employees, operations and a 6.8% rate increase in July from NMWD's main water supplier, Sonoma Water.

If the rate increases are not adopted, the district's \$10 million reserve fund would be depleted by 2024, according to a district rate study.

While the water district states its rate increase will bring in about 6% more revenue in 2020-21, how it will impact individual ratepayers' bills is far more complex.

Effective Oct. 1, the district will be significantly lowering the maximum amount of water residential households can use

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262 gallons per day with a new rate of \$5.50 per thousand gallons, Tier 2 would range from 262 to 720 gallons per day at a rate of \$6.23 and Tier 3 for use above 720 gallons per day at a rate of \$7.67.

These changes only affect the more than 19,000 residential accounts in the Novato area. The district is expected to consider rate changes for its West Marin ratepayers in the coming fiscal year.

Novato ratepayer Diane Schaumleffel said she was caught off guard by the changes because the district's public notices never clearly showed how much residents' water-use thresholds would drop under the new rate structure.

"You're dealing with human beings and we need to have a quality of life that is threatened by this onethird amount of water per household," Schaumleffel said. "It's not livable."

Novato Mayor Pro Tem Pat Eklund said that the rate structure changes would have an "unintended consequence" of adversely affecting families who need to use more water.

"Going from 615 down to 262, to me that is way too much of a reduction, especially for families," Eklund said.

The district essentially has no choice in making these rate structure changes due to recent court interpretations of Proposition 218, specifically a "landmark" case in San Juan

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"It does undermine and tie (water districts') hands in their ability to address the values that districts have such as allowing customers to have the gardens that they want or promoting conservation or providing a lower rate for lowincome customers," Hildebrand said of the legal interpretation. "None of those things are essentially allowable under Prop. 218."

NMWD is basing its new tier structure on the proportion and cost of the district's water sources. About 74% of the district's water comes from the Sonoma Water agency and the remainder from Stafford Lake. While the source is closer, Stafford Lake water is about 21% more expensive because it has to undergo more treatment.

Commercial rates, which rise and fall based on the time of year, are also set to change in October. The summer month range, which is higher, will be shortened from June through October to July through September. Winter rates are proposed to decrease from \$5.97 to \$5.50 per thousand gallons and summer rates are set to increase from \$6.42 to \$7.67 per thousand gallons.

About 1,210 commercial accounts would be affected.

The district also is proposing to raise its raw and recycled water rates as well as its bimonthly service charge.

3

before being bumped up into a higher-paying rate tier.

Currently, Tier 1 customers who use up to 615 gallons per day pay a rate of \$5.42 per thousand gallons, Tier 2 customers who use 616 to 1,845 gallons per day pay \$8.64 per thousand gallons and Tier 3 customers who use more

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Capistrano, according to consultant Mark Hildebrand, who drafted the district's rate plan earlier this year.

In 2015, a state appellate court tossed the San Juan Capistrano's tiered rate structure, which charged higher rates for customers who used more water.

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Marin Independent Jou



<http://www.lgvsd.org>

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**NOTICE OF PUBLIC HEARING TO DISCUSS
PROPOSED ORDINANCE NO 183
AN ORDINANCE AMENDING TITLE 2, CHAPTER
1 SANITARY CODE OF THE LAS GALLINAS
VALLEY SANITARY DISTRICT
Previously misidentified as Ordinance 182
when published on May 18, 2020
and June 4, 2020**

The Las Gallinas Valley Sanitary District will conduct a Public Hearing to discuss an ordinance amending Article IX, Section 907 of Title 2, Chapter 1 of the Sanitary Code of the Las Gallinas Valley Sanitary District:

Article IX. PERMITS AND FEES.
Section 907. Capital Facilities Charge

This hearing will take place at the District office at 101 Lucas Valley Road, Suite 300, San Rafael on Thursday, July 2, 2020 at 4:30 PM. The proposed ordinance can be viewed on the District's website at www.lgvsd.org or at the District office posted at the front gate bulletin board from May 15 to July 2, 2020.

Dated: June 18, 2020

Mike Prinz
General Manager
Las Gallinas Valley Sanitary District
No. 476 May 18, Jun 4, 18, 2020

Waste firm workers test positive

MARIN SANITARY SERVICE

By Matthew Pera

mpera@marinij.com

@MatthewRPera on Twitter

Some 43 workers at Marin Sanitary Service have tested positive for the new coronavirus, the company confirmed Friday.

Marin County public health workers this week tested each of the 288 employees at the waste management company, which operates a garbage dump and recycling center in San Rafael and hauls trash and recyclables in several of Marin's cities and towns.

The companywide testing came after an initial case was reported June 8, and several workers contracted the virus in the following days, said company president Patty Garbarino.

Garbarino said the majority

of workers who tested positive work in the company's sorting facility and don't interact with customers. One truck driver and one mechanic also tested positive, she said.

The company, which has been operating throughout Marin's coronavirus shutdown as an "essential" business, has followed stringent safety protocols, according to Garbarino. Workers are required to maintain at least six feet of distance between each other, sanitize their hands and wear masks and other personal protective equipment, she said.

All of the company's facilities will stay open, according to Garbarino.

"We're going to get through this," she said, "and we're going to pull in whatever resources we possibly can to do that."

Marin County Public Health Officer Dr. Matt Willis said when a worker contracts coronavirus in any workplace, health officials encourage the entire staff to get tested.

"A dozen or so businesses thus far have seen more than one staff member become infected, and we've been working closely

with those businesses to do comprehensive screening of all their employees," he said.



In your town

Send us your news: We want more news items from Marin's cities and towns. Email them to our City Desk at localnews@marinij.com, mail them to City Desk, Marin Independent Journal, 4000 Civic Center Drive, Suite 301, San Rafael, CA 94903, or fax them to 382-7209. For more information about towns in Marin, visit the IJ's website at marinij.com.

Send us your photos: Send photos to photos@marinij.com and include your name and phone number so that we can get back to you for any additional information we might need.

CORTEMADERA

Outages planned for equipment upgrades

Pacific Gas and Electric Co. will be cutting power to about 300 customers on and near Granada Drive this week to perform electrical upgrades. The work is being done to prepare for any potential future wildfire-related power shutoffs. Crews are set to work from 8 a.m. to 4 p.m. Wednesday through Friday between 70 and 130 Granada Drive.

The town will be providing seven generators with power strips for residents to use for charging electronic devices such as cellphones and laptops.

Council approves pared down budget

The Town Council has approved a \$9.8 million spending plan for fiscal year 2020-21, representing an 8.4% decrease from last year's \$10.7 million budget.

The council approved the new budget at its meeting Thursday. Town officials said operating revenues are expected to decline because of the COVID-19 crisis and that most town departments had their budgets slashed.

The budget includes funds for projects such as the Ross Common landscaping plan and the analysis of the Civic Center site. It also includes \$2 million for infrastructure improvements such as the Bolinas Avenue project, the road seal program and the resurfacing of the Allen Park tennis courts.

SANANSELMO

Driver ejected in crash on boulevard

A 31-year-old driver was ejected from his Jeep Cherokee in a crash that shut down a portion of Sir Francis Drake Boulevard on Tuesday.

The crash happened shortly before 7 a.m., Central Marin police said. The driver was seen speeding eastbound on the boulevard prior to the crash, police said.

The Jeep swerved into the westbound lanes near the Hub

SANRAFAEL

Las Gallinas board raises sewer rates

The Las Gallinas Valley Sanitary District board has approved a plan to raise the district's sewer rate by 4.4%.

The board voted unanimously on Thursday to pass an ordinance that raises the rate from \$927 to \$968 per home annually. The new fee takes effect July 1.

The district, which serves roughly 32,000 customers in north San Rafael, plans to hire four new employees. Operating expenses are projected to rise by 25% in the upcoming fiscal year, largely because of the new hires, according to Mike Prinz, the district general manager.

More information is at
bit.ly/2CA8oTX.

ROSS

and overturned. Medics took the driver to MarinHealth Medical Center in Greenbrae with severe injuries.

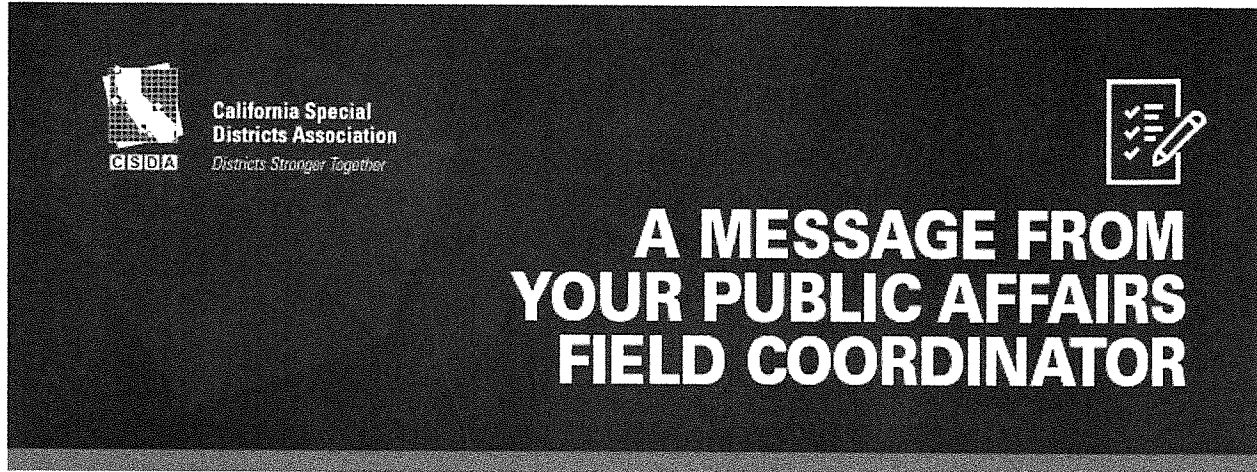
The westbound lanes were closed for several hours during the investigation. Police said it was unclear whether intoxication was a factor.

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<p>Legal Notice</p> <p style="text-align: center;">NOTICE OF PETITION TO ADMINISTER ESTATE OF: Randall Lee Ehinger CASE NO.: PR 2001235</p> <p>To all heirs, beneficiaries, creditors, contingent creditors, and persons who may otherwise be interested in the will or estate, or both, of Randall Lee Ehinger, aka Randall L. Ehinger, aka Randall Ehinger</p> <p>A Petition for Probate has been filed by Kirk Ehinger in the Superior Court of California, County of Marin.</p> <p>The Petition for Probate requests that Kirk Ehinger be appointed as personal representative to administer the estate of the decedent.</p> <p>The petition requests authority to administer the estate under the Independent Administration of Estates Act. (This authority will allow the personal representative to take many actions without obtaining court approval. Before taking certain very important actions, however, the personal representative will be required to give notice to interested persons unless they have waived notice or consented to the proposed action.) The independent administration authority will be granted unless an interested person files an objection to the petition and shows good cause why the court should not grant the authority.</p> <p>A hearing on the petition will be held in this court as follows: Date: JUL 27, 2020, Time: 9AM Dept.: J, Room: Address of court: 3501 Civic Center Drive, Hall of Justice, Rm 113, PO Box 4968, San Rafael, CA 94913.</p> <p>If you object to the granting of the petition, you should appear at the hearing and state your objections or file written objections with the court before the hearing. Your appearance may be in person or by your attorney.</p> <p>If you are a creditor or a contingent creditor of the decedent, you must file your claim with the court and mail a copy to the personal representative appointed by the court within the later of either (1) four months from the date of first issuance of letters to a general personal representative, as defined in section 58(b) of the California Probate Code, or (2) 60 days from the date of mailing or personal delivery to you of a notice under section 9052 of the California Probate Code. Other California statutes and legal authority may affect your rights as a creditor. You may want to consult with an attorney knowledgeable in California law.</p> <p>You may examine the file kept by the court. If you are a person interested in the estate, you may file with the court a Request for Special Notice (form DE-184) of the filing of an inventory and appraisal of estate assets, or of any petition or account as provided in Probate Code section 1250. A Request for Special Notice form is available from the court clerk.</p> <p>Attorney for Petitioner: David J. Collier SBN: 270439 3558 Round Barn Blvd. #200 Santa Rosa, CA 95403 (707) 686-4866</p> <p>FILED: JUN 9, 2020 James M. Kim Court Executive Officer MARIN COUNTY SUPERIOR COURT By: C. Lucchesi, Deputy No. 581 June 18, 23, 25, 2020</p>	<p>Legal Notice</p> <p style="text-align: center;">BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT</p> <p style="text-align: center;">ORDINANCE 182 AN ORDINANCE AMENDING TITLE 3, CHAPTER 1, LAS GALLINAS VALLEY SANITARY DISTRICT SEWER SERVICE CHARGE ORDINANCE</p> <p>The Board of Directors of the Las Gallinas Valley Sanitary District, Marin County, California, does ordain as follows:</p> <p>Section 1. The title and contents of Article II, Section 201(C), Title 3, Chapter 1 of the Las Gallinas Valley Sanitary District Ordinance Code is amended to read as follows:</p> <p>Section 2.</p> <p>ARTICLE II. SEWER SERVICE CHARGES Section 201. Rate Schedule/ Sewer Service Units. Each owner of premises within the District shall pay a Sewer Service Charge for each sewer service unit in accordance with the purposes for which said premises are used. In the event that the premises are used for more than one purpose, there shall be an annual charge for each classification of use on portions of said premises and the annual sewer service charges for such premises shall be the aggregate of the all such annual charges. For each use, sewer services units are assigned according to the following schedule: " * * * "</p> <p>(C) Amount of Annual Sewer Service Charge. Pursuant to legal notification as specified in Government Code Section 53756(d), the annual sewer service charge for the following fiscal years are as follows:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">FISCAL YEAR</th> <th style="text-align: left;">ANNUAL SEWER SERVICE CHARGE</th> </tr> </thead> <tbody> <tr> <td>2020/21</td> <td>\$966</td> </tr> </tbody> </table> <p>Section 3. Upon adoption of this Ordinance, it shall be entered in full in the minutes of the Board of Directors, shall be posted in one place in the District, shall be published once in the Marin Independent Journal, and shall take effect immediately upon the expiration of one (1) week of said publication and posting.</p> <p style="text-align: center;">* * * * *</p> <p>I hereby certify that the foregoing is a full, true and correct copy of the Ordinance duly and regularly passed and adopted by the Board of Directors of the Las Gallinas Valley Sanitary District of Marin County, California, at a meeting hereof held on June 18, 2020, by the following vote of members thereof:</p> <p>AYES: Clark, Elias, Murray, Schriebman, Yezman NOES: None ABSENT: None ABSTAIN: None</p> <p>/s/Teresa Lerch, District Secretary Las Gallinas Valley Sanitary District</p> <p>APPROVED: /s/Rabi Elias, Board President</p> <p>No. 629 Jun 25, 2020</p>	FISCAL YEAR	ANNUAL SEWER SERVICE CHARGE	2020/21	\$966
FISCAL YEAR	ANNUAL SEWER SERVICE CHARGE				
2020/21	\$966				

Teresa Lerch

From: Colleen Haley <colleenh@csda.net>
Sent: Wednesday, June 24, 2020 4:14 PM
To: Teresa Lerch
Subject: CSDA Announces Marin Chapter Affiliation!



CSDA Announces Marin Chapter Affiliation!

On June 11th, the CSDA Board of Directors voted unanimously to sign an affiliation agreement with the Marin County Special Districts Association (MCSDA). MCSDA was recently re-established after years on hiatus. The purpose of the chapter is to provide networking opportunities, discuss state and local issues, hear from elected and community leaders, and advance the interests of special districts.

Affiliation with CSDA gives the MCSDA chapter access to a variety of new opportunities. Some benefits include facilitating trainings, speakers, membership resources and regular updates on legislation and advocacy programs. The new chapter joins five current local CSDA Affiliated Special District Chapters in the Bay Area Network, representing Alameda, Contra Costa, San Mateo, Santa Clara, and Solano Counties, as well as twenty other Chapters Statewide.

Upon learning the good news, the MCSDA Chapter President Heather Abrams remarked, "The Executive Board and I are excited that the CSDA Board approved our affiliation and we are eager to work with CSDA staff to provide new opportunities for Marin County special districts."

The Marin County Special Districts Association meets quarterly and the next chapter meeting will be held virtually on July 7th. All special district representatives are invited to join. Additional information including meeting details, chapter officers, and how to become a member may be found on the Marin County Chapter webpage. Please feel free to contact chapter officers or myself at colleenh@csda.net with questions.

Thank you,
Colleen

Colleen Haley
CSDA Bay Area Network Public Affairs Field Coordinator



California Special Districts Association
1112 I Street, Suite 200, Sacramento CA, 95814
877.924.2732 | www.csdanet

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Novato water agency makes the right move

Editorial

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Directors of the North Marin Water District have agreed to share the pain of our pandemic crisis.

On a 4-1 vote, the directors decided to delay a planned hike in residential water rates due to the economic hardships caused by the public health crisis and the longterm lockdown that has cost many customers — residents and businesses — their incomes and their jobs.

In addition, with most of those customers facing stay-at-home orders, their water use is likely increasing, along with their bills. Increasing the rates — both in per gallon charges and October’s big changes in ratepayer tiers aimed at encouraging customers to use less water — would only compound the pain.

The Marin Municipal Water District also suspended its planned increases in its rates, postponing the increase for six months.

The Sonoma Water Agency, which pipes water to both districts, should consider suspending its 6.8% July increase, as well. For North Marin, however, the delay is only for three months, as directors voted to impose the new rates in October, rather than its plans for a July 1 start. Its plan includes charging new commercial

rates in October, as well.

We hope directors remain aware and open to reconsidering even their October plans. They may be overly optimistic about the time needed for local businesses and households to recover from the monthslong lockdown.

The board also agreed to extend its moratorium on turning off water for nonpayment and extended the time — up to two years — the district gives for those households and businesses to catch up on their unpaid water bills.

District Director Rick Fraites, a veteran board member, said the board also needs to focus on keeping the district financially afloat.

But like those local households and businesses, the district needs to re-evaluate its costs, projects and programs to cope with the short- and long-term economic fallout of coronavirus.

The rate increase is the start of a five-year stretch of annual increases the board agreed the district needs to cover rising employee costs — salaries and benefits — and increases in operating and water delivery costs. The increases are also going to double the district’s pace in repairing and replacing aging and pipes, storage tanks and other equipment.

he wanted to see the facts and figures resulting from the delay.

In a coming meeting, directors will be provided those estimates. Harder to figure will be the hardship on local families as they struggle to pay the current rates. Non-payments are a clue, but they don’t reflect the number of customers who, due to lost income caused by the lockdown, are having trouble keeping up with their household “basics” of having water, power and sewage service, but still paying them.

Like all public agencies, the district needs to continue focusing on sharing the pain, not adding to it.

↓ ①



The lone dissenting vote was cast by Jim Grossi, who warned that the delay would result in subsequently higher rates. In addition, he said, before voting,

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Friday, 06/26/2020 Page .A13

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LAS GALLINAS VALLEY SANITARY DISTRICT
300 Smith Ranch Road
San Rafael, California 94903

NOTICE INVITING SEALED BIDS

1. The Las Gallinas Valley Sanitary District hereby invites bids for the AIR RELEASE VALVE & VAULT REPLACEMENTS project, in accordance with California Public Contract Code Section 20604 and other applicable law, and the following:

2. All bids must be delivered to the Engineering Department, Las Gallinas Valley Sanitary District, 101 Lucas Valley Road, Suite 300, San Rafael, California 94903 on or before 11:00 AM, July 30, 2020. Bids will be opened and read publicly at that time. Bids must be made on the bid forms included in the bid package. Bids that are submitted late according to the official time kept by the District Engineer or a designee will be returned unopened. Bids submitted by facsimile or other electronic means will not be accepted. Bids that are incomplete or that otherwise do not conform to the requirements specified in the bid package may be deemed non-responsive.

3. A pre-bid meeting is scheduled for July 2, 2020 at 11:00AM via videoconferencing. The pre-bid meeting is not mandatory. Please contact Irene Huang, PE with the District at (415) 472-1734 for the videoconferencing information. In addition, this Project requires Bidders to submit a notarized copy of a Site Visit Affidavit to be submitted with the Bid. See required form under Bidding Requirements section of the Contract Documents. A site visit will follow after the pre-bid meeting. Special site visits may be scheduled 24 hours in advance a minimum of five (5) working days before bid opening.

4. The project Contractor shall furnish all tools, equipment, apparatus, facilities, labor and material necessary to perform and complete in a good and workmanlike manner the construction of the AIR RELEASE VALVE & VAULT REPLACEMENTS project as shown in the project Technical Specifications and plans and in accordance with the Contract Documents within 120 calendar days of the project commencement date specified in the Notice to Proceed for the project.

5. SCOPE OF WORK. The project work is generally described as:
• Replacement of Force Main Air Release Valves at a total of seven (7) pump stations, including surface preparation, painting, and coating of piping and valves in interior concrete walls
• Replacement of Force Main Air Release Valves and concrete vaults at four (4) locations in the District Collection System.
• Bypass pumping.
• Traffic control at three (3) Air Release Valve locations within the District.

6. All the project work shall be completed in accordance with the bid packages on file at the District. Complete bid packages may be obtained at the Engineering Department, Las Gallinas Valley Sanitary District, 101 Lucas Valley Road, Suite 300, San Rafael, California 94903. There will be a fifty dollar (\$50) non-refundable charge for each bid package. Checks and money orders must be made payable to the Las Gallinas Valley Sanitary District. Requests for information on receiving bid packages should be directed to the District Offices at (415) 472-1734. Bid packages will be mailed upon request and receipt of the non-refundable charge and the bidder's UPS or FedEx account number.

7. In accordance with California Public Contract Code Section 20604.5, all bids must be presented under sealed cover and include one of the following forms of bidder's security: cash, cashier's check made payable to the District, certified check made payable to the District, or a bidder's bond. The amount of bidder's security provided must equal at least ten (10) percent of the total of the bid price for the base bid and the additive or deductive items listed in this notice. The successful bidder must submit to the District complete, executed copies of all documents specified in the contract checklist included in the bid package within seven (7) calendar days of receiving written Notice of Award of the project. Bidder's security of any successful bidder that fails to do so will be forfeited to the District. The documents required pursuant to the contract checklist include, but not limited to, a payment or labor and materials bond in an amount of at least 100 percent of the amount payable by the terms of the project contract and that satisfies the requirements of California Civil Code Section 3268, and a performance bond in an amount of at least 100 percent of the amount payable by the terms of the contract. All project bonds must be executed by an admitted surety insurer in accordance with applicable law and acceptable to the District. The Engineer's estimate is \$250,000.

8. Pursuant to California Public Contract Code Section 2300, a Class A California contractor's license is required to bid on the project. In accordance with California Business and Professions Code Section 7028.15, all project work must be performed by properly licensed contractors and subcontractors with active licenses in good standing as of the date and time specified for bid opening. However, in accordance with California Public Contract Code Section 20035, if the project involves federal funds, project contractors and subcontractors must have active licenses in good standing no later than the time the project contract is awarded. Bids that do not satisfy applicable licensing requirements will be considered non-responsive. Licenses must be issued by the Contractor's State License Board of California and must be maintained in good standing throughout the project term. In accordance with California Business and Professions Code Section 20035, bidders must verify their Contractor's License number and license expiration date on the bid forms under penalty of perjury.

9. In accordance with California Public Contract Code Section 6109, contractors and subcontractors who are ineligible to perform work on public works projects pursuant to California Labor Code Sections 1777.1 or 1777.7 may neither bid on, be awarded or perform work as a subcontractor on the project.

10. In accordance with California Labor Code Section 1771, not less than the general prevailing rate per diem wages for work of a similar character in the locality in which the project is to be performed, and not less than the general prevailing rate of per diem wages for holiday and overtime work fixed as provided in the California Labor Code shall be paid to all workers engaged in performing the project. In accordance with California Labor Code Section 1770 and following, the Director of Industrial Relations has determined the general prevailing wage rates for work in the locality in which the project is to be performed. In accordance with California Labor Code Section 1773, the District has obtained the general prevailing rate of per diem wages and the general rate for holiday and overtime work in the locality in which the project is to be performed for each craft, classification or type of worker needed to perform the project. In accordance with California Labor Code Section 1773.2, copies of the prevailing rate of per diem wages are on file at the District Engineer's Office and will be made available on request. A copy of said wage rates is available online at www.dir.ca.gov/DLSR/PWD. In accordance with California Labor Code Section 1777.1, contractors and subcontractors that are found guilty of willfully violating Chapter 4 of Part 7 of Division 2 of the Labor Code (except for Section 1777.5), or that are found guilty of such violations with intent to defraud, and entities in which such contractors or subcontractors have any interest, may be ineligible to bid on, be awarded, or perform project work as a subcontractor.

11. In accordance with California Public Contract Code Section 3600, bidders may propose equals of products listed in the Technical Specifications or drawings by manufacturer name, brand or model number unless the Technical Specifications or plans specify that the product is necessary to match others in use. Complete information for products proposed as equals must be submitted to the District Engineer's Office for review at least seven (7) working days before the time specified for bid opening in accordance with the bidders' instructions contained in the bid package.

12. In accordance with California Public Contract Code Section 22000, except where prohibited by federal regulations or policies, the successful bidder may, on request and at its expense, substitute securities in lieu of amounts withheld by the District from progress payments to ensure performance under the contract in accordance with the Contract Documents. Such securities will be subject to the terms of the escrow for security deposit agreement contained in the Contract Documents.

13. The District reserves the right to reject any and all bids and/or to waive any bid irregularities to the extent permitted by law. If the District elects to award a contract for performance of the project, the contract will be awarded in accordance with California Public Contract Code Section 20603 and other applicable law to the responsible bidder submitting a responsive bid with the lowest total bid price for the base bid and the following additive or deductive alternate items as further described in the bid package.

14. Questions regarding the bid package should be directed in writing as soon as possible (but no later than five (5) working days prior to the opening of bids) to: Irene Huang, PE, Assistant Engineer, 101 Lucas Valley Road, Suite 300, San Rafael, CA 94903. Where appropriate, the District may respond to such questions by addenda transmitted to all bid package recipients.

15. All bids will remain valid for ninety (90) calendar days after the bid opening. Except as permitted by law and subject to all applicable remedies, including forfeiture of bidder's security, bidders may not withdraw their bid during the ninety (90) day period after the bid opening.

Las Gallinas Valley Sanitary District

By: As/ Mike Prinz
Mike Prinz, General Manager

Date: June 26, 2020
No. 076 Jun 26, Jul 3, 2020

Legal Notice	Legal Notice
<p align="center">NOTICE OF PUBLIC MEETINGS</p> <p>The Town of San Anselmo will hold public hearings on July 6 and July 28 to consider an ordinance that would modify existing town regulations related to demolition of structures and demolition of nonconforming structures; and an ordinance to update town accessory dwelling unit regulations in response to state law, allow separate sale of accessory dwelling units to nonprofit organizations that will deed restrict the units for affordable housing, and create objective standards for tree replacement and objective standards for privacy for construction within standard setback areas. The ordinances will be considered by the Planning Commission on July 6, 2020 and will be considered by the Town Council on July 28 and August 25, 2020. All meetings will be held online by Zoom at 7:00 p.m. For more information and Zoom meeting details contact the Planning Department at 415-578-0112 or planning@townofsananselmo.com or visit https://www.townofsananselmo.gov/1197/Town-Council-Meetings.</p> <p>No. 678 Jun 26, 2020</p>	
<p align="center">LAS GALLINAS VALLEY SANITARY DISTRICT 300 Smith Ranch Road San Rafael, California 94903</p> <p align="center">NOTICE INVITING INFORMAL BIDS</p> <p>1. The Las Gallinas Valley Sanitary District hereby invites informal bids for the RAFAEL MEADOWS PUMP STATION STANDBY GENERATOR INSTALLATION Project in accordance with the Uniform Public Construction Cost Accounting Act (UPCCAA) Procedures and other applicable law, and the following:</p> <p>2. All bids must be delivered to the Las Gallinas Valley Sanitary District temporary office located at 101 Lucas Valley Rd, Suite 300, San Rafael, California 94901 on or before 11:00 A.M., July 30, 2020. Bids will be announced and read publicly at that time. Bids must be made on the bid forms included in the bid package. Bids that are submitted late according to the official time kept by the District Engineer or a designee will be rejected. Bids that are incomplete or that otherwise do not conform to the requirements specified in the bid package may be deemed non-responsive. Electronic copies are acceptable if followed by a phone call to the District at 415-472-1734 confirming receipt prior to the bid opening time. Email to: Michael P. Cortez at mcortez@lvsd.org and Irene Huang at ihuang@lvsd.org no later than the date and time shown above for consideration.</p> <p>3. Pursuant to UPCCAA procedures, interested bidders must be prequalified by the District prior to submitting an informal bid for projects under \$200,000 such as this Project. Failure to do so will disqualify the bidder. If you would like your company prequalified, please complete and sign a Contractor's Prequalification Application available at http://www.lvsd.org and submit to the District before the bid opening shown above.</p> <p>4. A pre-bid meeting via video teleconferencing is scheduled for July 1, 2020 at 1:30PM. The pre-bid meeting is not mandatory. Please contact Irene Huang at ihuang@lvsd.org for the meeting information. Social site visits at the job site may be scheduled 24 hours in advance a minimum of five (5) working days before bid opening.</p> <p>5. Questions regarding the bid package should be directed in writing as soon as possible (but no later than five (5) working days prior to the opening of bids) to: Irene Huang, PE at ihuang@lvsd.org or 415-472-1734. Where appropriate, the District may respond to such questions by addenda transmitted to all bid package recipients.</p> <p>6. The Project Contractor shall furnish all tools, equipment, apparatus, facilities, labor and material necessary to perform and complete in a good and workmanlike manner the construction of the RAFAEL MEADOWS PUMP STATION STANDBY GENERATOR INSTALLATION Project as shown in the Project Technical Specifications and Drawings are in accordance with the Contract Documents within 60 calendar days of the Project commencement date specified in the Notice to Proceed for the Project. The Engineer's estimate is \$100,000.</p> <p>7. SCOPE OF WORK. The Project work is generally described as:</p> <ol style="list-style-type: none"> Relocation of an owner-furnished towable standby generator to a permanent location. Installation of a light pole with LED lights. Installation of fall protection barriers. <p>8. In accordance with California Business and Professions Code Section 7028.15, all Project work must be performed by properly licensed contractors and subcontractors with active licenses in good standing as of the date and time specified for bid opening.</p> <p>9. In accordance with California Labor Code Section 1771, not less than the general prevailing rate of per diem wages for work of a similar character in the locality in which the project is to be performed and not less than the general prevailing rate of per diem wages for holiday and overtime work fixed as provided in the California Labor Code shall be paid to all workers engaged in performing the project. In accordance with California Labor Code Section 1770 and following, the Director of Industrial Relations has determined the general prevailing wage per diem rates for work in the locality in which the project is to be performed. In accordance with California Labor Code Section 1773, the District has obtained the general prevailing rate of per diem wages and the general rate for holiday and overtime work in the locality in which the project is to be performed for each craft, classification or type of worker needed to perform the project. In accordance with California Labor Code Section 1773.2, copies of the prevailing rate of per diem wages are on file at the District Engineer's Office and will be made available on request. A copy of said wage rates is available online at www.dir.ca.gov/DLSB/PWD. In accordance with California Labor Code Section 1777.1, contractors and subcontractors that are found guilty of willfully violating Chapter 1 of Part 7 of Division 2 of the Labor Code (except for Section 1777.5), or that are found guilty of such violations with intent to defraud, and entities in which such contractors or subcontractors have any interest, may be ineligible to bid on, be awarded, or perform Project work as a subcontractor.</p> <p>10. All bids will remain valid for sixty (60) calendar days after the bid opening. Except as permitted by law and subject to all applicable remedies, including forfeiture of bidder's security, bidders may not withdraw their bid during the sixty (60) day period after the bid opening.</p> <p>Las Gallinas Valley Sanitary District By: <i>/s/ Mike Prinz</i> Mike Prinz, General Manager Date: June 26, 2020 No. 677 Jun 16, 2020</p>	