

MEETING MINUTES OF AUGUST 21, 2025

THE BOARD OF DIRECTORS AND STAFF OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION AT 4:02 P.M. AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CALIFORNIA 94903.

- BOARD MEMBERS PRESENT:** Megan Clark, Nicholas Lavrov, and Craig Murray.
Crystal Yezman arrived at 4:12 P.M.
- BOARD MEMBERS ABSENT:** Gary Robards
- STAFF PRESENT:** Curtis Paxton, General Manager; Dale McDonald, District Treasurer; Greg Pease, Collection System / Maintenance / Safety Manager
- OTHERS PRESENT:** Patrick Richardson, District Counsel
- ANNOUNCEMENT:** Director Murray announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.

1. PUBLIC COMMENT: None

Director Murray asked that the Closed Session agenda item be moved back on the agenda until Director Yezman arrives.

2. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for August 4 and August 7, 2025
- B. Receive and Ratify the Check Warrant Lists for June 16 to July 16, 2025 and July 29 to August 13, 2025.
- C. Approve July Board Compensation
- D. Approve Clark attending the AWWA Cyber Security Guide Webinar on August 27, 2025
- E. Approve Murray attending the CSDA Annual Conference August 25-28, 2025
- F. Approve Resolution 2025-2365 Confirming Sewer Service Charge

No Items pulled for discussion.

ACTION: The Board approved (M/S Clark/Lavrov (3-0-2-0) the Consent Calendar items A through F.

AYES: Clark, Lavrov, and Murray
NOES: None.
ABSENT: Robards and Yezman
ABSTAIN: None.

3. REPORT ON POINT BLUE CONSERVATION SCIENCE'S STUDENTS AND TEACHERS RESTORING A WATERSHED (STRAW) PROGRAM 2024-2025 AND REQUEST FOR DONATION FOR 2025-2026

Laurette Rogers gave a presentation to the Board on the STRAW 2024-2025 program, and the Board reviewed the Request for a Donation for the STRAW 2025-2026 program. Discussion ensued.

Vice President Yezman arrived during presentation at 4:12 p.m.

ACTION:

Board approved (M/S Clark/Murray 4-0-1-0) the donation request of \$10,000 from Point Blue Conservation Science for the Students and Teachers Restoring a Watershed (STRAW) 2025-2026 program.

AYES: Clark, Lavrov, Murray and Yezman.
NOES: None.
ABSENT: Robards.
ABSTAIN: None.

Laurette Rogers thanked the Board on behalf of Point Blue Conservation Science and left the meeting.

4. CLOSED SESSION:

ACTION:

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO CLOSED SESSION ON AUGUST 21, 2025, AT 4:26 P.M. AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, CONFERENCE ROOM, SAN RAFAEL, CALIFORNIA 94903.

McDonald and Pease left the meeting at 4:26 p.m.

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – (Paragraph (1) of subdivision (d) of Section 54956.9) Name of Case: Myers & Sons Construction, LLC v. Las Gallinas Valley Sanitary District et al. Marin County Superior Court Case No. CV0004963

ADJOURNMENT FROM CLOSED SESSION:

ACTION:

The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on August 21, 2025 at 5:06 p.m.

BOARD MEMBERS PRESENT: Megan Clark, Nicholas Lavrov, Craig Murray, Crystal Yezman

STAFF PRESENT: Curtis Paxton, General Manager; Dale McDonald, District Treasurer; Greg Pease Collection System / Maintenance / Safety Manager

OTHERS PRESENT: Patrick Richardson, District Counsel

REPORT ON CLOSED SESSION: Vice President Yezman reported that there was nothing to report.

5. INFORMATION ITEMS:

STAFF / CONSULTANT REPORTS:

1. General Manager's Report – Paxton gave verbal report.
2. Collections/Maintenance/Safety Department Report – Pease presented written report for the April to June 2025 period and answered Board member questions.
3. Administrative Department Report – McDonald presented written report for the April to June 2025 period and answered Board member questions. A request was made to include a Grants section on future reports.
4. Financial Quarterly Report – McDonald presented quarterly Treasurer's Report and Financial Reports as of June 30, 2025.

6. RESOLUTION 2025-2366 ADOPT LGVSD EMERGENCY OPERATIONS PLAN, BUSINESS CONTINUITY OF OPERATIONS PLAN AND MULTI-YEAR INTEGRATED PREPAREDNESS PLAN

Paul Bockrath from Preparative Consulting joined the meeting and presented an Emergency Planning report on the three plans developed. Discussion ensued with the Board raising questions for Bockrath and staff. The plans are living documents that can be updated as needed with a record of revisions becoming part of the plans.

ACTION:

Board approved (M/S Clark/Lavrov 4-0-1-0) adopting the LGVSD Emergency Operations Plan, the LGVSD Business Continuity of Operations Plan and the Multi-Year Integrated Preparedness Plan.

AYES: Clark, Lavrov, Murray and Yezman.

NOES: None.

ABSENT: Robards.

ABSTAIN: None.

7. BOARD REPORTS

1. CLARK

- a. NBWA Board Committee – no report
- b. Operation Control Centers Ad Hoc Committee – no report
- c. Human Resources Ad Hoc Committee – no report
- d. Energy Committee Ad Hoc Committee – no report
- e. CASA Workforce Committee – no report
- f. Other Reports – none

2. LAVROV

- a. Operation Control Centers Ad Hoc Committee – no report
- b. Fleet Management Ad Hoc Committee – no report
- c. McInnis Marsh Ad Hoc Committee – no report
- d. San Francisco Bay Trail Ad Hoc Committee – no report
- e. GM Evaluation Ad Hoc Committee – verbal report
- f. Other Reports – none

3. MURRAY

- a. Marin LAFCO – no report
- b. Flood Zone 6 – no report
- c. CASA Energy Committee – no report
- d. Biosolids Ad Hoc Committee – no report
- e. Development Ad Hoc Committee – no report
- f. SF Bay Trail Ad Hoc Committee – no report
- g. Energy Ad Hoc Committee – no report
- h. Other Reports – none

4. ROBARDS - absent

- a. Gallinas Watershed Council/Miller Creek – no report
- b. NBWRA – no report
- c. Engineering Ad Hoc Committee – no report
- d. McInnis Marsh Ad Hoc Committee – no report
- e. Development Ad Hoc Committee – no report
- f. Human Resources Ad Hoc Committee – no report
- g. GM Evaluation Committee – no report
- h. Other Reports – none

- 5. YEZMAN
 - a. Flood Zone 7– no report
 - b. CSRMA – no report
 - c. Marin Special District Association – no report
 - d. Engineering Ad Hoc Committee – no report
 - e. Biosolids Ad Hoc Committee – no report
 - f. Fleet Management Ad Hoc Committee – verbal report
 - g. Other Reports – AI webinar in the packet.

7. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – none
- B. Board Agenda Item Requests – Lavrov asked that continued discussion on Director compensation and benefits be added to the September 4 Board agenda.

8. VARIOUS INDUSTRY ARTICLES

Articles presented and no discussion.

ADJOURNMENT:

ACTION:

The board approved (M/S Murray/Clark 4-0-1-0) the adjournment of the meeting at 6:42 p.m.

AYES: Clark, Lavrov, Murray and Yezman

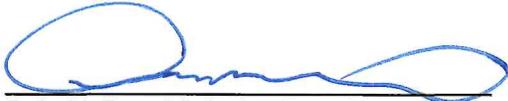
NOES: None.

ABSENT: Robards.

ABSTAIN: None.

The next Board Meeting is scheduled for Thursday, September 4, 2025 at the District office.

ATTEST:



Dale McDonald, Acting Board Secretary

APPROVED:



Crystal Yezman, Vice-President

