

## MEETING MINUTES OF OCTOBER 2, 2025

THE BOARD OF DIRECTORS AND STAFF OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION AT 4:00 PM AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

**BOARD MEMBERS PRESENT:** Megan Clark, Nicholas Lavrov, Craig Murray, Gary Robards and Crystal Yezman

**BOARD MEMBERS ABSENT:** None

**STAFF PRESENT:** Curtis Paxton, General Manager; Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer; Mike Cortez, District Engineer; Don Moore, Plant Manager;

**OTHERS PRESENT:** Patrick Richardson, District Counsel.

**ANNOUNCEMENT:** President Robards announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.

**1. PUBLIC COMMENT:** None

**CLOSED SESSION:**

**ACTION:**

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO CLOSED SESSION OCTOBER 2, 2025, AT 4:01 PM. AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, CONFERENCE ROOM, SAN RAFAEL, CALIFORNIA.

Lerch and McDonald left the meeting at 4:01 pm.

**2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – (Paragraph (1) of subdivision (d) of Section 54956.9)** Name of Case: Myers & Sons Construction, LLC v. Las Gallinas Valley Sanitary District et al. Marin County Superior Court Case No. CV0004963

Cortez, Moore and Paxton left the meeting at 4:15 pm.

**3. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – GENERAL MANAGER:** pursuant to Government Code Section 54957.

**ADJOURNMENT:**

**ACTION:**

The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on October 2, 2025 at 4:47 p.m.

**BOARD MEMBERS PRESENT:** Megan Clark, Nicholas Lavrov, Craig Murray, Gary Robards, Crystal Yezman

**STAFF PRESENT:** Curtis Paxton, General Manager, Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer; Mike Cortez, District Engineer;

**OTHERS PRESENT:** Patrick Richardson, District Counsel;

**PUBLIC COMMENT:** None.

**REPORT ON CLOSED SESSION:** President Robards reported that there was nothing to report.

**4. CONSENT CALENDAR:**

These items are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for September 18, 2025
- B. Receive and Ratify the Check Warrant List
- C. Approve Lavrov attending 2026 CASA Winter Conference January 13-16, 2026
- D. Approve Murray attending EOS SFSU workshop Living Shorelines Informed Designs September 16, 2025
- E. Approve Murray attending CVCWA Annual Conference Navigating through Uncertainty September 25, 2025
- F. Approve Award of Contract Phase 2 Foundation Installation of Multipurpose Lab Building
- G. Approve Resolution 2025-2369 adopting revised Board Policy B-100 Board Member Benefits
- H. Approve Resolution 2025-2370 adopting CEQA for Multipurpose Lab Building
- I. Approve Notice of Revocation of Will-Serve Letter for the 350 Merrydale Rd Project
- J. Approve Resolution 2025-2371 Notice of Completion Rafael Meadows Pump Station Fencing Improvements

Item I was pulled by staff.

Item B were pulled for discussion.

**ACTION:** The Board approved (M/S Murray/Clark (5-0-0-0) Consent Calendar items A through H and J.

AYES: Clark, Lavrov, Murray, Robards and Yezman  
NOES: None.  
ABSENT: None.  
ABSTAIN: None.

**5. INFORMATION ITEMS:**

**STAFF / CONSULTANT REPORTS:**

- 1. General Manager's Report – Paxton reported.
- 2. Fall Newsletter – McDonald reported. The Board suggested some minor revisions. This item will be brought back at the next meeting for approval.

**6. BOARD REPORTS**

- 1. CLARK
  - a. NBWA Board Committee – verbal report
  - b. Operation Control Centers Ad Hoc Committee – no report
  - c. Human Resources Ad Hoc Committee – verbal report
  - d. Energy Committee Ad Hoc Committee – no report
  - e. CASA Workforce Committee – no report

- f. Other Reports – none
2. LAVROV
    - a. Operation Control Centers Ad Hoc Committee – no report
    - b. Fleet Management Ad Hoc Committee – no report
    - c. McInnis Marsh Ad Hoc Committee – no report
    - d. San Francisco Bay Trail Ad Hoc Committee – no report
    - e. Other Reports – none
  3. MURRAY
    - a. Marin LAFCO – verbal report
    - b. Flood Zone 6 – no report
    - c. CASA Energy Committee – no report
    - d. Biosolids Ad Hoc Committee – no report
    - e. Development Ad Hoc Committee – no report
    - f. SF Bay Trail Ad Hoc Committee – no report
    - g. Energy Ad Hoc Committee – no report
    - h. Other Reports – none
  4. ROBARDS
    - a. Gallinas Watershed Council/Miller Creek – verbal report
    - b. NBWRA – no report
    - c. Flood Zone 7 - verbal report
    - d. Engineering Ad Hoc Committee – no report
    - e. McInnis Marsh Ad Hoc Committee – no report
    - f. Development Ad Hoc Committee – no report
    - g. Human Resources Ad Hoc Committee – no report
    - h. Other Reports – verbal report - WateReuse conference in San Diego
  5. YEZMAN
    - a. Flood Zone 7– October 15 next Public Meeting
    - b. CSRMA – no report
    - c. Marin Special District Association – no report
    - d. Engineering Ad Hoc Committee – no report
    - e. Biosolids Ad Hoc Committee – no report
    - f. Fleet Management Ad Hoc Committee – no report
    - g. Other Reports – none

**7. BOARD REQUESTS:**

- A. Board Meeting Attendance Requests – Lavrov requested to attend the Public Employees for Environmental Responsibility Webinar on October 7, 2025. Murray requested to attend the IWC 85<sup>th</sup> Annual Conference in Orlando, Florida, November 9-13, 2025. Robards requested to attend the CASA Winter Conference January 13-16, 2026 in Indian Wells, California.
- B. Board Agenda Item Requests – None.

**8. VARIOUS INDUSTRY ARTICLES**

Discussion ensued.

**ADJOURNMENT:**

**ACTION:**

The Board approved (M/S Murray/Yezman 5-0-0-0) the adjournment of the meeting at 5:55 p.m.

AYES: Clark, Lavrov, Murray, Robards and Yezman

NOES: None.

ABSENT: None.

ABSTAIN: None.

The next Board Meeting is scheduled for Thursday, October 16, 2025 at the District office.

ATTEST:



Teresa Lerch, Board Secretary

APPROVED:



Crystal Yezman, Vice-President

