



101 Lucas Valley Road, Suite 300
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MANAGEMENT TEAM
 General Manager, Curtis Paxton
 Plant Operations, Mel Liebmann
 Collections/Safety/Maintenance, Greg Pease
 Engineering, Michael P. Cortez
 Administrative Services, Dale McDonald

DISTRICT BOARD
 Megan Clark
 Ronald Ford
 Craig K. Murray
 Gary E. Robards
 Crystal J. Yezman

The Mission of the Las Gallinas Valley Sanitary District is to protect public health and our environment, providing effective wastewater collection, treatment, and resource recovery.

BOARD MEETING AGENDA

JANUARY 4, 2024

MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, SAN RAFAEL, OR ON THE DISTRICT WEBSITE WWW.LGVSD.ORG

Estimated Time

4:00 PM OPEN SESSION:

4:05 PM 1. PUBLIC COMMENT

This portion of the meeting is reserved for people desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

4:10 PM 2. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for December 7 and December 14, 2023
- B. Approve the Warrant List for January 4, 2024
- C. Approve Murray attending the CASA Washington DC Policy Form February 26-27, 2024
- D. Approve Amendment 1 to ArcSine Engineering SCADA Support Services Contract
- E. Approve Resolution 2024-2320 Adopting the Salary Pay Scales effective January 5, 2024
- F. Approve Resolution 2024-2321 Capital Facilities Charge and Misc. Fee Schedule
- G. Approve Order of Publication for Ordinance 195

Possible expenditure of funds: Yes, Item B through E.

Staff recommendation: Adopt Consent Calendar – Items A through G.

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- 4:20 PM** **3. INFORMATION ITEMS:**
STAFF/CONSULTANT REPORTS:
1. General Manager's Report – verbal
 2. Sanitary District Act Reform and Board Policy F-90-70 Disbursements – written
 3. Budget Development Timeline for FY 2024-2025 – written
- 4:50 PM** **4. BOARD ELECTIONS – PRESIDENT AND VICE PRESIDENT**
The Board to elect a President and Vice-President.
- 5:00 PM** **5. BOARD PRESIDENT COMMITTEE APPOINTMENTS FOR 2024**
Board President to appoint Board members to attend various meetings and/or committees.
- 5:40 PM** **6. WINTER NEWSLETTER**
Board to review and approve the Winter 2024 Newsletter.
- 5:50 PM** **7. BOARD MEMBER REPORTS:**
1. CLARK
 - a. NBWA Board Committee, 2023 Operations Control Centers Ad Hoc Committee, 2023 GM Salary Negotiation Ad Hoc Committee, 2023 FutureSense Ad Hoc Committee, Other Reports
 2. FORD
 - a. NBWRA, 2023 Operations Control Centers Ad Hoc Committee, 2023 McInnis Marsh Ad Hoc Committee, 2023 Fleet Management Ad Hoc Committee, 2023 San Francisco Bay Trail Ad Hoc Committee, Other Reports
 3. MURRAY
 - a. Marin LAFCO, 2023 Biosolids Ad Hoc Committee, CASA Energy Committee, 2023 Development Ad Hoc Committee, 2023 San Francisco Bay Trail Ad Hoc Committee, Other Reports
 4. ROBARDS
 - a. Gallinas Watershed Council/Miller Creek, 2023 Engineering Ad Hoc Committee re: STPURWE, 2023 McInnis Marsh Ad Hoc Committee, 2023 Development Ad Hoc Committee, 2023 FutureSense Ad Hoc Committee, Other Reports
 5. YEZMAN
 - a. Flood Zone 7, CSRMA, 2023 Ad Hoc Engineering Committee re: STPURWE, Marin Special Districts, 2023 Biosolids Ad Hoc Committee, 2023 GM Salary Negotiation Ad Hoc Committee, Other Reports
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- 6:00 PM **8. BOARD REQUESTS:**
 - A. Board Meeting Attendance Requests – Verbal
 - B. Board Agenda Item Requests – Verbal

6:05 PM **9. VARIOUS INDUSTRY RELATED ARTICLES**

6:10 PM **10. ADJOURNMENT**

FUTURE BOARD MEETING DATES: JANUARY 18 AND FEBRUARY 1, 2024

AGENDA APPROVED:	Megan Clark, President	Patrick Richardson, Legal Counsel
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CERTIFICATION: I, Dale McDonald, Acting Board Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before January 1, 2024 4:00 pm I posted the Agenda for the Board Meeting of said Board to be held on January 4, 2024, at the District Office, located at 101 Lucas Valley Road, Suite 300, San Rafael, CA.

DATED: December 29, 2023



Dale McDonald
Acting Board Secretary

The Board of the Las Gallinas Valley Sanitary District meets regularly on the first and third Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study sessions. Regular meetings are held at the District Office, 101 Lucas Valley Road, Suite 300, San Rafael, CA.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.