

1 **SPECIAL MEETING MINUTES OF JANUARY 18, 2018**

2
3 THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN
4 SESSION ON JANUARY 18, 2018, AT 3:31 PM, AT THE DISTRICT OFFICE, 300 SMITH RANCH
5 ROAD, SAN RAFAEL, CALIFORNIA.
6

7 **BOARD MEMBERS PRESENT:** M. Clark, R. Elias, R. Greenfield, and C. Murray (arrived
8 at 3:35 pm)

9
10 **BOARD MEMBERS ABSENT:** J. Schriebman

11
12 **STAFF PRESENT:** Chris DeGabriele, Interim General Manager (Present for
13 Closed Session);
14 Teresa Lerch, District Secretary

15
16 **OTHERS PRESENT:** Patrick Richardson, District Counsel;

17
18 **ANNOUNCEMENT:** President Clark announced that the agenda had been
19 posted as evidenced by the certification on file in
20 accordance with the law

21
22 **PUBLIC COMMENT:** None

23
24 **ADJOURNMENT:**

25
26 **ACTION:**

27
28 THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO
29 CLOSED SESSION ON JANUARY 18, 2018, AT 3:33 P.M., AT THE DISTRICT OFFICE, 300 SMITH RANCH
30 ROAD, SAN RAFAEL, CALIFORNIA.

31
32 Lerch left at 3:33 p.m.

33
34 **CLOSED SESSION:**

35
36 **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION:** Significant exposure to
37 litigation pursuant to subdivision (b) of Gov. Code Section 54956.9 - One potential case.

38
39 **CONFERENCE WITH REAL PROPERTY NEGOTIATORS** — Pursuant to Government Code
40 § 54954.2(b)(2); Property: 4238 Redwood Blvd; Agency Negotiator: District Counsel.

41
42 **ADJOURNMENT:**

43
44 **ACTION:**

45 The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on
46 January 18, 2018 at 3:56 pm.

47
48
49 **STAFF PRESENT:** Michael Cortez, District Engineer, Mel Liebmann, Plant
50 Manager; Teresa Lerch, District Secretary; Susan
51 McGuire, District Treasurer, Greg Pease,
52 Collections/Safety Manager

53
54 **OTHERS PRESENT:** None

55
56 **PUBLIC COMMENT:** None

57 **REPORT ON CLOSED SESSION:**
58 President Clark reported that there were no reportable actions in Closed Session.
59

60 **CONSENT CALENDAR:**
61 These items are considered routine and will be enacted, approved or adopted by one motion unless a request for
62 removal for discussion or explanation is received from the staff or the Board.

63 A. Approve Wastewater Treatment Plant Operator Recruitment, Hiring and Salary Negotiation.
64
65 Item A was discussed.
66

67 **ACTION:**
68 Board approved (M/S Elias/Greenfield 4-0-1-0) the Consent Calendar Item A.

69 AYES: Clark, Elias, Greenfield and Murray
70 NOES: None.
71 ABSENT: Schriebman.
72 ABSTAIN: None.
73

74 **SECONDARY TREATMENT AND RECYCLED WATER TREATMENT FACILITY UPGRADE PROJECT**
75 Board received an update from DeGabriele on the Secondary Treatment and Recycled Water Treatment Facility
76 Upgrade project. Discussion ensued.

77 **ACTION:**
78 Board approved (M/S Murray/Greenfield 4-0-1-0) giving the Interim General Manager Authority to Award Contract
79 Amendment 1 to Brown & Caldwell for Additional Services for the Secondary Treatment and Recycled Water
80 Treatment Facility Upgrade and the Authority to Award the Contract for Construction Management Services Task
81 1 for the Secondary Treatment and Recycled Water Treatment Facility Upgrade
82

83 AYES: Clark, Elias, Greenfield and Murray
84 NOES: None.
85 ABSENT: Schriebman.
86 ABSTAIN: None.
87

88 **STAFF / CONSULTANT REPORTS:**
89 A. Administrative Department Report – December 2017 – McGuire reported.
90 B. Collection Department Report – December 2017 – Pease reported.
91 C. Engineering Department Report – December 2017 – Cortez and Liebmann reported.
92 D. Operations Department Report – December 2017 – Liebmann reported.
93

94 **BOARD REQUESTS:**
95 A. Board Meeting Attendance Requests – None.
96 B. Board Agenda Item Requests – Murray would like staff to look into the project bid set cost process
97 and an update on submitting an application to LAFCO regarding rule enforcement in Reclamation.
98

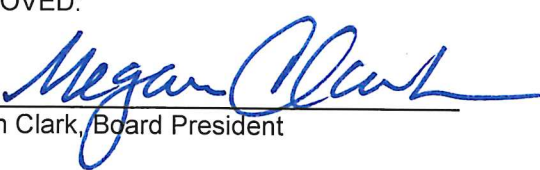
99 **ADJOURNMENT:**

100
101 **ACTION:**
102 Board approved (M/S Murray/Elias 4-0-1-0) the adjournment of the meeting at 5:22 p.m.
103

104 AYES: Clark, Elias, Greenfield, Murray
105 NOES: None.
106 ABSENT: Schriebman.
107 ABSTAIN: None.
108

109 The next regular Board Meeting is scheduled for February 8, 2018 at the District Office.
110
111

112 ATTEST
113
114 
115 _____
116 Teresa Lerch, District Secretary

117
118
119 APPROVED:
120
121 
122 _____
123 Megan Clark, Board President

124
125 SEAL

