

1 **MINUTES OF AUGUST 23, 2018**

2  
3 THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN  
4 SESSION ON AUGUST 23 2018, AT 4:30 PM, AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD,  
5 SAN RAFAEL, CALIFORNIA.  
6

7 **BOARD MEMBERS PRESENT:** M. Clark, R. Elias, R. Greenfield, C. Murray (arrived at  
8 4:31 pm) and J. Schriebman  
9

10 **BOARD MEMBERS ABSENT:** None.

11  
12 **STAFF PRESENT:** Chris DeGabriele, Interim General Manager; Mike Cortez,  
13 District Engineer; Teresa Lerch, District Secretary; Susan  
14 McGuire, District Treasurer; Greg Pease, Collection  
15 System/Safety Manager;  
16

17 **OTHERS PRESENT:** David Byers, District Counsel  
18

19 **ANNOUNCEMENT:** President Clark announced that the agenda had been  
20 posted as evidenced by the certification on file in  
21 accordance with the law  
22

23 **PUBLIC COMMENT:** None.  
24

25 **CONSENT CALENDAR:**

26 These items are considered routine and will be enacted, approved or adopted by one motion unless a request for  
27 removal for discussion or explanation is received from the staff or the Board.

- 28 A. Approve the Board Minutes for July 26, 2018.
- 29 B. Approve the Warrant List for August 9 and August 23, 2018.
- 30 C. Approve Board Compensation for July 2018.
- 31 D. Approve Core Utilities, Inc. Contract Proposal for July 1, 2018 to June 30, 2019 for Information  
32 Technology Support and Maintenance for Administrative and SCADA Purposes.
- 33 E. Approve Award of Contract for Sewer Main Rehabilitation 2018 to K.J. Woods Construction Inc.
- 34 F. Approve Award of Contract for Plant Improvements 2018 to Gregory Equipment Inc.
- 35 G. Approve Biogas Energy Recovery System (BERS) Dedication.
- 36 H. Approve Resolution 2018-2136 – A Resolution Confirming the Report on Sewer Service Charges  
37 for the Las Gallinas Valley Sanitary District For the Fiscal Year 2018-19.
- 38 I. Approve Resolution 2018-2137 – A Resolution Adopting a Conflict of Interest Code for the Las Gallinas  
39 Valley Sanitary District and LGVSD Conflict of Interest Code Biennial Update including memo from  
40 District Counsel.
- 41 J. Approve Resolution 2018-2138 – A Resolution Approving Policies for Board Policy  
42 B-50: Training/Conference/Seminars/Travel/Meals.
- 43 K. Approve Application of Allocation of Capacity for APN 180-171-29, 800 Upper Road.
- 44 L. Approve Amendment 2 to ArcSine Engineering for Additional Redesign and Rebidding Services for the  
45 Secondary Treatment Plant Upgrade and Recycled Water Expansion Project.  
46

47 Items B and J were pulled for discussion.  
48

49 **ACTION:**

50 Board approved (M/S Schriebman/Clark 5-0-0-0) the Consent Calendar Items A, C-I, K and L.

51 **AYES:** Clark, Elias, Greenfield, Murray and Schriebman

52 **NOES:** None.

53 **ABSENT:** None.

54 **ABSTAIN:** None.  
55

56 Items B and J were discussed.

57  
58  
59  
60  
61  
62  
63  
64  
65  
66  
67  
68  
69  
70  
71  
72  
73  
74  
75  
76  
77  
78  
79  
80  
81  
82  
83  
84  
85  
86  
87  
88  
89  
90  
91  
92  
93  
94  
95  
96  
97  
98  
99  
100  
101  
102  
103  
104  
105  
106  
107  
108  
109  
110  
111  
112

**ACTION:**

Board approved (M/S Schriebman/Clark 5-0-0-0) the Consent Calendar Items B and J.  
AYES: Clark, Elias, Greenfield, Murray and Schriebman  
NOES: None.  
ABSENT: None.  
ABSTAIN: None.

**ACTION CALENDAR:**

A. Las Gallinas Valley Sanitary District GASB 75 Report for the Fiscal Year Ended June 30, 2018. Discussion ensued.

**ACTION:**

Board approved (M/S Schriebman/Greenfield 5-0-0-0) the Las Gallinas Valley Sanitary District GASB 75 Report for the Fiscal Year Ended June 30, 2018.  
AYES: Clark, Elias, Greenfield, Murray and Schriebman  
NOES: None.  
ABSENT: None.  
ABSTAIN: None.

**INFORMATION ITEMS:**

**STAFF / CONSULTANT REPORTS:**

- 1. Interim General Manager Report – Verbal – DeGabriele and Byers reported. Byers and Cortez left at 5:23 pm.
- 2. Collection Department Quarterly Report – Written – Pease reported. Pease left at 5:30 pm.
- 3. Monthly Treasurer’s Report – Written – McGuire reported. Discussion ensued.
- 4. General Manager Recruitment Brochure – Written – Discussion ensued.

**BOARD REPORTS:**

- 1. Human Resources Subcommittee – Verbal – No report.
- 2. LAFCO – Verbal – Murray reported.
- 3. Gallinas Watershed Council / Miller Creek Watershed Council – Verbal – Schriebman reported.
- 4. JPA Local Task Force on Solid and Hazardous Waste – Verbal – Greenfield reported.
- 5. NBWA – Verbal – Schriebman reported.
- 6. NBWRA/North Bay Water – Verbal – Elias reported.
- 7. Engineering Subcommittee – Verbal – Elias reported.
- 8. Other Reports – Verbal – Clark attended an affordable housing meeting.

**BOARD REQUESTS:**

- A. Board Meeting Attendance Requests – Murray would like to attend the CASA Asset Management meeting on the 18<sup>th</sup> of September in Martinez, CA.
- B. Board Agenda Item Requests – none.

**VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE:**

Discussion ensued.

**ADJOURNMENT:**

**ACTION:**

Board approved (M/S Greenfield/Elias 5-0-0-0) the adjournment of the meeting at 6:26 p.m.  
AYES: Clark, Elias, Greenfield, Murray and Schriebman.  
NOES: None.  
ABSENT: None.  
ABSTAIN: None.

113 The next Board Meeting is scheduled for August 24, 2018 at the District Office.

114

115 ATTEST:

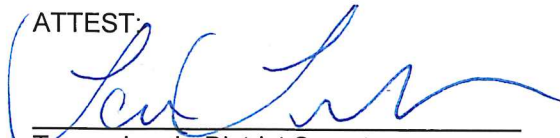
116

117

118

119

120

  
\_\_\_\_\_  
Teresa Lerch, District Secretary

121 APPROVED:

122

123

124

125

  
\_\_\_\_\_  
Megan Clark, Board President

