

1 **MINUTES OF AUGUST 15, 2019**

2
3 THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN
4 SESSION ON AUGUST 15, 2019 AT 3:32 PM, AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD,
5 SAN RAFAEL, CALIFORNIA.
6

7 **BOARD MEMBERS PRESENT:** M. Clark, R. Elias, C. Murray, J. Schriebman and C.
8 Yezman
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10 **BOARD MEMBERS ABSENT:** None.
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12 **STAFF PRESENT:** Mike Prinz , General Manager (Present for Closed
13 Sessions 1 and 2); Teresa Lerch, District Secretary;
14 Robert Ruiz, District Treasurer (Present for Closed
15 Session 1)
16

17 **OTHERS PRESENT:** Pat Richardson, District Counsel
18

19 **ANNOUNCEMENT:** President Murray announced that the agenda had been
20 posted as evidenced by the certification on file in
21 accordance with the law.
22

23 **PUBLIC COMMENT:** None.
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25 **ADJOURNMENT:**
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27 **ACTION:**
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29 THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO
30 CLOSED SESSION ON AUGUST 15, 2019 , AT 3:33 pm, AT THE DISTRICT OFFICE, 300 SMITH RANCH
31 ROAD, SAN RAFAEL, CALIFORNIA.
32

33 Lerch left at 3:33 PM. Ruiz left after Closed Session 1 at 4:20 PM.
34

35 **CLOSED SESSION:**
36

37 **CONFERENCE WITH REAL PROPERTY NEGOTIATORS** – Pursuant to Government Code
38 § 54954.5; Commercial Property (to be determined) to be leased on an interim basis.
39 Agency Negotiator: Mike Prinz, General Manager for the Las Gallinas Valley Sanitary District.
40 Negotiating parties: To be determined. Under negotiation: Board to provide instruction to Agency
41 Negotiator concerning price and/or terms of payment.
42

43 **PUBLIC EMPLOYEE PERFORMANCE EVALUATION** – General Manager: pursuant to subdivision
44 (b)(1) of Government Code Section 54957.
45

46 **ADJOURNMENT:**
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48 **ACTION:**

49 The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on
50 August 15, 2019 at 4:37 pm.
51

52 **STAFF PRESENT:** Mike Prinz , General Manager; Mike Cortez, District
53 Engineer; Teresa Lerch, District Secretary; Mel
54 Liebmann, Plant Manager; Robert Ruiz, District Treasurer
55

56 OTHERS PRESENT: None.

57
58 PUBLIC COMMENT: None.

59
60 **REPORT ON CLOSED SESSION:**

61 President Murray reported that there were no reportable actions in Closed Session.

62
63 **CONSENT CALENDAR:**

64 These items are considered routine and will be enacted, approved or adopted by one motion unless a request for
65 removal for discussion or explanation is received from the staff or the Board.

- 66 A. Approve the Board Minutes for August 1, 2019
- 67 B. Approve the Warrant List for August 15, 2019
- 68 C. Approve Board Compensation for July, 2019
- 69 D. Approve Murray to attend the Marin County Special Districts Chapter Formation meeting in
70 Novato on September 18 and the Trenchless Elevated 2019 Conference in Sandy, Utah on
71 October 23-24
- 72 E. Approve Change Order 13 to CATS4U
- 73 F. Approve 1 Year Contract Extension with Hanford ARC for Lower Creek Revegetation
74 Maintenance Requirements
- 75 G. Approve Will Serve Letter for APN 18-251-04, 22 Leona Drive
- 76 H. Approve Sharp Electronics Solar Panel Replacements
- 77 I. Approve Resolution 2019-2174 – A Resolution Confirming the Report on Sewer Service
78 Charges for the Las Gallinas Valley Sanitary District for the Fiscal Year 2019-20

79
80 Items C, E, F, G and H were pulled for discussion.

81
82 **ACTION:**

83 Board approved (Schriebman/Elias 5-0-0-0) the Consent Calendar items A, B, D and I.

84 AYES: Clark, Elias, Murray, Schriebman and Yezman.

85 NOES: None.

86 ABSENT: None.

87 ABSTAIN: None.

88
89 Items C, E, F, G and H were discussed.

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91 **ACTION:**

92 Board approved (Schriebman/Elias 5-0-0-0) the Consent Calendar item C, E, F, G and H.

93 AYES: Clark, Elias, Murray, Schriebman and Yezman.

94 NOES: None.

95 ABSENT: None.

96 ABSTAIN: None.

97
98 Cortez and Liebman left at 5:00 pm.

99
100 **APPROVE RESOLUTION 2019-2175 – A RESOLUTION OF INTENTION TO APPROVE AN**
101 **AMENDMENT TO CONTRACT BETWEEN THE BOARD OF ADMINISTRATION CALIFORNIA PUBLIC**
102 **EMPLOYEES’ RETIREMENT SYSTEM AND THE BOARD OF DIRECTORS LAS GALLINAS VALLEY**
103 **SANITARY DISTRICT**

104 Board discussed Resolution 2019 -2175.

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ACTION:

Board approved (Clark/Yezman 5-0-0-0) Resolution 2019-2175 – A Resolution of Intention to Approve an Amendment to Contract Between the Board of Administration California Public Employees' Retirement System and the Board of Directors Las Gallinas Valley Sanitary District.

- AYES: Clark, Elias, Murray, Schriebman and Yezman.
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

INFORMATION ITEMS:

STAFF / CONSULTANT REPORTS:

- 1. General Manager Report – Verbal – Prinz reported.

PUBLIC HEARING - AMENDMENT TO CONTRACT BETWEEN THE BOARD OF ADMINISTRATION CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM AND THE LGVSD BOARD OF DIRECTORS

- A. **OPEN PUBLIC HEARING** – President Murray opened the public hearing at 5:20 P.M.
- B. **AN AMENDMENT TO CONTRACT** - District staff presented the amendment to Contract between the Board of Administration California Public Employees' Retirement System and the LGVSD Board of Directors.
- C. **REVIEW DISTRICT STAFF RECOMMENDATIONS** – Board considered staff recommendations to set a second Public Hearing for September 5,2019 for the Amendment to Contract.
- D. **BOARD COMMENT** – Board discussed the Amendment to Contract.
- E. **PUBLIC COMMENT** – No members of the public addressed the Board with comments.
- F. **CLOSE THE PUBLIC HEARING** – President Murray closed the Public Hearing at 5:21 P.M.

ACTION:

Board approved (M/S Elias/Yezman 5-0-0-0) setting a second Public Hearing for September 5, 2019 for the Amendment to Contract between the Board of Administration California Public Employees' Retirement System and the LGVSD Board of Directors.

- AYES: Clark, Elias, Murray, Schriebman and Yezman.
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

BOARD REPORTS:

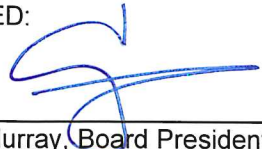
- 1. LAFCO – Verbal – Murray reported
- 2. Gallinas Watershed Council / Miller Creek Watershed Council – Verbal – Schriebman reported.
- 3. JPA Local Task Force on Solid and Hazardous Waste – Verbal – Schriebman reported.
- 4. Flood Zone 7– Verbal – no report
- 5. NBWA
 - Board Committee – Verbal – no report
 - Steering Committee – Verbal – no report.
 - JTC – Verbal – no report.
- 6. NBWRA /North Bay Water – Verbal - no report.
- 7. Engineering Subcommittee – Verbal – Yezman reported that she and Director Elias went on a tour of the Secondary Treatment Plant Upgrade and Recycled Water Expansion Project.
- 8. Other Reports –Verbal – None

BOARD REQUESTS:

- A. Board Meeting Attendance Requests – Schriebman requested to attend the Marin County Special Districts Chapter Formation meeting in Novato on September 18.
- B. Board Agenda Item Requests – Schriebman requested that Kim Scheibly from Marin Sanitary Service speak to the Board regarding SB 1383.

168 **VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE:**
169 Discussion ensued.
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171 Yezman mentioned that she will be calling into the Board Meeting on September 19, 2019 and will post
172 accordingly.
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174 **ACTION:**
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176 THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED
177 ON AUGUST 15, 2019 , AT 5:27 PM, AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD, SAN RAFAEL,
178 CALIFORNIA AND WILL RECONVENE TODAY AT 2291-2299 LAS GALLINAS AVE, SAN RAFAEL, CA. 94903.
179
180 Board approved (M/S Schriebman/Yezman 5-0-0-0) the adjournment of the meeting at 5:27 pm and
181 reconvening at 2291-2299 Las Gallinas Ave, San Rafael, CA. 94903.
182 AYES: Clark, Elias, Murray, Schriebman and Yezman.
183 NOES: None.
184 ABSENT: None.
185 ABSTAIN: None.
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187 **ACTION:**
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189 THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT RECONVENED
190 THE REGULAR SESSION ON AUGUST 15, 2019 AT 5:44 P.M AT 2291-2299 LAS GALLINAS AVE ,
191 SAN RAFAEL, CA.
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193 **BOARD MEMBERS PRESENT:** R. Elias, C. Murray, J. Schriebman and C. Yezman
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195 **BOARD MEMBERS ABSENT:** M. Clark
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197 **STAFF PRESENT:** Mike Prinz , General Manager; Teresa Lerch, District
198 Secretary; Robert Ruiz, District Treasurer
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200 **OTHERS PRESENT:** Laurette Rogers and Isaiah Thalmayer, STRAW;
201 Jeff Schriebman
202
203 **BOARD TOUR OF MILLER CREEK STRAW (STUDENTS AND TEACHERS RESTORING A**
204 **WATERSHED) RESTORATION SITES.**
205 Board toured the Miller Creek STRAW Restoration sites with Laurette Rogers, STRAW Program
206 Director and Isaiah Thalmayer, Senior Project Manager. Discussion ensued.
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208 **ADJOURNMENT:**
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210 **ACTION:**
211 Board approved (M/S Schriebman/Elias 4-0-1-0) the adjournment of the meeting at 6:37 pm at 2291-
212 2299 Las Gallinas Ave, San Rafael, CA. 94903.
213 AYES: Elias, Murray, Schriebman and Yezman.
214 NOES: None.
215 ABSENT: Clark.
216 ABSTAIN: None.
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218 The next Board Meeting is scheduled for August 28, 2019 at the District Office.
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224 ATTEST:
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229 Teresa Lerch, District Secretary

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231 APPROVED:
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235 Craig K. Murray, Board President

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237 SEAL

