

MEETING MINUTES OF SEPTEMBER 1, 2022

THE BOARD OF DIRECTORS AND STAFF OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION BY ZOOM CONFERENCE ON SEPTEMBER 1, 2022 AT 4:01 PM BY ZOOM CONFERENCE AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

- BOARD MEMBERS PRESENT:** Megan Clark, Ron Ford, Craig Murray, Judy Schriebman, Crystal Yezman
- BOARD MEMBERS ABSENT:** None.
- STAFF PRESENT:** Curtis Paxton, General Manager; Dale McDonald, District Treasurer; Mike Cortez, District Engineer
- OTHERS PRESENT:** Patrick Richardson, District Counsel
- ANNOUNCEMENT:** President Schriebman announced that the agenda had been posted as evidenced by the certification on file in accordance with the law
- 1. PUBLIC COMMENT:** None.

2. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for August 18, 2022
- B. Approve the Warrant List for September 1, 2022
- C. Approve Application of Allocation of Capacity for APN 179-101-01 100 El Prado Ave
- D. Approve Groundwater Monitoring Wells installation Project Resolution 2022-2279
- E. Approve Final Completion of Marin Lagoon Pump Station Improvements Resolution 2022-2276

No items were pulled for discussion.

ACTION:

Board approved (M/S Murray/Clark 5-0-0-0) the Consent Calendar items A through E.

- AYES: Clark, Ford, Murray, Schriebman and Yezman
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

District Engineer Cortez left the meeting 4:05 pm.

President Schriebman suggested moving agenda Item 4, Blue Point Conservation Science' STRAW Program, ahead of staff Informational Reports. There was no objection by the Board.

3. POINT BLUE CONSERVATION SCIENCE'S STRAW PROGRAM.

Laurette Rogers, STRAW founder and Ambassador, gave a report to the Board on the history of STRAW (Students and Teachers Restoring a Watershed) and the activities undertaken over the last school year, 2021-22, made possible in part by the generous support of the District over the years.

After the report was given on the donation from 2021-22, a request for a \$9,000 donation to continue the STRAW program to educate students and perform habitat restoration to the Miller Creek watershed was made. Discussion ensued. It was noted by Director Yezman that a donation to educational and outreach activities are part of the District's Pollution Prevention ("P2") Program, which is an NPDES permit requirement.

ACTION:

Board approved (M/S Yezman/Clark 5-0-0-0) a \$9,000 donation to the STRAW program with staff being instructed to send letter of support so that STRAW can use to seek matchings donations from other organizations.

AYES: Clark, Ford, Murray, Schriebman and Yezman

NOES: None.

ABSENT: None.

ABSTAIN: None.

4. INFORMATION ITEMS:

STAFF / CONSULTANT REPORTS:

1. General Manager's Report – Paxton reported. The Board asked questions on reported items.
2. Annual Reimbursement report for Fiscal Year 2021-22 – McDonald reported. Question on boot allowance was raised by Director Schriebman and answered by District Treasurer McDonald.

5. APPROVE RESOLUTION 2022-2277 B-90 APPOINTMENT IN EVENT OF VACANCY AND F-90 PURCHASING INCLUDING RETAINING CONSULTANTS.

Board reviewed Board Policy B-90 Appointment in Event of Vacancy and F-90 Purchasing including Retaining Consultants. Board suggested modifications since the last meeting were acceptable to the Board.

ACTION:

Board approved (M/S Yezman/Ford 5-0-0-0) B-90 Appointment in Event of a Vacancy and F-90 Purchasing including retaining consultants with no additional modification.

AYES: Clark, Ford, Murray, Schriebman and Yezman

NOES: None.

ABSENT: None.

ABSTAIN: None.

6. APPROVE RESOLUTION 2022-2278 AUTHORIZING THE DESTRUCTION OF DISTRICT RECORDS

Board reviewed Resolution 2022-2278 authorizing the destruction of District Records pertaining to the destruction of invoices and accounts payable records 7 years from the end of the applicable fiscal year. A grammatical correction was noted in Resolution language.

ACTION:

Board approved (M/S Clark/Ford 5-0-0-0) Resolution 2022-2278, as corrected, authorizing the destruction of District Records pertaining to the destruction of invoices and accounts payable records 7 years from the end of the applicable fiscal year.

AYES: Clark, Ford, Murray, Schriebman and Yezman

NOES: None.

ABSENT: None.

ABSTAIN: None.

7. BOARD MEMBER REPORTS

1. CLARK

- a. NBWA Board Committee –no report
- b. NBWA Conference Committee – no report
- c. 2022 Operations Control Center Ad Hoc Committee – no report

- d. Other Reports– Central Marin Sanitary Agency is hosting meeting tomorrow followed by tour.

2. FORD

- a. NBWRA – report provided on Phase 2 funding received by NBWRA.
- b. Gallinas Watershed Council– no report
- c. 2022 Engineering Ad Hoc Committee re: Secondary Treatment Plant Upgrade – no report
- d. 2022 Operations Control Center Ad Hoc Committee – no report
- e. 2022 Human Resources Ad Hoc Committee – no report
- f. Marin County Special Districts Association – no report
- g. Other Reports – Solar Rights Alliance continues to advocate to the California Public Utilities Commission (CPUC) its position opposing taxation of rooftop solar panels. Marin County approached him on a levy project on Vendola Drive in the Santa Venetia neighborhood.

3. MURRAY

- a. Marin LAFCO – reported at the last meeting, no additional report.
- b. CASA Energy Committee – no report, minutes will be available in the future.
- c. Other Reports – none.

4. SCHRIEBMAN

- a. JPA Local Task Force– no report
- b. Gallinas Watershed Council – verbal report
- c. 2022 Legal Services Ad Hoc Committee – no report
- d. 2022 Biosolids Ad Hoc Committee – no report. Asked General Manager if there is a need for the Biosolids Ad Hoc Committee to meet.
- e. 2022 Human Resources Ad Hoc Committee – no report
- f. 2022 McInnis Marsh Ad Hoc Committee- no report
- g. Other Reports- no report

5. YEZMAN

- a. Flood Zone 7– no report
- b. CSRMA – no report
- c. Marin Special District Association – no report
- d. 2022 STPURWE Engineering Ad Hoc Committee– no report
- e. 2022 Legal Services Ad Hoc Committee – no report
- f. 2022 McInnis Marsh Ad Hoc Committee- A Memorandum of Understanding (MOU) between the District and Marin County is set to expire in October, a new MOU will be required
- g. Other Reports– no report

8. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – none.
- B. Board Agenda Item Requests – none.

9. MISCELLANEOUS DISTRICT CORRESPONDENCE:

Articles received. No discussion.

10. ADJOURNMENT:

ACTION:

Board approved (M/S Clark/Ford 5-0-0-0) the adjournment of the meeting at 5:13 p.m.

- AYES: Clark, Ford, Murray, Schriebman and Yezman.
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

The next Board Meeting is scheduled for September 15, 2022 4 PM by Zoom Meeting at the District Office.

ATTEST:



Dale McDonald, Acting District Secretary

APPROVED:



Crystal J. Yezman, Vice-President

