



The Mission of the Las Gallinas Valley Sanitary District is to protect public health and the environment by providing effective wastewater collection, treatment, and recycling services.

DISTRICT BOARD
Megan Clark
Rabi Elias
Craig K. Murray
Judy Schriebman
Crystal J. Yezman

DISTRICT ADMINISTRATION
Mike Prinz,
General Manager
Michael Cortez,
District Engineer
Mel Liebmann,
Plant Manager
Greg Pease,
Collection System/Safety Manager
Robert Ruiz,
Administrative Services Manager

BOARD MEETING AGENDA

November 7, 2019

MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD, SAN RAFAEL, OR ON THE DISTRICT WEBSITE WWW.LGVSD.ORG

Estimated
Time

- 3:00 PM** **1. PUBLIC COMMENT**
This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.
- CLOSED SESSION:**
- 3:05 PM** **2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – GENERAL MANAGER:** pursuant to subdivision (b)(1) of Government Code Section 54957.
- 3. CONFERENCE WITH LABOR NEGOTIATOR -** Agency designated representative: Robert Ruiz, Administrative Services Manager. Employee Organization: OE3; pursuant to Government Code Section 54954.5 Section 54957.6
- 4. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION –** Significant exposure to litigation pursuant to Paragraph (2) of Subdivision (d) of Government Code Section 54956.9: One Potential Case.

OPEN SESSION:

4:30 PM

1. PUBLIC COMMENT

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4:35 PM

2. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for October 17, 2019
- B. Approve the Warrant List for November 7, 2019
- C. Approve Board Compensation for October, 2019.
- D. Approve meeting request for Yezman to attend the Bay Area Women's Leadership Summit meeting on November 20, 2019 in Burlingame, CA
- E. Approve Schriebman to attend the CASA Winter Conference in Indian Wells on January 21-23, 2020
- F. Approve Award of Contract to Hazen and Sawyer for Engineering Services for the Flow Equalization System
- G. Approve Application of Allocation of Capacity and Will Serve Letter for APN 175-171-07, 13 Jefferson Ave
- H. Approve Application of Allocation of Capacity and Will Serve Letter for APN 155-074-02, 4136 Redwood Highway
- I. Approve Fall 2019 Newsletter

Possible expenditure of funds: Yes, Items B through F and I.

Staff recommendation: Adopt Consent Calendar – Items A through I.

4:45 PM

3. DRAFT SEWER LATERAL ORDINANCE

Board will consider proposed draft sewer lateral ordinance text regarding regulation of inspection, maintenance, and replacement of sewer laterals.

5:15 PM

4. PROPOSED ORDINANCE 179 AN ORDINANCE AMENDING TITLE 1 CHAPTER 2 OF THE ORDINANCE CODE OF THE LAS GALLINAS VALLEY SANITARY DISTRICT TIME AND PLACE FOR REGULAR MEETINGS AND SETTING OF PUBLIC HEARING

Board to review the proposed Ordinance 179 – An Ordinance modifying Title 1 Chapter 2 of the Ordinance Code of the Las Gallinas Valley Sanitary District amending time and place for regular board meetings. Board to set a Public Hearing date for Ordinance No.179.

5:25 PM

5. AWARD OF CONTRACT TO CATS4U, INC. FOR INFLUENT SCREENS REBUILD AND BUDGET REVISION

Board to review and approve Award of Contract to CATS4U for Influent Screens Rebuild.

5:35 PM 6. SPECIAL MEETING AGENDA FOR NOVEMBER 15 BOARD RETREAT
Board and staff to discuss the upcoming Board retreat.

5:40 PM 7. INFORMATION ITEMS:
A. STAFF/CONSULTANT REPORTS:
1. General Manager Report – Verbal
2. Award of Contract to CATS4U, Inc for Effluent Disposal Marsh Pond Capacity Restoration
3. Senate Bill 13 – Accessory Dwelling Units

6:00 PM 8. BOARD REPORTS:
1. LAFCO - Verbal
2. Gallinas Watershed Council / Miller Creek Watershed Council– Verbal
3. JPA Local Task Force on Solid and Hazardous Waste – Verbal
4. Flood Zone 7 - Verbal
5. NBWA – Verbal
6. NBWRA/North Bay Water – Verbal
7. Engineering Subcommittee – Verbal
8. Other Reports – Written – Murray-Disinfection Byproducts

6:20 PM 9. BOARD REQUESTS:
A. Board Meeting Attendance Requests – Verbal
B. Board Agenda Item Requests – Verbal

6:25 PM 10. VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE

6:30 PM 11. ADJOURNMENT

FUTURE BOARD MEETING DATES – NOVEMBER 21, DECEMBER 5 AND DECEMBER 19

AGENDA APPROVED:	Craig K. Murray, Board President	Pat Richardson, Legal Counsel
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CERTIFICATION: I, Teresa Lerch, District Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before November 4 at 3:00 p.m., I posted the Agenda for the Board Meeting of said Board to be held November 7, 2019 at the District Office, located at 300 Smith Ranch Road, San Rafael, CA.

DATED: November 4, 2019


Teresa L. Lerch
District Secretary

The Board of the Las Gallinas Valley Sanitary District meets regularly on the first and third Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study session. Regular meetings are held at the District Office, 300 Smith Ranch Road, San Rafael.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.